

CITY OF GLENDALE
5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209

Due to rising cases of COVID-19 this meeting will be conducted via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/84399259680>

Meeting ID: 843 9925 9680

+1 312 626 6799 US (Chicago)

AGENDA—COMMON COUNCIL MEETING

Monday, January 25, 2021

6:00 p.m.

1. Roll Call and Pledge of Allegiance.
2. Public Comment. Glendale residents, business owners and property owners are invited to speak to the Council on items that are not on the agenda and are within the City's ability to regulate or control.
3. Consent Agenda:
 - a) Adoption of Minutes of Meeting held on January 11, 2021.
 - b) Review and File Monthly Departmental Reports.
 - c) Payment 6 and FINAL to LaLonde Contractors Inc. for work completed on the Lydell Avenue Reconstruction Project.
4. New Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
 - a) Review and approval of Ordinance Repealing Section 7.7.1 of the Code of Ordinances of the City of Glendale Pertaining to Licensing Sale of Christmas Trees.
 - b) Review and Forward to Plan Commission – Application for Zoning Text Amendment.
 - c) Review and approval of Intergovernmental Agreement with the City of Milwaukee for 2021 Street Projects.
 - d) Review and discussion on Ordinance 10.1.40 Residential Recreational Vehicles.
 - e) COVID Update – Review and approval of public access to City buildings.
5. Commission, Committee, Board Reports: (This is an Opportunity for Council Members to Report on their Respective Committees, Commissions, Boards of which they serve as a Member.)
6. Adjournment.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities.

3A–3C

1/25/2020

CONSENT AGENDA

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes

January 11, 2021

Regular meeting of the Common Council of the City of Glendale held via Zoom conference call.

The meeting was called to order by Mayor Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Richard Wiese, Steven Schmelzling, and JoAnn Shaw.

Other Officials Present: Rachel Safstrom, City Administrator; John Fuchs, City Attorney; Mark Ferguson, Police Chief; Charlie Imig, Director of Public Works; Mustafa Emir, City Engineer; and Megan Humitz, City Clerk.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

Administrator Safstrom advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, January 7, 2020, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC COMMENT.

No public comment.

CONSENT AGENDA.

I. File No.

Adoption of Minutes of Meeting held on December 14, 2020, Approval of Accounts Payable, and Resolution Proclaiming World Migratory Bird Day.

Motion by Ald. Vukovic, seconded by Ald. Schmelzling, to adopt the minutes of the meeting held on December 14, 2020, approval of Accounts Payable, and approve Resolution Proclaiming World Migratory Bird Day. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

OLD BUSINESS.

II. File No.

Review and approval of School Resource Officer Shared Services Agreement for Spring 2021 with Nicolet High School District.

Administrator Safstrom stated at the last Council meeting there was discussion regarding the Police Department and Nicolet School District having a Shared Services Agreement where

the Nicolet School Board pays 66% of wages and benefits for the School Resource Officer (SRO). Payments are based on a monthly amount when school is in session. The SRO Shared Services Agreement was suspended for the 2020 fall semester due to the COVID-19 Emergency Health Order.

Under the Agreement for the spring semester, January 1, 2021 – June 15, 2021, the City will receive \$44,898.70 from the Nicolet School District for an officer assigned to Nicolet High School from January 1 – June 15, 2021. These funds offset the SRO salary and General Fund revenue. An SRO Agreement for the full 2021-2022 school year would be completed in summer 2021.

Mayor Kennedy stated he had a conversation with Dr. Kabara after the last Council meeting to discuss the concerns over having police presence in the school, as well as the necessity for the position by the school. As a result of the conversation, Mayor Kennedy believes this is the right thing to do at this time. Having an SRO in the school often means students who commit an infraction in school are more likely to be dealt with at the school level, as opposed to getting them into the criminal justice system and having a criminal record.

Dr. Kabara stated the Nicolet School Board and school staff are in favor of having the School Resource Officer on site. He added that Chief Ferguson is included in the selection process of the officer, and responds to feedback from the school. School Resource Officers have been through a training program that focuses on the SRO position and the issues school-age kids face, which makes the position different than placing a beat cop in the school. Nicolet High School has been satisfied and is in support of continuation of program.

Ald. Vukovic stated she does not have a problem with the officer's presence in the school, but does have an issue with the duties of the officer. She requested the Police Commission review the objectives of the position, in order to ensure the policy they are going forth with the officer is the same as the mandate and objective of the policy. She added Dr. Kabara has done a good job trying to make sure the SRO interactions with students do not automatically funnel kids into the criminal justice system, but noted that it does happen. In the event this happens, Ald. Vukovic would like to have a policy that details how each type of infraction is handled, and that the SRO process should not take the place of school disciplinary action. The agreement should be a collaboration between the school and the police department, as opposed to policies set only by the department.

Mayor Kennedy stated the students will return to in-person classes in two weeks, and therefore he would like to see the agreement approved to have things in place at this time; however, he will address a letter to the Police Commission to indicate they should review the description of the role and how it is defined, as it would be beneficial to have the agreement reviewed. – kids come back in session in two weeks; would like to approve this in place at that time; but will happily address a letter to the police commission to indicate they should review the description of the role and how it is defined, prior to the implementation of the agreement for the 2021-2022 school year.

Ald. Schmelzling requested clarification on the last time the language of the agreement was taken under review, as there appears to be some conflicting language and therefore agrees the policy should be reviewed by the Police Commission. Attorney Fuchs clarified the language has not been amended in several years.

Motion by Ald. Wiese, seconded by Ald. Gelhard, to approve the School Resource

Officer Shared Services Agreement for Spring 2021 with Nicolet High School. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

III. File No.

Review and possible action on Request for Proposal for a Police Organization Study.

Administrator Safstrom stated at the last Council meeting there was discussion regarding a proposal for a Police Organization Study. As part of the 2021 Annual Program Budget, there was an unfunded position in the Police Department. This was to be able to complete a Police Organization Study to ensure changes in the community are reflected in changes of our operations. Initial review of the RFP was at the last Council meeting.

Mayor Kennedy stated the Police Chief is very forward thinking and has done a good job at cross-training his officers and making positive changes for the department; however, it would be beneficial to have an outside set of eyes review the calls received to determine what additional support can be offered to the police department and what asset can be offered to help officers. Mayor Kennedy indicated he is in full support of this study being conducted.

Ald. Schmelzling voiced his support for the plan to proceed with an RFP. This is preferable over using a firm because another community used them.

Motion by Ald. Wiese, seconded by Ald. Shaw, to approve the Request for Proposal for a Police Organization Study. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

NEW BUSINESS.

IV. File No.

Review and approval for the 2021 Stormwater Ditch, Culvert, and Inlet Program.

Administrator Safstrom stated as part of the 5-Year Capital Improvement Program, a necessity for Stormwater Drainage and Ditching was identified. The City Engineer and Staff have been reviewing imminent needs in certain areas of the City and it has been determined the greatest need is in the Mount Royal Subdivision. This subdivision has been reviewed for several years. Most recently there have been significant challenges due to lack of ditching, culverts, and need for updated inlets.

Though funding for the project was identified, the specific plan was not identified in the 2021 Annual Program Budget. Council approval for the project is requested, with funding for the debt of this project through the Stormwater Utility Fund. A complete Stormwater Plan is anticipated to be presented to the Council in February 2021, which will assist staff in identifying projects at the time of budget.

Ald. Daugherty requested clarification if this project will conflict with the I-43 project or if there is any chance there will be a duplication of work. Mr. Emir stated Clark Dietz has worked with the DOT to ensure this doesn't happen.

Ald. Wiese raised the question if there will be a rate increase in the Stormwater Fund. Administrator Safstrom clarified this is not anticipated to happen.

Ald. Schmelzling asked for clarification as to why Mount Royal Subdivision was selected for the project, versus other areas with ditching and back-up issues. Additionally, he asked if there will be any community outreach if residents wish to alleviate their own issues with grading improvements or other methods. Administrator Safstrom stated a general stormwater education plan is necessary for the entire community, and residents need to be more mindful of what happens with the stormwater in curb & gutter or ditching. She added MMSD offers educational materials on this top, and this information will be made available on the website, across social media, and in upcoming newsletters. Mustafa Emir of Clark Dietz added about half of the street miles in the City have ditches, and there are several areas with larger amounts of ditching. Mount Royal Subdivision is a good starting point, which will allow the City to dictate which parts of the project are reasonable at the allotted cost, and to determine the five-year outlook for the project.

Mayor Kennedy stated Mr. Emir has had conversations with several residents, and there have been many who have re-graded their own yards and taken extra steps for stormwater, however they still have pooling issues because the ditches uphill have closed off and the water runs into their backyards. Mr. Emir will be reaching out to the project area impacted residents prior to decisions being made on solutions.

Ald. Schmelzling raised the question of a difference in the lowest long term cost of curb and gutter versus ditching. Mr. Emir stated the decision is more about personal preference for a certain look and feel than an engineering question.

Ald. Shaw requested clarification of the colored lines on the topography map provided by Clark Dietz. Mr. Emir stated the red lines indicate existing pipes, blue lines are where ditching would be improved without touching existing pipes or installing new pipes, and fuchsia lines indicate new driveway culverts.

Motion by Ald. Gelhard, seconded by Ald. Shaw, to authorize staff to proceed with bid specifications and bidding for the 2021 Stormwater Ditch, Culvert, and Inlet Program for Mount Royal Subdivision. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

V. File No. _____

Review and consideration of amendment to the Development Agreement with New Land Enterprises for 2510 W. Good Hope Road.

Administrator Safstrom stated in 2019, the City entered into a development agreement with New Land Development Group for the property at 2510 W. Good Hope Road. The development is set to be apartments and townhomes. New Land Development Group has requested an extension of the Development agreement. Staff has also received information from other developers of challenges with financing due to the pandemic, and recommends extension of the New Land agreement extension to receive the building permit by October 31, 2021.

Tim Gokhman, representative from New Land Enterprises, stated the pandemic has had a large effect on the lending sector, including leading some banks to cease lending altogether which has caused delays. Mr. Gokhman stated the project is fully designed and has been bid out, and is now just a matter of financing.

Mayor Kennedy asked Mr. Gokhman if he anticipates being able to pull permits on the development prior to the deadline. Mr. Gokhman stated that while not all lenders are back to pre-pandemic leverage, he is optimistic that this is feasible.

Ald. Wiese expressed his gratitude to New Land Enterprises for their continued interest in the project, and feels it will be a positive addition to his district and the City. Additionally, he requested that New Land Enterprises monitor the weed growth on the property over the summer. Mr. Gokhman will work with his landscape contractors to ensure this is managed properly.

Motion by Ald. Wiese, seconded by Ald. Daugherty, to approve the amendment to the Development with New Land Enterprises for 2510 N. Good Hope Road. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VI. File No. _____
Review and approval of contract for 2021-2023 General Forestry Services.

Administrator Safstrom stated the City of Glendale does not have a certified forester on staff. The City Forester shall annually be appointed by the Mayor, subject to Council confirmation, at the Council's organizational meetings. On February 24, 2020, the Common Council voted to authorize the Director of Public Works to enter into a one-year agreement with Davey Resource Group (DRG) for general forestry services until the end of that year for an amount not to exceed \$20,000. It was also recommended that Staff will review DRG's services and if satisfied, will recommend contracting for a three-year period, starting in 2021. For 2020, the City spent \$3,321.25. The annual request of up to \$20,000 is to cover any extra charges incurred due to the emerald ash borer infestation or any other unforeseen forestry issues.

Mayor Kennedy requested clarification that Davey Resource Group will be the consultant, and city staff will do the actual removal. Administrator Safstrom confirmed this to be the case.

Motion by Ald. Daugherty, seconded by Ald. Schmelzling, to authorize the Director of Public Works to enter into an agreement with Davey Resource Group for the contract for 2021-2023 General Forestry Services and appoint them as City Forester. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VII. File No. _____
Review and confirmation of 2021 Election Polling Locations.

Administrator Safstrom stated Staff has confirmed the locations for the 2021 will be unchanged from the City Polling Locations in 2020. Districts 1 and 3 will vote at Nicolet High School, Districts 2 and 6 at City Hall, and Districts 4 and 5 will vote at Good Hope School. She provided a reminder that residents requesting absentee ballots for the 2021 elections are now able to do so on the MyVoteWI.gov website. Staff has proactively been updating information on the website and social media pages with this information.

Ald. Wiese raised his concerns over parking challenges at the Good Hope School location, and his feelings that the majority of parking spaces are consumed by staff working at the location. Administrator Safstrom confirmed the election staff utilize a back parking lot, however she cannot speak to the staffing levels for the facility itself.

Ald. Schmelzling requested clarification regarding the Nicolet High School location and the concern over keeping voters separate from students. Administrator Safstrom confirmed that Staff has worked with Dr. Kabara to ensure the elections will be adequately separate from students, and we will address issues for 2022 at a later date. She added that finding space to hold elections within the city does pose a challenge, and expressed her gratitude to Dr. Kabara for the opportunity to work with them to utilize space.

Ald. Wiese raised the question of utilizing the cafeteria for the elections, as it has its own entrance. Mayor Kennedy and Administrator Safstrom provided clarification that this is not an option because students will be in session at the time of the elections.

Motion by Ald. Shaw, seconded by Ald. Gelhard, to confirm the 2021 Election Polling Locations. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

COMMISSION, COMMITTEE AND BOARD REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve.

CLOSED SESSION.

Motion by Ald. Gelhard, seconded by Ald. Shaw, to convene in Closed Session per Wis. Stats. §19.85(1)(e) for Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Police Union Negotiations). Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried.

A closed session of approximately 10 minutes was held. The Council discussed the Police Union Negotiations.

Motion by Ald. Shaw, seconded by Ald. Daugherty, to reconvene to open session and regular order of business. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling and Shaw. Noes: None. Absent: None. Motion carried.

ACTION ON CLOSED SESSION ITEMS.

No action was taken on items discussed during closed session

ADJOURNMENT.

There being no further business, motion was made by Ald. Shaw, seconded by Ald. Schmelzling, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Schmelzling, Wiese, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 7:08 p.m., until Monday, January 25, 2021, at 6:00 p.m.

Megan Humitz
City Clerk

Recorded: January 12, 2021.



