



CITY OF GLENDALE
5909 North Milwaukee River Parkway
Glendale, WI 53209
MINUTES- Common Council

Monday, October 13, 2025

6:00 PM

1. Roll Call and Pledge of Allegiance

Mayor Bryan Kennedy called the October 13, 2025, Common Council Meeting to order at 6:00 PM.

Roll Call:

Present: Mayor Bryan Kennedy, Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw.

Other Officials Present: City Administrator Karl Warwick, Assistant to the City Administrator Ben Polony, City Attorney Nathan Bayer, Fire Chief Robert Whitaker, and Deputy Clerk Abigail Slack

Absent: None.

2. Public Comment

Glendale residents, business owners, and property owners are invited to speak to the Council on items that are not on tonight's agenda but are within the City's ability to regulate or control.

No public comment.

3. Consent Agenda

Motion made by Ald. Schmelzling, and seconded by Ald. Daugherty, to adopt the Consent Agenda. Ayes: Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw. Noes: None. Abstain: None. Absent: None.

- a. Approval: Change Order 1 (Final Balancing) and Pay Request 2 (Final) — UPI, LLC for \$20,340.78 for the Clovernook Storm Sewer Replacement Project
- b. Approval: Change Order 3 (Final Balancing) and Pay Request 5 (Final) — UPI, LLC for \$72,241.86 for the 2024 Watermain Replacement Project
- c. September 22, 2025, Meeting Minutes

4. Unfinished Business

- a. Authorization to Execute: Amendment to the *Architectural Design Services Agreement* - with FGM Architects not to Exceed \$762,183

Police Chief Rhett Fugman briefly discussed the Amendment to the Architectural Design Services Agreement with FGM Architects. Motion made by Ald. Gelhard, and seconded by Ald. Bailey, to Amendment to the Architectural Design Services Agreement with FGM Architects, not to exceed \$762,183. Ayes: Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw. Noes: None. Abstain: None. Absent: None.

5. New Business

The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting.

- a. Appointment: *Glendale Youth Council* — Evelyn Stoflet, Representing the Second District

Ald. Daugherty briefly discussed the appointment of Evelyn Stoflet to represent the second district for the Glendale Youth Council. Motion made by Ald. Daugherty, and seconded by Ald. Shaw, to appoint Evelyn Stoflet to represent the second district for the Glendale Youth Council. Ayes: Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw. Noes: None. Abstain: None. Absent: None.

- b. Presentation and Discussion: Electronic Communication Systems

Ben Polony, Assistant to the Administrator, delivered a PowerPoint presentation providing an overview of the Electronic Communication Systems – specifically, Constant Contact. He highlighted the platform’s modernized capabilities and outlined the cost savings associated with transitioning to Constant Contact under the current one-year contract.

- c. Presentation and Discussion: Agenda Software Program

Ben Polony, Assistant to the Administrator, gave a brief PowerPoint presentation outlining the Agenda Software Program offered through CivicPlus. He provided a high-level overview of its basic functions and potential benefits for streamlining agenda management.

- d. Review and Possible Action: *Approval* — 2026 North Shore Library Budget

Karl provided an overview of the proposed 2026 North Shore Library Budget, outlining key priorities and anticipated funding needs. Motion made by Ald. Shaw, and seconded by Ald. Vukovic, to approve the 2026 North Shore Library Budget. Ayes: Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw. Noes: None. Abstain: None. Absent: None.

- e. Review and Possible Action: *Authorization to Execute* — *Professional Services Agreement* for design of the Public Works Garage HVAC Replacement with Clark Dietz, not to exceed \$25,000

Karl addressed the need to replace the HVAC system at the Department of Public Works

garage, citing noncompliance with current building codes as the primary concern. Motion made by Ald. Bailey, and seconded by Ald. Schmelzling, to approve the Professional Service Agreement for the design of the Department of Public Works garage HVAC replacement with Clark Dietz, not to exceed \$25,000. Ayes: Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw. Noes: None. Abstain: None. Absent: None.

- f. Review and Possible Action: *Consider Authorizing the City Attorney to File a Mandamus Action* - Challenging the residential placement on Silver Spring Drive of two individuals deemed sexually violent under Chapter 980 of the Wisconsin Statutes.

