



CITY OF GLENDALE
5909 North Milwaukee River Parkway
Glendale, WI 53209

This meeting is in person, but will broadcast over Zoom.

Join Zoom Meeting

<https://zoom.us/j/97599686909>

Meeting ID: 975 9968 6909

+1 312 626 6799 US (Chicago)

AGENDA-COMMON COUNCIL MEETING

Monday, June 23, 2025
6:00 PM

1. Roll Call and Pledge of Allegiance

2. Public Comment

Glendale residents, business owners, and property owners are invited to speak to the Council on items that are not on tonight's agenda but are within the City's ability to regulate or control.

3. Consent Agenda

- a. Adoption of Minutes: Meeting held on June 9th, 2025
- b. Approval: April Monthly Reports
- c. Approval: May Monthly Reports
- d. Approval: Compliance Maintenance Annual Report and Glendale Resolution authorizing the filing of the Compliance Maintenance Annual Report with the Wisconsin Department of Natural Resources
- e. Approval: 2025 Used Vehicle Dealer's and Secondhand/Pawnbroker's License Applications

4. Unfinished Business

5. New Business

The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting.

- a. Review and Possible Action: *Alcohol Beverage License Applications* - July 1, 2025 through June 30, 2026 as Recommended by the Legislative, Judiciary and Finance Committee
- b. Review and Possible Action: *Financial Payment* - Authors of the Glendale 75th Anniversary Book, totaling \$25,000
- c. Review and Possible Action: Proposal to Establish a City Youth Council in Glendale
- d. Review and Possible Action: *Referral to Planning and Architectural Review Commission:* Amending 13.1.20 (b) of the Zoning Code to allow "General Business Offices with Common Accessory Uses (light manufacturing) not exceeding 60 percent of the gross floor area of the primary structure" as a permitted use in the B-1 "C-1" Zoning District, to allow "Fitness Activity Studio" as a Permitted Use B-5 Zoning Districts and Amending 13.1.200, "Definitions" to add "Fitness Activity Studio".

6. Commission, Committee, Board, and Staff Reports

This is an Opportunity for Council Members to Report on their Respective Committees, Commissions, Boards of which they serve as a Member and for Staff and Administrator updates.

7. Closed Session

The Common Council will convene in Closed Session per Wis. Stat. § 19.85(1)(c) to consider the employment, and performance evaluation of public employees over which the Council has jurisdiction or exercises responsibility (City Clerk).

8. Return to Open Session

9. Adjournment

The Common Council of Glendale currently holds meetings in person at City Hall, or an alternative physical location as allowed by the City Ordinance. As a courtesy to residents, Council meetings will also be made available live on Zoom virtual platform for viewing and possible participation. However, the City cannot guarantee the technology supporting the virtual viewing option will operate perfectly and continuously. The only way to guarantee the ability to offer public comment, or view the meeting uninterrupted, is to appear in person. If the Zoom platform fails, the meeting will continue as scheduled.



MINUTES- Common Council

Monday, June 9, 2025

6:00 PM

1. Roll Call and Pledge of Allegiance

Mayor Bryan Kennedy called the Common Council Meeting to order at 6:21 PM.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw.

Other Officials Present: City Administrator; Karl Warwick, Deputy Clerk; Abigail Slack

Absent: None.

2. Public Comment

Glendale residents, business owners, and property owners are invited to speak to the Council on items that are not on tonight's agenda but are within the City's ability to regulate or control.

Robert Cronwell (7530 N Applewood Ln) - Mentioned how the Agenda Packet was not posted. City Administrator, Karl Warwick, confirmed that the Agenda Packet has been posted as of June 9, 2025.

3. Consent Agenda

Motion made by Ald. Gelhard, and seconded by Ald. Bailey to approve the Consent Agenda.

Ayes: All. Noes: None. Abstain: None.

- a. Adoption of Minutes: Meetings held on May 12th, 2025, and May 23rd, 2025
- b. Approval: Accounts Payable
- c. Approval: \$2,000 for July 4th and Juneteenth Parade Expenses
- d. Pay Application 1: 2025 Alley Reconstruction Project - \$237,216.21 to All-Ways Contractors, Inc.
- e. Approval: Change Order 1 - 2025 Alley Reconstruction Project

4. Unfinished Business

- a. Review and Possible Action: Waiver of City Code Requirement – Section 13.1.210 Distance Requirements for Drive-Through Facility Located at 5256 Port Washington Road

City code prohibits drive-through facilities within 250 feet of each other on the same side of Port Washington Road. However, the Common Council can waive this rule for properties next to I-43, if the developer provides a long-term lease or easement for shared access and queuing space with a neighboring property.

7 Brew is requesting such a waiver because their proposed location is closer than 250 feet to existing drive-throughs at Chick-fil-A and Cousins Subs. They are a drive-through-only coffee business and plan to demolish the existing sit-down restaurant on the site (currently under 5,000 sq. ft.) and build a new 530 sq. ft. drive-through facility.

The site is zoned B-1 B, which allows restaurants and drive-throughs. The 2040 Comprehensive Plan designates the area as commercial. The current assessed property value is about \$1.1 million; other Wisconsin 7 Brew sites are assessed at \$1.6 to \$1.85 million.

To move forward, the Common Council must approve the waiver. If approved, 7 Brew would need to conduct a traffic analysis to show that the drive-through will not disrupt traffic or pedestrian flow. Once the waiver is granted, the use is permitted by right under current zoning, but additional review of site plan, architecture, and engineering is still required.

While the project may slightly raise property taxes, the new building would significantly reduce the built area on the lot—from 18% to about 1.8%. Though the zoning code doesn't mandate a minimum building size for B-1 zones, such low site utilization may conflict with the City's goals for denser, less auto-oriented commercial development.

The proposed plan also exceeds the allowed parking. For up to 12 employees, only 5–7 stalls are required. However, the plan includes 33 spaces and shared access to 8 more on adjacent state-owned land. 7 Brew also intends to lease about 30 spaces from a neighboring business.

City staff recommend the Council consider granting the waiver. 7 Brew representatives were present to explain their proposal.

Glendale resident Robert Cronwell expressed concerns about traffic and believes the applicant doesn't meet the waiver requirements. He also questioned whether the 2024 ordinance restricting drive-throughs was properly published and enforceable.

Motion made by Ald. Daugherty, and seconded by Ald. Bailey to approve Waiver of City Code Requirement – Section 13.1.210 Distance Requirements for Drive-Through Facility Located at 5256 Port Washington Road. Ayes: Phillip Bailey, JoAnn Shaw, James Daugherty, John Gelhard. Noes: Tomika Vukovic, Steven Schmelzling. Abstain: None. Absent: None.
Motion passed.

5. New Business

The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting.

a. Review and Possible Action: Proclamation - Recognizing Juneteenth Day

Motion made by Ald. Vukovic, and seconded by Ald. Gelhard to approve the Proclamation - Recognizing Juneteenth Day. Ayes: All. Noes: None. Abstain: None.

Motion passed.

b. Review and Possible Action: Proclamation - Recognizing June as LGBTQ+ and Pride Month in the City of Glendale

Motion made by Ald. Bailey, and seconded by Ald. Schmelzling to approve the Proclamation - Recognizing June as LGBTQ+ and Pride Month. Ayes: All. Noes: None. Abstain: None.

Motion passed.

c. Authorization: Amend Agreement with City Water - 3-Year Water Data Analytic Software Platform

Motion made by Ald. Daugherty, and seconded by Ald. Bailey to approve the Amended Agreement with City Water - 3-Year Water Data Analytic Software Platform. Ayes: All. Noes: None. Abstain: None. Motion passed.

6. Commission, Committee, Board, and Staff Reports

This is an Opportunity for Council Members to Report on their Respective Committees, Commissions, Boards of which they serve as a Member and for Staff and Administrator updates.

Mayor Kennedy discussed the ICC meeting that he attended. Administrator Karl Warwick discussed the upcoming park events: Touch-A-Truck and the 4th of July. Ald. Schmelzling discussed the Veterans' Salute, which he is now coordinating.

7. Adjournment

Motion made by Ald. Gelhard, and seconded by Ald. Shaw to adjourn the June 9, 2025 Common Council Meeting at 7:18 PM. Ayes: All. Noes: None. Abstain: None.

Motion passed.

[MIN_SIGNATURES]

North Shore Library

Monthly Report

April 2025

14,031

Total Checkouts

69

Library Card Sign Ups

14

Children

41

Adults

14

Online

23,368

Total Uses of a
North Shore Library Card

16% Bayside

32% Fox Point

47% Glendale

5% River Hills

8,705

Library Visits

29 Programs
Offered

15

Programs

505

Attendees

K
I
D
S

0

Programs

0

Attendees

T
E
E
N
S

14

Programs

432

Attendees

A
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Did you know?

We are going to Color Our World this summer at the Library! Our all ages Summer Reading Program runs Sunday, June 1 - Saturday, August 2. Online registration begins Sunday, June 1 at NorthShoreLibrary.Beanstack.org.



North Shore Library

6800 North Port Washington Road, Glendale, Wisconsin 53217 | 414-351-3461

www.northshorelibrary.org



CITY OF GLENDALE
POLICE DEPARTMENT

5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209-3815
(414) 228-1753
Fax (414) 228-1707
Email: police@glendale-wi.org

May 12th, 2025

Mayor and Common Council
City of Glendale
5909 N. Milwaukee River Pkwy.
Glendale, Wisconsin 53209

Dear Mayor and Common Council,

Attached is the Glendale Police Department monthly report for April 2025. This report tabulates the total number of calls handled and provides an overview of our monthly activity.

Officers responded to a total of 1252 calls for service in this period. There were 5 Crime Against Persons reported, 55 Crimes Against Property investigated, 45 Crimes Against Society and 7 Flock Alerts.

Should you have any questions regarding this report, or additional suggestions, please don't hesitate to call on me.

Sincerely,

Rhett Fugman
Chief of Police



CFS Tally by Hours

Printed On: 05/12/25 13:47

Reporting Period: 04/01/2025 - 04/30/2025

Hourly Breakdown

City of Glendale

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Total	1,252	59	53	48	28	11	16	27	28	34	56	55	63	54	63	67	59
911 - 911 Hang up/error	80		1	1	2	1	2	3	3	2	8	7	1	4	2	2	10
AC - Animal Complaints	15						1		2	1	1	1		1	1	2	
ACPD - Accident - PDO	39							1	1		2	2	5	2	7	5	3
AOA - Assist Other Agency	17		2						2				4		4		1
ASBT - Assault/Battery	3												1			1	1
AV - Abandoned Vehicle	8								1	1			1		1	2	
BA - Burglar Alarm	48	5	2			1	2	3	4	2	1	1	2				2
BURG - Burglary	1																1
CDTP - Property Damage	3								1								
CFR107 - SUAS Utilization - GLPD only	3	1		1													
CHAP - Chapter 51 Commitment	4										1			1			
CHECK - Vacation/Business Checks	42		2	6	8	2	1	1	1	1		1	2			2	
CODE - Code Violations	5											1			1	2	
CONV - Conveyance	1												1				
DC - Disorderly Conduct	33	1	1	2	1	1	1	1				2	2	4	1	4	1
DEATH - Death Investigation	2									1							
DISV - Disabled Vehicle	17		1	1	1						3	2			1	1	
DRIVE - Driving Complaint	19	1			1				1	1			1	1	2		1
DRUG - Controlled Substance	8	1	2					1			1						
DV - Domestic Violence	6				1		1					1		1		2	
ESC - Escort	3		1													1	
EV - Entry to Vehicle	4									1		1				1	
FDCALL - Fire Call - PD	10											3					
FI - Subject Stop for FI	16	1	2								1		1				



CFS Tally by Hours

Printed On: 05/12/25 13:47

Reporting Period: 04/01/2025 - 04/30/2025

Hourly Breakdown

	16	17	18	19	20	21	22	23
Total	73	70	77	43	57	70	103	38
911 - 911 Hang up/error	2	5	5	5	3	3	4	4
AC - Animal Complaints	3		1	1				
ACPD - Accident - PDO	5	4	1		1			
AOA - Assist Other Agency		1	2	1				
ASBT - Assault/Battery								
AV - Abandoned Vehicle	1	1						
BA - Burglar Alarm	2	2	5	2	1	3	4	4
BURG - Burglary								
CDTP - Property Damage			1			1		
CFR107 - SUAS Utilization - GLPD only						1		
CHAP - Chapter 51 Commitment				1				1
CHECK - Vacation/Business Checks	2		4		2	2	5	
CODE - Code Violations		1						
CONV - Conveyance								
DC - Disorderly Conduct	4	1	1	1		2	1	1
DEATH - Death Investigation			1					
DISV - Disabled Vehicle	1			2	2	2		
DRIVE - Driving Complaint		1	2	1		1	4	1
DRUG - Controlled Substance	1					1		1
DV - Domestic Violence								
ESC - Escort			1					
EV - Entry to Vehicle		1						
FDCALL - Fire Call - PD	1	2	3					1
FI - Subject Stop for FI				2		3	6	



CFS Tally by Hours

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Reporting Period: 04/01/2025 - 04/30/2025

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
FLOCK - Flock Camera Safety System	10	1	1				1			1					2		2
FPROP - Found Property	6										1				1		1
FRAUD - Fraud	13					1				1	1		1			2	1
FT - Family Trouble	11						1				1		2		1		1
HALM - Hold Up Alarm	3															2	
HAZ - Road Hazard - PD	10										2	1		1	2	1	1
HR - Hit and Run	7												1	1	1		
JUV - Juvenile Complaint	19																
LOCK - Lock Out	1																
LOCKOUT - Auto Lockout	10	1									1		2	1			1
LPROP - Lost Property	1																
MISSING - Missing	4																
MVT - Motor Vehicle Theft	7													1	2		1
NOISE - Noise Complaint	4							1								1	
NT - Neighbor Trouble	2															1	
OPEN - Open Door	2		1														1
PARK - Parking Complaint	27	1	1	2					3	1	1	1	1	3	2	3	
PI - Accident/PI	3														1		1
PRIS - Prisoner Transport	1				1												
PROP - Property Damage-Unintentional	2																1
RECV - Recovered Stolen Veh	2																
REPO - Repossess A Vehicle	9	1	1	1		1					1		1			1	1
RFP - Request for Police	53	1	4		1	1	1		1	1	4	1	3	6	3	2	5
ROBB - Robbery	1													1			
RORD - Restraining Order	3										2			1			
RTHFT - Retail Theft	31			1					1		1	2	1	4	2	5	1
SHOTS - Shots Fired	3	2															



CFS Tally by Hours

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Reporting Period: 04/01/2025 - 04/30/2025

Hourly Breakdown

	16	17	18	19	20	21	22	23
FLOCK - Flock Camera Safety System		1	1					
FPROP - Found Property			2		1			
FRAUD - Fraud	2		3		1			
FT - Family Trouble			1	1	2		1	
HALM - Hold Up Alarm	1							
HAZ - Road Hazard - PD				1			1	
HR - Hit and Run	1	1	2					
JUV - Juvenile Complaint		7	4	7	1			
LOCK - Lock Out					1			
LOCKOUT - Auto Lockout	1	1	1					1
LPROP - Lost Property			1					
MISSING - Missing	1		1	1	1			
MVT - Motor Vehicle Theft						2		1
NOISE - Noise Complaint		1					1	
NT - Neighbor Trouble		1						
OPEN - Open Door								
PARK - Parking Complaint	2	2		1	2		1	
PI - Accident/PI	1							
PRIS - Prisoner Transport								
PROP - Property Damage-Unintentional			1					
RECV - Recovered Stolen Veh					1		1	
REPO - Repossess A Vehicle								1
RFP - Request for Police	3	3	4	3		3	3	
ROBB - Robbery								
RORD - Restraining Order								
RTHFT - Retail Theft	4	2	3	3	1			
SHOTS - Shots Fired						1		



CFS Tally by Hours

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Reporting Period: 04/01/2025 - 04/30/2025

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
SOLIC - Solicitor Complaint	10							2					2	1	1	1	1
SPAS - Special Assignment	1										1						
SUSP - Suspicious Activity	45	1	1	2	1	3	3		2	1	1		2	3		3	5
TELE - Telephone Complaint	6									1			1	2			1
THEFT - Theft Complaint	8										2		1	1			1
TRES - Trespassing	10		1							1		3	1	1			1
TRFC - Traffic Control	2									1		1					
TRU - Truancy	1										1						
TS - Traffic Stop	466	41	29	29	11		2	12	5	15	13	21	21	11	21	19	10
UTIL - Utilities	1																
WEAP - Weapons Complaint	6			1							1						
WELF - Welfare Check	35			1				2		1	4	3	2	2	4	1	2
ZRIDESCH - *Ride Schedule-GLPD ONLY*	29																



CFS Tally by Hours

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Reporting Period: 04/01/2025 - 04/30/2025

Hourly Breakdown

	16	17	18	19	20	21	22	23
SOLIC - Solicitor Complaint		1	1					
SPAS - Special Assignment								
SUSP - Suspicious Activity	3	2	1	1	6	1	2	1
TELE - Telephone Complaint		1						
THEFT - Theft Complaint		2			1			
TRES - Trespassing					1		1	
TRFC - Traffic Control								
TRU - Truancy								
TS - Traffic Stop	31	22	20	7	28	42	44	12
UTIL - Utilities		1						
WEAP - Weapons Complaint			2			1		1
WELF - Welfare Check	1	3	2	2	1	1	2	1
ZRIDESCH - *Ride Schedule-GLPD ONLY*							22	7



Monthly Activity Overview Report

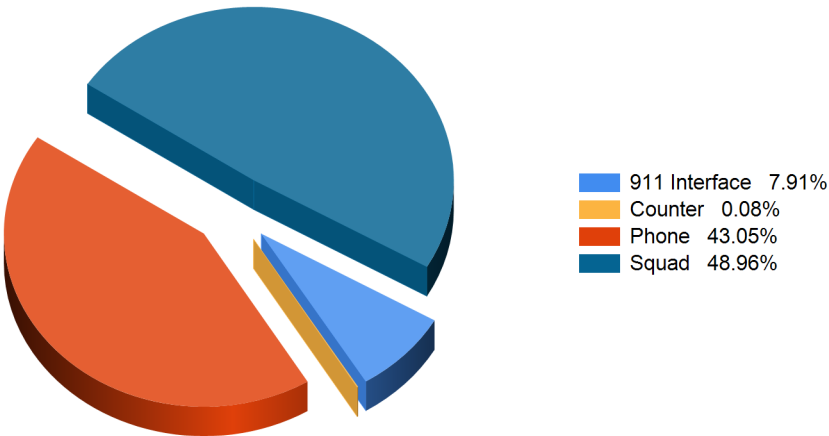
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For Reporting Period: 04/01/2025 - 04/30/2025

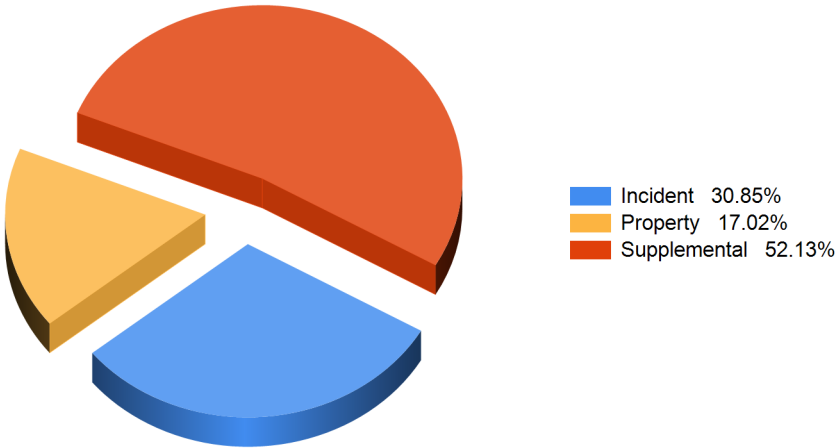
Patrol Area: NULL,BW,DE,FN,FS,G1,G2,G3,G4,G5,RS,WE,WN,WW

NOTE: This report cannot be run based on individual officer - it is based on unique Incident. This report is for specific overview purposes & counts. For individual Officer activities, please refer to Officer Activity Count reports.

Calls



Reports



Reports are selected based upon Dttm report is written and selected if Dttm falls within date range above-specified.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		1,252	270	451	531
Calls	911 Interface	99	18	36	45
	Counter	1	0	1	0
	Phone	539	81	239	219
	Squad	613	171	175	267

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		752	129	400	223
Reports	Incident	232	52	97	83
	Property	128	35	51	42
	Supplemental	392	42	252	98



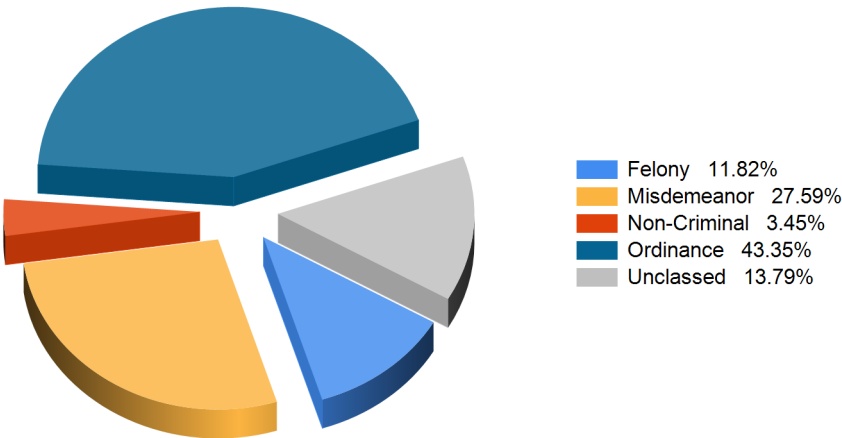
Monthly Activity Overview Report

Printed On: 05/12/25 13:49

For Reporting Period: 04/01/2025 - 04/30/2025

Patrol Area: NULL,BW,DE,FN,FS,G1,G2,G3,G4,G5,RS,WE,WN,WW

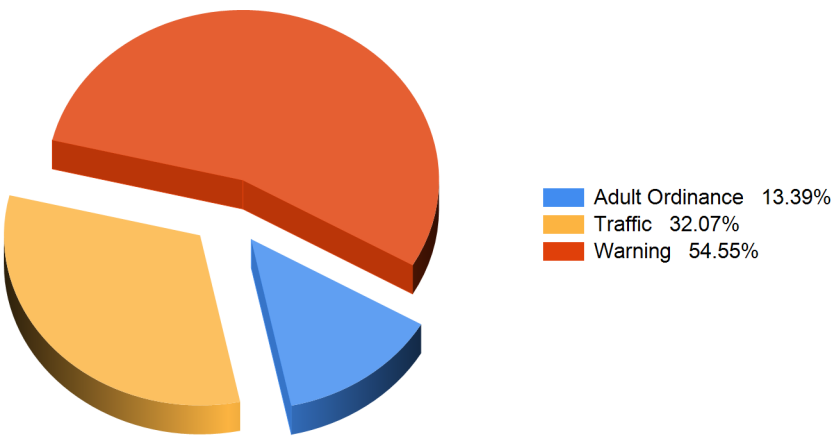
Arrests



Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under Each charge type.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		203	61	58	84
Arrests	Felony	24	6	8	10
	Misdemeanor	56	15	17	24
	Non-Criminal	7	3	2	2
	Ordinance	88	24	26	38
	Unclassed	28	13	5	10

Citations



Citations are counted by Citation Type alone.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		556	169	164	223
Citations	Adult Ordinance	81	20	26	35
	Traffic	194	75	61	58
	Warning	281	74	77	130



Monthly Activity Overview Report

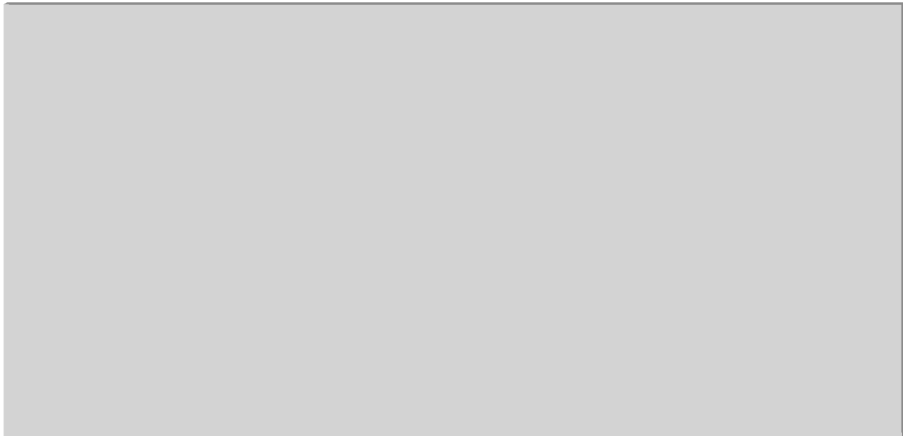
Printed On: 05/12/25 13:49

For Reporting Period: 04/01/2025 - 04/30/2025

Patrol Area: NULL,BW,DE,FN,FS,G1,G2,G3,G4,G5,RS,WE,WN,WW

Field Interview Stops

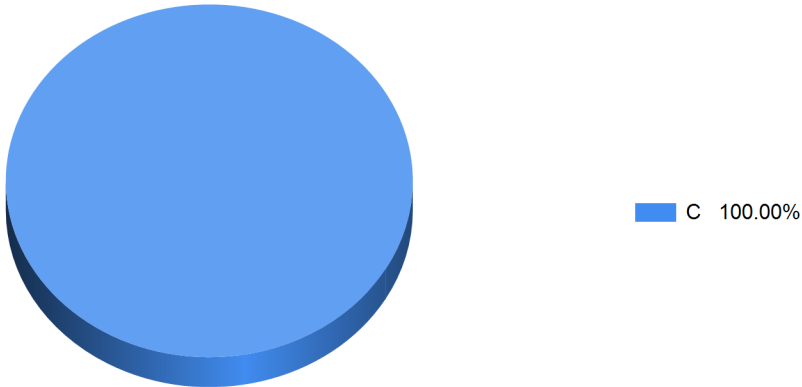
No Data Available



Field Interview Stops are counted by reason for stop.