3B / 1.25.2020

CITY OF GLENDALE
POLICE DEPARTMENT

5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209-3815
(414) 228-1753
Fax (414) 228-1707
Email: police@glendale-wi.org

December 1, 2020

Mayor and Common Council
City of Glendale
5909 N. Milwaukee River Pkwy.
Glendale, Wisconsin 53209

Dear Mayor and Common Council,

Attached is the Glendale Police Department monthly report for November 2020. This report tabulates the total number of calls handled and provides an overview of our monthly activity.

Officers responded to a total of 1131 calls for service in this period. There were 7 Crimes Against Persons reported, 57 Crimes Against Property investigated and 19 Crimes Against Society.

Should you have any questions regarding this report, or additional suggestions, please don't hesitate to call on me.

Sincerely,

Mark Ferguson
Chief of Police



CFS Tally by Hours

Printed On: 12/01/20 09:38

Reporting Period: 11/01/2020 - 11/30/2020

Hourly Breakdown

City of Glendale

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Total	1,131	35	45	47	32	12	23	37	23	40	65	61	59	61	68	62	61
911 - 911 Hang up/error	67	1		2	1			1		2	1	7	6	6	3	7	3
AC - Animal Complaints	15		1	1		1				2				3	1	1	1
ACPD - Accident - PDO	20									2	1	1	1	2	6	2	
AOA - Assist Other Agency	14	1						1	1		2		1		2		
ARSN - Arson	1														1		
ASBT - Assault/Battery	1																
AV - Abandoned Vehicle	6													2	1		2
BA - Burglar Alarm	37	2	4	3			1		5	3	1	1		1	1	2	1
BURG - Burglary	1	1															
CDTP - Property Damage	17			1		1		2	1	1		4		1	1		1
CHAP - Chapter 51 Commitment	2												1		1		
CHECK - Vacation/Business Checks	2	1			1												
CODE - Code Violations	8												2	2		1	1
CONV - Conveyance	2														1		
CRIME - Crime Prevention	9		1	3	3	1								1			
DC - Disorderly Conduct	52	1	3	2		1	4					2	1	1	3	3	4
DEATH - Death Investigation	3										2						
DIST - Disturbance	10							1		1	2		2			2	
DISV - Disabled Vehicle	27		1	1				3		1	3		1	4		3	3
DRIVE - Driving Complaint	10								1		1			1			
DRUG - Controlled Substance	1											1					
DV - Domestic Violence	8						1			1		2					
EIP - Entry in Progress	1																
ESC - Escort	5														1		1
EV - Entry to Vehicle	10	2							1	1	1	2		1	1		



CFS Tally by Hours

Printed On: 12/01/20 09:38

Reporting Period: 11/01/2020 - 11/30/2020

Hourly Breakdown

	16	17	18	19	20	21	22	23
Total	49	57	42	39	48	52	54	59
911 - 911 Hang up/error	4	6	3	4	3	2	1	4
AC - Animal Complaints	1	1						2
ACPD - Accident - PDO		1	3	1				
AOA - Assist Other Agency		4			1			1
ARSN - Arson								
ASBT - Assault/Battery				1				
AV - Abandoned Vehicle					1			
BA - Burglar Alarm		2		4	3		3	
BURG - Burglary								
CDTP - Property Damage	1		1		2			
CHAP - Chapter 51 Commitment								
CHECK - Vacation/Business Checks								
CODE - Code Violations			1					1
CONV - Conveyance		1						
CRIME - Crime Prevention								
DC - Disorderly Conduct	4	4	4	2	3	2	2	6
DEATH - Death Investigation	1							
DIST - Disturbance	1					1		
DISV - Disabled Vehicle	2	2		1	2			
DRIVE - Driving Complaint		2	1	1	2			1
DRUG - Controlled Substance								
DV - Domestic Violence			1	1	1	1		
EIP - Entry in Progress	1							
ESC - Escort		2	1					
EV - Entry to Vehicle	1							



CFS Tally by Hours

Printed On: 12/01/20 09:38

Reporting Period: 11/01/2020 - 11/30/2020

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
EXPO - Indecent Exposure	1															1	
FDCALL - Fire Call - PD	13						1					1		1	1		5
FI - Subject Stop for FI	19	1	2	3	4		1					1	3	1		1	
Fight - Fight	3		1													1	
FPROP - Found Property	9												3			2	2
FRAUD - Fraud	14											2		1		2	3
FT - Family Trouble	8		1								1				1		
HALM - Hold Up Alarm	2											1	1				
HAZ - Road Hazard - PD	21		1		1						2		1	3	2	4	
HR - Hit and Run	11							1				1		1			2
JUV - Juvenile Complaint	2						1										
LOCK - Lock Out	2									1					1		
LOCKOUT - Auto Lockout	13	1	1	1						1		1	2	1	1		1
LPROP - Lost Property	1									1							
MISSING - Missing	4											1	1	1			
MVT - Motor Vehicle Theft	14							2	1	4			1	1	2	1	
NOISE - Noise Complaint	17	1	1		3	1			1				1			1	1
NT - Neighbor Trouble	4	1															1
OPEN - Open Door	11		3	6	1	1											
OWI - Operating While Intoxicated	1	1															
PARK - Parking Complaint	11	1		2	2								1			1	1
PI - Accident/PI	7														1		3
PRIS - Prisoner Transport	17	1		1	1		5	1								3	
RECV - Recovered Stolen Veh	5		1					1				1					
REPO - Repossess A Vehicle	5	1					1										1
RFP - Request for Police	57	1		1	2	1		2	4	1	1	4	6	4	5	3	3
ROBB - Robbery	3			1	1												1



CFS Tally by Hours

Printed On: 12/01/20 09:38

Reporting Period: 11/01/2020 - 11/30/2020

Hourly Breakdown

	16	17	18	19	20	21	22	23
EXPO - Indecent Exposure								
FDCALL - Fire Call - PD	2		1		1			
FI - Subject Stop for FI							2	
Fight - Fight			1					
FPROP - Found Property	1							1
FRAUD - Fraud	3	2					1	
FT - Family Trouble					2	1	2	
HALM - Hold Up Alarm								
HAZ - Road Hazard - PD	2			2	1		1	1
HR - Hit and Run	1	2	2	1				
JUV - Juvenile Complaint	1							
LOCK - Lock Out								
LOCKOUT - Auto Lockout		1	1				1	
LPROP - Lost Property								
MISSING - Missing		1						
MVT - Motor Vehicle Theft	1			1				
NOISE - Noise Complaint						2	3	2
NT - Neighbor Trouble			1		1			
OPEN - Open Door								
OWI - Operating While Intoxicated								
PARK - Parking Complaint		1						2
PI - Accident/PI		2	1					
PRIS - Prisoner Transport		1		1	1		1	1
RECV - Recovered Stolen Veh			1		1			
REPO - Repossess A Vehicle					1			1
RFP - Request for Police	2	2	3	3	1	4		4
ROBB - Robbery								



CFS Tally by Hours

Printed On: 12/01/20 09:38

Reporting Period: 11/01/2020 - 11/30/2020

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
RORD - Restraining Order	1																
RTHFT - Retail Theft	36		1				1			2	2		1	1	4	3	2
SHOTS - Shots Fired	6	1		1	1			1									
SMART - Smart Call Up	2										1						1
SOLIC - Solicitor Complaint	11								1		4	1			2		1
SPAS - Special Assignment	14						1	3					2	1			
STAT - STAT Alert	2	1		1													
SUSP - Suspicious Activity	54	2	2	4	3	2	1	2	1	1	1		3		4	4	6
TELE - Telephone Complaint	5											1					
THEFT - Theft Complaint	24							1		1	1	3	4	4	1		3
TRES - Trespassing	5		1			1			1					1			1
TRFC - Traffic Control	2										1					1	
TS - Traffic Stop	289	10	18	11	8	2	3	14	3	12	34	21	12	15	18	9	2
UTIL - Utilities	3			1													
WEAP - Weapons Complaint	4	1									1		1				1
WELF - Welfare Check	39	1	2	1			2	1	2	2	2	2	1		2	4	3
ZRIDESCH - *Ride Schedule-GLPD ONLY*	30	1															



CFS Tally by Hours

Printed On: 12/01/20 09:38

Reporting Period: 11/01/2020 - 11/30/2020

Hourly Breakdown

	16	17	18	19	20	21	22	23
RORD - Restraining Order	1							
RTHFT - Retail Theft	2	4	4	3	1	3		2
SHOTS - Shots Fired							1	1
SMART - Smart Call Up								
SOLIC - Solicitor Complaint	1						1	
SPAS - Special Assignment	1		3	2		1		
STAT - STAT Alert								
SUSP - Suspicious Activity	1	2	3	3	2	1	3	3
TELE - Telephone Complaint	1	1		1	1			
THEFT - Theft Complaint	4			1			1	
TRES - Trespassing								
TRFC - Traffic Control								
TS - Traffic Stop	8	11	2	5	14	32	20	5
UTIL - Utilities			1			1		
WEAP - Weapons Complaint								
WELF - Welfare Check	1	2	3	1	3	1	3	
ZRIDESCH - *Ride Schedule-GLPD ONLY*							8	21



Monthly Activity Overview Report

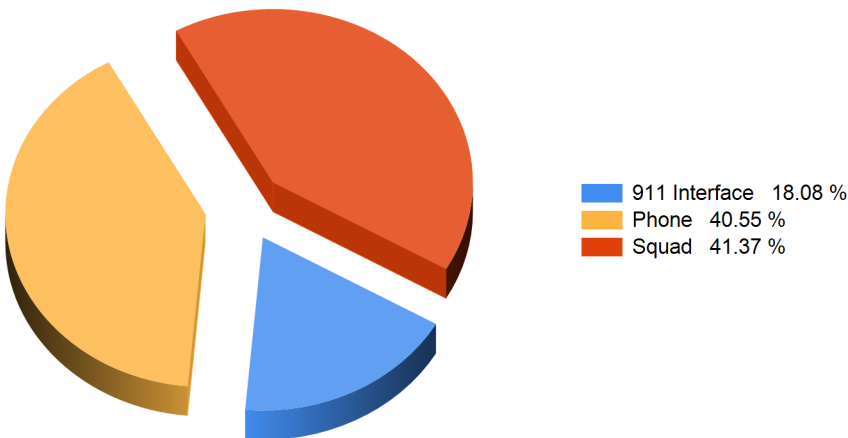
Printed On: 12/01/20 09:41

For Reporting Period: 11/01/2020 - 11/30/2020

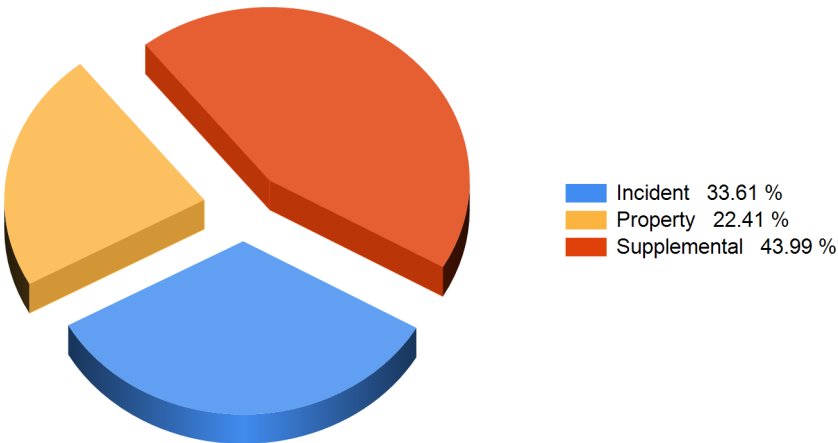
Patrol Area: G1,G2,G3,G4,G5

NOTE: This report cannot be run based on individual officer - it is based on unique Incident. This report is for specific overview purposes & counts. For individual Officer activities, please refer to Officer Activity Count reports.

Calls



Reports



Reports are selected based upon Dttm report is written and selected if Dttm falls within date range above-specified.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		1,095	245	461	389
Calls	911 Interface	198	29	83	86
	Phone	444	82	210	152
	Squad	453	134	168	151

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		607	128	300	179
Reports	Incident	204	42	96	66
	Property	136	35	54	47
	Supplemental	267	51	150	66



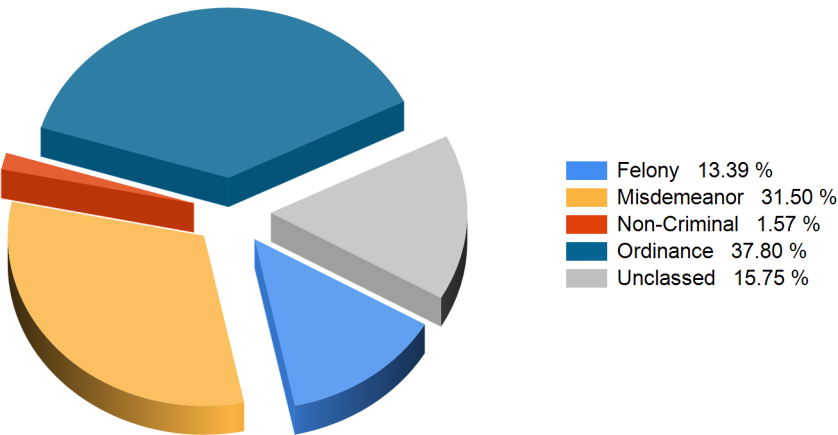
Monthly Activity Overview Report

Printed On: 12/01/20 09:41

For Reporting Period: 11/01/2020 - 11/30/2020

Patrol Area: G1,G2,G3,G4,G5

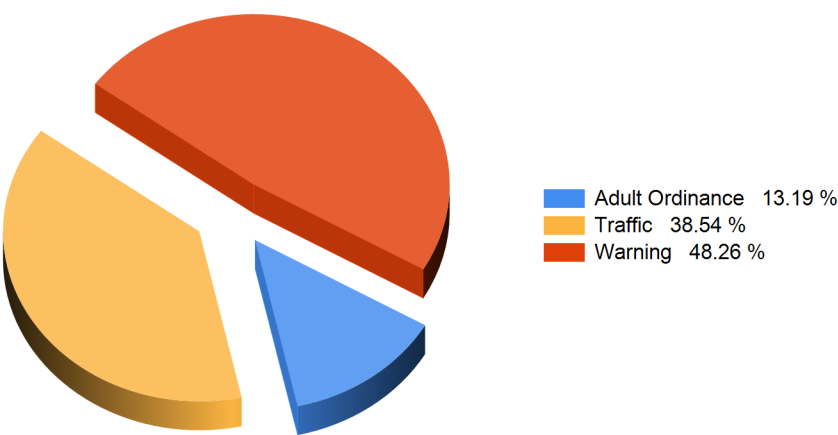
Arrests



Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under Each charge type.

	Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Arrests				
Total	127	34	55	38
Felony	17	3	9	5
Misdemeanor	40	9	17	14
Non-Criminal	2	1	0	1
Ordinance	48	13	24	11
Unclassified	20	8	5	7

Citations



Citations are counted by Citation Type alone.

	Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Citations				
Total	273	71	111	91
Adult Ordinance	38	8	21	9
Traffic	111	31	44	36
Warning	124	32	46	46



CITY OF GLENDALE
POLICE DEPARTMENT

5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209-3815
(414) 228-1753
Fax (414) 228-1707
Email: police@glendale-wi.org

January 4, 2021

Mayor and Common Council
City of Glendale
5909 N. Milwaukee River Pkwy.
Glendale, Wisconsin 53209

Dear Mayor and Common Council,

Attached is the Glendale Police Department monthly report for December 2020. This report tabulates the total number of calls handled and provides an overview of our monthly activity.

Officers responded to a total of 1197 calls for service in this period. There were 10 Crimes Against Persons reported, 75 Crimes Against Property investigated and 12 Crimes Against Society.

Should you have any questions regarding this report, or additional suggestions, please don't hesitate to call on me.

Sincerely,

Mark Ferguson
Chief of Police



CFS Tally by Hours

Printed On: 01/04/21 11:18

Reporting Period: 12/01/2020 - 01/01/2021

Hourly Breakdown

City of Glendale

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Total	1,197	34	68	64	33	13	18	30	36	52	58	60	59	50	51	60	50
911 - 911 Hang up/error	90	2	3	2		2	1	3	2	4	4	5	3	5	9	8	8
AC - Animal Complaints	19	1	1	3				1	3		2				2	1	2
ACPD - Accident - PDO	24		1								1		2	2	3	3	2
AOA - Assist Other Agency	22	2		1	2	1	1	2	1				2			1	
ASBT - Assault/Battery	4																2
AV - Abandoned Vehicle	7									2	1	1				1	
BA - Burglar Alarm	61	1	4	1	3	1	4	1	3	5	1	3	1	3		1	2
BURG - Burglary	2		1														
CDTP - Property Damage	5										1				1		
CFR107 - SUAS Utilization - GLPD only	1								1								
CHAP - Chapter 51 Commitment	3														1	1	1
CHECK - Vacation/Business Checks	24		5	2		1						1	4			3	
CODE - Code Violations	3											1		1			
CONV - Conveyance	2	1															
CRIME - Crime Prevention	3			2												1	
DC - Disorderly Conduct	39	1		2		1	1		2		2	2			6		3
DEATH - Death Investigation	2								1						1		
DIST - Disturbance	10								1	1	2	1	2	1		2	
DISV - Disabled Vehicle	18	1								2	1	1	1			2	1
DRIVE - Driving Complaint	12						1				2		1	1			
DRUG - Controlled Substance	2						1										
DV - Domestic Violence	5	1			2												
EIP - Entry in Progress	1										1						
ESC - Escort	1												1				



CFS Tally by Hours

Printed On: 01/04/21 11:18

Reporting Period: 12/01/2020 - 01/01/2021

Hourly Breakdown

	16	17	18	19	20	21	22	23
Total	60	69	47	29	43	78	79	56
911 - 911 Hang up/error	7	3	5	5	1	4	3	1
AC - Animal Complaints	1			1		1		
ACPD - Accident - PDO		4	4			1	1	
AOA - Assist Other Agency	3	2			2	2		
ASBT - Assault/Battery						1		1
AV - Abandoned Vehicle		1		1				
BA - Burglar Alarm	2	4	1	5	1	4	6	4
BURG - Burglary								1
CDTP - Property Damage		1		1			1	
CFR107 - SUAS Utilization - GLPD only								
CHAP - Chapter 51 Commitment								
CHECK - Vacation/Business Checks					1	2	4	1
CODE - Code Violations	1							
CONV - Conveyance		1						
CRIME - Crime Prevention								
DC - Disorderly Conduct	6	2	2	1		2	4	2
DEATH - Death Investigation								
DIST - Disturbance								
DISV - Disabled Vehicle		3	2		1	1		2
DRIVE - Driving Complaint	1	1	1	3		1		
DRUG - Controlled Substance		1						
DV - Domestic Violence							2	
EIP - Entry in Progress								
ESC - Escort								



CFS Tally by Hours

Printed On: 01/04/21 11:18

Reporting Period: 12/01/2020 - 01/01/2021

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
EV - Entry to Vehicle	7										1		1	1			1
FDCALL - Fire Call - PD	19		1	1	1	1			1			1		2		3	1
FI - Subject Stop for FI	34		6	5	2		1	2			3	3	2		1		
Fight - Fight	7				1								1		1	1	
FPROP - Found Property	12										1		3		5	1	1
FRAUD - Fraud	11							1			1	1			3	2	
FT - Family Trouble	11											1				1	1
HALM - Hold Up Alarm	4											1	1	1			1
HAZ - Road Hazard - PD	11									2			2	1	1	1	
HR - Hit and Run	9										1		2		1		1
LIQ - Liquor Compliance/Violation	7																
LOCK - Lock Out	1															1	
LOCKOUT - Auto Lockout	17				1				1	1	1	4	1	2		1	1
MISSING - Missing	2														1		
MVT - Motor Vehicle Theft	11				1					1	1		1		2	1	
NOISE - Noise Complaint	11	1	1			1			1	1		1				1	
NT - Neighbor Trouble	2																
OPEN - Open Door	10		2	3	4									1			
OWI - Operating While Intoxicated	2			1													
PAID - Police Mutual Aid	1				1												
PARK - Parking Complaint	13						1			2	2	2					1
PI - Accident/PI	2																1
PRIS - Prisoner Transport	8		1	2				1	1							1	
PROP - Property Damage-Unintentional	1																1
RECV - Recovered Stolen Veh	1																
REPO - Repossess A Vehicle	7	2			1			1									
RFP - Request for Police	52	3		2	1	1			2	5		3	2	4	4	2	1



CFS Tally by Hours

Printed On: 01/04/21 11:18

Reporting Period: 12/01/2020 - 01/01/2021

Hourly Breakdown

	16	17	18	19	20	21	22	23
EV - Entry to Vehicle		2						1
FDCALL - Fire Call - PD		2	1		3			1
FI - Subject Stop for FI			1				5	3
Fight - Fight				1	1	1		
FPROP - Found Property			1					
FRAUD - Fraud	1		1	1				
FT - Family Trouble		1	2		3		1	1
HALM - Hold Up Alarm								
HAZ - Road Hazard - PD	1	1	2					
HR - Hit and Run	1	1			1			1
LIQ - Liquor Compliance/Violation	7							
LOCK - Lock Out								
LOCKOUT - Auto Lockout	2		1		1			
MISSING - Missing								1
MVT - Motor Vehicle Theft	1	2					1	
NOISE - Noise Complaint		1			1		1	1
NT - Neighbor Trouble	1	1						
OPEN - Open Door								
OWI - Operating While Intoxicated		1						
PAID - Police Mutual Aid								
PARK - Parking Complaint	1			1		1	1	1
PI - Accident/PI	1							
PRIS - Prisoner Transport			1	1				
PROP - Property Damage-Unintentional								
RECV - Recovered Stolen Veh			1					
REPO - Repossess A Vehicle			1	1				1
RFP - Request for Police	2	7	3	1	4	2	1	2



CFS Tally by Hours

Printed On: 01/04/21 11:18

Reporting Period: 12/01/2020 - 01/01/2021

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
RORD - Restraining Order	2											1				1	
RTHFT - Retail Theft	25										2	4	1	1	4	3	4
SHOTS - Shots Fired	4	1		1													1
SOLIC - Solicitor Complaint	6									1	1	1				1	1
SPAS - Special Assignment	8							3			1			2		1	
STAT - STAT Alert	3																
SUSP - Suspicious Activity	46	5	3	6	4	2	1	1			2	1		2	1	1	1
TELE - Telephone Complaint	3													1		1	1
TEST - Test Call	1											1					
THEFT - Theft Complaint	25					1			1	1	1	2		3	2	4	6
TRES - Trespassing	3									1							
TRFC - Traffic Control	2												1				
TS - Traffic Stop	361	10	38	30	9	1	5	13	13	20	20	13	20	14	1	3	1
UTIL - Utilities	1		1														
WEAP - Weapons Complaint	5						1							1			2
WELF - Welfare Check	37	2						1	2	3	2	5	4	1	1	5	1
ZRIDESCH - *Ride Schedule-GLPD ONLY*	32																

**CFS Tally by Hours**

Printed On: 01/04/21 11:18

Reporting Period: 12/01/2020 - 01/01/2021**Hourly Breakdown**

	16	17	18	19	20	21	22	23
RORD - Restraining Order								
RTHFT - Retail Theft	2	2	1			1		
SHOTS - Shots Fired							1	
SOLIC - Solicitor Complaint					1			
SPAS - Special Assignment			1					
STAT - STAT Alert				1				2
SUSP - Suspicious Activity	4	2	1		2	2	3	2
TELE - Telephone Complaint								
TEST - Test Call								
THEFT - Theft Complaint	1	2			1			
TRES - Trespassing			1			1		
TRFC - Traffic Control	1							
TS - Traffic Stop	11	17	13	3	18	50	31	7
UTIL - Utilities								
WEAP - Weapons Complaint		1						
WELF - Welfare Check	2	3		2	1	1	1	
ZRIDESCH - *Ride Schedule-GLPD ONLY*							12	20



Monthly Activity Overview Report

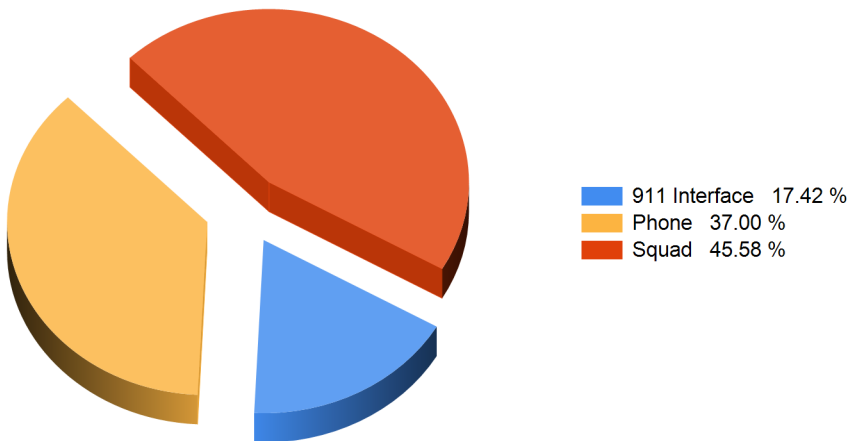
Printed On: 01/04/21 11:20

For Reporting Period: 12/01/2020 - 12/31/2020

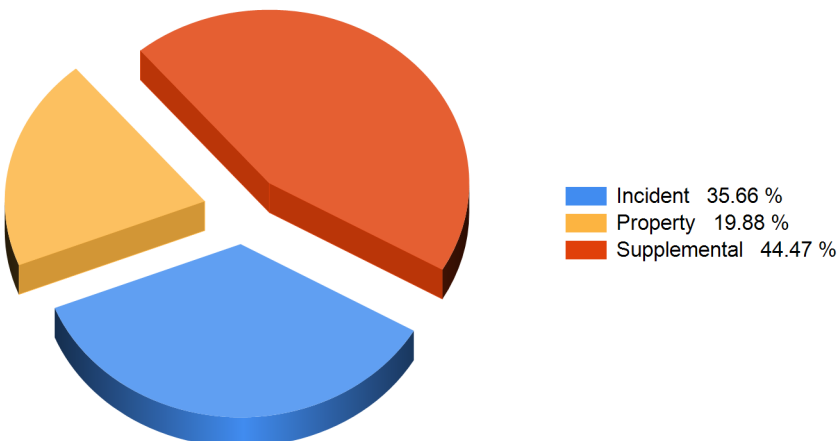
Patrol Area: G1,G2,G3,G4,G5

NOTE: This report cannot be run based on individual officer - it is based on unique Incident. This report is for specific overview purposes & counts. For individual Officer activities, please refer to Officer Activity Count reports.