Attorney Nathan Bayer discussed the potential authorization for the City Attorney to file a mandamus action challenging the residential placement of two individuals deemed sexually violent under Chapter 980 of the Wisconsin Statutes on Silver Spring Drive. Motion made by Ald. Daugherty, and seconded by Ald. Gelhard, to authorize the City Attorney to file a mandamus action challenging the residential placement of two individuals deemed sexually violent under Chapter 980 of the Wisconsin Statutes on Silver Spring Drive. Ayes: Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw. Noes: None. Abstain: None. Absent: None.

- g. Review and Possible Action: Resolution - North Shore Fire Department 2026 Fees for Service

Chief Whitaker presented information regarding the proposed 2026 North Shore Fire Department fees for service. He outlined anticipated cost adjustments, explained the factors contributing to the changes, and discussed how the updated fee structure may affect the municipality's budget and service planning. The presentation aimed to provide clarity and prepare officials for upcoming budget considerations. Motion made by Ald. Vukovic, and seconded by Ald. Shaw, to approve the Resolution for North Shore Fire Department's 2026 Fees of Service. Ayes: Ald. Vukovic, Ald. Daugherty, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw. Noes: Ald. Gelhard. Abstain: None. Absent: None.

- h. Review and Possible Action: *Resolution* — Allowing an option for member municipalities of the North Shore Fire Department an exception to the levy limits for charges for the North Shore Fire Department pursuant to 2005 Wisconsin Act 484.

Chief Whitaker introduced a resolution that allowed member municipalities of the North Shore Fire Department the option to seek an exception to state levy limits for charges related to fire department services, as permitted under 2005 Wisconsin Act 484. The resolution aims to provide municipalities with greater financial flexibility in meeting public safety funding obligations. Motion made by Ald. Daugherty, and seconded by Ald. Vukovic, to approve the resolution that allowed member municipalities of the North Shore Fire Department the option to seek an exception to state levy limits for charges related to fire department services, as permitted under 2005 Wisconsin Act 484. Ayes: Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw. Noes: None. Abstain: None. Absent: None.

- i. Review and Possible Action: *Resolution* — Approving a "Single or Multi-Year Capital"

Budget To Purchase Large Apparatus Equipment from 2026 to 2030

Chief Whitaker presented a resolution approving a “Single or Multi-Year Capital” budget plan for the purchase of large apparatus equipment for the North Shore Fire Department covering the years 2026 through 2030. The resolution outlines a long-term capital strategy to ensure timely replacement and acquisition of essential equipment, supporting the department’s operational readiness and service delivery. Motion made by Ald. Vukovic, and seconded by Ald. Shaw, to approve the resolution approving a “Single or Multi-Year Capital” budget plan for the purchase of large apparatus equipment for the North Shore Fire Department covering the years 2026 through 2030. Ayes: Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw. Noes: None. Abstain: None. Absent: None.

j. Review and Possible Action: *Adoption* — Employee Handbook

Karl provided an overview of the revised employee handbook, highlighting key updates and policy changes. Motion made by Ald. Schmelzling, and seconded by Ald. Bailey, to approve the revised Employee Handbook. Ayes: Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw. Noes: None. Abstain: None. Absent: None.

k. Review and Possible Action: *Ordinance* — Repealing and Replacing Sections 2.3.2 — City Officers; Tenure; Vacancies and 2.3.3 City Administrator

City Administrator Karl Warwick discussed proposed ordinance changes during the meeting. There was a request to amend the voting requirements, and the alders expressed interest in introducing a motion to require a two-thirds vote for all future motions. Motion made by Ald. Gelhard, and seconded by Ald. Daugherty, to amend the ordinance changes to require a two-thirds vote for all future motions. Ayes: Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, and Ald. Schmelzling. Noes: Ald. Shaw. Abstain: None. Absent: None.

6. Commission, Committee, Board, and Staff Reports

This is an Opportunity for Council Members to Report on their Respective Committees, Commissions, Boards of which they serve as a Member and for Staff and Administrator updates.

7. Adjournment

Motion made by Ald. Gelhard, and seconded by Ald. Daugherty to adjourn the October 13, 2025, Common Council Meeting. Ayes: Ald. Vukovic, Ald. Daugherty, Ald. Gelhard, Ald. Bailey, Ald. Schmelzling, and Ald. Shaw. Noes: None. Abstain: None. Absent: None.

[MIN_SIGNATURES]