	Total
Total	0

Crash



Crashes are counted by Crash type alone.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		30	1	18	11
crash	C	30	1	18	11



Business Review

Glendale, WI

April 4, 2025

Our Partnership

We currently provide the following services to City of Glendale

- Building, Electrical, Mechanical and Plumbing Inspections
- Permit Technician Services
- Plan Review Services
- Zoning Services



Account Manager

Alan David Greene

Account Name

Glendale, WI, City of

Month

Multiple selectio...

Source

All

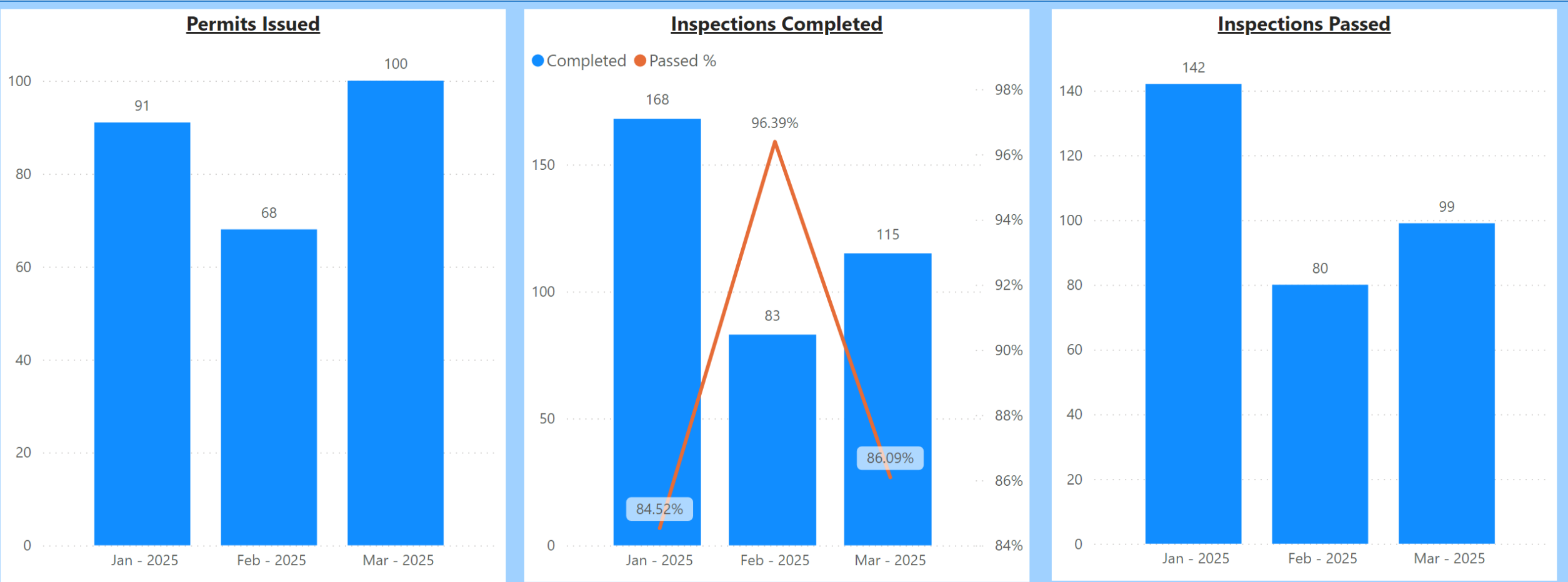
Service Category

All

Book of Business

☒ True

Permits Issued	Inspections Completed	Inspections Passed	Inspections Passed %
259	366	321	87.70%



Account Manager

Alan David Greene

Account Name

Glendale, WI, City of

Month

Multiple sele...

Source

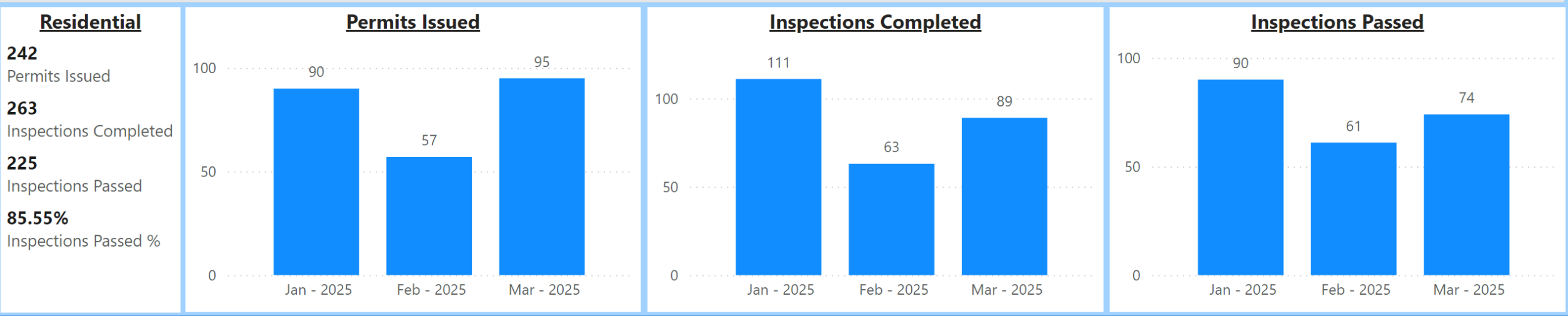
All

Service Category

Multiple selections

Book of Business

☒ True



Account Manager

Alan David Greene

Account Name

Glendale, WI, City of

Month

Multiple sele...

Source

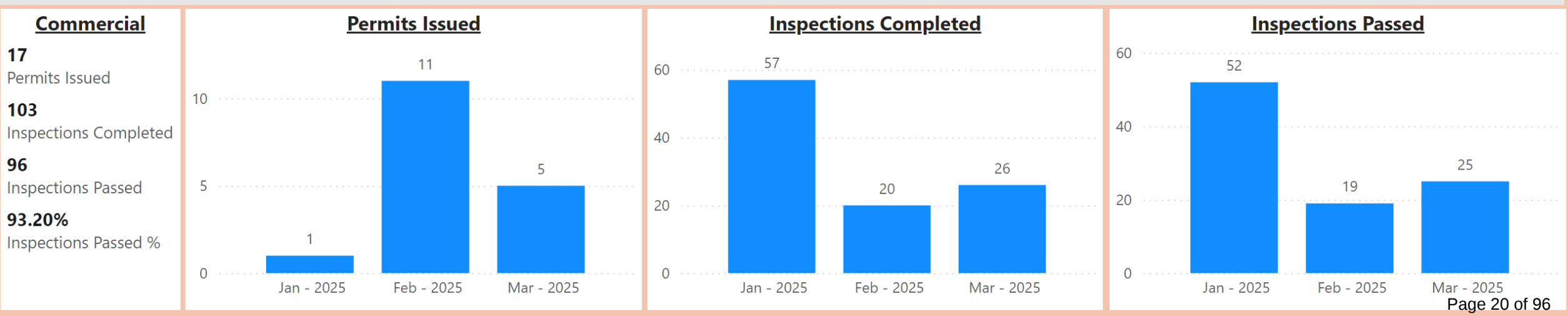
All

Service Category

Multiple selections

Book of Business

☒ True



Account Manager

Alan David Greene

▼

Account Name

Glendale, WI, City of

▼

Month

Multiple sele...

▼

Source

All

▼

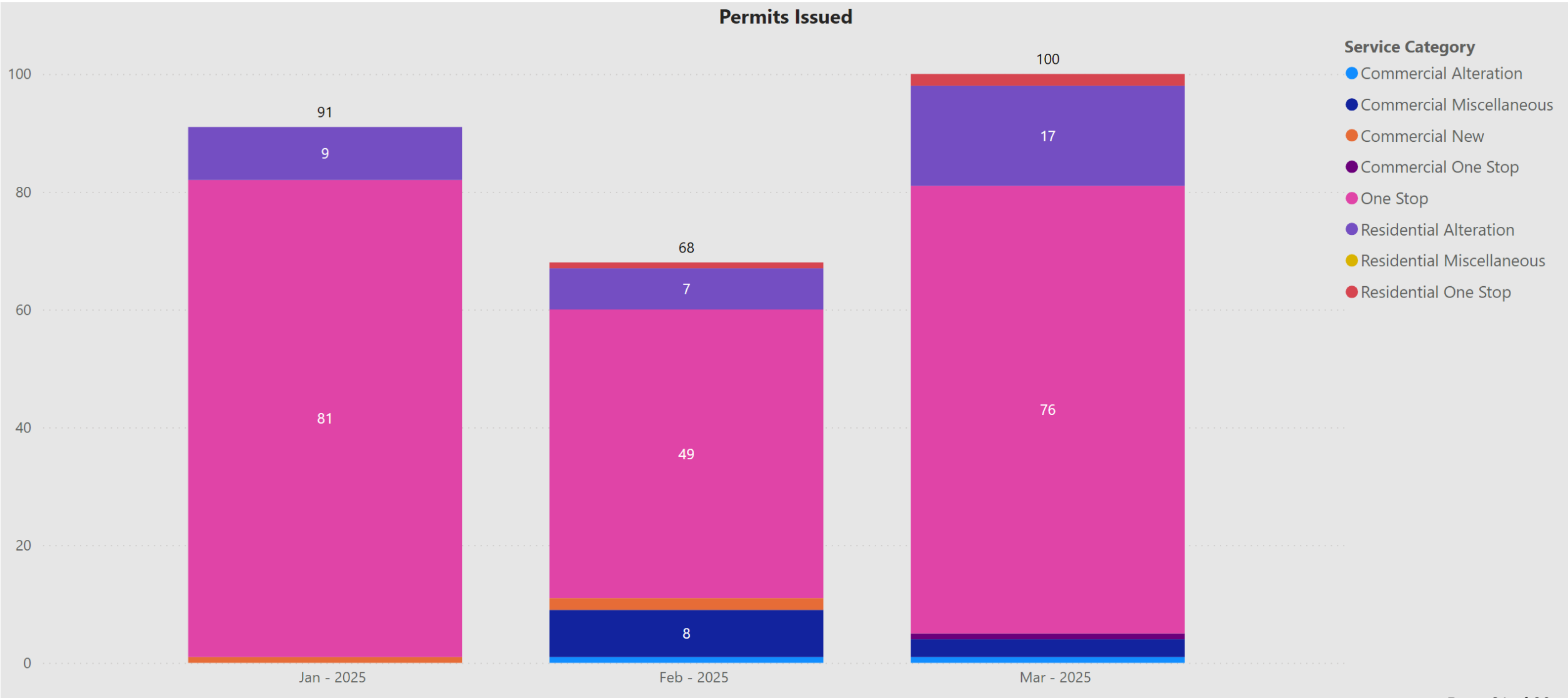
Service Category

All

▼

Book of Business

☒ True



Account Manager

Alan David Greene

▼

Account Name

Glendale, WI, City of

▼

Month

Multiple sele...

▼

Source

All

▼

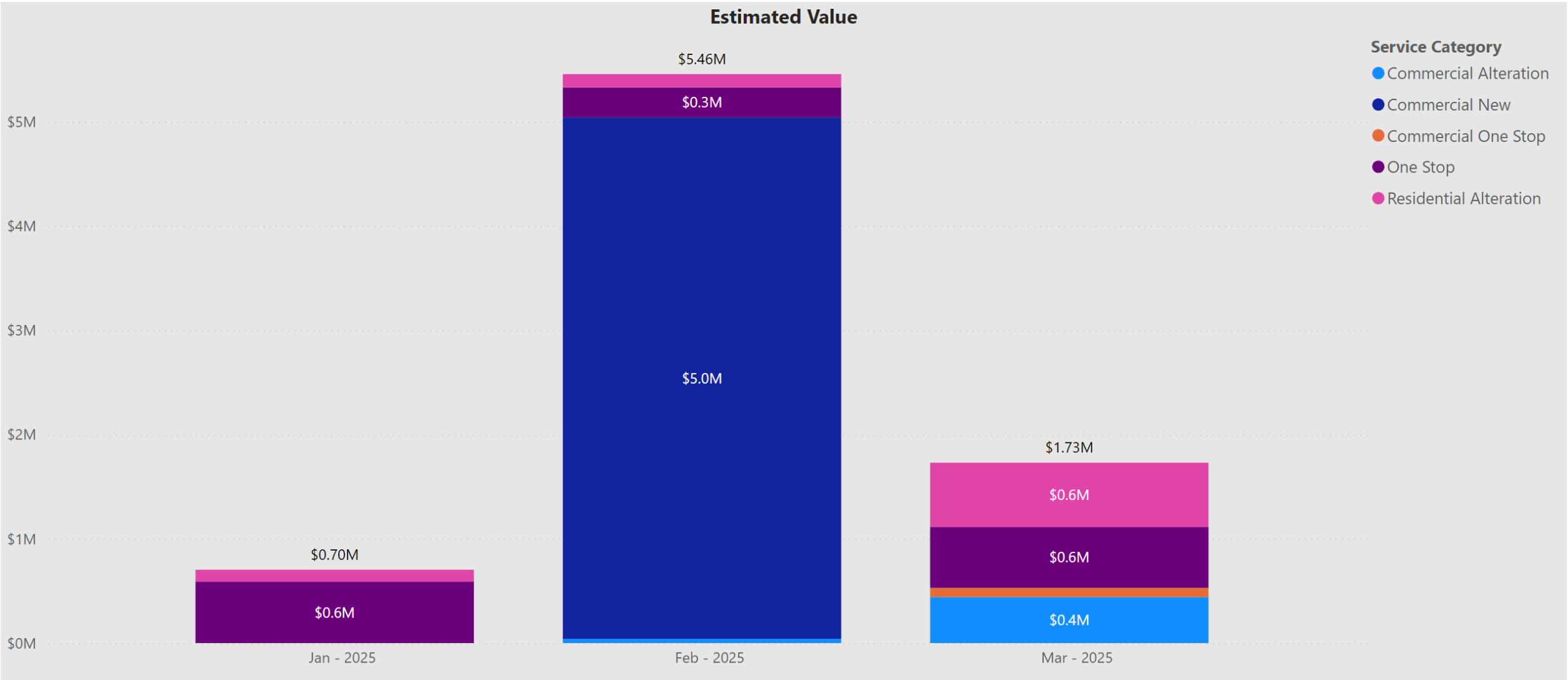
Service Category

All

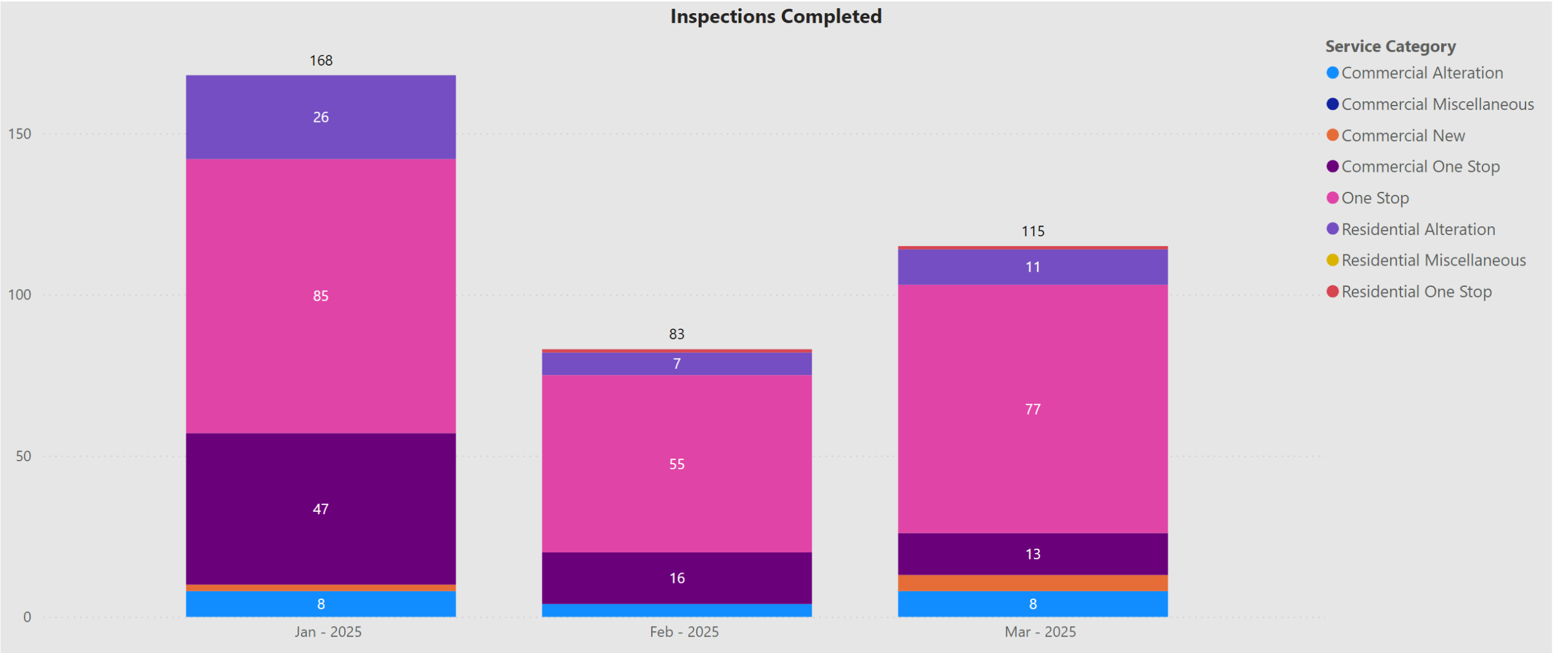
▼

Book of Business

☒ True



Account Manager	Account Name	Month	Source	Service Category	Book of Business
Alan David Greene	Glendale, WI, City of	Multiple sele...	All	All	☒ True



Account Manager

Alan David Greene

Account Name

Glendale, WI, City of

Month

Multiple sele...