Calls



Reports



Reports are selected based upon Dttm report is written and selected if Dttm falls within date range above-specified.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		1,108	259	423	426
Calls	911 Interface	193	30	91	72
	Phone	410	61	198	151
	Squad	505	168	134	203

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		488	88	240	160
Reports	Incident	174	35	77	62
	Property	97	25	39	33
	Supplemental	217	28	124	65



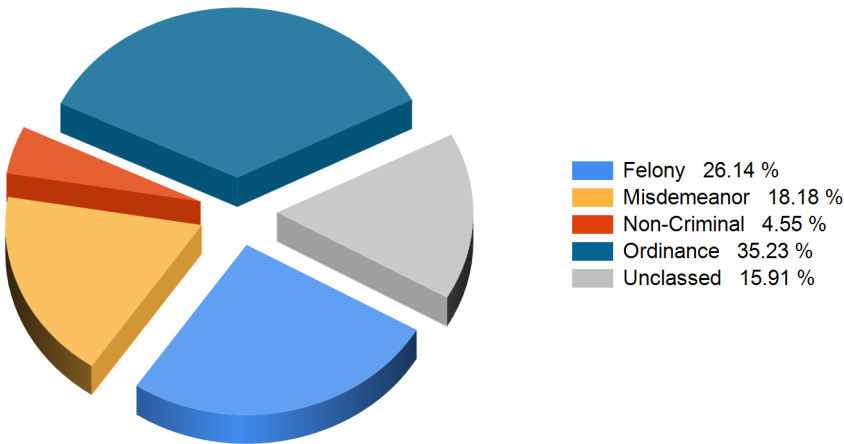
Monthly Activity Overview Report

Printed On: 01/04/21 11:20

For Reporting Period: 12/01/2020 - 12/31/2020

Patrol Area: G1,G2,G3,G4,G5

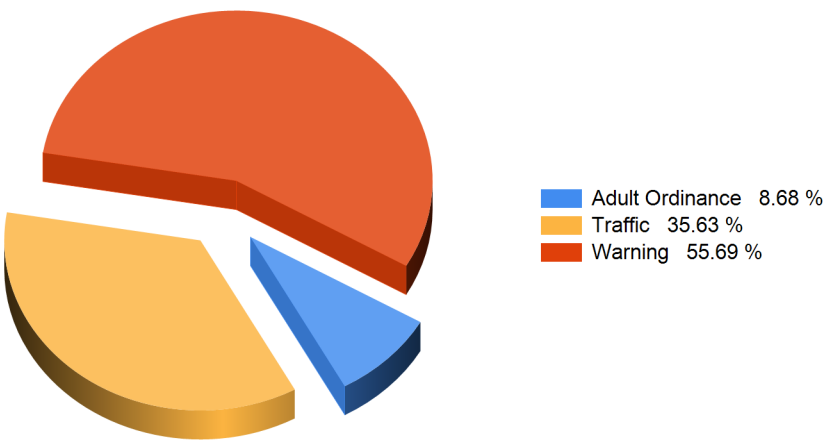
Arrests



Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under Each charge type.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		88	27	22	39
Arrests	Felony	23	9	3	11
	Misdemeanor	16	6	3	7
	Non-Criminal	4	3	0	1
	Ordinance	31	3	14	14
	Unclassed	14	6	2	6

Citations



Citations are counted by Citation Type alone.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Total		315	117	73	125
Citations	Adult Ordinance	29	4	15	10
	Traffic	119	50	23	46
	Warning	167	63	35	69



North Shore Library November 2020

Highlights / Accomplishments

- **#OwnVoices Reading Challenge:** Library staff created a new online reading challenge for all ages, children and adults, to earn badges by reading books by #OwnVoices authors. The reading challenge runs until May 2021. The Own Voices hashtag was created by author Corinne Duyvis in 2015 and encourages readers to check-out books by authors from a marginalized or under-represented group writing about their own experiences and perspective. Staff created 45 new booklists, one for each badge readers can earn, for preschoolers, elementary school students, middle school students, high school students and adults.
- **Youth Services Virtual Program Survey:** Youth services staff conducted a virtual program surveys and received feedback from parents with children from babies to teens about our virtual programs. Survey responders shared a want for more “grab and go” kits for their children or teens. Staff will include more kits in our Spring 2021 plans!
- **Curbside Pickup and Virtual Service:** The Library building closed to the public on November 23 in response to the ongoing health crisis in our community. Library staff are available over the phone and virtually to provide reference services, printing requests, curbside service, and Book-a-Librarian appointments. The library had 533 requests for curbside pickup in November. This is a significant increase from the 126 requests in October.

PHYSICAL ITEMS CHECKED OUT



E-ITEMS CHECKED OUT



CURBSIDE PICK-UPS



NEW CARDS ISSUED



DAYS OPEN



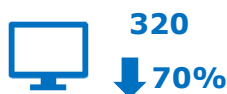
WEBSITE VISITS



VISITORS



COMPUTER SESSIONS



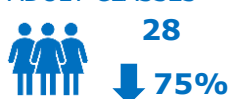
OF CHILDRENS CLASSES



OF ADULT CLASSES



PARTICIPANTS IN ADULT CLASSES



PARTICIPANTS IN CHILDREN CLASSES





North Shore Library

December 2020

Highlights / Accomplishments

- **Winter Reading Challenge at the North Shore Library December - February.** Readers of all ages can read and write book reviews to earn entries into prize drawings. Enter online or pickup a paper form at the library.
- **Storytime Book Bundles** are now available for check out. They promote early literacy practices in the home and include useful tools and tips. Each themed bundle includes books, music, activity guides, and props.
- **Personalized Story Time..** Youth services staff recorded quick, personalized story times for children upon request, adding special messages for each of them. This offering was created to encourage children to keep engaged with books over the storytime break and keep a connection with patrons while we are not having weekly story times.
- **Noon Years Eve Storytime.** Youth Services Staff hosted a Noon Years Eve celebration on Wednesday, January 30. 60 craft kits were picked up and families played New Year's Bingo, heard stories about New Year's traditions and socialized while completing crafts during the event.
- **Library staff attend Compassion Resilience Training.** The Wisconsin DPI hosted a webinar "Fill Up Your Fuel Tank with Compassion Resilience" designed to help staff serving the public maintain empathy and the desire to serve. The webinar taught the Compassion Toolkit to help "manage expectations, set professional and personal boundaries, build effective collegial relationships, and practice real-time and ongoing self-care."

Percent changes are based on 2019 statistics.

PHYSICAL ITEMS CHECKED OUT



10,457
↓ 35%

E-ITEMS CHECKED OUT



4,945
↑ 38%

CURBSIDE PICK-UPS



2,143

NEW CARDS ISSUED



23
↓ 69%

DAYS OPEN



24 Days
Curbside
& Virtual
Services

WEBSITE VISITS



4,995
↑ 79%

VISITORS



0

*Building Closed
to the Public*

COMPUTER SESSIONS



0

*Building Closed
to the Public*

OF CHILDRENS CLASSES



13

↓ 24%

OF ADULT CLASSES



4

↓ 34%

PARTICIPANTS IN ADULT CLASSES



36

↑ 6%

PARTICIPANTS IN CHILDREN CLASSES



284

↓ 20%

**MINUTES OF THE
NORTH SHORE WATER COMMISSION
MEETING OF WEDNESDAY, NOVEMBER 11, 2020**

The North Shore Water Commission held a meeting on Wednesday, November 11, 2020 using an internet-based conferencing platform called Zoom.

Meeting was called to order at 8:00 A.M. by Mr. Botcher.

Present:

Scott Botcher, Chair (Fox Point)
Charlie Imig, Secretary (Glendale)
John Edlebeck, Member (Whitefish Bay)

Also Present:

Eric Kiefer, Plant Manager & Recording Secretary
Duane Ziege, Maintenance Supervisor

MINUTES

It was moved by Mr. Imig, seconded by Mr. Edlebeck, and unanimously carried to approve the minutes for the meeting held October 14, 2020.

MONTHLY REPORT OF PLANT OPERATIONS

Mr. Kiefer provided the Commission with a report regarding plant operations. He commented that pumpage was similar to last year October except that Glendale's monthly delivery volume was higher than normal. Mr. Imig mentioned that Glendale had a few main breaks. Mr. Kiefer also noted that staff was able to get some chemical through the mussel control system and started up that chemical feed system. His plan is to feed NSF-approved muriatic acid through the line to chemically clean the pipe throughout the winter months. Mr. Botcher asked about the acid and what happens to it after it goes through the line. Mr. Kiefer explained that the muriatic acid and any sediment in the pipe would ultimately end up being treated at the water filtration plant; plant staff would be monitoring pH throughout the process and would adjust or stop using the chemical if necessary.

The report was placed on file without any motion.

ANNUAL OPERATING BUDGET

Mr. Botcher asked Mr. Kiefer if he could better predict operating expenses for 2021. Mr. Kiefer noted that he has a virtual meeting with WDNR on Thursday, November 12 regarding lead and copper. He anticipates receiving direction from WDNR during the month of November and that would help him prepare for expected 2021 operating expenses--at this time he does not know if the phosphate feed rate will increase and how much testing will be required.

The monthly reports were put on file without motion.

MONTHLY BILLS

It was moved by Mr. Edlebeck, seconded by Mr. Imig, and unanimously carried that payments be approved and authorization be given to the Fiscal Agent to make such payments.

<u>Vendor</u>	<u>Amount</u>
Amazon (reagent water, paint, office supplies, gloves, first aid supplies and credits for returned pump)	\$372.53
Batteries Plus (AA batteries)	\$17.95
Diversified Benefit Services (section 125 plan administration)	\$95.00
Duane Ziege (reimbursement of training and certification costs)	\$70.00
Grainger (bolts, nuts, washers, grinder, casters, envelopes, motor, painting supplies, and petri dishes)	\$474.84
Great America (lease payment for copier)	\$100.00
Hawkins (treatment chemicals: ammonia, phosphate, and phosphoric acid)	\$2,263.72
Idexx (Colilert growth media and collection vessels)	\$3,074.94
MMSD (3rd quarter sludge disposal)	\$1,742.70
Northern Lake Service (compliance and corrosion monitoring)	\$635.30
R&R Insurance (crime policy - corrected invoice)	\$254.00
Rotroff Jeanson (monthly accounting services)	\$1,125.00
Securian (life insurance)	\$149.04
Spectrum (internet and phone)	\$594.79
Starnet Technologies (annual NCC data charges)	\$1,200.00
USABluebook (turbidity standard and hoses for chemical feed pump)	\$296.55
Village Ace Hardware (grass seed and paint)	\$87.07
Village of Fox Point (gasoline and diesel)	\$85.20
WaterStone Bank (credit card - General Fund)	\$1,114.11
-- AT&T (monthly internet charge): \$69.55	
-- Best Buy (Chromebook): \$526.45	
-- Google (google apps for work and extra storage): \$84.00	
-- Mail N More (shipping): \$36.07	
-- Siteground (website hosting renewal): \$281.58	
-- StraightTalk (cell phone charges): \$45.65	
-- USPS (forever stamps): \$55.00	
-- Zoom (monthly fee): \$15.81	
We Energies (Bender Electric)	\$13,793.74
We Energies (Bender Gas)	\$647.64
We Energies (Green Tree Electric)	\$16.24
We Energies (Henry Clay Electric)	\$16.90
We Energies (Klode Electric)	\$3,861.12
We Energies (Klode Gas)	\$50.46
Wisconsin State Lab of Hygiene (fluoride sample and water microbiology)	\$634.00

proficiency certification)

	SUB-TOTAL	\$32,772.84
<u>Capital Fund</u>		
WaterStone Bank (credit card - Capital Fund)		\$2,532.00
-- eBay[atomic_alloys (Hach DR3900 spectrophotometer): \$2532.00		
	SUB-TOTAL	\$2,532.00
	TOTAL	\$35,304.84

RESERVOIR UPGRADE PROJECT UPDATE

Mr. Kiefer provided the Commission with several important updates regarding the reservoir upgrade project. First, Mr. Kiefer explained how a contractor from J.H. Hassinger tested positive for covid. Although plant staff only interacted with this individual outside, plant staff that was in close contact was asked to get tested for covid. No results are available at this time.

Second, the reservoir overflow piping is scheduled for installation on Thursday, November 19. This should be the last major task for J.H. Hassinger.

Third, there was a change to the scope of work pertaining to the abandonment of reservoirs #3 and #4. Hassinger will turn over the materials purchased for that effort to the Commission. Plant staff will cap off the reservoir effluent valves the week of November 30.

Fourth, the other component of reservoir abandonment entails digging up a section of 36" pipe, cutting the pipe that goes to reservoirs #3 and #4, and installing a bulkhead cap on a prestressed cylindrical concrete pipe (PCCP) tee. Since this work requires experience with PCCP, the Commission will retain a contractor to do this work directly. At this time, that work is being scheduled for the week of December 7.

Mr. Botcher asked about how these changes would affect the contract dollar amount. Mr. Kiefer explained that it will cost less money for the Commission to deal with the new contractor directly, and have staff perform some of the work, than for J.H. Hassinger to retain the contractor.

It was moved by Mr. Edlebeck, seconded by Mr. Imig, and unanimously carried to approve the payment request in the amount of \$199,573.80 for expenses pertaining to the Reservoir Upgrade Project with \$32,945.82 as indicated in Mr. Kiefer's memo dated November 11, 2020.

HIGH SERVICE PUMP #5 REMOVAL UPDATE

Mr. Kiefer explained that plant staff has been working on this project slowly over the past several months. The last task is to remove the pump itself from the basement. Some of that work is scheduled for next week. Plant staff is planning on taking apart the pump in the basement and removing parts at a time.

It was moved by Mr. Imig seconded by Mr. Edlebeck, and unanimously carried to approve the payment request and to authorize payment to vendors in the amount of \$164.60 as indicated in Mr. Kiefer's memo dated November 11, 2020.

CHEMICAL QUOTATIONS FOR 2021

Mr. Kiefer provided a tabulation of quotations received for chemicals, his recommendations, and historical quotes for comparison. In general, he mentioned that quotations were okay: some prices went up, and some went down.

Mr. Botcher noted that oil prices may be increasing in the future depending on how the federal government decides to regulate fracking. Consequently, the cost of energy may increase next year which may affect the cost of chemicals, among other things.

It was moved by Mr. Botcher, seconded by Mr. Edlebeck, and unanimously carried to accept the Mr. Kiefer's recommendations as indicated in his memo dated November 11, 2020.

Accepted Quotations:

Hawkins: ammonium hydroxide (19%) - \$0.300/lb
Milport: sodium hypochlorite (12.5%) - \$0.750/gal
Alexander Chemical: hydrofluorosilicic acid (23%) - \$0.1895/lb
Alexander Chemical: liquid Aluminum Sulfate - \$285/dry ton
Viking Chemical: phosphoric acid 28% - \$0.350/lb
Hawkins: polymer (Flocculation Aid AquaHawk 6527) - \$1.11/lb
Nalco: Veligon TL-M (Mussel Control) - \$1.24/lb

DISCUSSION OF LEAD AND COPPER REPORT

Mr. Kiefer provided the Commission with a draft report entitled "2020 Drinking Water Corrosion Control Evaluation" prepared by Abigail Cantor of Process Research Solutions (PRS). The Commission has worked with Ms. Cantor since 2008 when the Commission did its first lead and copper corrosion optimization. Mr. Kiefer offered to go over any part of the report if requested. With no specific requests, he went straight to the recommendations page and explained each line item in detail. Those items are shown on page 51 of the report.

While discussing these items, the following commentary was made.

- Mr. Edlebeck announced that Whitefish Bay will be undergoing some change in personnel next year. The person that is responsible for flushing will be retiring. It is a good time for the 3 member municipalities to get together to discuss flushing best practices and develop a protocol for flushing. Mr. Kiefer supports Mr. Edlebeck's idea. Furthermore, he said that next year the Commission will have a new employee after the new Mechanical Technician position gets filled. There may be an opportunity for this new employee to assist with flushing. Furthermore, Mr. Kiefer will also work with PRS to help develop this protocol. Mr. Imig confirmed that the City of Glendale will be doing a uni-directional flush early next year.
- Mr. Kiefer explained that the Commission does the Total Coliform Rule (TCR) monitoring for the member communities. In doing this testing, Mr. Kiefer noted that certain locations often drop in chlorine level during certain times of the year. It would be helpful to respond to trends

in the data, throughout the year, to improve water quality in targeted areas where chlorine residual drops.

Mr. Kiefer noted that he has a meeting scheduled with WDNR for Thursday, November 12. After that meeting, WDNR will provide the Commission with direction on how to proceed with its lead and copper corrosion program.

No action was taken regarding this matter.

OPERATIONS AND MAINTENANCE REPORT

1. Plant staff drained, cleaned and inspected basin #2. Staff found several broken flocculation paddles and support bolts. The necessary repairs were made, and the basin was placed back into service.
2. Plant staff drained, cleaned and inspected basin #4. No mechanical problems were found during the inspection, and the basin was placed back into service.
3. Plant staff installed new SCADA hardware at Whitefish Bay's pump station during the tower inspection.
4. Reservoir #3 was drained down and isolated by plant staff in preparation for abandonment. Reservoir #4 is currently being pumped down for the same reason. Plant staff scheduled permanent abandonment of these reservoirs the week of November 30.
5. A surge relief valve at the raw water pumping station opened unexpectedly 3 days in a row. The valve was isolated to prevent this from occurring in the future. In 2021, the surge relief valve will be removed and repaired. There is a backup surge relief valve installed on this line to protect the raw water transmission main.
6. North Shore Water Commission is now an active member of Diggers Hotline. Plant staff received 3 tickets since becoming an active member.
7. The Plant Manager, Operation Supervisor, and Maintenance Supervisor have been interviewing potential candidates for the new Maintenance Technician position.
8. The lab benchtop Hach DR5000 has been failing periodically. A new unit was purchased to replace this instrument.
9. Plant staff prepped and painted the piping associated with the backwash pumps.

NEXT MEETING

The next regular meeting was scheduled for Wednesday, December 9, 2020 at 8:00 A.M.; the meeting will be online via Zoom.

ADJOURNMENT

It was moved by Mr. Imig, seconded by Mr. Edlebeck, and unanimously carried to adjourn at 8:50 A.M.

Submitted by:



11/13/2020

Eric Kiefer, Plant Manager and Recording Secretary

Date

**MINUTES OF THE
NORTH SHORE WATER COMMISSION
MEETING OF WEDNESDAY, DECEMBER 9, 2020**

The North Shore Water Commission held a meeting on Wednesday, December 9, 2020 using an internet-based conferencing platform called Zoom.

Meeting was called to order at 8:00 A.M. by Mr. Botcher.

Present:

Scott Botcher, Chair (Fox Point)
Charlie Imig, Secretary (Glendale)
John Edlebeck, Member (Whitefish Bay)

Also Present:

Eric Kiefer, Plant Manager & Recording Secretary
Brooks Angell, Operations Supervisor
Gerald Groth (Baxter & Woodman)
Scott Brandmeier & Jim Voigt (representing Fox Point)

UNATTENDED OPERATIONS STUDY

Gerald Groth from Baxter & Woodman provided the Commission with a report which was distributed ahead of the meeting. The report describes the feasibility of operating the Water Treatment Plant (referred hereafter as Plant) and member pumping stations in a new way allowing for the plant to be unattended/unstaffed daily for 8 to 12 hours.

Mr. Groth explained the term “unattended operations” used in this report has a different meaning than how it was used in a previous study in 2015. In that report, the Commission asked Clark Dietz to investigate fully automating the plant so that the plant would continuously treat and pump water—with staff not being present for a portion of the day. In this report, the Commission asked Baxter & Woodman to investigate the feasibility of completely shutting down the Plant for up to 8 continuous hours during weeknights and 12 hours during weekend nights. While the Plant is shutdown, the pumping stations of Fox Point, Glendale, and Whitefish Bay would pump water out of their respective tanks into the distribution system. When staffed, the Plant would treat and pump water to refill member utility tanks while pressurizing the distribution system.

Mr. Groth stepped through the report as Mr. Kiefer advanced the report on his shared computer screen.

Some notable comments made during the discussion:

- Although the Plant should be able to shut down for a maximum of 12 hours under low-demand periods, it may be necessary to extend operations of the Plant for an additional 30 minutes during periods of peak demand.
- WDNR staff was asked about this mode of operation. Specific questions were asked by Baxter & Woodman; Catherine Wunderlich provided answers which are shown in the report.

- Mr. Groth explained how the Plant would respond to a drop in system pressure. In that event, the high service pumps would start up--along with the phosphoric acid and ammonium hydroxide feed systems--to provide the system with adequate pressure. Staff intervention would be necessary to determine why the high service pumps started and to turn them back off.
- In response to a comment posed by WDNR, Baxter & Woodman discussed the potential for filter performance problems if the rapid sand filters were turned on and off on a daily basis. Normally, filters run continuously until they need to be taken out of service. Operating the filters in this new way will be problematic as turbidity will pass through.
 - The solution proposed in Baxter & Woodman's report, which was originally presented by plant staff, involves a novel filter recirculation system which would allow water from the bottom of the filter to be pumped to the top of the filter. This "recirculation" mode would be engaged at night so the filters can operate continuously until taken out of service.
 - Additional filter improvements are also recommended by Baxter & Woodman which include the installation of new loss of head (LOH) sensors and to replace the Hach 1720D turbidimeters which are now obsolete by the manufacturer.
- Detailed policies and procedures for unattended operations would need to be further developed and implemented as the Commission prepares to transition to unattended operations; WDNR would need to review and approve the new mode of operation when the Commission is ready and capable of making the transition.
- Various SCADA, security, and surveillance improvements were recommended.
- The capital improvement plans suggested by Baxter & Woodman allow the Commission to incrementally make improvements from now through 2023. This allows flexibility so that other planned capital improvements can be made at the same time.

Mr. Edelbeck commented that he is very pleased with the report and the plan for moving to unattended operations. He believes the plan is feasible and can be implemented over the next few years. He also commented that the switch to unattended operations at night would make the Commission a better organization.

Mr. Kiefer noted that unattended operations would be great for the Commission; however, it only works if all 3 member stations are operational. If a member pumping station goes down, it will be necessary for the Commission to staff the Plant at night until the problem gets resolved. He commented that member utilities and the Commission should coordinate projects to prevent that from happening.

Mr. Kiefer invited the Commissioners to send any questions or comments to him; if he can't answer them, he will ask Mr. Groth. The Commission thanked Mr. Groth for the presentation. No additional action was taken by the Commission.

MINUTES

It was moved by Mr. Imig, seconded by Mr. Edlebeck, and unanimously carried to approve the minutes for the meeting held November 11, 2020.

MONTHLY REPORT OF PLANT OPERATIONS

Mr. Kiefer provided the Commission with a report regarding plant operations. He commented that pumpage was slightly up in comparison to last year November. He reported the mussel control feed system stopped feeding in November and muriatic acid is now being fed through that system in an attempt to clean the carrier water line. The report was placed on file without any motion.

ANNUAL OPERATING BUDGET

The monthly reports were put on file without motion.

MONTHLY BILLS

It was moved by Mr. Edlebeck, seconded by Mr. Botcher, and unanimously carried that payments be approved and authorization be given to the Fiscal Agent to make such payments.

<u>Vendor</u>	<u>Amount</u>
Alexander Chemical (treatment chemical: sodium hypochlorite)	\$3,106.65
Allied Electronics (power supply and terminals)	\$525.69
Amazon (filters, respirators, bucket slings, gloves, conductivity standard, angle grinder, lamps, plumbing supplies, stoppers, center pull towel, chainsaw, and helmet.	\$894.60
Concentra (pre-employment testing)	\$189.50
Diggers Hotline (joining fee and standard email delivery of tickets)	\$108.70
Diversified Benefit Services (section 125 plan administration)	\$95.50
Fastenal (split lock washers)	\$5.21
Grainger (fan, punchdown tool, telecom supplies, phosphate standard, center pull towel, and electrical plug)	\$1,234.99
Great America (lease payment for copier)	\$100.00
Hawkins (treatment chemicals: ammonia and phosphoric acid)	\$1,756.62
Home Depot (impact wrenches)	\$398.00
Midland Scientific (spore suspensions for autoclave)	\$131.50
Mulcahy Shaw Water (reagents for chlorine analyzers)	\$480.50
Northern Lake Service (compliance and corrosion monitoring)	\$635.30
Office Copying Equipment (maintenance payment for copier)	\$47.38
Process Research Solutions (lead and copper corrosion consultant)	\$10,475.03
Rotroff Jeanson (monthly accounting services)	\$1,125.00
Quill (office supplies)	\$154.31
Securian (life insurance)	\$149.04
Spectrum (internet and phone)	\$594.79
USABluebook (adapter for Hach DR3900, phosphate reagents, potassium permanganate reagent, conductivity standard, and autoclave thermometer)	\$956.39
Village Ace Hardware (handle and plunger)	\$13.41
WaterStone Bank (credit card - General Fund)	\$498.67
-- American Water Works Association (standards):	\$142.00
-- AT&T (monthly internet charge):	\$69.55

-- Google (google apps for work and extra storage): \$84.00	
-- <u>pcsoftwareinfo.com</u> (pdf software): \$56.04	
-- <u>pdf.u-bill.com</u> (pdf software): \$85.62	
-- StraightTalk (cell phone charges): \$45.65	
-- Zoom (monthly fee): \$15.81	
We Energies (Bender Electric)	\$13,140.36
We Energies (Bender Gas)	\$982.21
We Energies (Green Tree Electric)	\$18.42
We Energies (Henry Clay Electric)	\$17.99
We Energies (Klode Electric)	\$3,826.86
We Energies (Klode Gas - ESTIMATE)	\$768.28
Wisconsin State Lab of Hygiene (fluoride analysis - ESTIMATE)	\$26.00
	SUB-TOTAL \$42,456.90
<u>Capital Fund</u>	
Mulcahy Shaw Water (chlorine analyzer replacement)	\$5,600.00
	SUB-TOTAL \$5,600.00
	TOTAL \$48,056.90

RESERVOIR UPGRADE PROJECT UPDATE

Mr. Kiefer provided the Commission with a detailed report regarding a problem that was discovered on Monday, December 7. Plant staff documented how the newly constructed reservoir overflow pipe detached from its supports and now floats up and down with the reservoir level. The pipe was not designed nor was intended to move. Since it floats all the way to the ceiling of the reservoir, it does not allow water to transfer from reservoir #1 to reservoir #2 as intended when the reservoirs are configured to operate in "series mode."

When the problem was discovered, Mr. Kiefer contacted Chairman Botcher and Legal Counsel. Consequently, action has been taken by Mr. Kiefer given their direction and recommendations. SEH, Strand Associates, and Clark Dietz (contracted by SEH to perform certain tasks) are engineering firms that have been involved in this project. As such, Mr. Kiefer has been advised by Legal Counsel to retain an expert—not involved in this project—to provide a report to the Commission regarding what went wrong. Baxter & Woodman has been retained to do that.

The inspection will take place 9:30 AM on Thursday, December 10. Various entities have been invited to attend including: SEH, Strand Associates, Baxter & Woodman, J.H. Hassinger, and WDNR.

Until the problem is resolved, the Commission will operate the reservoirs in "parallel mode." Furthermore, Mr. Kiefer reported that Legal Counsel advised the Commission to withhold payments to SEH and J.H. Hassinger until we get more information. Therefore, Mr. Kiefer is recommending

that the payment request NOT be approved by the Commission at this time. Instead, he recommended that the Commission hold a special meeting next week--after the inspection--to discuss the findings from Baxter & Woodman.

Mr. Botcher agreed and instructed Mr. Kiefer to poll the Commissioners and find a time next week that would work for a Special Meeting.

In discussion, Mr. Kiefer explained how SEH's design was peer-reviewed by Strand Associates at 90% and 99% completion. At the time of their review, the plans given to them did not show the straps. They recommended that SEH review and address the need for restraints on the pipe that was floated. Restraints were added in the final project documents.

Mr. Imig asked about the inspection of this pipe during construction. Mr. Kiefer noted that Clark Dietz was retained by SEH to do field inspections. He remarked that inspections were made.

No action was taken by the Commission regarding this matter.

HIGH SERVICE PUMP #5 REMOVAL UPDATE

Mr. Kiefer noted that little effort was put into the high service pump #5 removal project since the last meeting. The payment request is for a few staff hours.

It was moved by Mr. Botcher seconded by Mr. Imig, and unanimously carried to approve the payment request and to authorize payment to vendors in the amount of \$148.23 as indicated in Mr. Kiefer's memo dated December 9, 2020.

LEAD AND COPPER UPDATE

Mr. Kiefer provided the Commission with a report regarding lead and copper corrosion control. He explained that after several meetings with WDNR, it is his understanding that WDNR does not believe lead and copper corrosion control by Fox Point, Glendale, and Whitefish Bay are optimized and will likely send letters to the member utilities instructing them to optimize their program.

Mr. Kiefer explained that member utilities have first-draw lead and copper samples that normally would not trigger further optimization. Normally, the 90th percentile lead level (in each system) gets compared to the action level of 15 ppb. If the 90th percentile level exceeds the action level, optimization is required. WDNR noted that Fox Point would have exceeded the action level if they did not take 10 additional samples. Although this term is not defined in regulatory code, WDNR staff call this a "triggered lead action level exceedance." This is one factor WDNR staff used in their rationale.

Another subset of data used by WDNR are sequential lead and copper samples taken at 1 home in Fox Point (3 sampling events over a year), 1 home in Glendale (3 sampling events over a year), and 1 home in Whitefish Bay (3 sampling events over a year), and 1 home in Whitefish Bay (4 sampling events over a year). Data shows, as expected, that stagnant water has a higher concentration of lead in the first liter than in subsequent liters. WDNR staff believes they are able to determine if lead and copper corrosion is optimized based on a qualitative analysis of the data. It was Mr. Kiefer's understanding that WDNR was looking for the data to be "flatter." In other words, lead levels in

stagnant water in all of the sequential samples should be at the same relative level.