Source

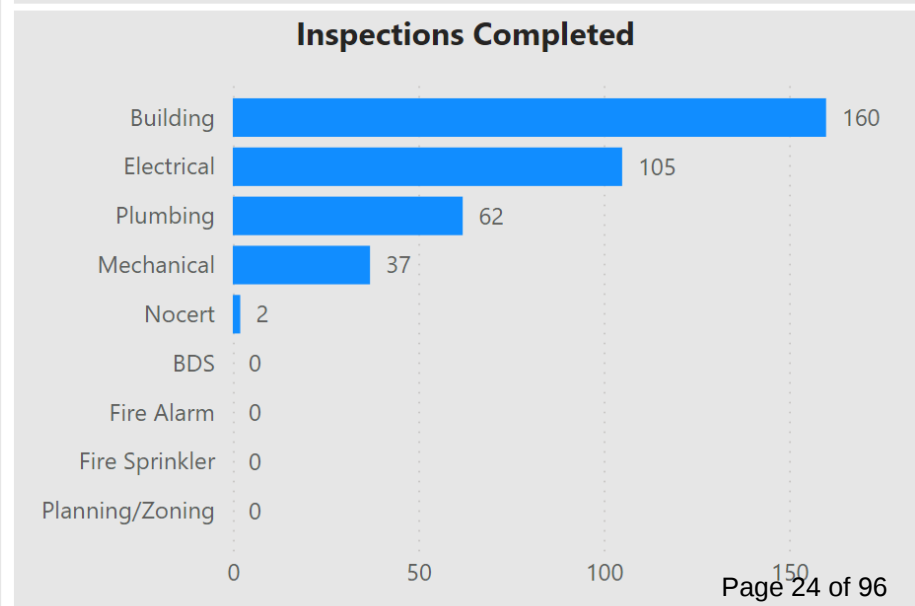
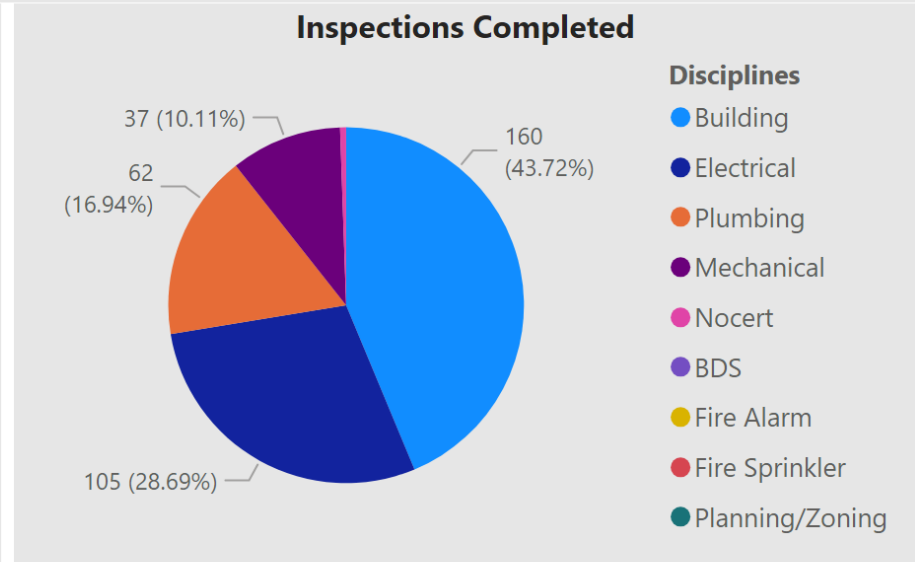
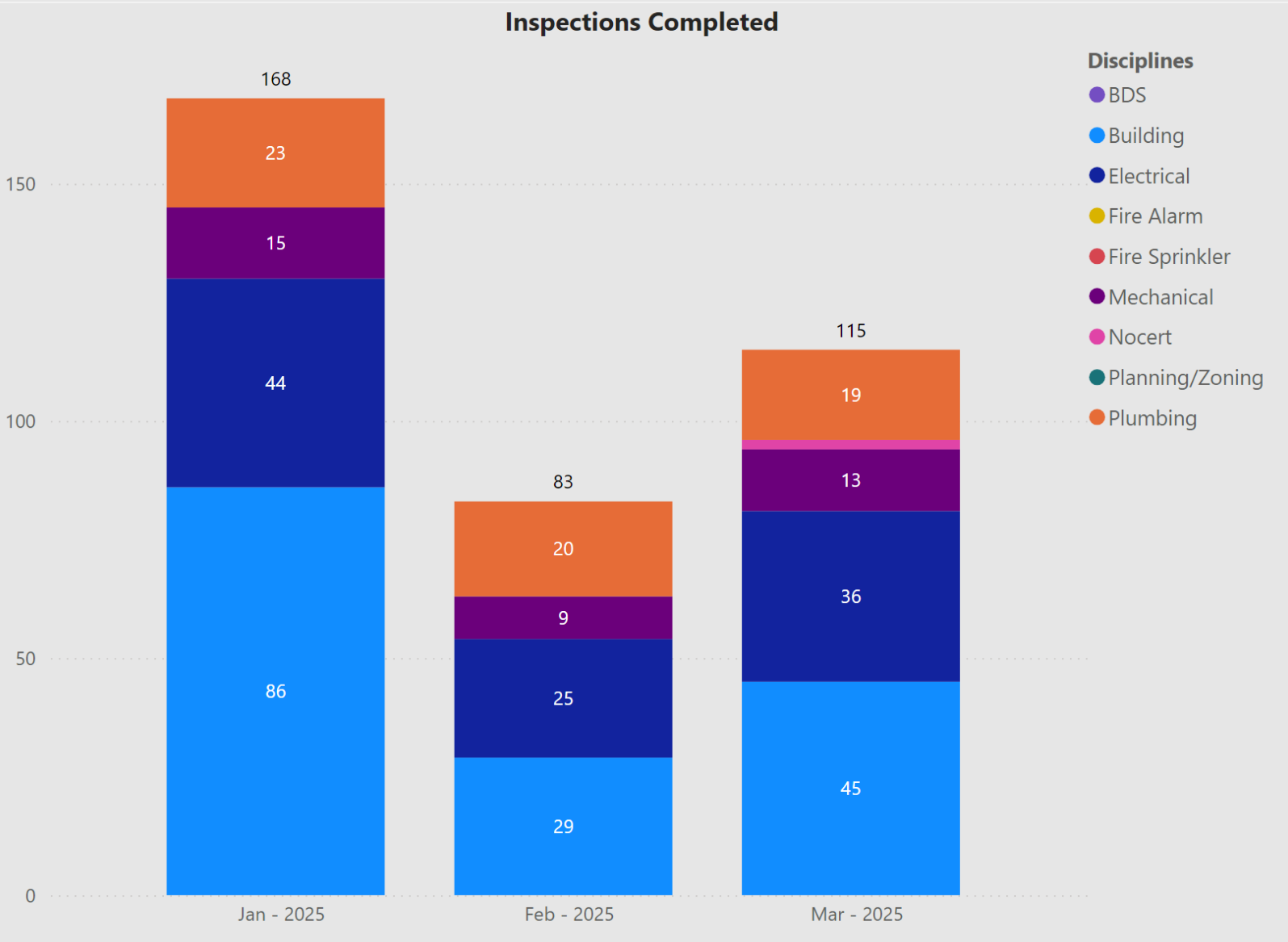
All

Service Category

All

Book of Business

☒ True



Account Manager

Alan David Greene

Account Name

Glendale, WI, City of

Month

Multiple sele...

Source

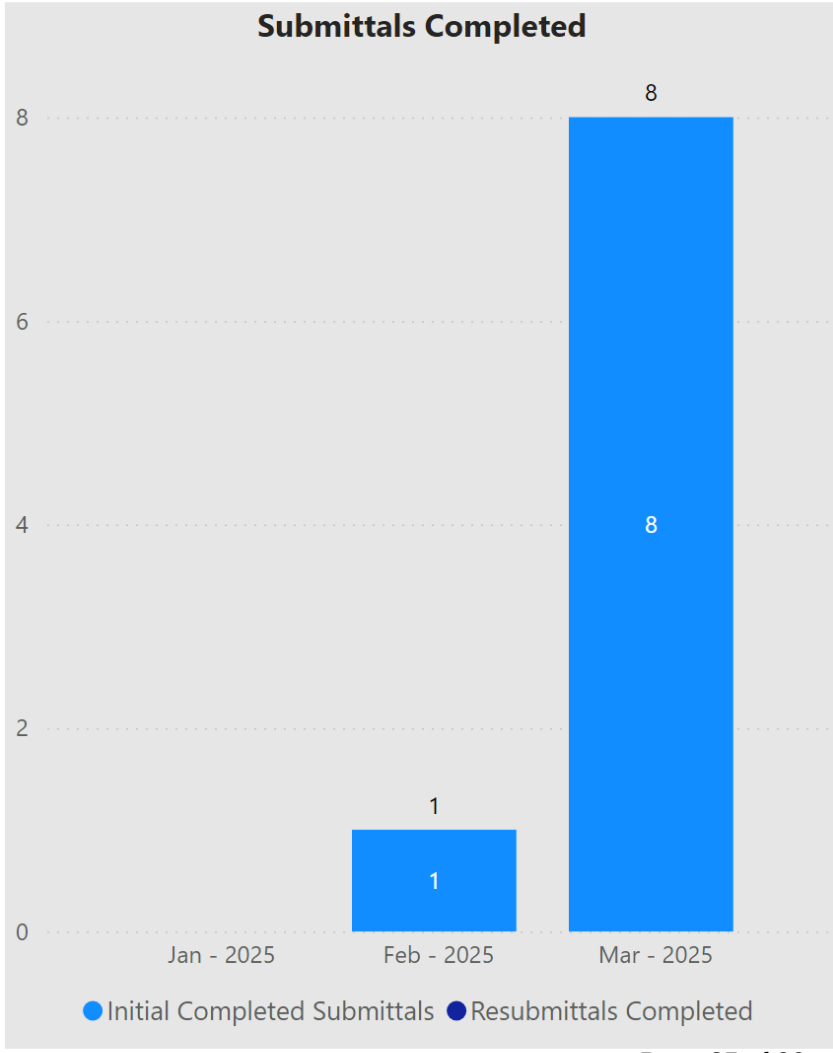
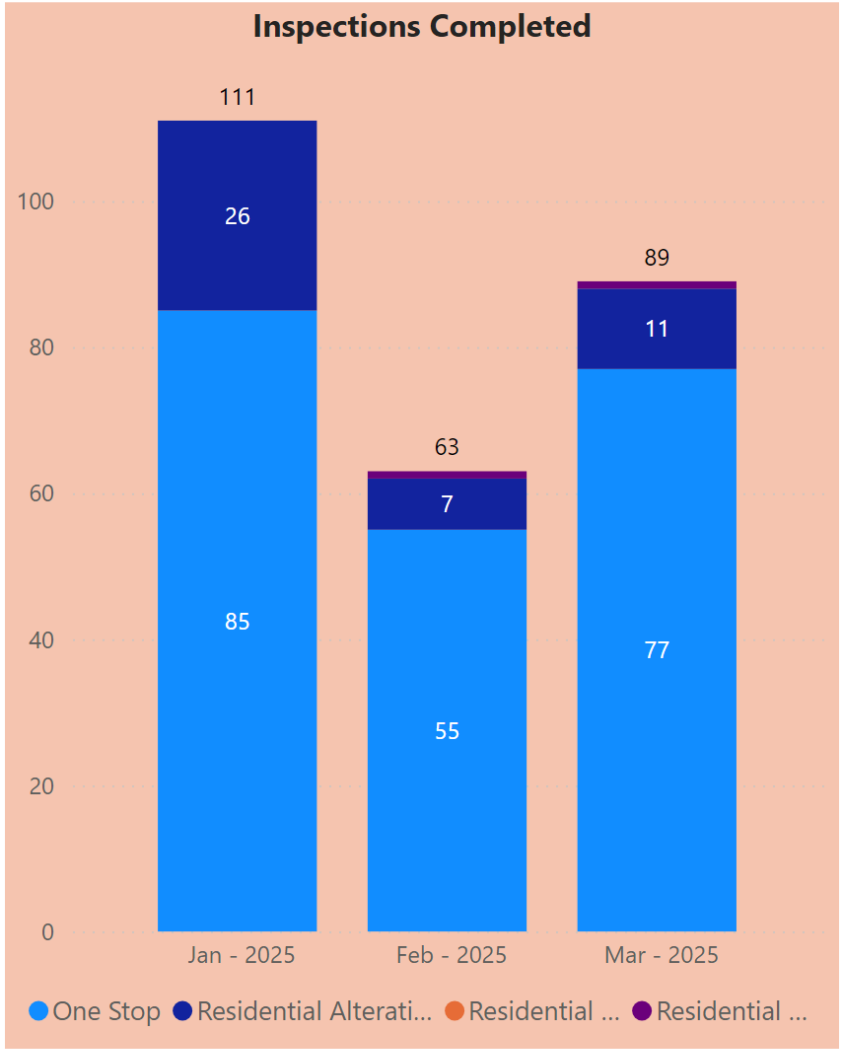
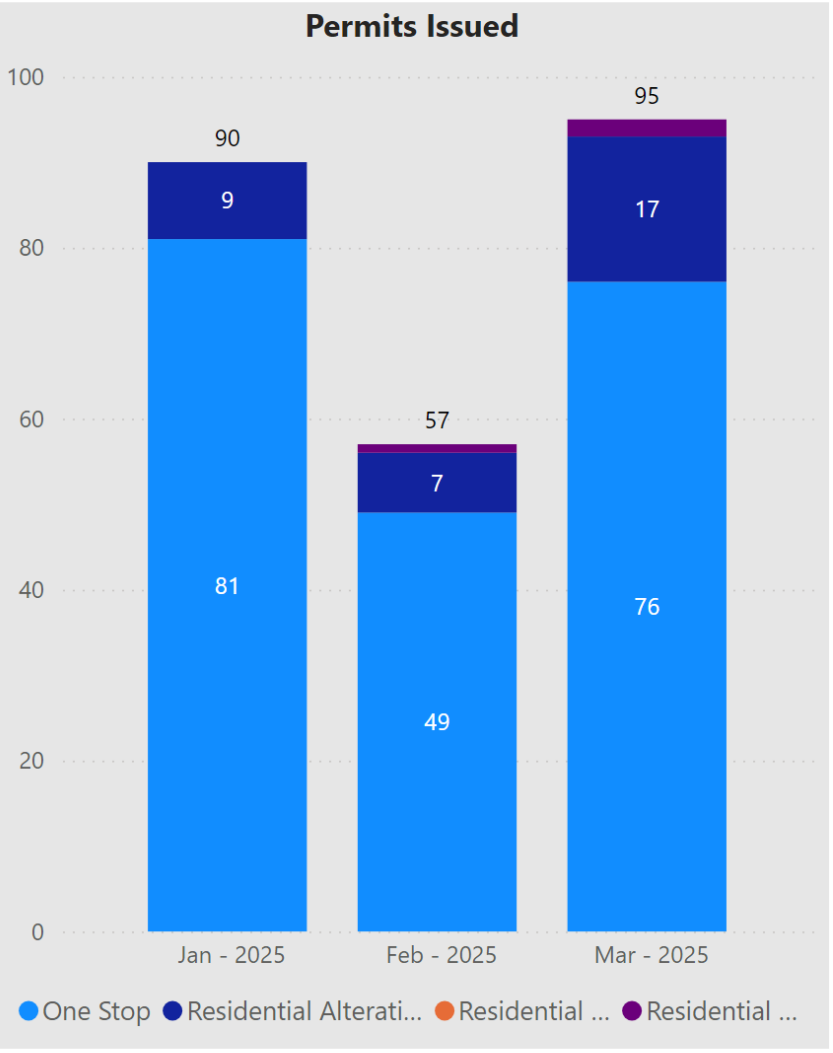
All

Service Category

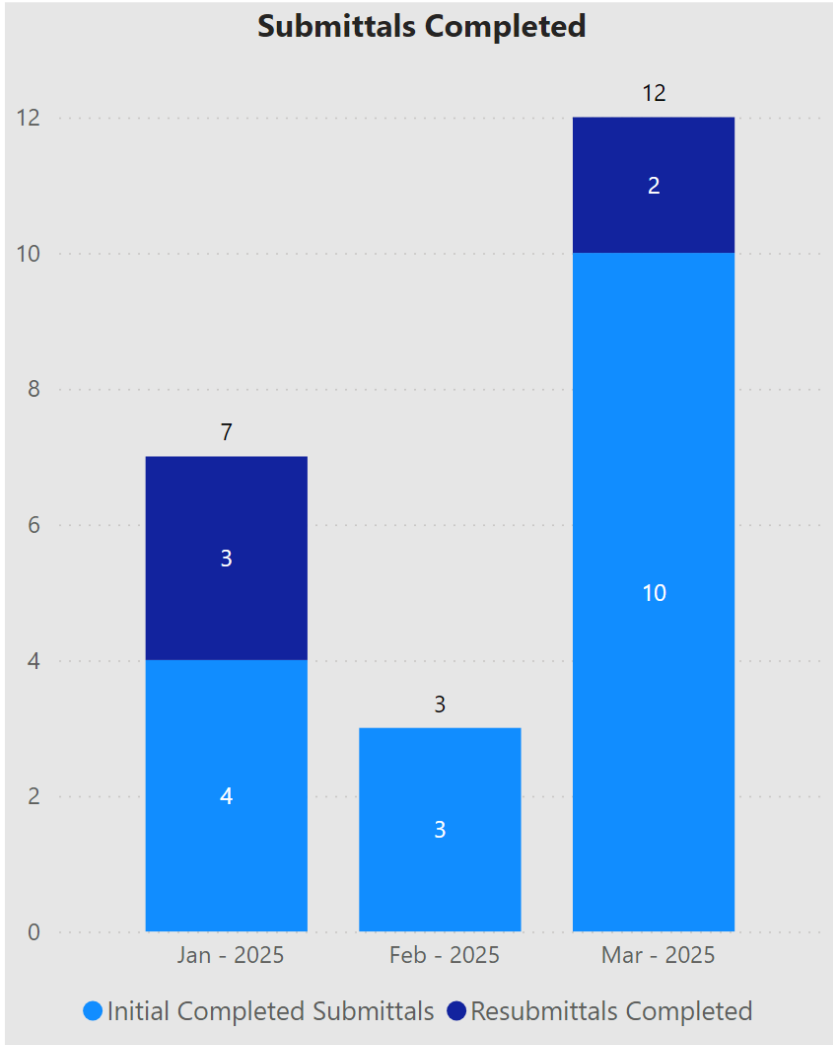
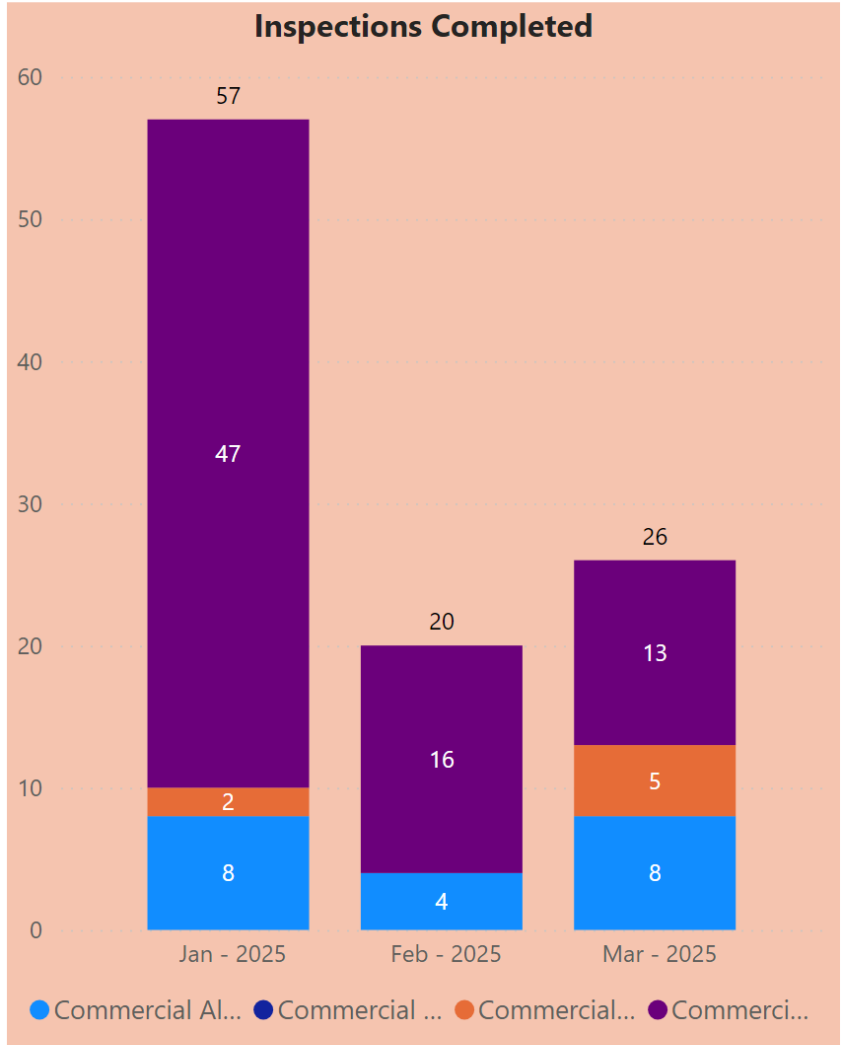
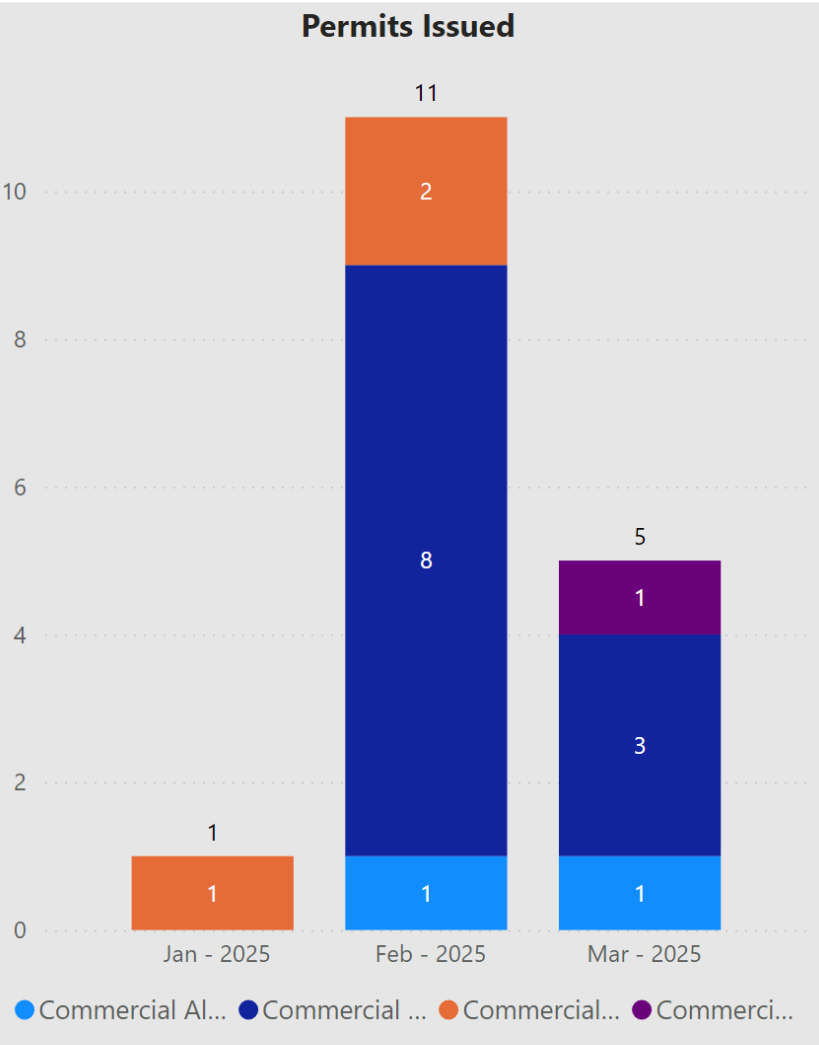
Multiple selections

Book of Business

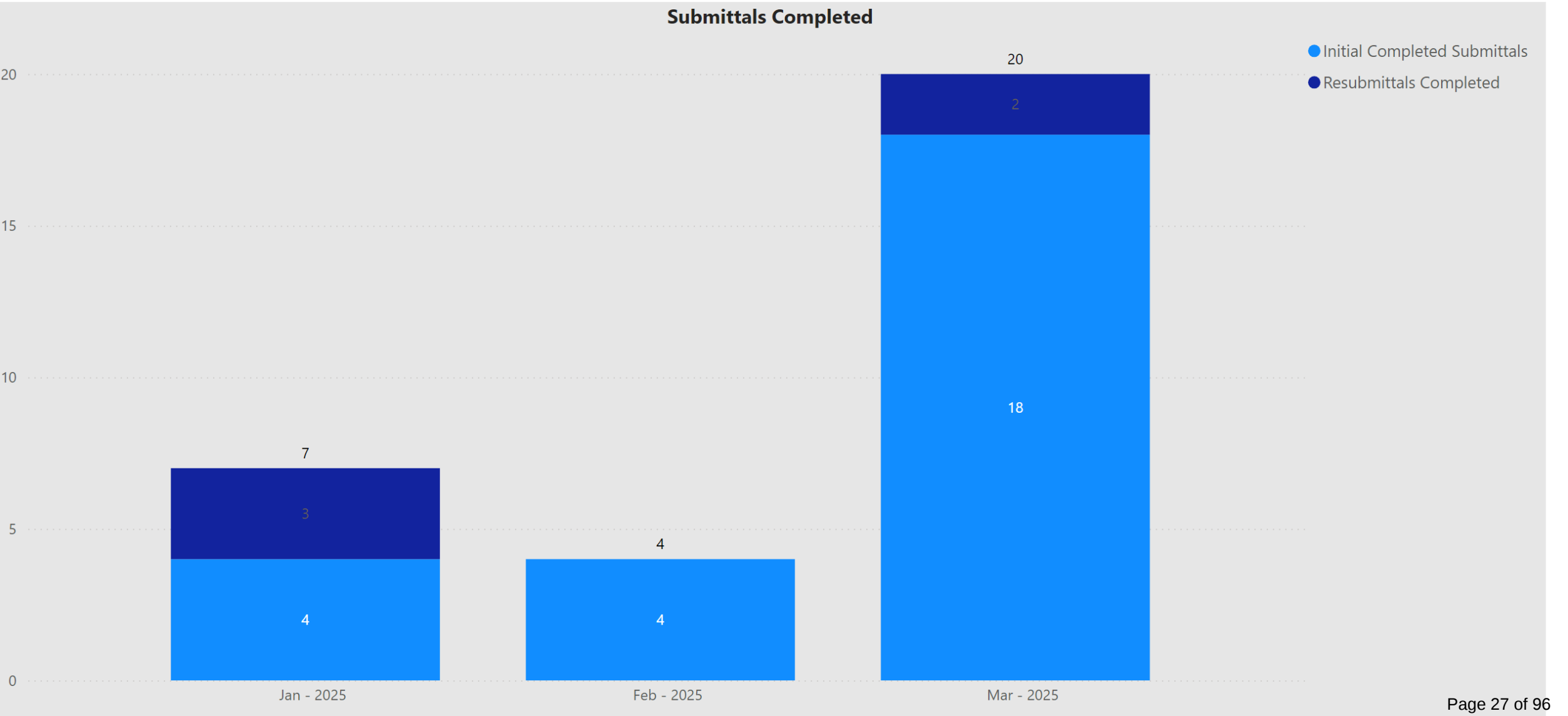
☒ True



Account Manager	Account Name	Month	Source	Service Category	Book of Business
Alan David Greene	Glendale, WI, City of	Multiple sele...	All	Multiple selections	☒ True



Account Manager	Account Name	Month	Source	Service Category	Book of Business
Alan David Greene	Glendale, WI, City of	Multiple sele...	All	All	☒ True



READ THE

NORTH SHORE HEALTH DEPARTMENT

MONTHLY REPORT

APRIL 2025

THIS REPORT HIGHLIGHTS THE WORK DONE IN EACH OF OUR FOUR PRIORITY AREAS OVER THE PAST MONTH, AS WELL AS OTHER IMPORTANT WORK AND ACTIVITIES DONE BY OUR DEPARTMENT.