Mr. Kiefer informed the members that an internal WDNR meeting is supposedly taking place this week (or already took place) to determine if letters were going to be sent to the member communities. If the letters are sent, Mr. Kiefer has provided options for the Commission to consider to optimize lead and copper corrosion control. Those options were listed in his report and were briefly discussed at the meeting.

One particular idea that was discussed at length was routine flushing by the Commission and its general involvement in flushing for improving water quality. Mr. Kiefer commented that there is only so much that can be done by the Commission by adjusting water chemistry. It is generally-accepted knowledge (shown through years of research) that routine flushing improves water quality, and has been shown to improve lead and copper corrosion. He also commented that member utilities have not been routinely flushing; the Commission recently filled a new position—some of that person's time can be committed to flushing.

Mr. Edlebeck agrees that the Commission should get involved in flushing. Because of staffing issues and other factors, it is very difficult for water utilities to consistently flush.

Mr. Imig agrees that the Commission should get involved in flushing and also suggested that each member wait until they receive a letter before doing anything else. Once a letter is received, the information can be brought back to the Commission and a decision can be made about additional remedies.

Mr. Botcher expressed concern that WDNR may not have the authority to ask the member utilities to perform lead and copper corrosion optimization considering how code is written. He invited Mr. Brandmeier and Mr. Voigt as representatives of Fox Point to comment on the matter. They are in agreement that the Commission's involvement with flushing is welcomed. However, they do not believe that additional action by the Commission should be taken. In general, they do not believe WDNR has the regulatory authority to request optimization since it met the standard listed in regulatory code.

It was the consensus of the Commission that no action be taken regarding lead and copper corrosion optimization until WDNR informs member utilities of the need to do so. However, the Commission's involvement in flushing is welcomed regardless of WDNR's action.

No action was taken regarding this matter.

OPERATIONS AND MAINTENANCE REPORT

1. Plant staff started feeding muriatic acid through the Klode polymer line with the intention of cleaning the line over the winter months.
2. Plant staff drained the 1962 and 1972 clearwells in the basement of the Water Filtration Plant for the required 5-year inspections. SEH performed the inspections.
3. The reservoir overflow system was installed by JH Hassinger on November 19; plant staff

performed some brief testing on the overflow system and found that at typical flow rates the reservoir starts to overflow at 14.3 feet water.

4. Plant staff operated the primary switchgear at the Water Filtration Plant and a similar switch at Klode Park Pumping Station in preparation for We Energies scheduled maintenance. One electrical line will be de-energized for up to 48 hours.
5. Plant staff have been preparing to cap off reservoirs #3 and #4. Both reservoirs have been pumped down; a plasma cutter has been reserved and all materials have been ordered. This work has been scheduled for the week of 12/14/2020.
6. Plant staff scheduled Five Star Energy Services to cap off the influent lines for reservoirs #3 and #4 on 12/23/2020.
7. Plant staff switched the reservoirs to operate in series on 12/1/2020; however, the interconnect pipe between reservoirs #1 and #2 failed on 12/7/2020 and the reservoirs had to be re-configured to operate in parallel. Reservoir #1 was drained and is ready for an inspection which is scheduled for 12/10/2020.
8. Travis Leanna will start employment with the Commission as a Mechanical Technician on Monday, January 4, 2021.

NEXT MEETING

The next regular meeting was scheduled for Wednesday, January 13, 2021 at 8:00 A.M.; the meeting will be online via Zoom.

ADJOURNMENT

It was moved by Mr. Edlebeck, seconded by Mr. Imig, and unanimously carried to adjourn at 9:17 A.M.

Submitted by:



Eric Kiefer, Plant Manager and Recording Secretary

12/11/2020

Date

**MINUTES OF THE
NORTH SHORE WATER COMMISSION
SPECIAL MEETING OF WEDNESDAY, DECEMBER 16, 2020**

The North Shore Water Commission held a meeting on Wednesday, December 16, 2020 using an internet-based conferencing platform called Zoom.

Meeting was called to order at 8:00 A.M. by Mr. Botcher.

Present:

Scott Botcher, Chair (Fox Point)
Charlie Imig, Secretary (Glendale)
John Edlebeck, Member (Whitefish Bay)

Also Present:

Eric Kiefer, Plant Manager & Recording Secretary
Gerald Groth (Baxter & Woodman)

DISCUSSION OF RESERVOIR INTERCONNECT PIPE ISSUE

Mr. Kiefer provided the Commission with a report regarding the reservoir interconnect pipe inspection. He also provided the Commission with a report from Baxter & Woodman and an email from SEH regarding this matter.

Mr. Kiefer walked the Commission through the initial part of the report and asked Gerald Groth to go through his findings.

Mr. Groth explained that Baxter & Woodman was retained by the Commission to provide an independent inspection of the reservoir interconnection pipe so that the Commission could get an unbiased report of what happened the morning of December 7, 2020. In his report, he explained that air entered the reservoir interconnect pipe while reservoirs were operating in series. The metal straps were inadequate to keep the pipe in place as the resulting buoyant force was pushing the pipe up. In his report, he provided a number of pictures showing the broken straps and the various modes in which they failed.

Mr. Groth explained the process by which air gets entrained in the pipe. Essentially, water and air are entering the top of the riser overflow pipe. As the level drops in reservoir #2, the amount of air increases. He pointed out that there is evidence that the entrained air is causing an unexpected disturbance in reservoirs #1 and #2. When reservoir #2 level gets low, the level indicators (in both reservoirs) bounce erratically.

Mr. Edlebeck commented that entrained air in the reservoir interconnect pipe is not ideal, and can cause long term problems.

Mr. Kiefer explained that he has discussed various ideas with SEH, Baxter & Woodman, and others to eliminate the entrained air. The best solution to solve the problem that would require the fewest

draindowns is to install a riser pipe in reservoir #2. By doing this, the pipe will always remain full; the reservoir pipe will fill up and spill into reservoir #2 when the reservoirs are operating in series.

Mr. Kiefer indicated that SEH and Baxter & Woodman thought that design would eliminate the entrained air. Mr. Groth confirmed that was indeed the opinion of Baxter & Woodman.

Mr. Botcher asked if SEH properly designed the reservoir interconnect pipe.

Mr. Kiefer explained that SEH and Strand Associates thought the pipe was correctly designed. It wasn't until we encountered this problem that SEH started thinking about entrained air. Mr. Kiefer believes that this problem was not anticipated and was not caused by negligence by SEH nor Strand Associates. Furthermore, he believes that the proper restraints will keep the pipe in place.

Mr. Botcher asked about responsibility. Who made the mistake that led to the problem on December 7?

Mr. Kiefer explained that according to the bid documents, J.H. Hassinger was responsible for both engineering and installing the proper pipe restraints. Furthermore, Mr. Kiefer explained that in his conversation with J.H. Hassinger, they admitted fault and are working with SEH, to fix the problem.

Mr. Botcher asked if it was a common practice to have the contractor be given this responsibility: to engineer and to install the pipe supports. Mr. Edlbeck commented that it is not unusual for this kind of project.

Mr. Edlebeck also commented that SEH should design the improvement to the reservoir interconnect pipe without additional cost. However, the cost of constructing the improvement would be an additional cost for the Commission.

Mr. Kiefer explained that ordinarily, he would suggest a change order. In this particular case, it would be more cost effective to allow J.H. Hassinger to only address the problem with the restraints. This work would result in no additional cost to the Commission. After they finish, plant staff plans on constructing the improvement (the proposed riser pipe in reservoir #2). The project is relatively cheap and plant staff is capable of performing the work.

There was consensus that J.H. Hassinger and SEH are working to resolve the problem. Furthermore, the Commission believes that J.H. Hassinger will be making repairs in reservoirs #1 and #2 at their own expense and that SEH is drafting plans for a riser pipe in reservoir #2 at their own expense. Lastly, plant staff will be constructing the proposed riser in reservoir #2 after all of the other work is completed. Until this work is complete, staff intends to operate the reservoirs independently (one of them will be operating at a time while the other is drained down).

No action was taken regarding this matter.

RESERVOIR UPGRADE PROJECT PAYMENT REQUEST

Mr. Kiefer provided the Commission with a payment request for the reservoir upgrade project in the amount of \$77,342.76. Mr. Kiefer explained that he discussed this matter with Legal Counsel John Fuchs several times since the event on December 7. Considering the value of the repairs is

estimated to be \$10,000 to \$20,000 and the retainage is approximately \$140,000, it is appropriate to hold all retainage until the repairs are made. However, all other payments received to date should be paid.

It was moved by Mr. Imig, seconded by Mr. Edlebeck, and unanimously carried to approve the payment request and to authorize payment to vendors in the amount of \$77,342.76 as indicated in Mr. Kiefer's memo dated December 15, 2020.

ADJOURNMENT

It was moved by Mr. Edlebeck, seconded by Mr. Botcher, and unanimously carried to adjourn at 8:29 A.M.

Submitted by:



Eric Kiefer, Plant Manager and Recording Secretary

12/18/2020

Date

WELCOME TO GLENDALE'S 2020 REPORT

In 2020, the role of WTG adjusted to meet the community's needs.

MAINTAINING COMMUNICATIONS. WTG maintains communications to residents and businesses via print, email, web, and social media platforms. This year, "crisis communications" was incorporated into the blend such as curfew announcements, Governor Evers' orders, and mask mandates. We also sought out and shared "safety net" services such as food pantry locations, COVID testing sites, and mental health resources. Twenty community emails were dispersed throughout the year. Daily social media posts were created. The WTG website was updated on a weekly basis. We also maintained media relations with press releases for curfew implementation, event cancellations, and Glendale's Green Summer.

DATABASE MANAGEMENT. WTG purchased the WILD APRICOT database management software for WTG, GABA, and our Festival Vendor List. A list of contacts are entered and updated on a regular basis. Other managed databases include the CONSTANT CONTACT database with 6500+ emails and the GREAT DATABASE PROJECT featuring all 1100 of Glendale's businesses. We are actively working to update the GREAT DATABASE PROJECT with contact information. Additionally, the WTG website has an online, searchable database of businesses, restaurants, and hotels that is updated regularly and free for the community to access. Having a solid listing of Glendale's organizations is important for crisis communications, GABA member recruitment, sponsorships, and sharing city information.

WELCOME TO GLENDALE RECEIVED A \$74,000 STATE GRANT! The Wisconsin Department of Tourism (Travel Wisconsin) offered a Tourism Relief to Accelerate Vitality and Economic Lift (TRAVEL) stimulus grant. WTG calculated all finances lost, due to the coronavirus, and applied for the grant. Glendale received \$74,000 -the entire amount of money asked for on the application. We have completed all the paperwork necessary and the grant has been deposited.

EVENTS. WTG did not have any city events other than GABA events. The committees decided it would be best to cancel Music in the Glen, the Fourth of July Celebration, and the Root Beer Bash as they would not be able to safely execute these free city events during the pandemic. However, WTG assisted their GABA members' events with marketing and promotions: BAYSHORE's Sound's of Summer, Artisan Fair, Boogie Bash and Season to Sparkle, Sprecher Brewery's The Great Sprecher Root Beer Floatilla and Sprecherfest, and the Bavarian Bierhaus' OKTOBERFEST and Weinachfest etc. We promoted/ participated in the ALDI and Total Wine and More Ribbon-Cutting Ceremonies. WTG created the first comprehensive community calendar on the WTG website. We attended every major Glendale event for photos and social media coverage. We also arranged promotions with our local hotels to promote the events. For example, hotel guests received FREE admittance into OKTOBERFEST.

DNC and RYDER CUP. WTG developed a marketing plan and promotions to attract DNC and RYDER CUP visitors. The promotions included a large mailer, postcards, and email blasts. Although the marketing campaigns were executed, they were ineffective due to COVID cancellations.

GLENDALE GREEN SUMMER was an initiative between MMSD and WELCOME TO GLENDALE. Glendale was selected to receive free rain barrels, rain gardens, and other environmentally friendly options for the summer of 2020. WTG rapped up the initiative with a comprehensive video of all individuals and organizations involved. It included a special thanks to MMSD, Bay Ridge Consulting, Fresh Coast Guardians, Boy Scout Troop 393, and all the residents and businesses who participated in the "PAINT THE CITY PRETTY" rain barrel contest. The program was very successful with large engagement on Facebook.

SMALL BUSINESS SATURDAY. WTG has created a campaign for Small Business Saturday. All GABA members were asked to offer a special deal, coupon or promotion for North Shore families. WTG purchased the back of the Nicolet Recreation Department book to market our "BUY LOCAL or BYE LOCAL" campaign. This is a national campaign being used by other Chamber of Commerce's across the country. WTG created a webpage on the Welcome to Glendale website with all business coupons. The goal was to increase shopping locally rather than buying commercially. As small businesses are vital for the local economy, WTG wanted to honor and support their GABA members through a special campaign.

GLENDAL AREA BUSINESS ASSOCIATION (GABA) It's been very challenging operating a new Business Association during a pandemic. We set-up all the operations including the accounting. We have about 45 members. GABA hosted three Morning Mingles, three Network at Nights, five marketing webinars, an online political presentation by Representative Dan Knodl, and an Oktoberfest Meet-Up. On July 9, we honored our Glendale Police Department for all their hard work and dedication to protect our city and to show them our support. We created a Thank You banner, gave goody baskets, and provided the officers with a meal from the Bavarian Bierhaus. On October 7, we hosted our Lunch & Learn at the Bavarian Bierhaus. Roughly twenty members came and received their GABA plaques, membership card, and window clings. On September 29, GABA hosted the political zoom debate between Dora Drake and Orlando Owens both running for the 11th Assembly District of Wisconsin. GABA hosted a Trivia Event with the Brookfield Chamber, but due to lack of participation, the event was cancelled.

Also, through letters, GABA has helped members to receive Federal and State Grants. We help educate our business members on their PPP and SBA loan opportunities. We promoted "GABA MEMBER SPOTLIGHT" posts on Facebook. We created the graphics and highlighted what services our members provide. Lastly, we met with new business leaders and managers from Boelters, PNC, Landmark Credit Union, Aldi's, and Sprecher Brewery to introduce ourselves and expand our brand initiatives.