OUR 4 PRIORITY AREAS



MENTAL & EMOTIONAL WELLBEING
for a Healthy North Shore



SUBSTANCE-FREE LIVING for a Healthy North Shore



INJURY PREVENTION
ACROSS THE LIFESPAN
for a Healthy North Shore



PHYSICAL ACTIVITY and NUTRITION
for a Healthy North Shore

The goal of these monthly reports is to showcase the work being done at the North Shore Health Department and to increase transparency with community leaders, partners, elected officials, and the public.



Serving the communities of Bayside, Brown Deer, Fox Point, Glendale, River Hills, Shorewood, and Whitefish Bay in Wisconsin

NORTH SHORE HEALTH DEPARTMENT

Monthly Report



MONTHLY REPORT — APRIL 2025

NSHD Priority Areas

The goal of these monthly reports is to showcase the work being done at the North Shore Health Department and to increase transparency with community leaders, partners, elected officials, and the public.



We align our work with our department's four priority areas that were established in the last Community Health Improvement Plan (CHIP) published in 2020. The monthly report highlights the work done in each of our four priority areas over the past month, as well as other important work and activities done by our department. We completed our 2022-26 Community Health Assessment (CHA) which will lead into the development of a new CHIP with updated priority areas.

April Highlights

- The team engaged in multiple internal and external conversations with various partners, attended webinars, and participated in open discussions surrounding the current measles outbreak in the US. We consulted state measles experts and distributed letters and guidance to all North Shore schools and pediatric offices in and around the area. We also put strategic interventions in place to ensure a coordinated and timely response in the event of a measles case or outbreak and planned for a department measles tabletop exercise.
- We celebrated National Public Health Week as a team with various Public Health related trainings, volunteer work at Kinship Urban Farm, and advocacy work. It was a great reminder of how important the work we do really is.
- A few of our staff attended UWM's Career Night and were able to speak with numerous prospective or current Public Health undergrad and graduate students. It was a great way to engage with the incoming workforce and to connect them with resources.

Updates from the Health Officer

Attended the SE Regional Public Health Caucus meeting.

Attended a Cyber Security Assessment Workshop along with our PHEP Coordinator.

Attended the South East Wisconsin Association of Local Health Departments and Boards (WALHDAB) Meeting.

Attended a Youth Mental Health training.



Monthly Report

MONTHLY REPORT — APRIL 2025

1

MENTAL HEALTH

Shared resources and organized social media posts for mental health month, which is the month of May.

Worked on planning and hosting the CHIP Mental Health Workgroup.

5

Social Media Posts about mental health

Our Case Manager is interested in hosting a mental health awareness session for our senior population. This has been a popular topic of conversation and question recently, so we are thinking of additional ways to address it.

Hosted three Parent/Caregiver Social Groups at libraries in the North Shore and continued planning for the upcoming groups.

2

SUBSTANCE USE

155 Boxes (310 doses) of Narcan throughout the North Shore

Of the 155 boxes of Narcan distributed this month, 40 were through our harm reduction vending machine.

Completed OEND training of Shorewood School District, attended OFR CoP, attended OD-PHAST, collaborated with The House of Kings and Priests, Inc to plan a Hidden in Plain Sight event on May 17, provided community OEND training at RBH, started preparing for the May 2025 North Shore OFR meeting (quarterly)

34 People trained in overdose response using Narcan

3

INJURY PREVENTION

Attended the North Shore Dementia Initiative meeting.

6

Car seat fittings with education provided to parents/caregivers

One of our interns is working over the summer and recieved a stipend to work on Environmental Health and preventative initiatives around ticks and mosquitoes.

We sold 12 Radon Test Kits throughout the month of April.

Shared materials on injury prevention, including upcoming events.

4

PHYSICAL ACTIVITY & NUTRITION

Provided four home visits, including a few where lactation support and education was given.

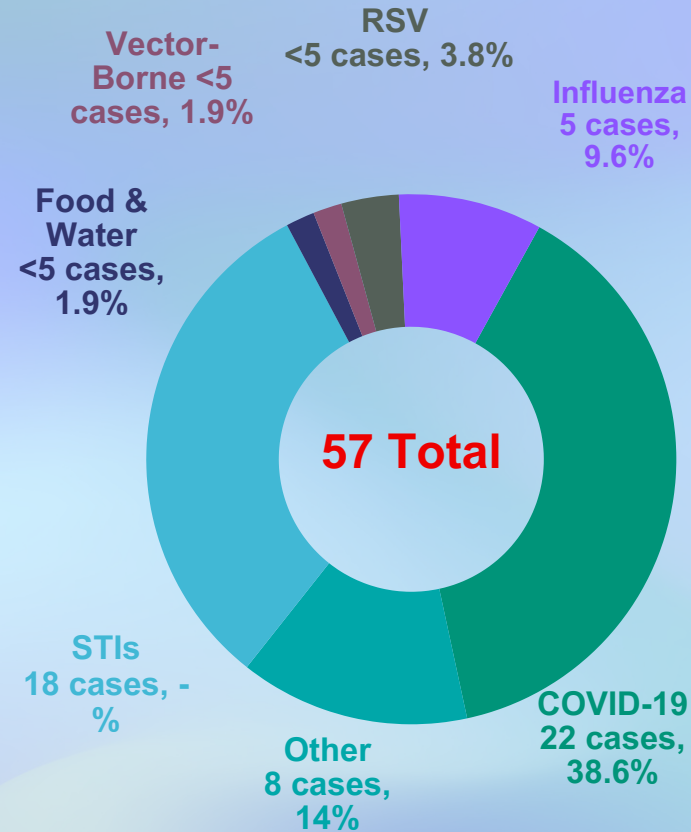
10 Social media posts on nutrition and healthy living

Worked with community agencies and groups to plan upcoming bike rodeos, as well as bike and walk to school days.



Communicable Diseases

Probable + Confirmed Cases



1

**Vaccine appointment
with PHNs**

Case Management & Environmental Health

CASE MANAGEMENT UPDATES

0	Fall-specific calls dispatched, all of which were contacted
6	Referrals received and followed up on
5	Home visits
6	EMS consultations/trainings
0	Responses to overdoses
2	Community agency site visits

NORTH SHORE ENVIRONMENTAL HEALTH CONSORTIUM

45

Inspections

1

**New
Licenses**

1

**Animal Bite
Follow-Ups**

Workforce Development

- Our MCH staff celebrated Black Maternal Health Week and attended the Black Maternal and Child Health Summit, where amazing keynote speakers and breakout sessions discussed what we can continue to do and begin doing to improve black maternal and child health.
- In tangential preparation for the NFL Draft, our PHEP Coordinator attended a Preparedness: Human Trafficking training with the entire region, in addition to preparedness trainings on Measles and discussion with WALHDAB concerning PHEP grant objectives.
- Nearly our entire team participated in an interview panel with students of UWM's Bachelor of Science in Public Health Program. Students asked great questions and it was a great way for our staff to connect with students and discuss the work we do in a Local Health Department setting.



		January	February	March	April	May	June	July	August	September	October	November	December	YTD
Library Activity	Checkouts	15091	13356	15597	13978									58022
	Checkins	11384	9526	11569	117587									150066
	Patron Count	7128	6367	7554	8705									29754
Patron Activity by Community (daily patron use)	Bayside	3885	3296	3624	3824									14629
	Fox Point	7654	6588	7549	7516									29307
	Glendale	11357	9994	10901	10973									43225
	River Hills	1072	907	1085	1055									4119
Curbside		20	10	11	8									49
Study Room(s) Usage	Uses per month	133	110	128	121									492
	Hours per month	287.93	238	235.65	252.77									1014.35
Community Room Usage	Library program	18	18	18	31									85
	Outside group	6	6	3	2									17
	Total uses	24	24	21	33									102
Community Room Hours	Library program	22	26	27	50									125
	Outside group	13	10	11.5	6									40.5
	Total hours	35	36	38.5	56									165.5
Kanopy	Film	345	223	266	181									1015
Overdrive	Audio	2844	2571	2834	2674									10923
	E-book	2470	2202	2276	2316									9264
	Magazine	1701	1477	1737	1765									6680
	Total	7021	6250	6847	6755									26873
Hoopla* ended 1/1/25	Digital collections	59												59
Filled holds		4454	3799	3981	4474									16708
New patrons		72	42	85	58									257
New items		450	343	462	368									1623
Wifi access		1710	1457	1400	1282									5849
Website visits		3565	2868	4024	3418									13875
Programs offered: in person	Young child (0-5)*	7	10	9	10									36
	Child (6-11)	4	5	3	5									17
*compiled with children if not shown	Young adult (12-18)	1	0	0	0									1
	Adult (19+)	5	9	7	10									31

	General interest (all ages)		1	0	1								2
Total		17	25	19	26								87
Programming attendance: in person	Young child (0-5)*	251	267	297	339								1154
	Child (6-11)	106	433	0	157								696
*compiled with children if not shown	Young adult (12-18)	2	0	0	0								2
	Adult (19+)	73	152	191	213								629
	General interest (all ages)			0	0								0
Total		432	852	488	709								2481
Reference questions		1232	844	1031	892								3999

Service Requests - April 2025

Request Category	Created in period	Closed in period	Average days to close
Animal Concern	0	0	
Utility Billing Questions	0	0	
Property Maintenance and Building Code Violations	8	7	24.7
Speeding & Traffic Enforcement	0	0	
Storm Drainage/Standing Water	0	0	
Snow & Ice Control Service Request	0	0	
Request for Information	0	0	
Public Works Maintenance	0	0	
Illegal Dumping	1	1	5.6
Water Quality Issues	0	0	
Abandoned Vehicle	0	0	
Miscellaneous Police	0	0	
Parks Maintenance	0	0	
Pothole	2	2	6.7
Restoration of City Work	0	0	
Right-of-Way Damage (From City Snow Control Operations)	0	0	
Sidewalk Repair	0	0	
Miscellaneous Sanitary Sewer	0	0	
Miscellaneous	0	0	
Street Light	1	1	6.9
Miscellaneous Storm Sewer	0	0	
Damage to City Property	0	0	
Street Sign	0	0	
Traffic Signal	0	0	
Garbage and Recycling Collection	0	0	
Tree Maintenance	0	0	
Sink Hole/Ground Settling	0	0	
Street Maintenance General	0	0	
General & Other	2	1	5.6
Dead Animal on City Property	0	0	
Total	15	12	9.9



Business Review

Glendale, WI

June 10, 2025

Our Partnership

We currently provide the following services to City of Glendale

- Building, Electrical, Mechanical and Plumbing Inspections
- Permit Technician Services
- Plan Review Services
- Zoning Services

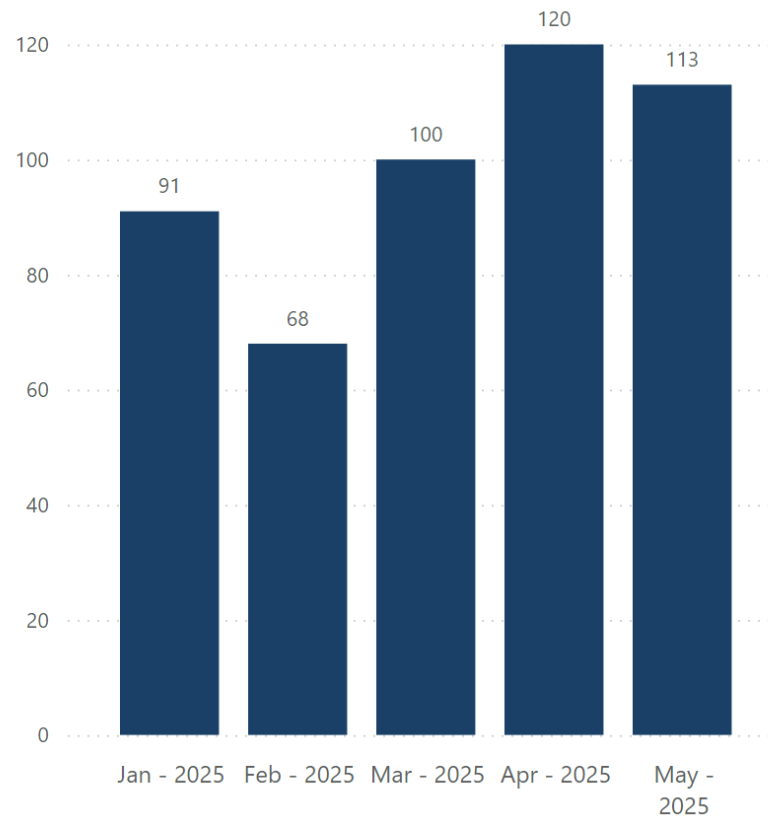


Account Manager	Account Name	Month	Source	Service Category	Book of Business
Alan Greene	Glendale, WI, City of	Multiple selections	All	All	☒ False

Permits Issued

492

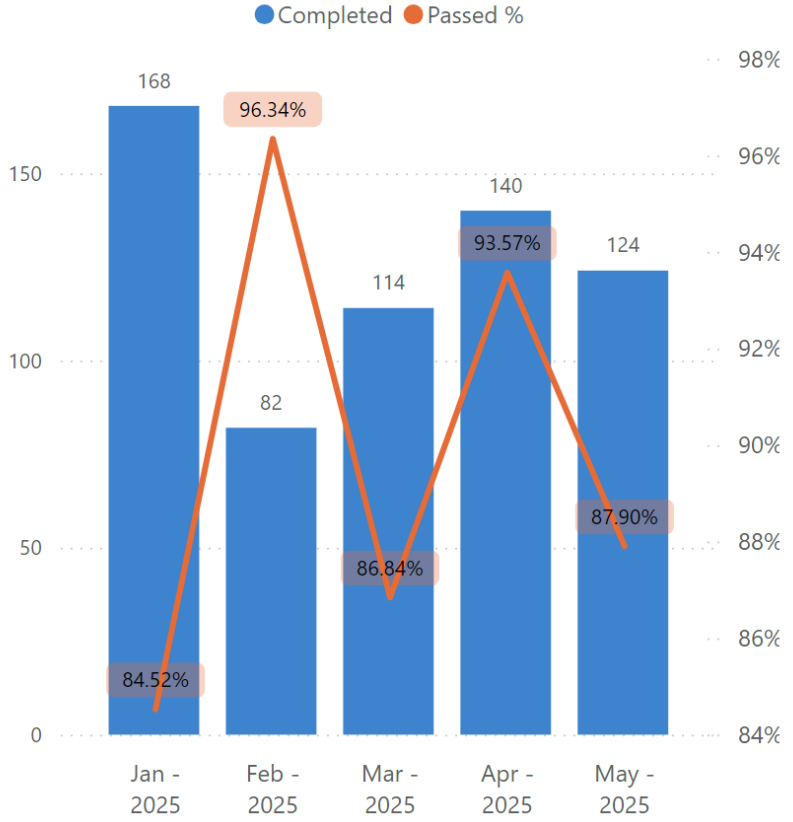
Permits Issued



Inspections Completed

628

Inspections Completed



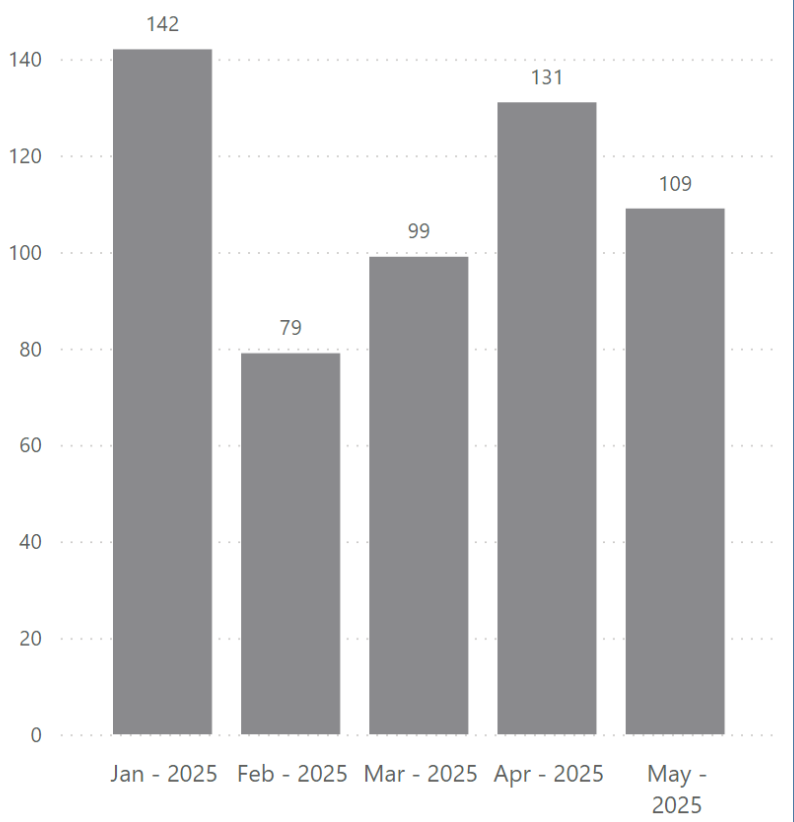
Inspections Passed

560

Inspections Passed %

89.17%

Inspections Passed



Note: Inspections Passed and Inspections Passed % : based on whole inspections passed, excludes partial pass.
Passed % = Whole Passed Inspections / Total Inspections

Account Manager

Account Name

Month

Source

Book of Business

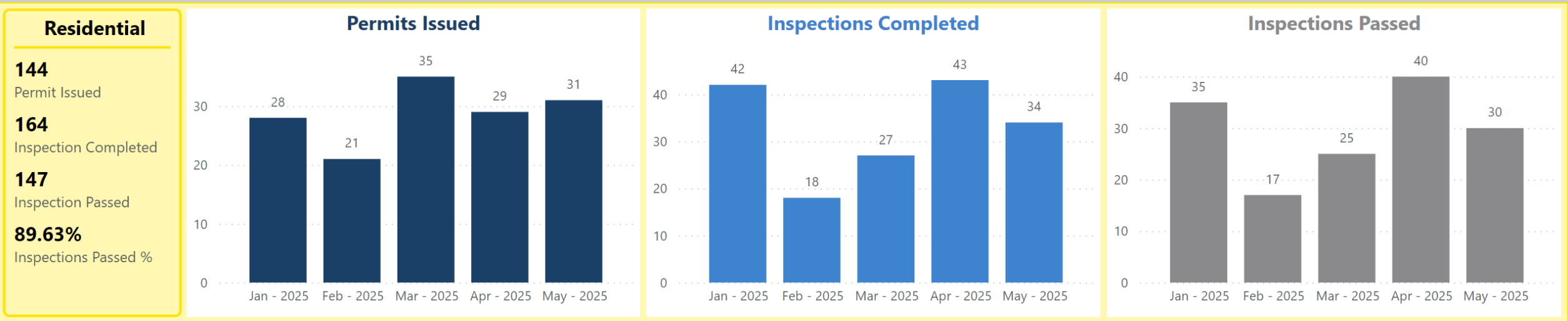
Alan Greene

Glendale, WI, City of

Multiple selections

All

☒ False



Account Manager

Account Name

Month

Source

Book of Business

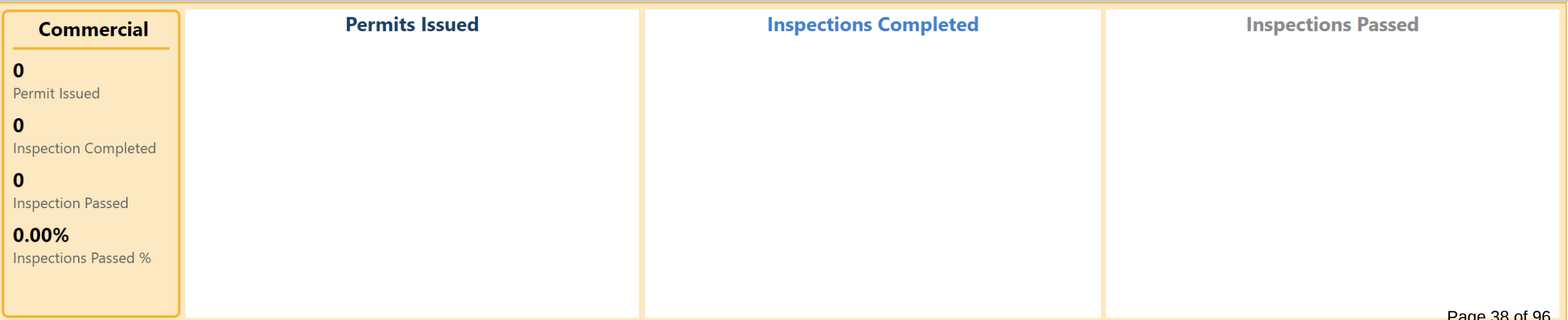
Alan Greene

Glendale, WI, City of

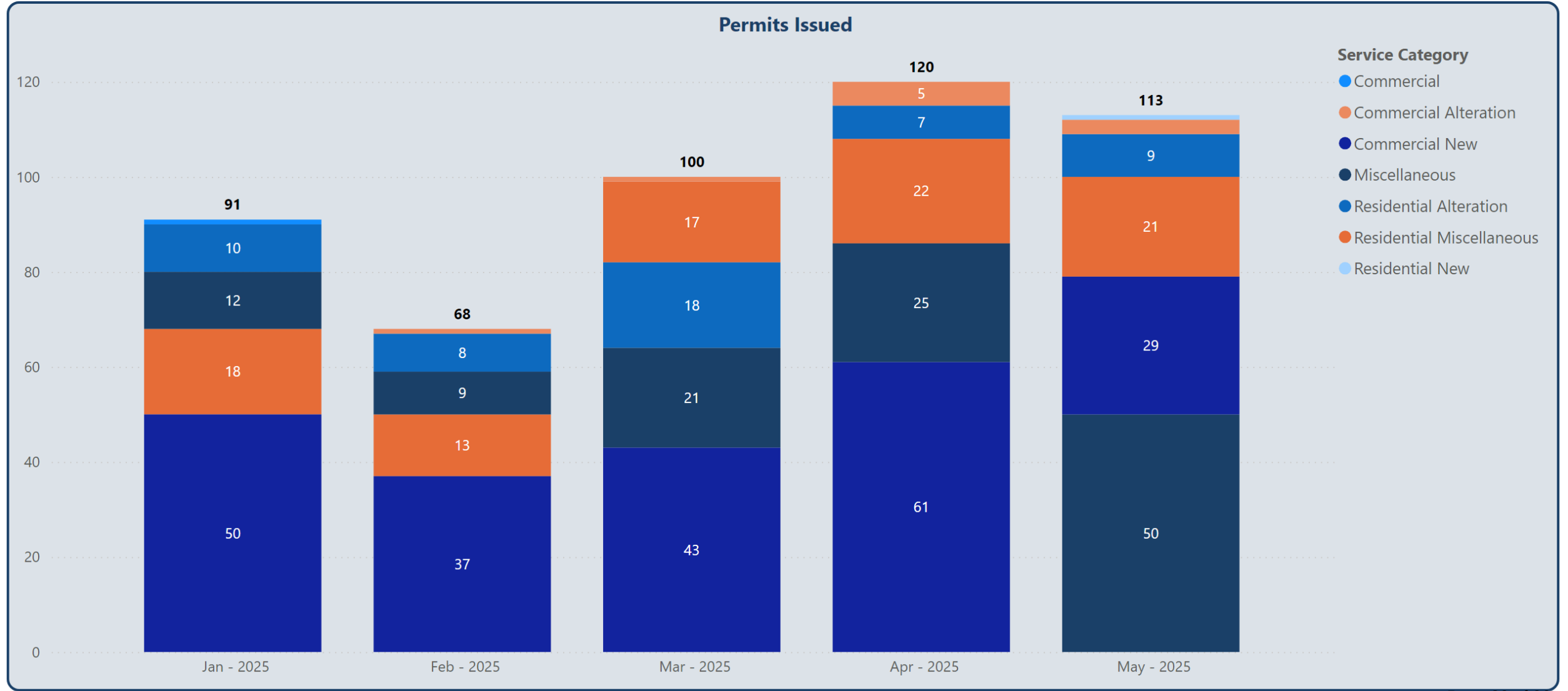
Multiple selections

All

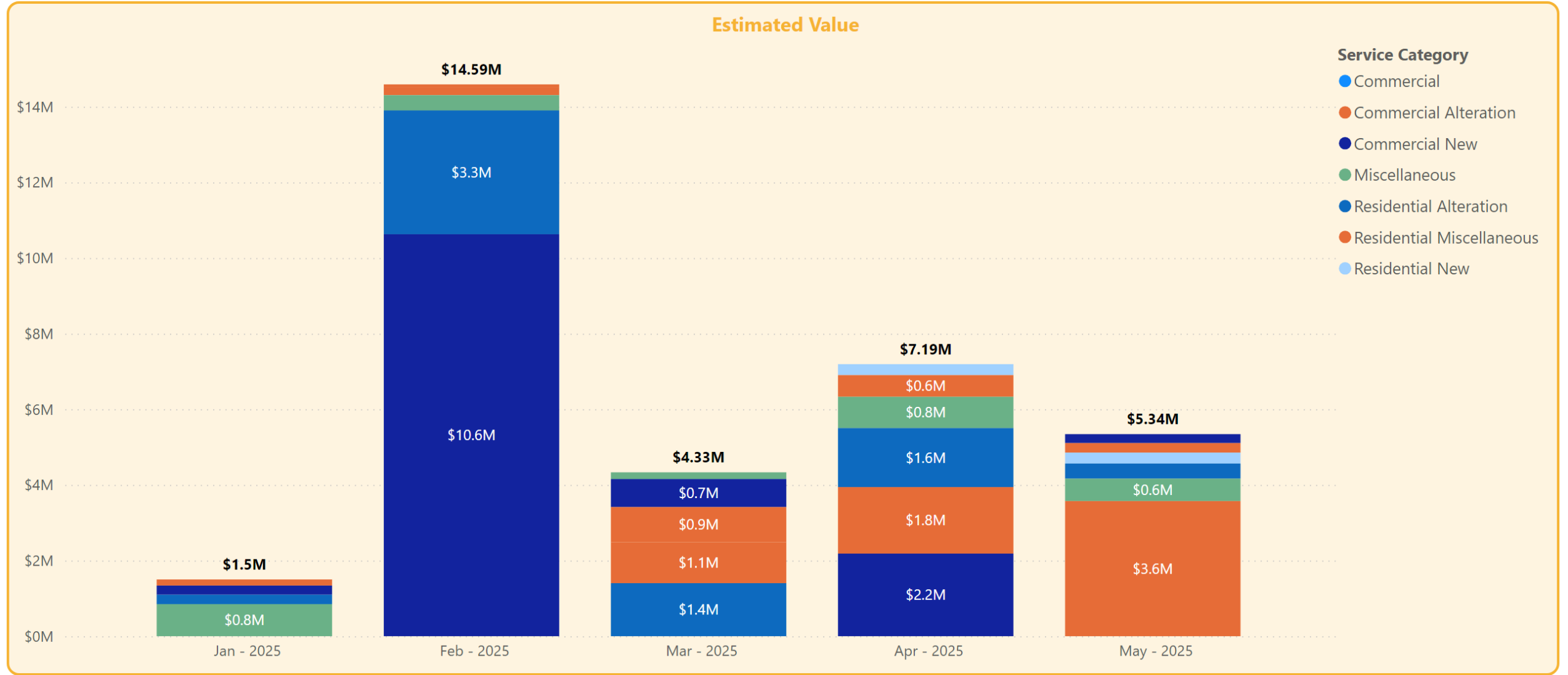
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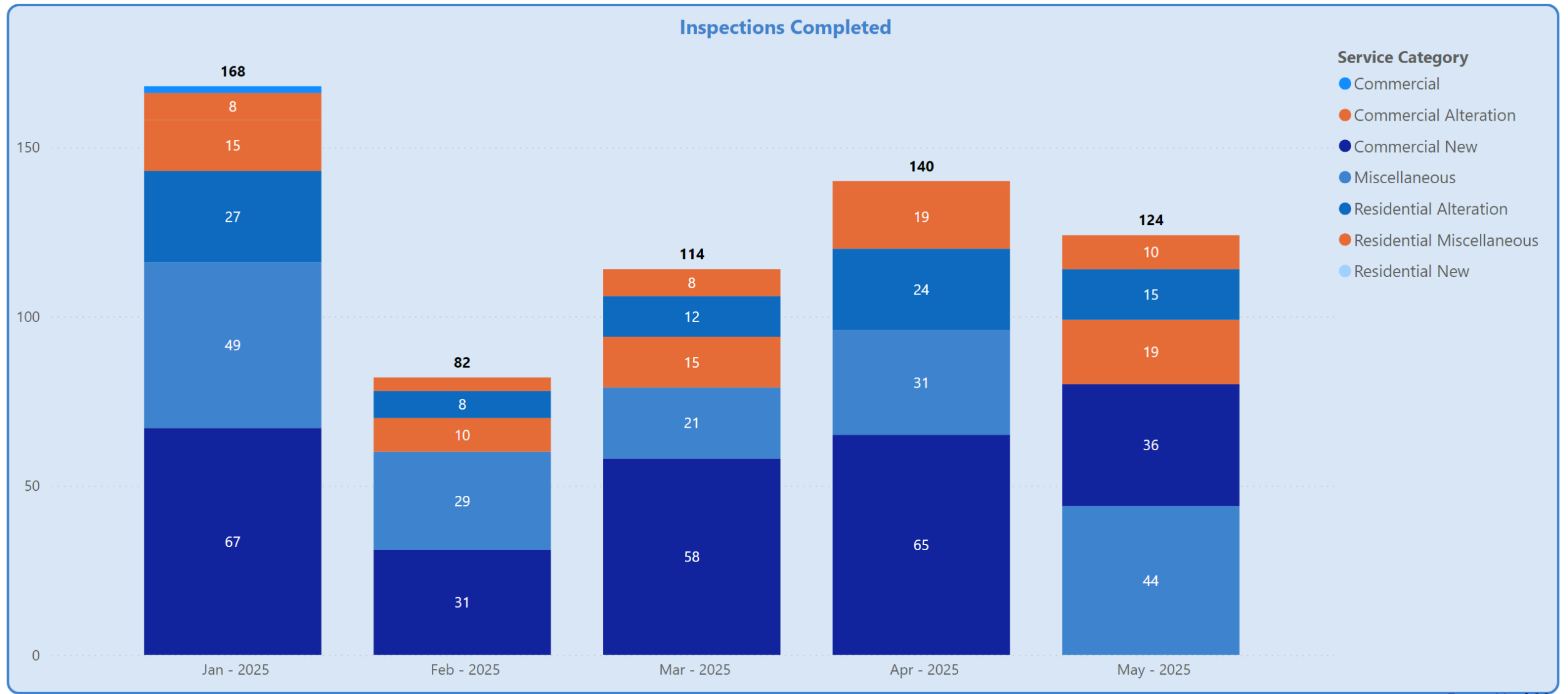
Account Manager	Account Name	Month	Source	Service Category	Book of Business
Alan Greene	Glendale, WI, City of	Multiple selections	All	All	☒ False



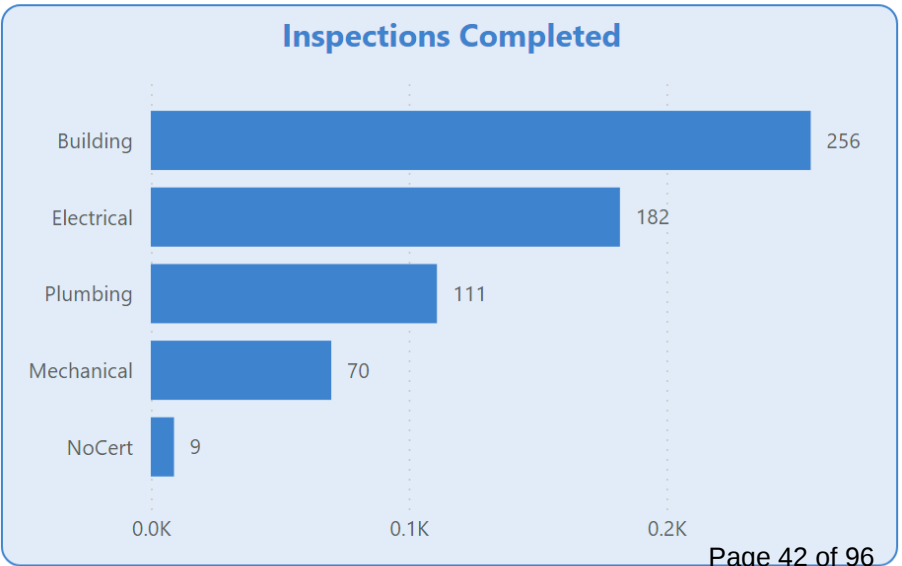
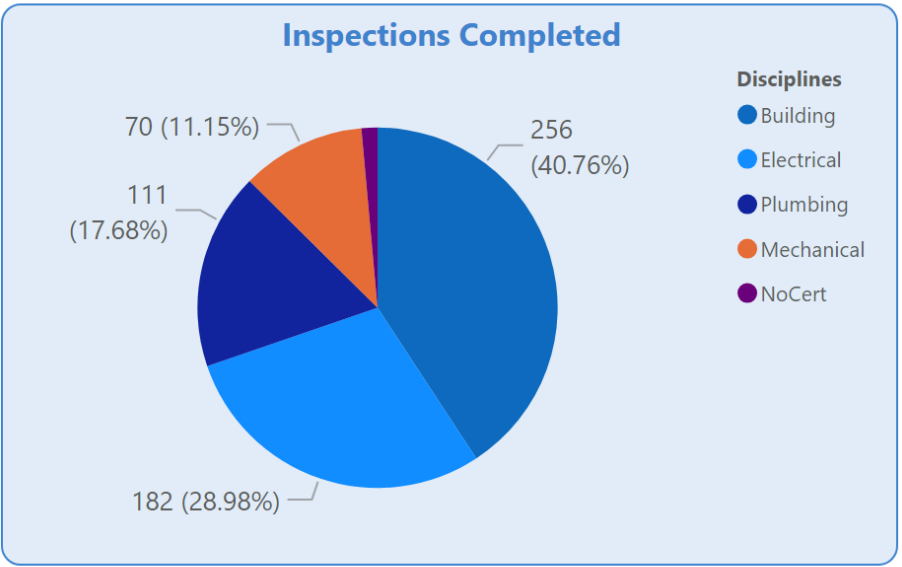
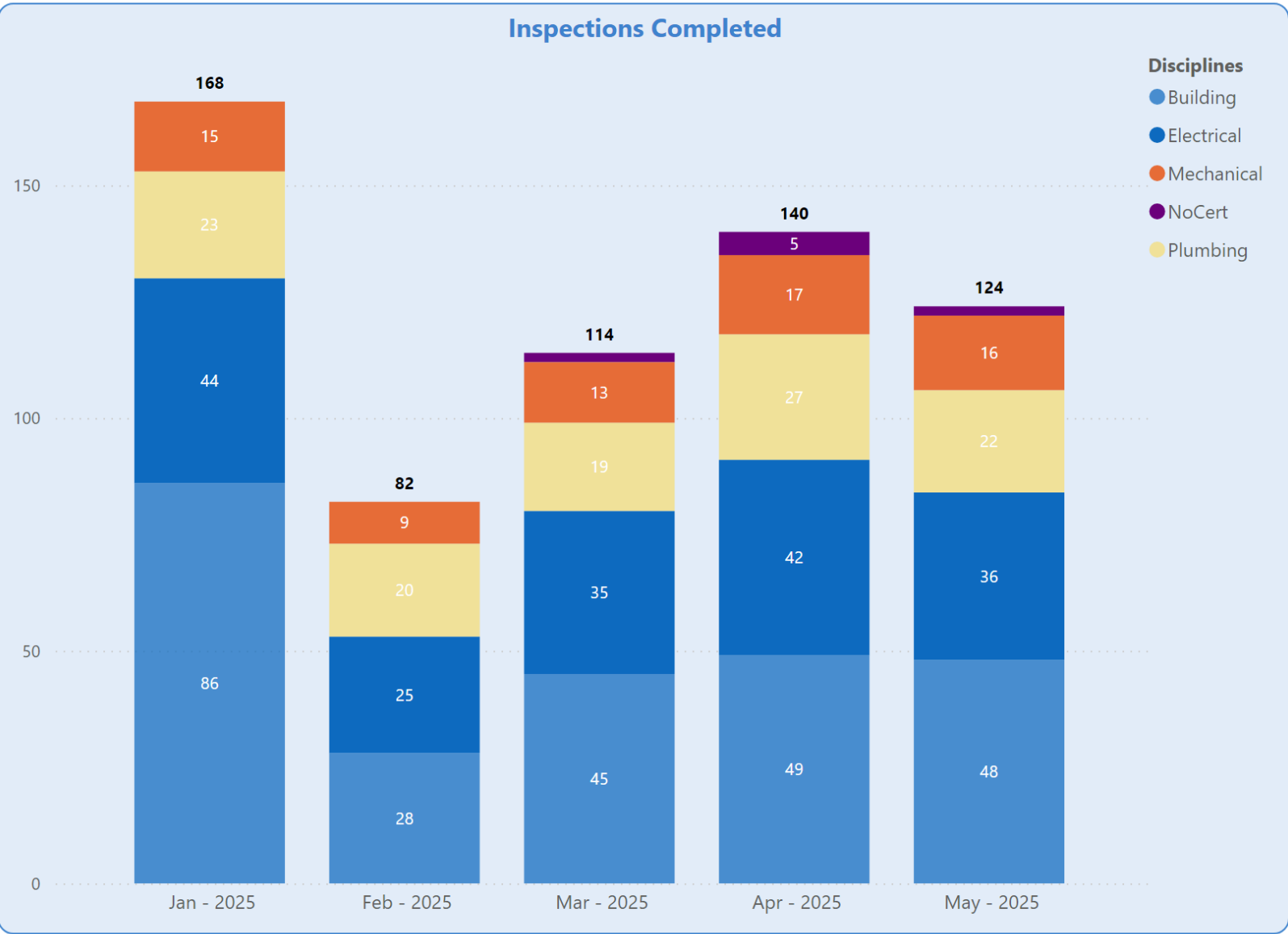
Account Manager	Account Name	Month	Source	Service Category	Book of Business
Alan Greene	Glendale, WI, City of	Multiple selections	All	All	☒ False



Account Manager	Account Name	Month	Source	Service Category	Book of Business
Alan Greene	Glendale, WI, City of	Multiple selections	All	All	☒ False



Account Manager	Account Name	Month	Source	Service Category	Book of Business
Alan Greene	Glendale, WI, City of	Multiple selections	All	All	☒ False



Account Manager

Account Name

Month

Source

Book of Business

Alan Greene

Glendale, WI, City of

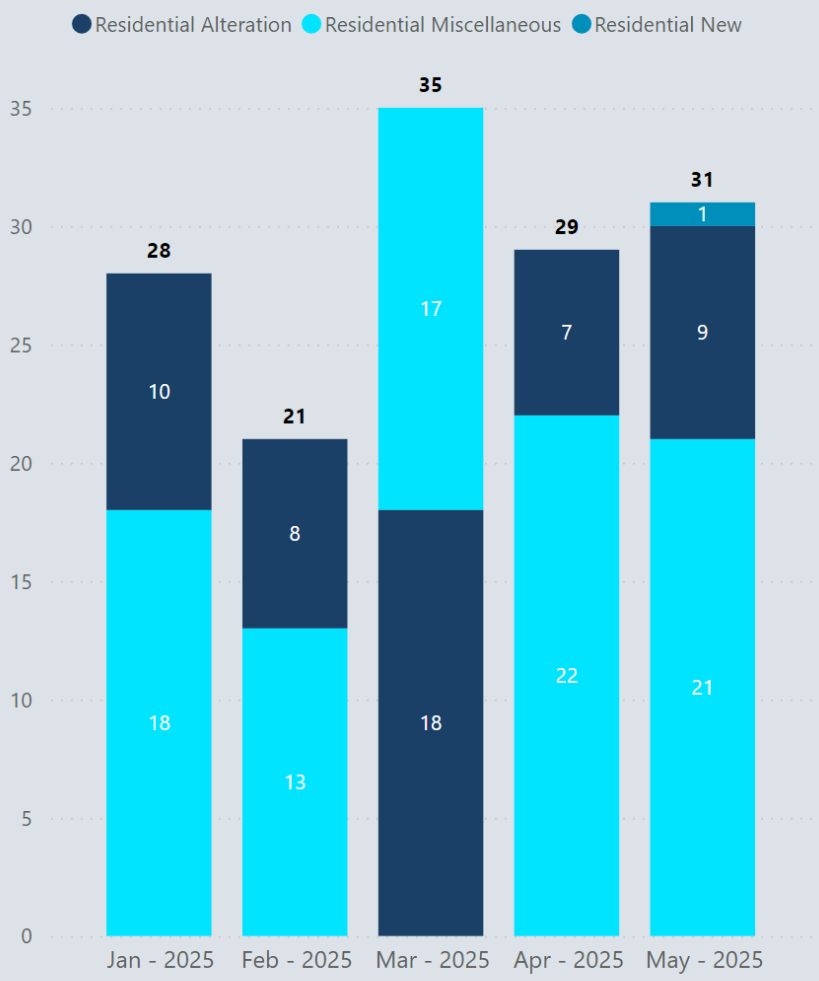
Multiple selections

All

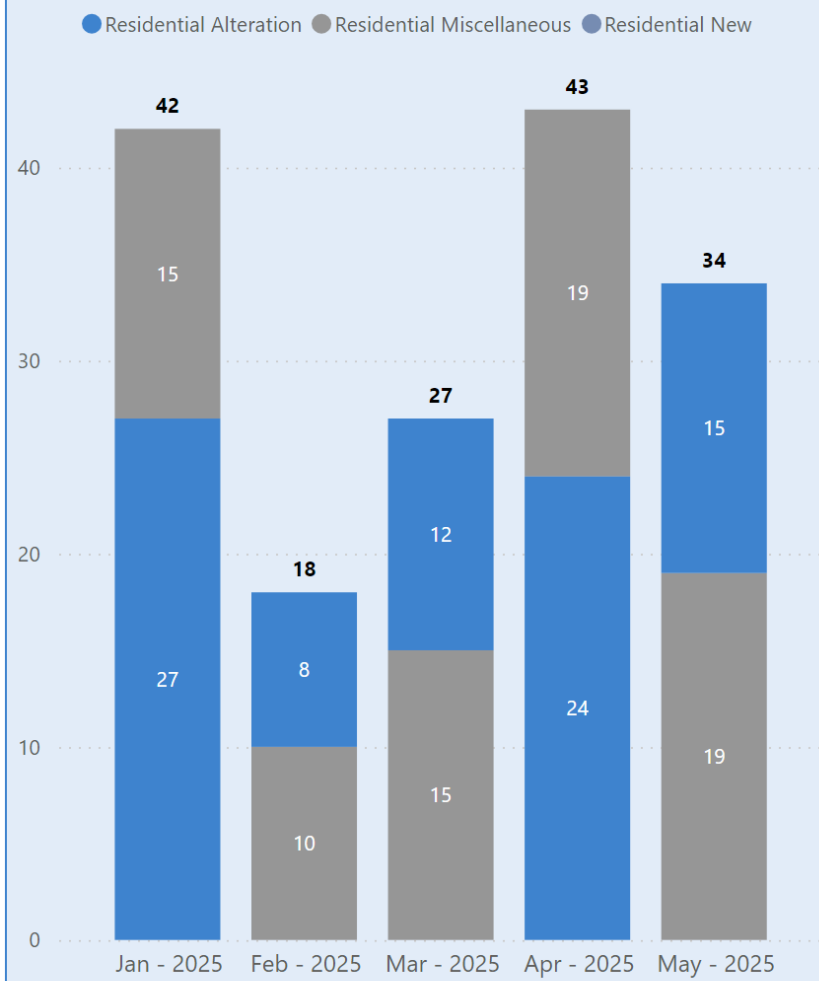
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Residential