#RESCUETHERESTAURANTS. Due to the pandemic, restaurants and bars are struggling to survive. WTG and BOELTER have partnered to create the #RESCUETHERESTAURANTS campaign. We've reached out to the restaurants and will be creating a printed guide to distribute at Nicolet, Cardinal Stritch, Banks, Businesses, etc. The campaign will also include social media posts and email blasts.

COMMUNITY-WIDE BINGO GAME. Bank Five Nine has offered to sponsor a community-wide BINGO game. We are currently working on the plan for this event.

OPERATIONS. WTG received a 501(c)4 status from the IRS this year. We also added one employee in March, Jesse BaDour, to assist with marketing and communications for both WTG and GABA. We attend all committee meetings including Fourth of July, Music in the Glen, Root Beer Bash, and the CVB Board. We assist Nicolet with their long-term planning. We participate in city planning discussions. We're involved with Route of the Badger. We consult with various businesses as needed. We manage all sponsorships for community events and have started acquiring sponsors for 2021. (In December, we surveyed our top 15 sponsors to see their available level of sponsorship in 2021.) We're also studying and developing strategy for 2021. How do we keep "heads in beds" during a pandemic? How do we promote travel when people are mandated to stay home? We are working with TRAVEL WISCONSIN for their Winter Recreation Program and have created hotel packages. We are starting to plan the 2021 Events.

THANK YOU TO THE CITY OF GLENDAL FOR ALLOWING US TO SERVE THIS COMMUNITY.

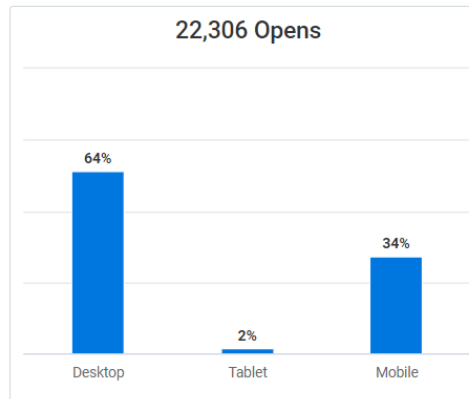
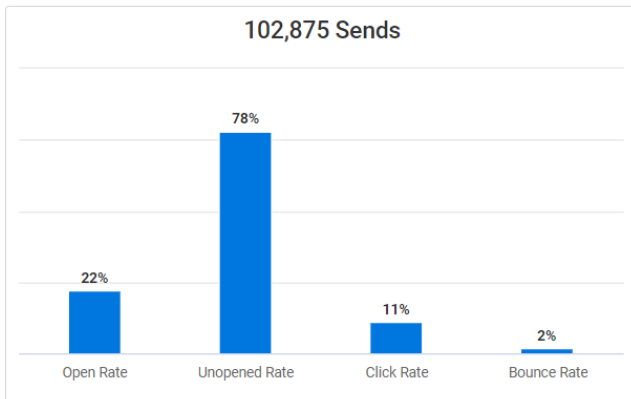
WELCOME TO GLENDALE

2020 Trends & Analytics

Email Marketing: CONSTANT CONTACT SOFTWARE

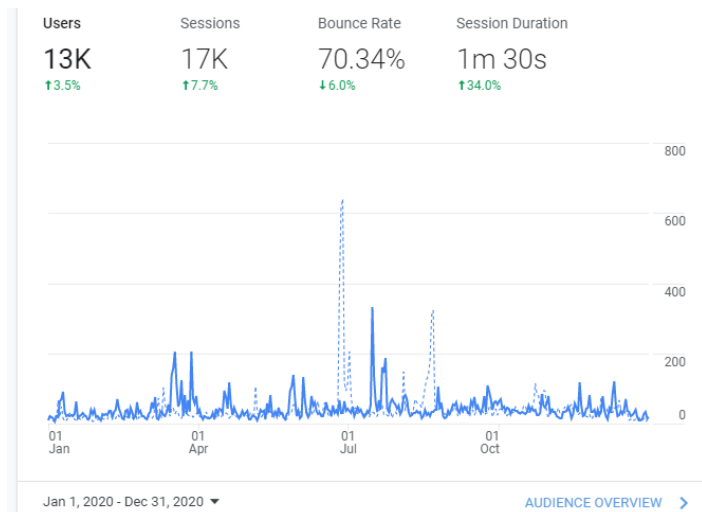
31 Emails Executed reaching 102,000 people

22% Open Rate



Web Marketing: GOOGLE ANALYTICS

13,000 visitors to the site: 17,000 Sessions



What pages do your users visit?

Page	Pageviews	Page Value
/	6,118	\$0.00
/eat/glendale-restaurants/	1,825	\$0.00
/visit/businesses/	1,272	\$0.00
/gaba/about/	1,024	\$0.00
/glendales-mask-resolution/	929	\$0.00
/community-calendar/	898	\$0.00
/oktoberfest-2020/	789	\$0.00
/glendale-hotels/	709	\$0.00
/north-shore-cancellations-changes/	450	\$0.00
/3632-2/	400	\$0.00

Social Media Marketing:

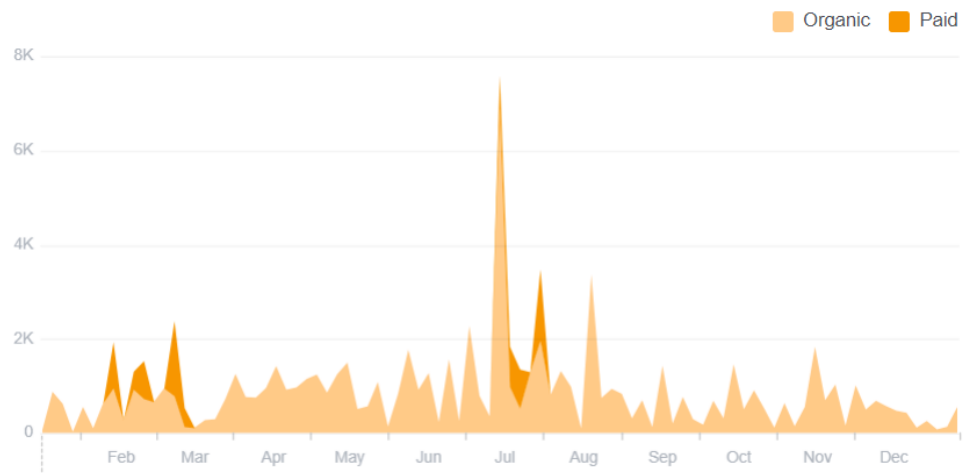
840 social media posts throughout 2020

3,479 Facebook Page Followers

762 Twitter Followers

116 Instagram Followers

Facebook Activity 2020





5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Payment 6 and FINAL to LaLonde Contractors Inc. for work completed on the Lydell Avenue Reconstruction Project

FROM: Charlie Imig, Director of Public Works

MEETING DATE: January 25, 2021

FISCAL SUMMARY:

Budget Summary:	TIF #8
Budgeted Expenditure:	
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

Contract amount for the project is \$1,369,459.37.

RECOMMENDATION:

Staff recommends the following Payment 6 and FINAL to LaLonde Contractors Inc. for work completed the Lydell Avenue Reconstruction Project. The engineering, surveying, and inspection costs to date are \$136,259.61.

Original Contract:	\$1,369,459.37
Change Orders:	\$27,270.27
	<u>(\$24,959.84)</u>
Revised Contract:	\$1,371,769.80
Work Completed to Date:	\$1,371,769.80
Less Payment 1:	\$204,356.59
Less Payment 2:	\$235,128.80
Less Payment 3:	\$578,443.02
Less Payment 4:	\$290,790.46
Less Payment 5:	\$56,250.93
Less Retainage (0.0%):	<u>\$0.00</u>

Payment 6 and Final: \$6,800.00

ACTION REQUESTED:

Motion to approve Payment 6 and FINAL to LaLonde Contractors Inc. in the amount of \$6,800.00.

ATTACHMENTS:

1. Application and certificate for payment.

APPLICATION AND CERTIFICATION FOR PAYMENTTO OWNER:
City of Glendale

PROJECT: Lydell Avenue Reconstruction

AIA DOCUMENT G702

APPLICATION NO: 6 and Final
DATE: 11/16/2020

PAGE 1 OF 5 PAGES

Distribution to:

X	OWNER
X	ENGINEER
X	CONTRACTOR

PAY PERIOD TO: 11/16/2020

PROJECT NOS: G0580280

FROM CONTRACTOR:
LaLonde Contractors, Inc.
1609 Lincoln Ave
Waukesha, WI 53186VIA ENGINEER: Clark Dietz, Inc.
759 N Milwaukee St
Milwaukee, WI 53202

CONTRACT FOR: Lydell Avenue Reconstruction

CONTRACT DATE: February 24, 2020

CONTRACTOR'S APPLICATION FOR PAYMENTApplication is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1 ORIGINAL CONTRACT SUM	\$	1,369,459.37
2 Net change by Change Orders	\$	2,310.43
3 CONTRACT SUM TO DATE (Line 1 + 2)	\$	1,371,769.80
4 TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	1,371,769.80
5 RETAINAGE:		
a. 0.00% of Completed Work (Column D + E on G703)		
b. 0% of Stored Material (Column F on G703)		
Total Retainage (Lines 5a + 5b or Total in Column J of G703)	\$	0.00
6 TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	1,371,769.80
7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	1,364,969.80
8. CURRENT PAYMENT DUE	\$	6,800.00
9 BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		(0.00)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 27,270.27	\$ 24,959.84
Total approved this Month		
TOTALS	\$ 27,270.27	\$ 24,959.84
NET CHANGES by Change Order	\$	2,310.43

The undersigned Contractor certifies that to the best of the Contractor's knowledge,
information and belief the Work covered by this Application for Payment has been
completed in accordance with the Contract Documents, that all amounts have been paid by
the Contractor for Work for which previous Certificates for Payment were issued and
payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: 

Date: 12/16/20

State of: Wisconsin

County of: Waukesha

Subscribed and sworn to before me this First

day of December 2020

Notary Public:

My Commission expires:

Permanent

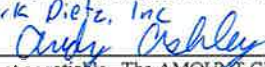
ENGINEER'S CERTIFICATE FOR PAYMENTIn accordance with the Contract Documents, based on on-site observations and the data
comprising the application, the Engineer certifies to the Owner that to the best of the
Architect's knowledge, information and belief the Work has progressed as indicated,
the quality of the Work is in accordance with the Contract Documents, and the Contractor
is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

6,800.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this
Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER: Clark Dietz, Inc.

By: 

Date: 1/19/21

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the
Contractor named herein. Issuance, payment and acceptance of payment are without
prejudice to any rights of the Owner or Contractor under this Contract.



SUBJECT: Review and approval of Ordinance Repealing Section 7.7.1 of the Code of Ordinances of the City of Glendale Pertaining to Licensing Sale of Christmas Trees.

FROM: Rachel Safstrom, City Administrator

MEETING DATE: January 25, 2021

FISCAL SUMMARY:

Budget Summary:	General Fund Revenue
Budgeted Expenditure:	N/A
Budgeted Revenue:	\$200.00

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

For many years, the City of Glendale Ordinances required a Christmas Tree Permit for any establishment. In the past, there were outside organizations that would annually come to the City for the sole purpose of Christmas Tree sales. Most recently, only two businesses that are active retail establishments are were required to obtain this permit. Due to change in operational circumstances for businesses, it does not seem necessary to require this permit for active establishments.

RECOMMENDATION:

Staff is recommending the removal of the ordinance. If any organization that is not an active establishment in the City would wish to sell Christmas Trees, they would need to apply for a Transient Merchant Permit. As a reminder, any new Transient Merchant Permits are brought to the Council for approval.

Total loss of revenue for this change is \$200.00. Upon approval, staff will inform the two establishments of the change.

ACTION REQUESTED:

Motion to approve the Ordinance Repealing Section 7.7.1 of the Code of Ordinances of the City of Glendale Pertaining to Licensing Sale of Christmas Trees.

ATTACHMENTS:

1. Ordinance.

ORDINANCE NO. _____

**An Ordinance Creating Repealing Section 7.7.1 of the Code of Ordinances of the City of
Glendale Pertaining to Licensing the Sale of Christmas Trees**

The Mayor and the Common Council of the City of Glendale, Milwaukee County,
Wisconsin, do herewith ordain as follows, to-wit:

SECTION I

Section 7.7.1 of the Code of Ordinances is hereby repealed.

SECTION II

If any subsection, section or portions of this article or the sections of this ordinance as enacted hereunder is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision and such holdings shall not affect the validity of the remaining portions hereof.

SECTION III

All ordinances or parts of ordinances contravening the terms and provisions of this ordinance are hereby to that extent repealed.

SECTION IV

This Ordinance shall take effect upon passage and publication as provided by law, and the City Clerk shall so amend the Code of Ordinances of the City of Glendale. The Clerk shall indicate the date and number of this amending ordinance therein.

PASSED AND ADOPTED by the Common Council of the City of Glendale, this _____ day of _____, A.D. 2021.

Bryan Kennedy, Mayor

Countersigned:

Megan Humitz, City Clerk



SUBJECT: Review and Forward to Plan Commission – Application for Zoning Text Amendment

FROM: Rachel Safstrom, City Administrator

MEETING DATE: January 25, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	13.1.182

BACKGROUND/ANALYSIS:

Property at 5544 N. Port Washington Road is currently North Shore Wine and Spirits. The applicant, Stein Management LLC is requesting a zoning text amendment to allow a parking lot at 5544 N. Port Washington Road to be utilized by 5530 N. Port Washington Road

RECOMMENDATION:

A favorable initial review of this plan was done at the January Plan Commission meeting. It is requested the application formally be forwarded to the Plan Commission for review. The Council can also advise that there only be one public hearing held before the Plan Commission for consideration. The Plan Commission would then make a recommendation to the Council for final approval of an ordinance change.

Below is a tentative timeline:

- 1-25-2021 – Common Council forward to Plan Commission. They can delegate public hearing for Plan Commission only.
- 2-2-2021 – Plan Commission set public hearing for 3-2-2021
- 3-2-2021 – Plan Commission public hearing and recommendation to Council.
- 3-8-2021 – Council review per recommendation of Plan Commission.