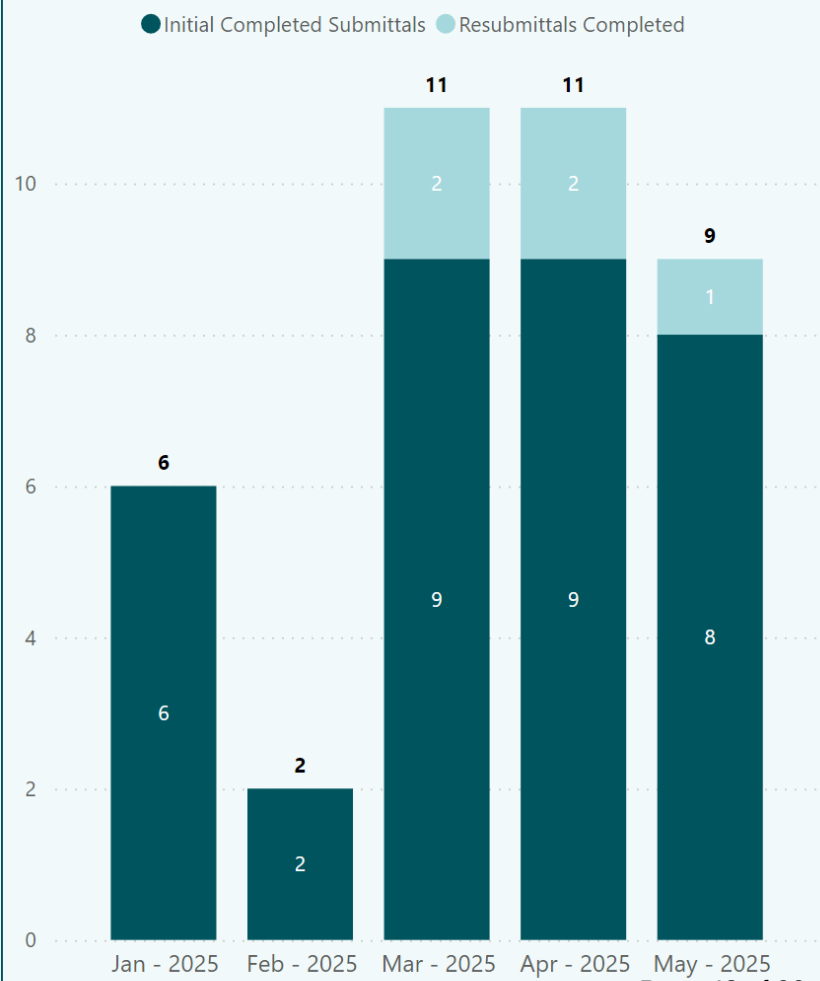
Permits Issued



Inspections Completed



Submittals Completed



Account Manager

Account Name

Month

Source

Book of Business

Alan Greene

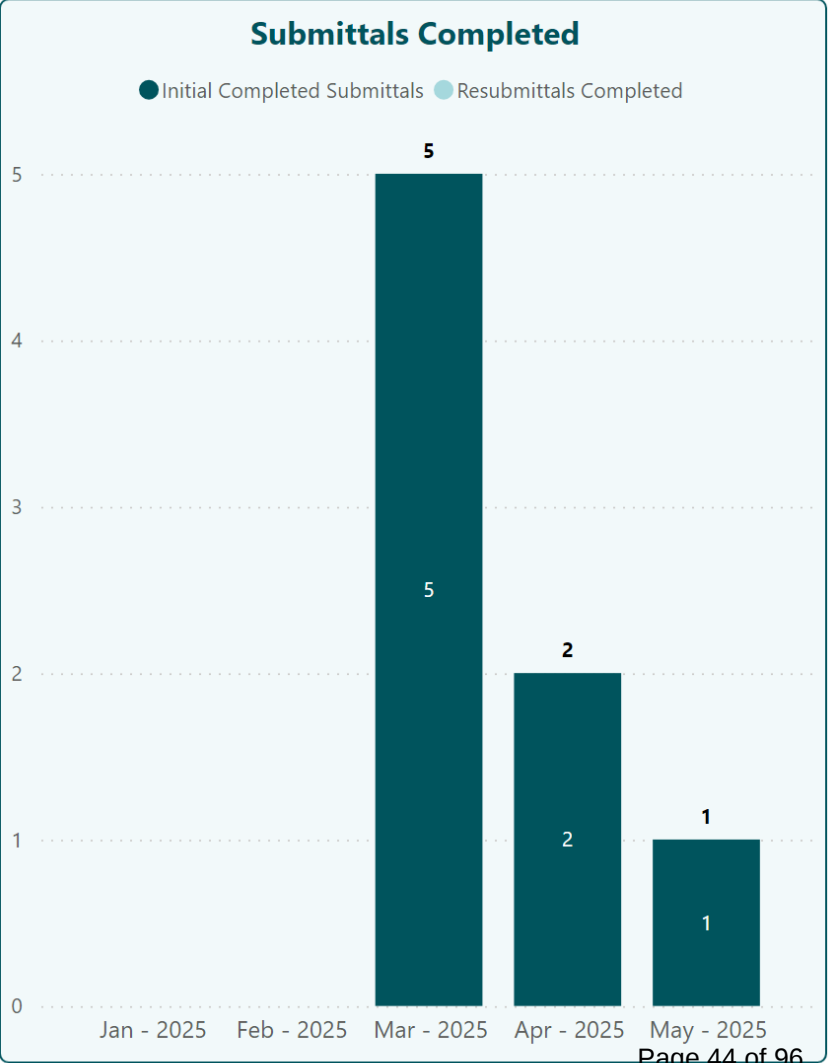
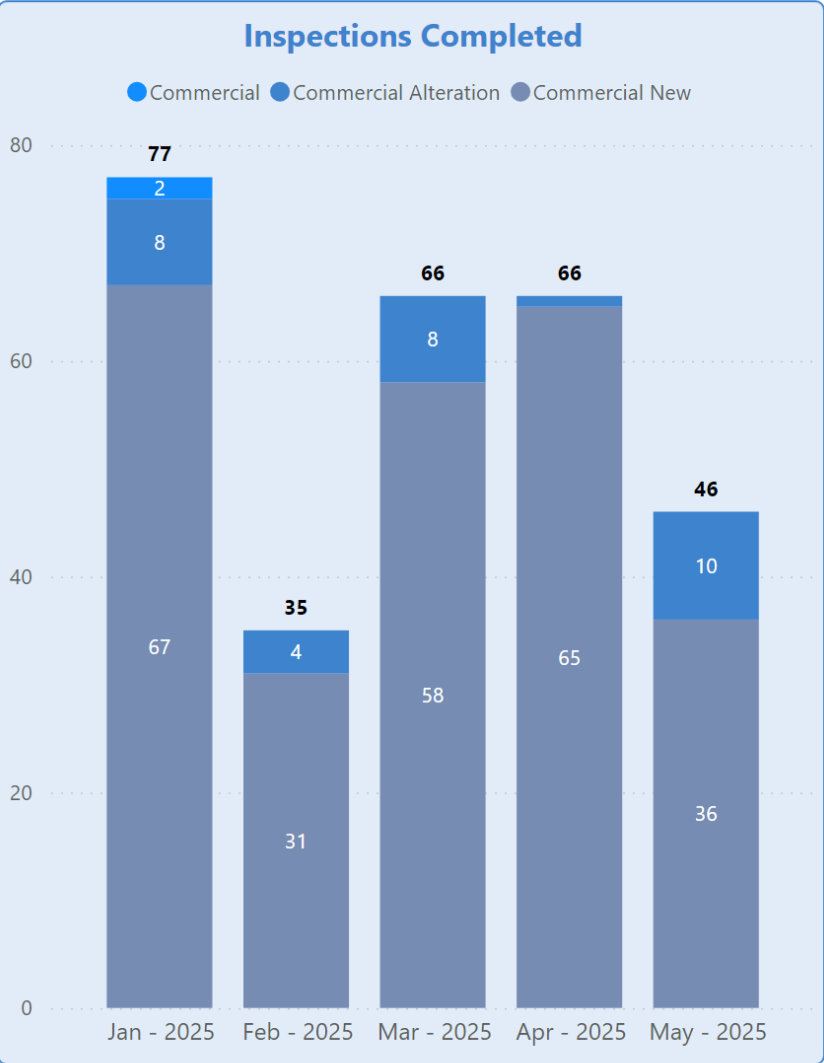
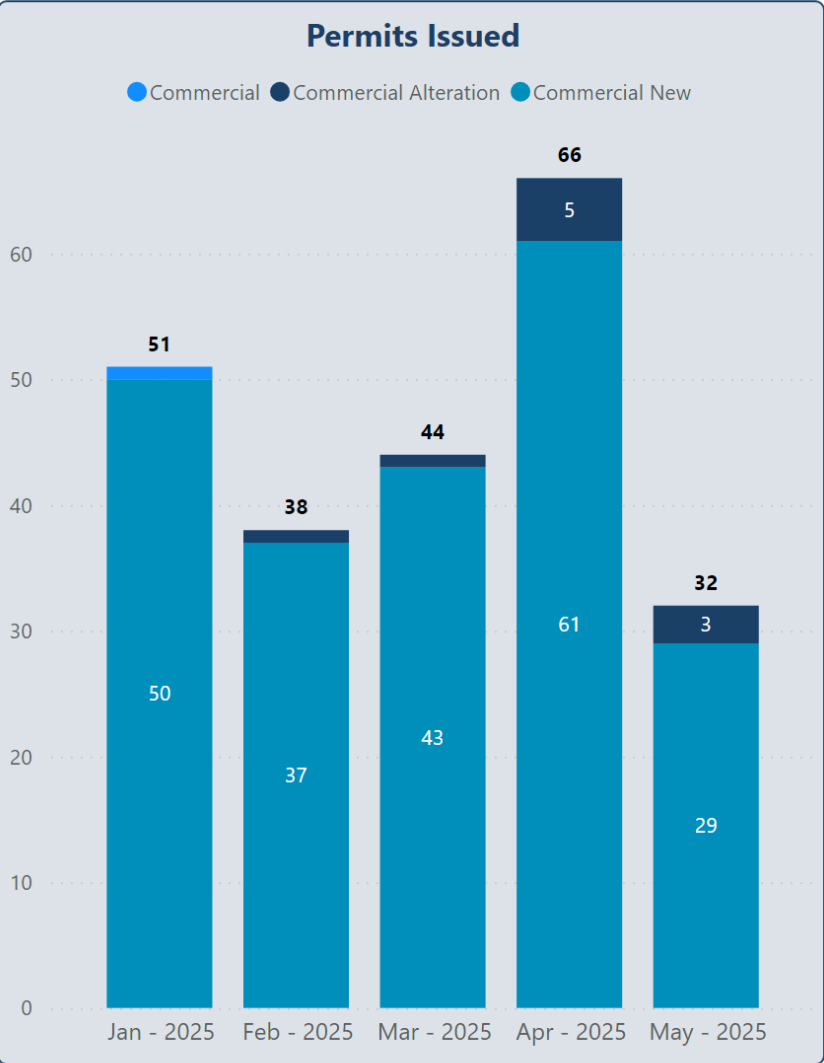
Glendale, WI, City of

Multiple selections

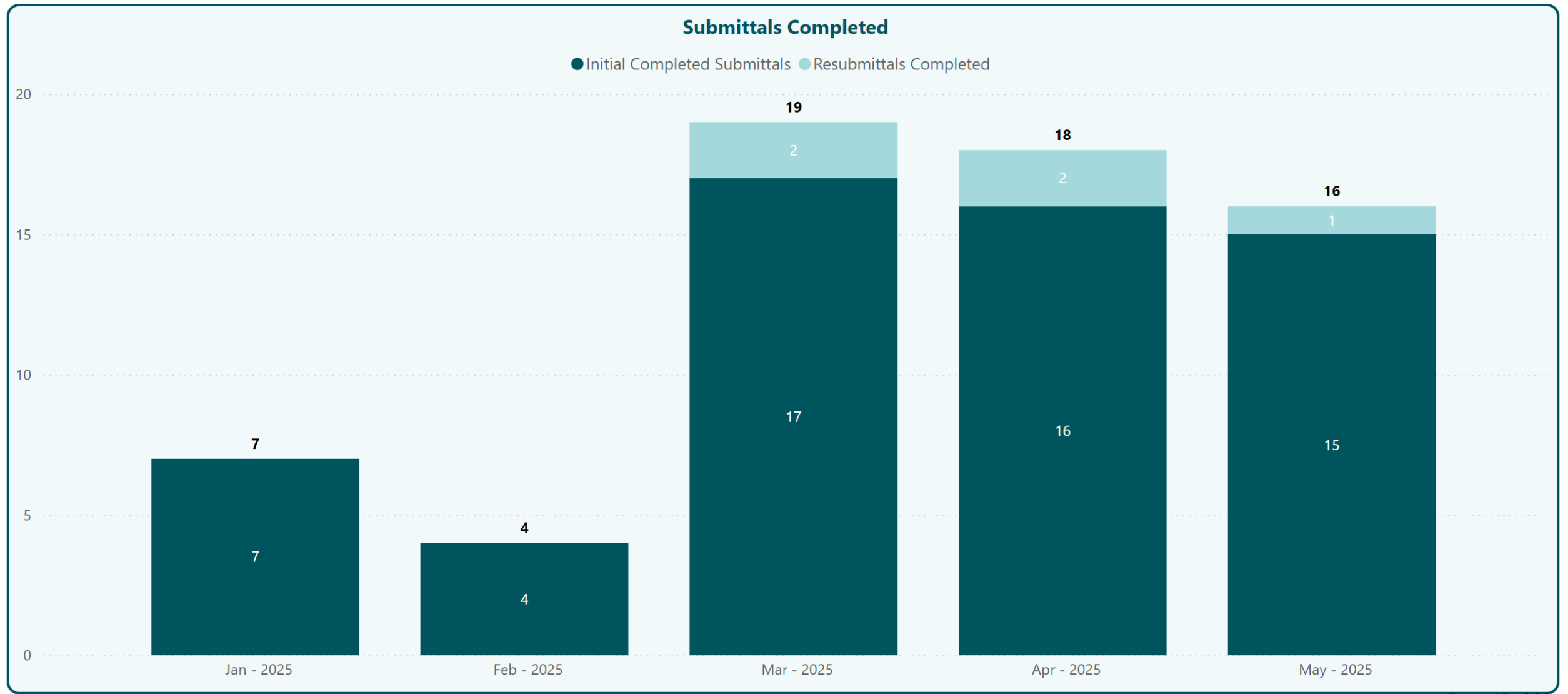
All

☒ False

Commercial



Account Manager	Account Name	Month	Source	Service Category	Book of Business
Alan Greene	Glendale, WI, City of	Multiple selections	All	All	☒ False



North Shore Library *Monthly Report*

May 2025

14,082

Total Checkouts

53

Library Card Sign Ups

4

Children

27

Adults

22

Online

23,735

Total Uses of a
North Shore Library Card

16% Bayside

33% Fox Point

47% Glendale

4% River Hills

6,434

Library Visits

26 Programs
Offered

4

Programs

102

Attendees

K
I
D
S

0

Programs

0

Attendees

T
E
E
N
S

22

Programs

322

Attendees

A
D
U
L
T
S

Did you know?

Join us for Summer Reading Program, which runs now through Saturday, August 2. Register online at NorthShoreLibrary.Beanstack.org. Program kick off is June 16!



North Shore Library

6800 North Port Washington Road, Glendale, Wisconsin 53217 | 414-351-3461

www.northshorelibrary.org



CITY OF GLENDALE
POLICE DEPARTMENT

5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209-3815
(414) 228-1753
Fax (414) 228-1707
Email: police@glendale-wi.org

June 10th, 2025

Mayor and Common Council
City of Glendale
5909 N. Milwaukee River Pkwy.
Glendale, Wisconsin 53209

Dear Mayor and Common Council,

Attached is the Glendale Police Department monthly report for May 2025. This report tabulates the total number of calls handled and provides an overview of our monthly activity.

Officers responded to a total of 1284 calls for service in this period. There were 17 Crime Against Persons reported, 53 Crimes Against Property investigated, 43 Crimes Against Society and 19 Flock Alerts.

Should you have any questions regarding this report, or additional suggestions, please don't hesitate to call on me.

Sincerely,

Rhett Fugman
Chief of Police



Monthly Activity Overview Report

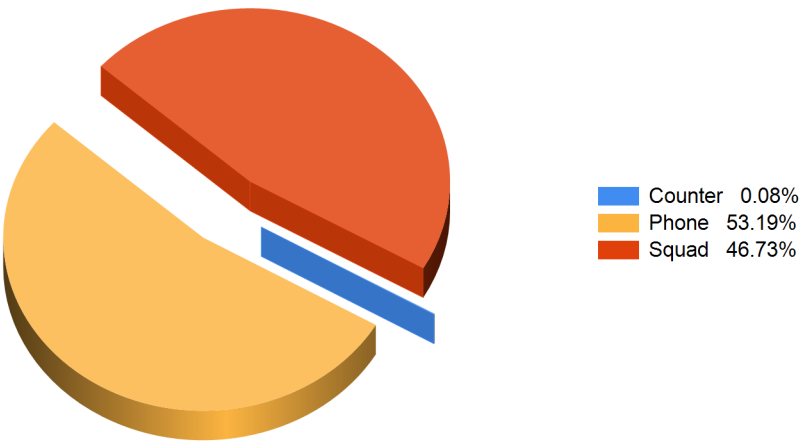
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For Reporting Period: 05/01/2025 - 05/31/2025

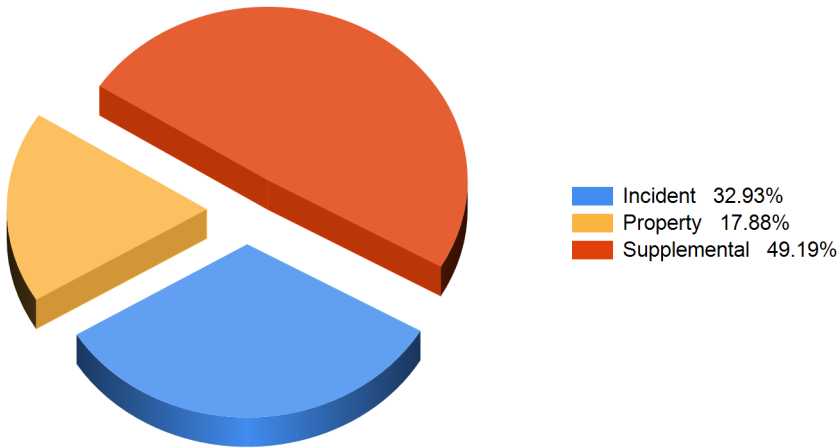
Patrol Area:
NULL.BE.DE.DW.FN.FS.G1.G2.G3.G4.G5.RS.SW.WE.WN.WW

NOTE: This report cannot be run based on individual officer - it is based on unique Incident. This report is for specific overview purposes & counts. For individual Officer activities, please refer to Officer Activity Count reports.

Calls



Reports



Reports are selected based upon Dttm report is written and selected if Dttm falls within date range above-specified.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		1,284	283	499	502
Calls	Counter	1	0	1	0
	Phone	683	113	269	301
	Squad	600	170	229	201

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		744	169	313	262
Reports	Incident	245	64	94	87
	Property	133	48	32	53
	Supplemental	366	57	187	122



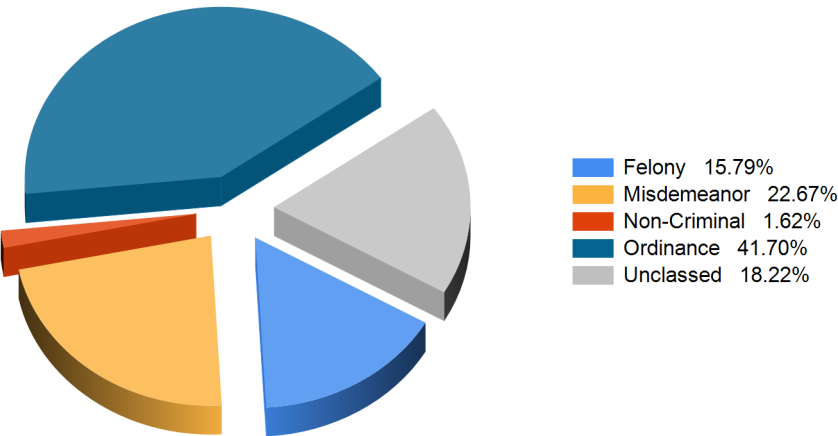
Monthly Activity Overview Report

Printed On: 06/10/25 12:34

For Reporting Period: 05/01/2025 - 05/31/2025

Patrol Area:
NULL.BE.DE.DW.FN.FS.G1.G2.G3.G4.G5.RS.SW.WE.WN.WW

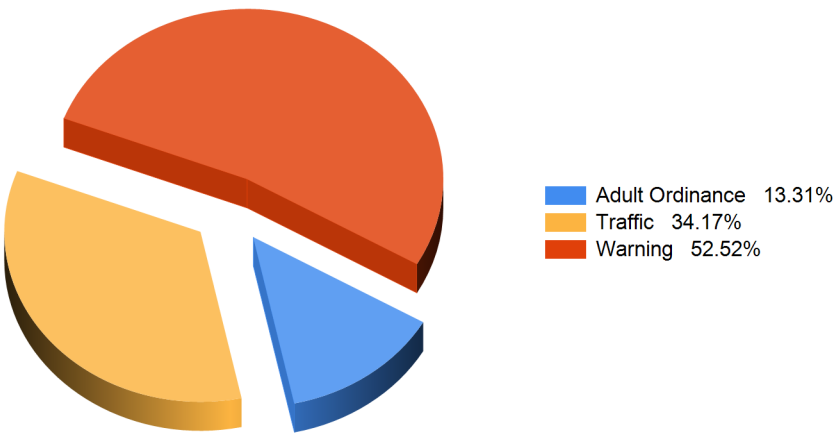
Arrests



Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under Each charge type.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		247	86	39	122
Arrests	Felony	39	13	10	16
	Misdemeanor	56	26	4	26
	Non-Criminal	4	4	0	0
	Ordinance	103	29	20	54
	Unclassed	45	14	5	26

Citations



Citations are counted by Citation Type alone.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		515	149	165	201
Citations	Adult Ordinance	74	20	19	35
	Traffic	190	63	61	66
	Warning	251	66	85	100



Monthly Activity Overview Report

Printed On: 06/10/25 12:34

For Reporting Period: 05/01/2025 - 05/31/2025

Patrol Area:
NULL.BE.DE.DW.FN.FS.G1.G2.G3.G4.G5.RS.SW.WE.WN.WW

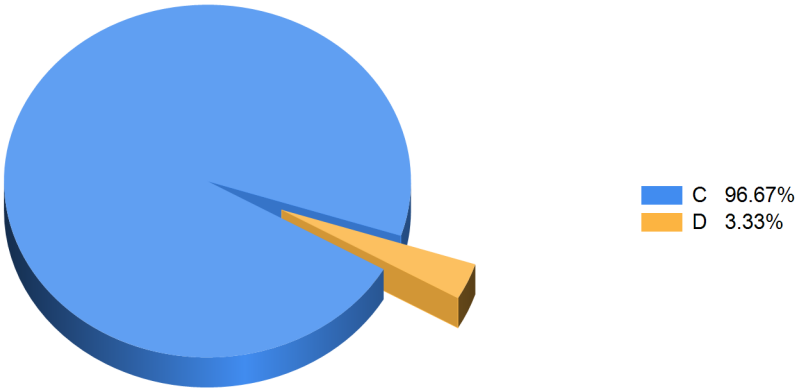
Field Interview Stops
No Data Available



Field Interview Stops are counted by reason for stop.

	Total
Total	0

Crash



Crashes are counted by Crash type alone.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		30	4	17	9
crash	C	29	4	16	9
	D	1	0	1	0



CFS Tally by Hours

Printed On: 06/10/25 12:34

Reporting Period: 05/01/2025 - 05/31/2025

Hourly Breakdown

City of Glendale

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Total	1,284	55	61	51	34	16	12	29	25	58	62	59	70	75	62	65	48
911 - 911 Hang up/error	65	1	1	2	1		1	3	3	4	3	5	3	5	2	2	4
AC - Animal Complaints	20	1		1				1				1	2	3	1	1	1
ACPD - Accident - PDO	32	1			1		1		1	1	2	2	1	5	4		
AOA - Assist Other Agency	23		3	1		2	1						3	2	1	2	2
ASBT - Assault/Battery	4												1			1	
AV - Abandoned Vehicle	5														1	1	
BA - Burglar Alarm	47	1	1	4		3	1	5	4	6	1			1			
CDTP - Property Damage	8									1	1		2			1	
CFR107 - SUAS Utilization - GLPD only	2	1				1											
CHECK - Vacation/Business Checks	30	2	8	5	5					1	3	1		1			
CODE - Code Violations	3							1						1			1
DC - Disorderly Conduct	36	2	1	2					1		1	2		1	3	2	2
DEATH - Death Investigation	1																1
DIST - Disturbance	1											1					
DISV - Disabled Vehicle	11			1				1					2			1	
DRIVE - Driving Complaint	14	1	2		1					1		1	1		1		1
DRUG - Controlled Substance	9	1	1										1		1	2	2
DV - Domestic Violence	8								1						1		
EIP - Entry in Progress	1			1													
ESC - Escort	5											1			1		1
EV - Entry to Vehicle	4											1					
FDCALL - Fire Call - PD	6									1		1			1		1
FI - Subject Stop for FI	10	2		1	2	1					2			1			
Fight - Fight	3																



CFS Tally by Hours

Printed On: 06/10/25 12:34

Reporting Period: 05/01/2025 - 05/31/2025

Hourly Breakdown

	16	17	18	19	20	21	22	23
Total	88	65	60	52	52	65	67	53
911 - 911 Hang up/error	3	7	3	6		3	2	1
AC - Animal Complaints			1	7				
ACPD - Accident - PDO	3	6	1	2	1			
AOA - Assist Other Agency	1				2	1		2
ASBT - Assault/Battery		1						1
AV - Abandoned Vehicle			3					
BA - Burglar Alarm		1	2	2	6	3	3	3
CDTP - Property Damage	1		1	1				
CFR107 - SUAS Utilization - GLPD only								
CHECK - Vacation/Business Checks		1			1	1		1
CODE - Code Violations								
DC - Disorderly Conduct	8	2	2	1		3	2	1
DEATH - Death Investigation								
DIST - Disturbance								
DISV - Disabled Vehicle	2		1	1	1			1
DRIVE - Driving Complaint	1			1		1	1	1
DRUG - Controlled Substance			1					
DV - Domestic Violence				1	2		1	2
EIP - Entry in Progress								
ESC - Escort		1			1			
EV - Entry to Vehicle		1		1			1	
FDCALL - Fire Call - PD	1					1		
FI - Subject Stop for FI							1	
Fight - Fight			1		1			1



CFS Tally by Hours

Printed On: 06/10/25 12:34

Reporting Period: 05/01/2025 - 05/31/2025

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
FLOCK - Flock Camera Safety System	19	1								1		1				3	1
FPROP - Found Property	9								1				2	2	1		1
FRAUD - Fraud	14										3		3	2			
FT - Family Trouble	21	5				1				1	2	1		1		1	1
FW - Fireworks	1																
HALM - Hold Up Alarm	3									2			1				
HAZ - Road Hazard - PD	8					1				1	1	1	1		1		
HR - Hit and Run	8												1	1	1		1
JUV - Juvenile Complaint	24	1															2
LOCK - Lock Out	1																
LOCKOUT - Auto Lockout	9			1						1					2		1
LPROP - Lost Property	1									1							
MISSING - Missing	6							1			1	1		1			
MVT - Motor Vehicle Theft	6									1		1			1	1	1
NOISE - Noise Complaint	13	1	1								1	1					
NT - Neighbor Trouble	5									2		1	1				
OWI - Operating While Intoxicated	2			1			1										
PARK - Parking Complaint	31		1		4		3	1		3	2	1	2	1		3	2
PI - Accident/PI	4							1					1				1
REPO - Repossess A Vehicle	11		3	2	1							1			1	1	
RFP - Request for Police	56	3	3	1	3			2	1	3	3	3	4	7		4	3
ROBB - Robbery	2													1			
RORD - Restraining Order	3													2			
RTHFT - Retail Theft	30					1							2	2	1	4	2
SEX - Sex Offense / Assault	1										1						
SHOTS - Shots Fired	3																
SOLIC - Solicitor Complaint	6														1		2



CFS Tally by Hours

Printed On: 06/10/25 12:34

Reporting Period: 05/01/2025 - 05/31/2025

Hourly Breakdown

	16	17	18	19	20	21	22	23
FLOCK - Flock Camera Safety System	2	1		4	1		1	3
FPROP - Found Property	1			1				
FRAUD - Fraud	2	1	1	1		1		
FT - Family Trouble	2		3		1			2
FW - Fireworks						1		
HALM - Hold Up Alarm								
HAZ - Road Hazard - PD	1	1						
HR - Hit and Run	1	3						
JUV - Juvenile Complaint	3	3	4	2	6	1	2	
LOCK - Lock Out			1					
LOCKOUT - Auto Lockout			1		2		1	
LPROP - Lost Property								
MISSING - Missing			1		1			
MVT - Motor Vehicle Theft		1						
NOISE - Noise Complaint			1	1	1	2	2	2
NT - Neighbor Trouble		1						
OWI - Operating While Intoxicated								
PARK - Parking Complaint		2	2	2	1	1		
PI - Accident/PI								1
REPO - Repossess A Vehicle							1	1
RFP - Request for Police	1		2	3	3	5	1	1
ROBB - Robbery					1			
RORD - Restraining Order		1						
RTHFT - Retail Theft	3	5	5	2		1		2
SEX - Sex Offense / Assault								
SHOTS - Shots Fired				1				2
SOLIC - Solicitor Complaint			1			2		



CFS Tally by Hours

Printed On: 06/10/25 12:34

Reporting Period: 05/01/2025 - 05/31/2025

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
SPAS - Special Assignment	4						1										
SUSP - Suspicious Activity	31	2	2	2		2		1	1	1	1			2	1	1	2
TELE - Telephone Complaint	6							1		1					2		
THEFT - Theft Complaint	14									2	1	1	1	2		1	
TRES - Trespassing	5								1				1	1	2		
TRU - Truancy	1														1		
TS - Traffic Stop	474	26	32	25	16	4	2	8	8	19	29	30	30	26	22	24	9
UTIL - Utilities	5		1							1							1
WEAP - Weapons Complaint	2													1			
WELF - Welfare Check	66	3	1	1			1	3	3	3	4		4	3	8	9	2
ZRIDESCH - *Ride Schedule-GLPD ONLY*	31																



CFS Tally by Hours

Printed On: 06/10/25 12:34

Reporting Period: 05/01/2025 - 05/31/2025

Hourly Breakdown

	16	17	18	19	20	21	22	23
SPAS - Special Assignment	1				1	1		
SUSP - Suspicious Activity	4	1	2			2	3	1
TELE - Telephone Complaint			1	1				
THEFT - Theft Complaint	2	1	1	2				
TRES - Trespassing								
TRU - Truancy								
TS - Traffic Stop	43	18	15	5	19	32	26	6
UTIL - Utilities	1			1				
WEAP - Weapons Complaint		1						
WELF - Welfare Check	1	5	3	3		3	4	2
ZRIDESCH - *Ride Schedule-GLPD ONLY*							15	16



		January	February	March	April	May	June	July	August	September	October	November	December	YTD
Library Activity	Checkouts	15091	13356	15597	13978	14082								72104
	Checkins	11384	9526	11569	117587	11579								161645
	Patron Count	7128	6367	7554	8705	6434								36188
Patron Activity by Community (daily patron use)	Bayside	3885	3296	3624	3824	3868								18497
	Fox Point	7654	6588	7549	7516	7738								37045
	Glendale	11357	9994	10901	10973	11107								54332
	River Hills	1072	907	1085	1055	1025								5144
Curbside		20	10	11	8	4								53
Study Room(s) Usage	Uses per month	133	110	128	121	105								597
	Hours per month	287.93	238	235.65	252.77	220.55								1234.9
Community Room Usage	Library program	18	18	18	31	23								108
	Outside group	6	6	3	2	0								17
	Total uses	24	24	21	33	23								125
Community Room Hours	Library program	22	26	27	50	39								164
	Outside group	13	10	11.5	6	0								40.5
	Total hours	35	36	38.5	56	39								204.5
Kanopy	Film	345	223	266	181	265								1280
Overdrive	Audio	2844	2571	2834	2674	2843								13766
	E-book	2470	2202	2276	2316	2245								11509
	Magazine	1701	1477	1737	1765	1698								8378
	Total	7021	6250	6847	6755	6756								33629
Hoopla* ended 1/1/25	Digital collections	59												59
Filled holds		4454	3799	3981	4474	4199								20907
New patrons		72	42	85	58	53								310
New items		450	343	462	368	309								1932
Wifi access		1710	1457	1400	1282	1215								7064
Website visits		3565	2868	4024	3418	3184								17059
Programs offered: in person	Young child (0-5)*	7	10	9	10	3								39
	Child (6-11)	4	5	3	5	1								18
*compiled with children if not shown	Young adult (12-18)	1	0	0	0	0								1
	Adult (19+)	5	9	7	10	22								53

	General interest (all ages)		1	0	1	0								2
Total		17	25	19	26	26								113
Programming attendance: in person	Young child (0-5)*	251	267	297	339	66								1220
	Child (6-11)	106	433	0	157	36								732
*compiled with children if not shown	Young adult (12-18)	2	0	0	0	0								2
	Adult (19+)	73	152	191	213	322								951
	General interest (all ages)			0	0	0								0
Total		432	852	488	709	424								2905
Reference questions		1232	844	1031	892	757								4756

**MINUTES OF THE
NORTH SHORE WATER COMMISSION
MEETING OF WEDNESDAY, MAY 14, 2025**

The North Shore Water Commission held a meeting on Wednesday, May 14, 2025, using an internet-based conferencing platform called Zoom.

The meeting was called to order at 8:00 A.M. by Mr. Collins.

ANNUAL ROTATION OF OFFICE

Recognition of the annual rotation of office on May 1. Matthew Collins (Whitefish Bay) is the Chair; Scott Botcher is the Secretary (Fox Point); Charlie Imig is the Member (Glendale); Jialin Li is the Fiscal Agent (Glendale).

Present:

Scott Botcher, Secretary (Fox Point)
Charlie Imig, Member (Glendale)
Matthew Collins, Chair (Whitefish Bay)

Also Present:

Below are other individuals that attended the meeting.

Eric Kiefer, Plant Manager & Recording Secretary
Duane Ziege, Maintenance Supervisor
Brooks Angell, Operations Supervisor
Miles Jensen, SEH (was in attendance for item 3 of the agenda)

BASIN #5 RENOVATION PROJECT UPDATE AND PROPOSALS

Mr. Kiefer provided background information regarding the Basin #5 Renovation Project and the Commission's desire to handle procurement of equipment that has a long lead time. Consequently, SEH solicited proposals for such equipment and made their recommendation.

Miles Jensen from SEH was present and confirmed this information. By accepting their recommended proposals, the Commission would be locking in a manufacturer, and their shop drawings. Since the Commission, contractor, and engineer agree to these items upfront, less time is required during the construction phase of the project.

Mr. Kiefer explained the time saved is approximately 4 months based on the schedules provided by SEH. Furthermore, the decision to accept the recommended proposals eliminates variables during construction. Because this is a long-term project, the more variables there are, the more potential there is for delay and change orders.

Mr. Collins asked about how the contract would be affected by accepting the proposals now. Mr. Kiefer explained that the Commission would be locking in the price as well as the manufacturer. With that said, the Commission is not committing to anything more than the design; the Commission would not procure the equipment itself.

It was moved Mr. Imig, seconded by Mr. Botcher, and unanimously accepted the proposal in the amount of \$2,400.00 by Guardian Environmental Products to prepare the submittal requested by SEH.

It was moved Mr. Botcher, seconded by Mr. Imig, and unanimously accepted the proposal in the amount of \$9,950.00 by Jim Myer & Sons, Inc (JMS) to prepare the submittal requested by SEH.

MINUTES

It was moved by Mr. Imig, seconded by Mr. Botcher, and unanimously carried to approve the minutes for the meeting held April 9, 2025.

MONTHLY REPORT OF PLANT OPERATIONS

Mr. Kiefer presented the monthly report of plant operations. He noted that production is up from last year by approximately 3%.

Below are the items that were submitted to the Commission in the operations and maintenance report prior to the meeting.

1. Plant staff are in the process of patching the multiple roof leaks at the Bender facility.
2. The new air compressor has been installed. During start up, the technician from Vacuum Pump and Compressor found that the air compressor's cooling fan was wired for the wrong line voltage during manufacturing. The technician made the necessary repairs and trained plant staff. The air compressor is now in service.
3. UV reactor #2 experienced a major ballast #3 output ground fault. Plant staff investigated the fault and found that water was leaking into the quartz sleeve of UV lamp #3. Repairs were made and UV reactor #2 is back in service.
4. Plant staff performed annual calibration and meter exchange for the Henry Clay interconnect meter.
5. Plant staff have distributed more lead and copper testing kits to Fox Point and Glendale. Samples are being processed as they are returned. The minimum required samples have been received from Fox Point and Whitefish Bay. One more sample is needed from Glendale.
6. Faust Company performed annual backflow preventer inspection.
7. Plant staff performed routine maintenance on the high service pumps, low lift pumps, backwash pumps and raw water pumps.
8. Plant staff purchased a new Hach benchtop turbidimeter to replace our obsolete unit.
9. CTW removed the motor and pump assembly for high service pump #4. CTW will be replacing the mechanical seal and wear rings, blasting and coating the column piping, and replacing the impellers which were badly deteriorated.
10. The Plant Manager is implementing a new system to track and manage disciplinary action.

The report was placed on file without any motion.

ANNUAL OPERATING BUDGET

The budget reports were submitted ahead of the Commission meeting. The reports were put on file without motion.

REVIEW OF APPROVED PAYMENTS AND APPROVAL OF PAYMENT REQUESTS

Using the resolution approved by the Commission on July 10, 2024, plant staff approved the following payments prior to the Commission meeting.

- \$121,130.72 of payments were approved for 4/17/2025
- \$11,726.23 of payments were approved for 4/29/2025
- \$14,244.37 of payments were approved for 5/8/2025

The corresponding payment reports were provided ahead of the meeting.

Mr. Kiefer explained that the last page in the packet had a typo and presented a revised "Payment Requests to be Approved" document. The costs were all the same, but the project and invoice numbers were incorrect.

It was moved by Mr. Botcher, seconded by Mr. Imig, and unanimously carried to approve the payment requests listed below.

Project 2024-2 (Klode Generator Replacement Project)

Capital Expenditures

Reference#: 487204 | SEH

Generator Replacement Engineering

\$1,576.73

Allocation to Members

Fox Point (18.61%)

\$293.43

Glendale (49.90%)

\$786.79

Whitefish Bay (31.49%)

\$496.51

SUB-TOTAL \$1,576.73

TOTAL \$1,576.73

UPDATE REGARDING CAPITAL PROJECTS

Aside from that which was presented during item 3, Mr. Kiefer explained that there is no news to report with capital projects. He mentioned that there was no new progress with the Unattended Operations Project due to other operation and maintenance projects.

No action was taken by the Commission regarding this matter.

NEXT MEETING

The next regular meeting was scheduled for 8:00 A.M. on Wednesday, June 11, 2025, via the online platform called Zoom.

ADJOURNMENT

It was moved by Mr. Botcher, seconded by Mr. Imig, and unanimously carried to adjourn at 8:30 A.M.

Submitted by:

Eric Kiefer, Plant Manager and Recording Secretary

Date

DRAFT

Service Requests - May 2025

Request Category	Created in period	Closed in period	Average days to close
Animal Concern	0	0	
Utility Billing Questions	0	0	
Property Maintenance and Building Code Violations	4	2	7.3
Speeding & Traffic Enforcement	0	0	
Storm Drainage/Standing Water	0	0	
Snow & Ice Control Service Request	0	0	
Request for Information	0	0	
Public Works Maintenance	0	0	
Illegal Dumping	1	1	10.3
Water Quality Issues	0	0	
Abandoned Vehicle	0	0	
Miscellaneous Police	0	0	
Parks Maintenance	0	0	
General Suggestion or Concern	1	0	
Pothole	0	0	
Restoration of City Work	0	0	
Right-of-Way Damage (From City Snow Control Operations)	0	0	
Sidewalk Repair	0	0	
Miscellaneous Sanitary Sewer	0	0	
Miscellaneous	0	0	
Street Light	1	0	
Miscellaneous Storm Sewer	0	0	
Damage to City Property	0	0	
Street Sign	0	0	
Traffic Signal	0	0	
Garbage and Recycling Collection	1	1	11.3
Tree Maintenance	7	2	6
Sink Hole/Ground Settling	1	0	
Street Maintenance General	2	2	5.4
General & Other	0	0	
Dead Animal on City Property	0	0	
Total	18	8	8.06



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Compliance Maintenance Annual Report and Glendale Resolution authorizing the filing of the Compliance Maintenance Annual Report with the Wisconsin Department of Natural Resources

FROM: Charlie Imig, Director of City Services

MEETING: Common Council Agenda, June 23, 2025

MEETING DATE: June 23, 2025

FISCAL SUMMARY:

Budget Summary: NA
Budgeted Expenditure: NA
Budgeted Revenue: NA

STATUTORY REFERENCE:

Wisconsin Statutes: NR 208
Municipal Code: NA

BACKGROUND & ANALYSIS: The City of Glendale's sanitary sewer system is regulated by a WPDES (Wisconsin Pollution Discharge Elimination System) permit. As a condition of the permit, the City of Glendale is required to submit a sanitary sewer Compliance Maintenance Annual Report to the Wisconsin Department of Natural Resources each year.

RECOMMENDATION: Staff recommends approval of the Compliance Maintenance Annual Report and Resolution, authorizing the filing of the Compliance Maintenance Annual Report with the Wisconsin Department of Natural Resources.

ACTION REQUESTED: Motion to approve the Compliance Maintenance Annual Report and Resolution, authorizing the filing of the Compliance Maintenance Annual Report with the Wisconsin Department of Natural Resources.

ATTACHMENTS:

2024 Glendale CMAR 06032025, 2025 Resolution for 2024 CMAR Report

Compliance Maintenance Annual Report

Glendale Sewage Collection System

Last Updated: Reporting For:
6/3/2025 2024

Financial Management

1. Provider of Financial Information Name: Charlie Imig Telephone: 414 228-1700 (XXX) XXX-XXXX E-Mail Address (optional):		
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) ☐ ☐ ○ No (40 points) If No, please explain: 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2024 ● 0-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A (private facility) 2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)		0
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2024 ● 1-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A If N/A, please explain: 3.2 Equipment Replacement Fund Activity 3.2.1 Ending Balance Reported on Last Year's CMAR 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) 3.2.3 Adjusted January 1st Beginning Balance 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)		\$ 89,215.00 \$ 0.00 \$ 89,215.00 \$ 0.00 +

Compliance Maintenance Annual Report

Glendale Sewage Collection System

Last Updated: Reporting For:
6/3/2025 **2024**

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 89,215.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 89,215.00

0

Please note: If you had a CWWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☒ Yes

☐ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☒ Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

☐ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Private Property I&I (PPII) 35 residential private sanitary sewer later replacements plus 250 linear feet sewer extension various locations.	\$1,067,000	2024
2	Sewer inspection and rehabilitation	\$500,000	2024
3	Lateral Replacement including design, construction and construction services	\$210,000	2025

5. Financial Management General Comments

The City of Glendale spent \$217,000 on sewer inspection, cleaning and manhole rehabilitation and \$1,066,256 replacing 37 laterals.

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 0

Compliance Maintenance Annual Report

Glendale Sewage Collection System

Last Updated: Reporting For:
6/3/2025 2024

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	0	0
February	0	0
March	0	0
April	0	0
May	0	0
June	0	0
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0
Total	0	0
Average	0	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☐ SCADA System
- ☐ Self-Priming Pumps
- ☐ Submersible Pumps
- ☐ Variable Speed Drives
- ☒ Other:

No electrical equipment in the City collection system

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Glendale Sewage Collection System

Last Updated: Reporting For:
6/3/2025 2024

6.4 Future Energy Related Equipment	
6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?	
No energy study is required nor plans because the City does not have any pump/lift stations.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Glendale Sewage Collection System

Last Updated: Reporting For:
6/3/2025 2024

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Clean and inspect at least 25% of the system
Inspect 25% of manholes
Continue with the PPII program with MMSD
No SSOs
Clean storm sewer catch basins to ensure runoff goes to storm and lessens potential for infiltration

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

City Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2020-01-31

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance
- ☒ Operation and Maintenance [NR 210.23 (4) (d)]

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Glendale Sewage Collection System

Last Updated: Reporting For:
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Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

0

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☐ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	46	% of system/year
Root removal	5	% of system/year
Flow monitoring	100	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	37	% of system/year
Manhole inspections	50	% of system/year
Lift station O&M	0	# per L.S./year
Manhole rehabilitation	2	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed

Compliance Maintenance Annual Report

Glendale Sewage Collection System

Last Updated: Reporting For:
6/3/2025 2024

Private sewer inspections % of system/year

Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

Glendale had inspected all of their sewers in 2014-2016 and are now starting the cycle over to evaluate the sewers. 2026 will include \$ for rehabilitation.

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

Total actual amount of precipitation last year in inches

Annual average precipitation (for your location)

Miles of sanitary sewer

Number of lift stations

Number of lift station failures

Number of sewer pipe failures

Number of basement backup occurrences

Number of complaints

Average daily flow in MGD (if available)

Peak monthly flow in MGD (if available)

Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

Lift station failures (failures/year)

Sewer pipe failures (pipe failures/sewer mile/yr)

Sanitary sewer overflows (number/sewer mile/yr)

Basement backups (number/sewer mile)

Complaints (number/sewer mile)

Peaking factor ratio (Peak Monthly:Annual Daily Avg)

Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

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Glendale Sewage Collection System

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5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year? ☐ Yes ☒ No If Yes, please describe: 5.3 Explain any infiltration/inflow (I/I) changes this year from previous years: There has been some reduction in the areas of private property rehabilitation. The City has rehabbed over 48% of the City sewer. They continue to address problem areas. 5.4 What is being done to address infiltration/inflow in your collection system? Continue to address I/I via private property	
---	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Glendale Sewage Collection System

Last Updated: Reporting For:
6/3/2025 **2024**

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing Body or Owner:	
Date of Resolution or Action Taken:	
Resolution Number:	
Date of Submittal:	

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):
Financial Management: Grade = A

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)
G.P.A. = 4.00

RESOLUTION NO. 25-_____
A Resolution Authorizing and Filing of a
Compliance Maintenance Annual Report

WHEREAS, the City of Glendale is a community served by the Milwaukee Metropolitan Sewerage District; and

WHEREAS, the City of Glendale is regulated by a WPDES (Wisconsin Pollution Discharge Elimination System) permit for its waste water collection system; and

WHEREAS, the WPDES permit and NR 208 of the Wisconsin Administrative Code require the City to submit a CMAR (Compliance Maintenance Annual Report) by June 30th annually for the previous year's activity; and

WHEREAS, the CMAR for the activity of 2024 has been submitted to and reviewed by the Common Council of the City of Glendale; and

WHEREAS, the Common Council of the City of Glendale has reviewed and approved such report.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Glendale, Milwaukee County, Wisconsin, that the Compliance Maintenance Annual Report for 2024 is hereby approved and the Director of City Services is authorized to submit the report to the Wisconsin Department of Natural Resources.

PASSED AND ADOPTED by the Common Council of the City of Glendale this 23rd day of June, 2025.

CITY OF GLENDALE

By _____
Bryan Kennedy
Mayor

Countersigned:

City Clerk

SUBJECT: 2025 Used Vehicle Dealer's and Secondhand/Pawnbroker's License Applications

FROM: Karl Warwick, City Administrator

MEETING: Common Council Agenda, June 23, 2025

MEETING DATE: June 23, 2025

FISCAL SUMMARY:

Budget Summary: NA

Budgeted Expenditure: NA

Budgeted Revenue: NA

STATUTORY REFERENCE:

Wisconsin Statutes: NA

Municipal Code: 7.10 & 7.13

BACKGROUND & ANALYSIS: Applications for Renewal of Used Vehicle and Parts Dealers and Pawnbrokers, Secondhand Article & Secondhand Jewelry Dealers' Licenses, for the period beginning July 1, 2025, and ending June 30, 2026, are submitted for your review. All Police Department background checks have been completed and approved.

Attached is a list of applicants for the Used Vehicle Dealer's and Secondhand/Pawnbroker's Licenses.

RECOMMENDATION: Staff recommends approval of the Renewal Applications.

ACTION REQUESTED: Motion to approve the Renewal Applications for all Used Vehicle and Parts Dealers, and Pawnbrokers, Secondhand Article & Secondhand Jewelry Dealers Licenses, for the period beginning July 1, 2025, and ending June 30, 2026, as submitted.

ATTACHMENTS:

Use Vehicle & Pawnbrokers

**PAWNBROKERS, SECONDHAND ARTICLE & SECONDHAND JEWELRY DEALER'S LICENSE
APPLICANTS**

APPLICANT	ADDRESS	CITY	STATE	ZIP	LOCATION
Brass Bell Music Store	205 W Green Tree	Glendale	WI	53217	210 W Silver Spring Dr, Glendale, WI 53217
ecoATM, Inc.	10121 Barnes Canyon Rd	San Diego	CA	92121	6969 N Port Washington Rd, Glendale, WI 53217
ecoATM, Inc.	10121 Barnes Canyon Rd	San Diego	CA	92121	1735 W Silver Spring Dr, Glendale, WI 53209
HoneyBee Games, LLC	1502 S 63rd St	West Allis	WI	53214	6805 N Green Bay Ave, Glendale, WI 53209

USED VEHICLE DEALER'S & USED PARTS LICENSE

APPLICANT	TRADE NAME	ADDRESS	CITY	STATE	ZIP	LOCATION
Heiser Ford, Inc.	Heiser Lincoln/Heiser Ford Lincoln	1700 W Silver Spring Dr	Glendale	WI	53209	1700 West Silver Spring Drive
JAMA Corp.	John Amato CDJR, Inc.	5900 N Green Bay Ave	Glendale	WI	53209	5900 North Green Bay Avenue
JAMA Corp.	Amato Hyundai of Glendale, Inc.	5200 N Port Washington Rd	Glendale	WI	53217	5200 North Port Washington Road
Napleton Bluemound Imports, LLC	Lexus of Milwaukee	1433 W Silver Spring Dr	Glendale	WI	53209	1433-1515 West Silver Spring Drive
Lupient Imports, LLC	Lupient Kia of Milwaukee	7100 Wayzata Blvd Ste 200	Minneapolis	MN	55426	6030 North Green Bay Avenue
Umansky UBG, LLC	BMW of Milwaukee North	6001 Umansky CV	Memphis	TN	38139	5990 N Green Bay Ave
Umansky UMG, LLC	Mercedes-Benz of Milwaukee North	6001 Umansky CV	Memphis	TN	38139	1400 W Silver Spring Dr
Umansky UPG, LLC	Porsche Milwaukee North	6001 Umansky CV	Memphis	TN	38139	1400 W Silver Spring Dr

Umansky UVG, LLC	Volkswagen of Milwaukee North	6001 Umansky CV	Memphis	TN	3813 9	1400 W Silver Spring Dr
VHAG Milwaukee I, LLC	Van Horn Honda of Glendale	PO Box 298	Plymouth	WI	5307 3	6100 North Green Bay Avenue
Umansky UCG, LLC	Umansky Chevrolet	6001 Umansky CV	Memphis	TN	3813 9	1500 W Silver Spring Drive
Umansky UTG, LLC	Umansky Toyota	6001 Umansky CV	Memphis	TN	3813 9	1620 West Silver Spring Drive



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Alcohol Beverage License Applications for the period July 1, 2025, through June 30, 2026, as recommended by the Legislative, Judiciary, and Finance Committee

FROM: Karl Warwick, City Administrator

MEETING: Common Council Agenda, June 23, 2025

MEETING DATE: June 23, 2025

FISCAL SUMMARY:

Budget Summary: NA
Budgeted Expenditure: NA
Budgeted Revenue: NA

STATUTORY REFERENCE:

Wisconsin Statutes: Chapter 125
Municipal Code: 7.2

BACKGROUND & ANALYSIS: The State of Wisconsin requires all Alcohol Beverage Licenses to be renewed every year before July 1. All licenses before the Council have been approved for location, and the City of Glendale Police Department has concluded all background checks. The following applicants currently have unabated issues with the NSFD. If the issues are not corrected by midnight on June 30, 2025, the business will not be allowed to sell alcohol, and the Glendale Police Department will enforce this restriction.

ANR Glendale Hotel 2, LLC
Odyssey Glendale Hotel, LLC
ANR Outlot, LLC
CMH Milwaukee River, LLC
Bayshore Entertainment, LLC (Backlot Pizza)

California Pizza Kitchen, Inc. has not completed its agent information. If the issue is not corrected by midnight on June 30, 2025, the business will not be allowed to sell alcohol, and the Glendale Police Department will enforce this restriction.

RECOMMENDATION: Staff recommends approval of the 2025 Renewal Alcohol Beverage Licenses applications, contingent on all outstanding NSFD issues being abated by June 30, 2026.

ACTION REQUESTED: Motion to approve the 2025 Renewal Alcohol Beverage Licenses applications as presented.

ATTACHMENTS:

License Type Explanation, 2025-2026 Alcohol Licenses

LICENSE TYPE EXPLANATION

TYPE	EXPLANATION
AB	Class “A” license authorizes the retail sale of beer for consumption off the premises.
AL	“Class A” license authorizes the retail sale of liquor, including cider and wine, for consumption off the premises.
BB	Class “B” license authorizes the retail sale of beer for consumption on or off the premises.
BL	“Class B” license authorizes the retail sale of liquor, including cider and wine for on-premises consumption, and if allowed by municipal ordinance, for off-premises consumption.
CW	“Class C” license authorizes the retail sale of wine for consumption on the premises.
WB	Wholesaler’s License for the sale of beer only in original packages to retailers or wholesalers.

APPLICANT	TRADE NAME	TYPE	LOCATION ADDRESS	AGENT
Aldi, Inc. (Wisconsin)	Aldi #42	AB AL	6825 N Port Washington Road	J. Eggold
Mega Marts, LLC	Metro Market #876	AB AL	6969 N Port Washington Road	B. Steffen
Mega Marts, LLC	Pick 'n Save #880	AB AL	1735 W Silver Spring Drive	D. Howard
Trader Joe's East, Inc.	Trader Joe's #711	AB AL	5600 N Port Washington Road	B. Hellenbrand
Target Corporation	Target Store T-2877	AB AL	5701 N Lydell Avenue	M. Zuskiewicz
ANR Glendale Hotel 2, LLC	Residence Inn Milwaukee North/Glendale	BB CW	7003 N Port Washington Road	K. Pups
Kawa Japanese Restaurant	Kawa Japanese Restaurant	BB CW	325 W Silver Spring Drive	L. Xiao
Curry and Momo House Himalayan Restaurant, LLC	Curry and Momo House	BB CW	6969 N Port Washington Road B120	E. Chhantyal
Odyssey Glendale Hotel, LLC	Fairfield Inn Milwaukee North/ Glendale	BB CW	7035 N Port Washington Road	K. Pups
ANR Outlot, LLC	Hampton Inn Milwaukee Glendale	BB CW	7065 N Port Washington Road	K. Pups
Samurai Glendale, Inc.	Samurai Glendale	BB CW	6969 N Port Washington Road B140	K. Tshering
B & C Enterprises of Glendale, Inc.	Bistro on the Glen	BB BL	6823 N Green Bay Avenue	R. Budish
Brauhaus Milwaukee, Inc.	Bavarian Bierhaus	BB BL	700 W Lexington Boulevard	J. Sutrick
California Pizza Kitchen, Inc.	California Pizza Kitchen	BB BL	5665 N Centerpark Way Unit N-141	
CMH Milwaukee River, LLC	Milwaukee River Inn	BB BL	4700 N Port Washington Road	J. Dauber
Elite River Glen, LLC	Elite River Glen, LLC	BB BL	2001 W Good Hope Road	G. Bowler
Elite North Shore, LLC	Elite North Shore, LLC	BB BL	5750 N Glen Park Road	G. Bowler
Everest Café, LLC	Royal Garden Chinese Restaurant	BB BL	206 W Silver Spring Drive	D. Bhulanja
The Cheesecake Factory Restaurants, Inc.	The Cheesecake Factory	BB BL	5799 N Bayshore Drive	A. Jampole
Wisconsin Fine Wine & Spirits, LLC	Total Wine Spirits Beer & More	BB BL	5850 N Bayshore Drive	K. Cookingham
Wren's, LLC	The Brick Pub & Grill	BB BL	6343 N Green Bay Avenue	T. Hren
VIBEZ Creative Arts Space, LLC	VIBEZ Creative Arts Space	BB BL	5706 N Centerpark Way	C. Carter
Bayshore Entertainment, LLC	Backlot Pizza & Kitchen and ACX Entertainment	BB BL	5800 N Bayshore Drive	M. Strube
Speedway	Speedway	AB	6170 North Green Bay Avenue	J. Goodwin
Mallards WI, LLC	Mallards Restaurant	BB	5689 N Bayshore Dr	J. Fernandez
Wisconsin Athletic Club, LLC	WAC North Shore	BB BL	7601 N Port Washington Road	C. Misko



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Financial Payment - Authors of the Glendale 75th Anniversary Book, totaling \$25,000

FROM: Karl Warwick, City Administrator

MEETING: Common Council Agenda, June 23, 2025

MEETING DATE: June 23, 2025

FISCAL SUMMARY:

Budget Summary: \$25,000

Budgeted Expenditure: \$25,000

Budgeted Revenue: NA

STATUTORY REFERENCE:

Wisconsin Statutes: NA

Municipal Code: NA

BACKGROUND & ANALYSIS: The adopted 2025 budget includes funding for the 75th Anniversary book printing and payment for the four authors. Payment would be made in the form of a 1099.

RECOMMENDATION: Staff is requesting Council action to pay Amanda Seligman, Nancy Herrick, Kim Hernandez, and Martha Bergland \$25,000 in total for authoring the 75th Anniversary Book.

ACTION REQUESTED: Approve payment of \$25,000 for the four authors of the 75th Anniversary Book.

ATTACHMENTS:

None



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Proposal to Establish a City Youth Council in Glendale

FROM: Bryan Kennedy, Mayor

MEETING: Common Council Agenda, June 23, 2025

MEETING DATE: June 23, 2025

FISCAL SUMMARY:

Budget Summary: NA

Budgeted Expenditure: NA

Budgeted Revenue: NA

STATUTORY REFERENCE:

Wisconsin Statutes: NA

Municipal Code: NA

BACKGROUND & ANALYSIS: Across our region, neighboring cities have taken important steps to involve young people in civic life and ensure their voices are heard in local decision-making. The Cities of Milwaukee, Wauwatosa, and West Allis each have active **City Youth Councils** that serve as advisory bodies to their respective mayors and common councils. These councils engage students on issues that matter to young people, foster leadership development, and encourage a lifelong commitment to civic involvement.

I would like to propose the creation of a **City Youth Council in Glendale**. This initiative would offer students in our community a similar opportunity to participate in city government and provide input on policies that affect them and their peers.

Structure of the Glendale City Youth Council

- **Membership:** One youth member will be selected from each of Glendale's six aldermanic districts.
- **Selection Process:** I am asking each alderperson to accept applications, conduct interviews, and select a student from their district.

- **School Partnership:** I have spoken with Nicolet Union High School Superintendent Dr. Greg Kabara, who is supportive of the concept and has agreed to assist with promoting the council and helping to vet selected candidates.
- **Leadership:** Once the six members are chosen, the Mayor and Council, in consultation with Superintendent Kabara, will collectively select **one youth member to serve as President** of the City Youth Council. That will create a vacancy from an aldermanic district, which will be filled by the alderperson's second choice.
- **Advising Role:** I will serve as the advisor to the Youth Council unless a teacher at Nicolet High School expresses interest in taking on that responsibility.
- **Meeting Schedule:** The Youth Council will meet **monthly**, and will provide a formal report to the Mayor and Common Council **quarterly** (or more frequently if the members of the Youth Council so choose).

Purpose and Benefits

The Glendale City Youth Council will:

- Provide a structured forum for young people to voice their concerns and ideas.
- Educate students about local government processes.
- Encourage youth leadership and community engagement.
- Strengthen the relationship between the City of Glendale, Nicolet Union High School, and our local private schools

Let's give our young residents a seat at the table and an opportunity to help shape the future of our city.

RECOMMENDATION: I respectfully request your support in establishing the Glendale City Youth Council and invite each of you to begin identifying and encouraging students from your districts to apply.

ACTION REQUESTED: I respectfully request your support in establishing the Glendale City Youth Council and invite each of you to begin identifying and encouraging students from your districts to apply.

ATTACHMENTS:

Glendale_Youth_Council_Application



City of Glendale Youth Council Application

For students currently in grades 9–11

Applicant Information

Full Name:

Street Address:

City, State, ZIP Code:

Cell Phone:

Email Address:

Current Grade:

Short Answer Questions

1. Describe any leadership roles or experiences you have had (in school, extracurricular activities, or in the community):

2. What activities (clubs, sports, volunteering, etc.) are you currently involved in?

3. What do you like most about living in Glendale?

4. What is one thing you would like to change or improve about Glendale?

5. What are your goals or plans for after high school?

6. Why do you want to serve on the Glendale Youth Council, and what do you hope to contribute or learn?

References

Please list three references. At least two must be current or recent teachers. References may not be family members.

Reference 1 Name:

Relationship to Applicant:

Email Address:

Phone Number:

Reference 2 Name:

Relationship to Applicant:

Email Address:

Phone Number:

Reference 3 Name:

Relationship to Applicant:

Email Address:

Phone Number:

SUBJECT: Amending 13.1.20 (b) of the Zoning Code to allow "General Business Offices with Common Accessory Uses (light manufacturing) not exceeding 60 percent of the gross floor area of the primary structure" as a permitted use in the B-1 "C-1" Zoning District, to allow "Fitness Activity Studio" as a Permitted Use B-5 Zoning Districts and Amending 13.1.200, "Definitions" to add "Fitness Activity Studio".

FROM: Benjamin Polony, Assistant to the Administrator

MEETING: Common Council Agenda, June 23, 2025

MEETING DATE: June 23, 2025

FISCAL SUMMARY:

Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: 13.1.20, 13.1.200

BACKGROUND & ANALYSIS: One new business, Bernie's Book Bank, seeks to locate at 5235 Ironwood, and one existing business, Top Line Gym, seeks to relocate from 2012 W. Bender to 2345 W. Mill Road. Both have applied for occupancy and business use approvals. Upon review, it was determined that the uses involved with these businesses do not meet the permitted use criteria within the districts they seek to open. After staff review, these uses are a good fit for the zoning districts where they seek to operate. Bernie's Book Bank is a nonprofit organization that packages and distributes free books to children across the area. It seeks to locate its main Wisconsin office here. While a nonprofit, the land is still owned by a private company that would pay property taxes. Top Line Gym is an existing fitness gym in Glendale that is seeking to relocate to allow for a larger and more affordable operation.

This ordinance amends the City Zoning Code to expand permitted uses in two business districts. Specifically:

- B-1, C-1 would include an already existing permitted use type in the B-5 zoning district, described as general business offices with common accessory uses (light manufacturing not exceeding 60% of gross floor area). This existing definition would account for the significant space that Bernie's would use for packaging and storage of books.
- B-5 would be amended to include a new use category, physical activity studio, describing facilities for indoor training, instruction, and physical activity.

Additionally, section 13.1.200 of the zoning code, pertaining to definitions, would be amended to include a definition for physical activity studios.

RECOMMENDATION: Referral of the Zoning Text Amendments to the Planning and Architectural Review Commission for recommendation.

ACTION REQUESTED: Referral of the Zoning Text Amendments to the Planning and Architectural Review Commission for recommendation.

ATTACHMENTS:

13.1.20 Text Amendments

ORDINANCE NO. 2025-

An Ordinance Amending 13.1.20 (b) of Title 13 of Article C to allow General Business Uses with light manufacturing accessory use as a Permitted Use in the “B-1, C-1” and Physical Activity Studio in the “B-5” Zoning Districts, and Amending Section 13.1.200 of Title 13 of Article C to include a definition for “Physical Activity Studio”

WHEREAS, the City of Glendale does not permit “Physical activity studios” that generally includes physical training, instruction, and activity within an enclosed area; and

WHEREAS, the City of Glendale does not permit “General business offices with common accessory uses (light manufacturing) not exceeding 60 percent of the gross floor area of the primary structure outside of the B-5 zoning district;

WHEREAS, recently these business types have submitted requests for occupancy, but were denied because the “use” is not permitted in the Glendale Zoning Code; and

WHEREAS, the City has evaluated the Zoning Code and determined that “General business offices with common accessory uses (light manufacturing not exceeding 60 percent)” and “Physical activity studios” would be appropriately located within the B-1, C-1 subareas and B-5 districts respectively; and

WHEREAS, the City of Glendale has previously created use types for other business types in zoning districts; and

Now, therefore, the City Council does ordain as follows:

SECTION 1

Section 13.1.20 (B) is hereby amended in its entirety and replaced with the following:

13.1.20 Establishment of districts.

- (b) *Zoning use table.* According to generalized land uses, the following table lists the type of use permission in each district, as well as definitions for each use listed. References for additional use standards may be contained in other sections of the city Code.

	"B"	"B-3"	"B-4"	"B-5"	"D-2"	"E"	"F-1"	"G-1"	"H-1"	"M"
Specialty retail shops and stores (no drive-through service).	X		X		X	X	X	X		

Created: 2025-06-12 11:48:00 [EST]

Restaurants: as defined under Wis. Stats. 97.01 (14g)	X	X			X	X	X	X	X	X
Studios for photography, painting, music, sculpture, dance or other recognized fine arts.	X	X	X		X	X	X	X	X	
Physical Activity Studio				X						
Professional services and administrative offices.	X	X	X	X	X	X	X		X	X
General corporate headquarters offices.	X	X	X	X	X	X	X	X	X	
Medical and dental offices.	X	X	X	X	X	X	X	X	X	X
Sales offices.	X	X	X	X	X	X	X	X	X	X
Research Establishments		X	X							
Financial, insurance and real estate offices.	X	X	X	X	X	X	X	X		X
Business and office equipment, supplies and services.		X	X	X						
Beauty shops		X								
Childcare, day care centers or preschool centers licensed by the State of Wisconsin			C							
Indoor Self Storage				C						
Office services and supplies, including employment agencies, blueprinting, duplicating and similar functions.	X	X			X		X			
General business offices with common accessory uses (light manufacturing) not exceeding 60 percent of the gross floor area of the primary structure.				X						
Single-Family residence						X				
Multi-family residences (15+ per acre) (2nd level and above).		X				X				
Grocery Stores									X	
Hotel/convention centers	PD				PD			X		
Any other uses found to be a similar use by the plan commission or community development authority upon review of application.	X	X	X	X	X	X	X	X	X	X

B-1 Sub Areas	A	A2	B	CI	C2	DI	D2	E	F1	F2	G1	G2	HI	H2	11	12	J	K	L	M	N	O	p
Retail sales and service																				X			
Specialty breweries with accessory retail sales																							X
Specialty service businesses with showrooms																						X	
Specialty retail shops and stores (no drive-through service).			X			X	X	X	X		X		X		X								
Restaurants: as defined under Wis. Stats. 97.01 (14g)			X				X	X	X		X		X							X			
Studios for photography, painting, music, sculpture, dance or other recognized fine arts.			X			X	X	X	X		X		X		X							X	
Professional services and administrative offices.	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X
General business offices with common accessory uses (light manufacturing) not exceeding 60 percent of the gross floor area of the primary structure.				X																			
General corporate headquarters offices.	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X
Medical and dental offices.	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X
Sales offices.	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X
Research Establishments	X	X		X														X					
Financial insurance and real estate offices.	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X
Business and office equipment, supplies and services.			X																				
New motor vehicle sales																			X				
Grocery Stores														X									

Beauty shops	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X
Office services and supplies, including employment agencies, blueprinting, duplicating and similar functions.			X			X	X		X	X													
Utilities					X																		
Parking			C												C								
R-7 Zoning																					X		
Single-Family residence								X															
Multi-family residences (15+ per acre) (2nd level and above).	PD			PD			X	X															
Hotel/convention centers				PD			PD											X					
Any other uses found to be a similar use by the plan commission or community development authority upon review of application.	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		X	X

X = Permitted Use. Any use allowed in a zoning district and subject to the restrictions applicable to that zoning district.

C = Conditional Use. A use permitted in a particular zoning district upon showing that such use in a specified location will comply with all the conditions and standards for the location or operation of the use as specified in the zoning ordinance and authorized by the approving agency.

PD = Will be considered only under PD-planned development district zoning.

Prohibited use. Use is not specifically permitted in the city Code.

SECTION 2

Section 13.1.200 is hereby amended to include the following:

13.1.200 - Definitions

Physical Activity Studio. All land uses that provide a facility for training, instruction, and physical activity within an enclosed building. Such activities may have operating hours that extend earlier or later than most other commercial land uses. All organized activities must be conducted indoors, and the facility must comply with all noise standards. Examples of such land uses include health or fitness centers, all forms of training studios (yoga, dance, art, martial arts, gymnastics, etc.).

SECTION 3

That if any subsection, section, or portions of this ordinance, or the application thereof to any persons as enacted hereunder, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed a separate, distinct, and independent provision and such holdings shall not affect the validity of the remaining portions hereof and the validity of the ordinance in all other respects shall not be affected thereby.

SECTION 4

That all ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby to such extent repealed.

SECTION 5

This ordinance shall be in full force and effect after its passage and posting as provided by law. PASSED AND ADOPTED by the City Council of the City of Glendale, Milwaukee

County, Wisconsin, this _____ day of _____ 2025.

Bryan Kennedy, Mayor

Counter signed.

City Clerk