ACTION REQUESTED:

Motion to Forward to Plan Commission – Application for Zoning Text Amendment.

ATTACHMENTS:

1. Application for Plan Commission Review.
2. Draft Ordinance



CITY OF GLENDALE
COMMUNITY DEVELOPMENT DEPARTMENT
5909 NORTH MILWAUKEE RIVER PARKWAY
GLENDALE, WISCONSIN 53209-3815
PHONE: (414) 228-1704 or (414) 228-1742
FAX: (414) 228-1725
WWW.GLENDALE-WI.ORG

APPLICATION FOR CHANGE OF ZONING
Application Fee: \$250 (\$500 for Planned Development)

APPLICANT INFORMATION

Name of Applicant: Stein Management LLC or Assigns
Name of Business Owner (if different from applicant): _____
Business Name: N/A
Address of Applicant: 1800 E. Capitol Drive
City, State, Zip: Milwaukee, WI 53211
Office Phone Number: 414-332-3131 Cell: N/A Fax: 414-332-2251
Applicant E-Mail: d1stein413@gmail.com &/or betty@steinoffice.com
Applicant Signature: Daniel J. Stein, member Date: 12/11/2020

PROPERTY INFORMATION

(Please use additional application forms if re-zoning more than one parcel)

Current Zoning of Property: B - 1B Proposed Zoning of Property: _____
Current Use of Property: liquor store/home Proposed Use of Property: parking lot
Property Address (or addresses): 5544 N. Port Washington Rd., Glendale WI 53217
Property Owner (s) (if different from applicant): Daniel Flaugh
Property Owner Address: 5544 N. Port Washington Road
City, State, Zip: Glendale, WI 53217
Property Owner Phone: N/A Cell: 414-629-8401 Fax: N/A
Tax Key Number: 197-0145-000
Lot Size: Depth: 120' Width: 50' 11 7/8" Area: 5,981 SF / 0.14 acres

PROPOSAL INFORMATION

Type of Business: Parking lot adjacent to existing shopping center at
Reason for Seeking a Change In Zoning: 5530 N. Port Washington Rd.
SEE ATTACHED

Who is the Primary Contact for This Project: Michael Garber or Betty Miller
Mike Garber: 414-748-3290 (cell) mikegarber@wi.rr.com
Betty Miller: 414-332-3131 (office) betty@steinoffice.com

Please See Reverse Side of Application for Additional Submittal Requirements

CITY OF GLENDALE USE ONLY

Total Fee: _____ Application Date: _____ Hearing Date: _____ Time: _____

STEIN MANAGEMENT, LLC

ATTACHMENTS FOR APPLICATION FOR CHANGE OF ZONING

PROPERTY INFORMATION

Current Property Owner: Daniel M. Flaugh
Laura Pavilionis
5544 N. Port Washington Road
Glendale, WI 53217
414-629-8401

Proposed Property Owner: Stein Management LLC
1800 E. Capitol Drive
Milwaukee, WI 53211
414-332-3131 (phone)
414-332-2251 (fax)

PROPOSAL INFORMATION

Reason for Requesting a Change in Zoning:

We are seeking a change in the zoning requirements to allow 5544 N Port Washington Road to function as a parking lot for 5530 N Port Washington Road. The goal is to create additional parking for the businesses' customers and employees of 5530 N Port Washington Road. Attached is a proposed site plan of the lot.

In addition, due to the existing Reciprocal Easement Agreement between 5530 and the property to the south, we are requesting that the ownership of 5544 be separate from 5530; but are willing to have an agreement with the City to have the two (2) properties (5530 & 5544) linked together for conveyance purposes.

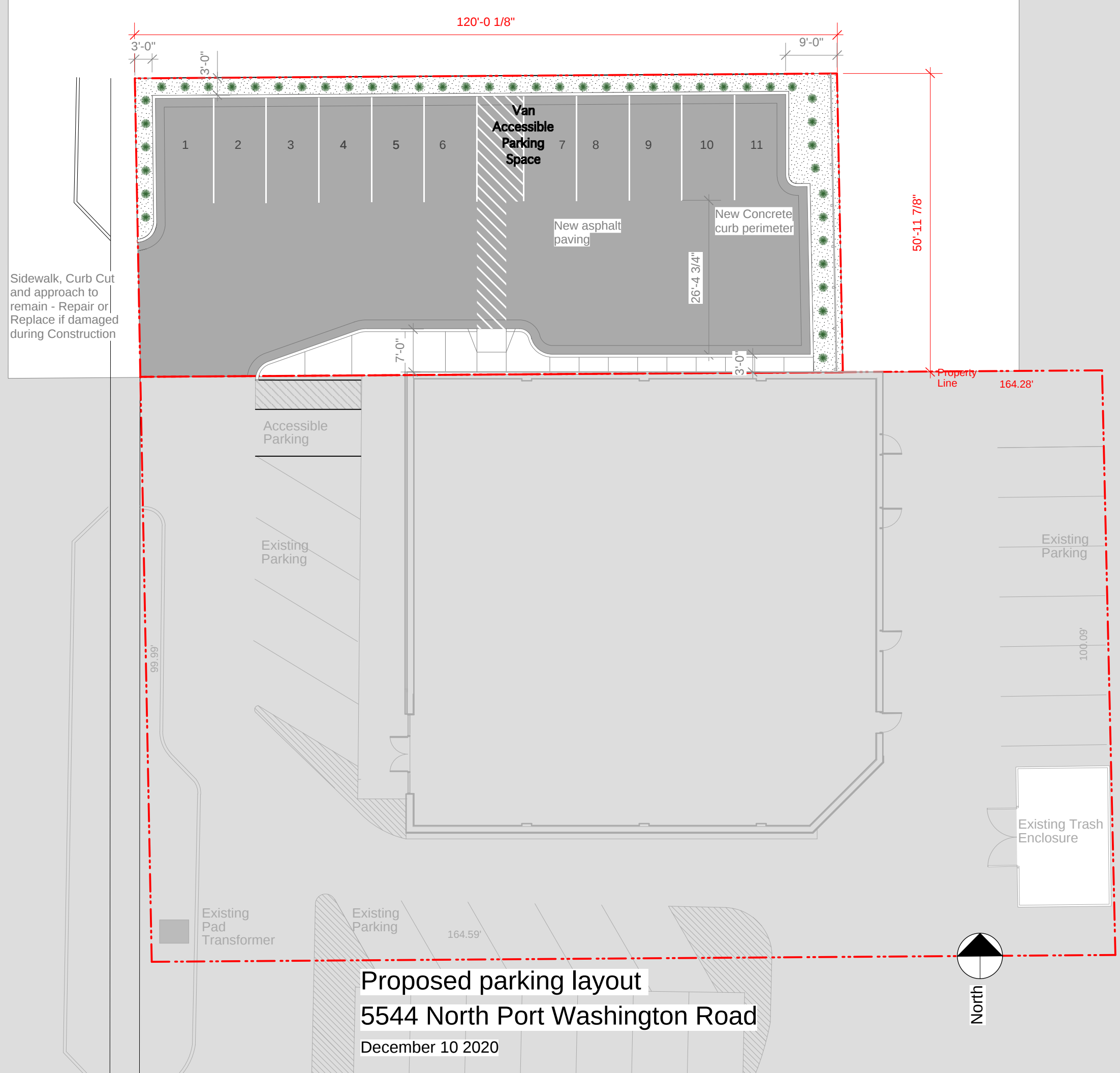
1800 EAST CAPITOL DRIVE
MILWAUKEE, WI 53211-2371
PHONE: (414) 332-3131
FAX: (414) 332-2251

Legal Description for 5544 N. Port Washington Road, Glendale WI 53217

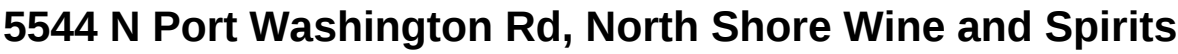
Lot 3, in Block 4, in Louis Meissner's Subdivision, being a part of the Northeast ¼ of Section 32, Town 8 North, Range 22 East, in the City of Glendale, County of Milwaukee, State of Wisconsin.

Tax Key No: 197-0145

Address: 5544 N. Port Washington Road



Proposed parking layout
5544 North Port Washington Road
December 10 2020



Projection
NAD_1983_2011_StatePlane_Wisconsin_South_FIPS_48
03_Ft_US



Notes

DISCLAIMER: This map is a user generated static output from the Milwaukee County Land Information Office Interactive Mapping Service website. The contents herein are for reference purposes only and may or may not be accurate, current or otherwise reliable. No liability is assumed for the data delineated herein either expressed or implied by Milwaukee County or its employees.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

© MCAMLIS

ORDINANCE NO. _____

An Ordinance Creating Section 13.1.34(3a) of the Code of Ordinances of the City of
Glendale Pertaining to Parking - Conditional Use in the Business
and Commercial District, B-1, Sub-Area “B”

The Mayor and the Common Council of the City of Glendale, Milwaukee County,
Wisconsin, do herewith ordain as follows, to-wit:

SECTION I

That Section 13.1.34(3a) of the Code of Ordinances is created to provide as follows:

(3a) B-1, Sub-Area “B” Conditional Use

An owner or occupant of a property may apply for a Conditional Use Permit for an adjacent or nearby property to that which the applicant owns or occupies for the purpose of providing stand-alone parking to serve the applicant’s owned or occupied property. Such application and Conditional Use shall be subject to such regulations and restrictions as set forth in Section 13.1.33 of the Glendale Code relating to Parking Districts, and all other procedures and conditions as are applicable to conditional uses under the City of Glendale zoning code, in the discretion of the Plan Commission. In addition, the Plan Commission may impose reasonable restrictions on the duration of the Conditional Use, if granted, pertaining to its termination in the event there is a cessation or change of use as to the parcel being served by such parking.

SECTION II

If any subsection, section or portions of this article or the sections of this ordinance as enacted hereunder is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portions shall be deemed a separate, distinct and independent provision and such holdings shall not effect the validity of the remaining portions hereof.

SECTION III

All ordinances or parts of ordinances contravening the terms and provisions of this ordinance are hereby to that extent repealed.

SECTION IV

This Ordinance shall take effect upon passage and publication as provided by law, and the City Clerk shall so amend the Code of Ordinances of the City of Glendale. The Clerk shall indicate the date and number of this amending ordinance therein.

PASSED AND ADOPTED by the Common Council of the City of Glendale, this _____ day of _____, A.D. 2021.

Bryan Kennedy, Mayor

Countersigned:

Megan Humitz, City Clerk

5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Review and approval of Intergovernmental Agreement with the City of Milwaukee for 2021 Street Projects

FROM: Rachel Safstrom, City Administrator

MEETING DATE: January 25, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

The City has four areas of construction in the 2021 Capital Budget, including the HSIP Grant program, that will need cooperation with the City of Milwaukee. Though there are small portions in Milwaukee, they realize the benefit and will pay for their portion. The projects are Custer Avenue Road Resurfacing ; Silver Spring and Long Island Drive Intersection (HSIP); 26th Street Watermain Loop; and Silver Spring and Milwaukee River Parkway Improvements.

RECOMMENDATION:

A complete review of the projects is attached. The City of Milwaukee staff have reviewed the agreement and it is anticipated to be approved at their next meeting.

ACTION REQUESTED:

Motion to approve the Intergovernmental Agreement with the City of Milwaukee for the 2021 Capital Projects as presented.

ATTACHMENTS:

1. Intergovernmental Agreement.
2. Summary from Clark Dietz on Cooperative Projects.

**COST SHARING MEMO OF UNDERSTANDING
BETWEEN
THE CITY OF MILWAUKEE
AND THE CITY OF GLENDALE**

DATE: January 15, 2021

ROADWAY(s): Custer Ave. Road Resurface
Silver Spring and Long Island Drive Intersection

LIMITS: Custer Avenue from N. 27th to N. Dexter Ave. and N. Green Bay Ave to N. 13th St.
Silver Spring and Long Island Dr. - Intersection

This COST SHARING MEMO OF UNDERSTANDING is made and entered into by the City of Milwaukee and the City of Glendale.

The contents of this COST SHARING MEMO OF UNDERSTANDING will address cost sharing for all phases of the subject project including but not limited to preliminary and construction, engineering, and resurfacing the roadways as necessary. The City of Milwaukee and the City of Glendale will budget funds for these improvements and projects.

NEEDS AND ESTIMATE SUMMARY:

Proposed Improvement – Nature of work and Estimated Cost Summary

The projects are identified and described as projects 1 and 3 in the March 2020 Glendale and Milwaukee Intergovernmental Proposal 2021 Projects plan prepared by Clark Dietz, Inc, engineering firm at the request of the City of Glendale. Those projects are described in pages 2, 3 and 4 of the Clark Dietz Proposal and such descriptions are attached hereto for reference. The cost in estimated form, and cost sharing apportionment as between the parties is as set forth on page 7 of the afore-referenced proposal, also attached hereto for reference. Additional terms and conditions are attached hereto and incorporated herein

Signed for and on behalf of City of Milwaukee:

_____ Signature	_____ Commissioner of Public Works Title	_____ Date
_____, P.E.		

Approved by the City Engineer (or designee) of the City of Glendale

By _____ Date: _____
Name/Position

TERMS AND CONDITIONS

1. The initiation and accomplishment of the improvement will be subject to all applicable Federal, State, and local regulations.
2. The City of Milwaukee will pay to the City of Glendale such project related costs as outlined and listed in the Estimated Cost Summary and Cost Sharing as set forth in the Clark Dietz Proposal.
3. Each Municipality shall ensure that all necessary funding of each project phase (roadway construction, and construction engineering) is in place for their portion of the project costs.
4. Work necessary to complete the improvement to be financed entirely by the Municipality (or responsible party) where the work lies includes, but may not be limited to, the following items:
 - a. New installations of or alterations of sanitary sewers or connections, water, gas, electric, telephone, telegraph, fiber optic, fire or police alarm facilities, pipelines, and similar utilities.
 - b. Repair of damages to roads and streets caused by reason of their use in hauling materials incidental to the improvement.
5. If the City of Milwaukee shall withdraw from the projects, it shall reimburse the City of Glendale its proportionate share of all costs incurred by the City of Glendale as of the date of withdrawal.
6. The work will be administered by the City of Glendale or its designee(s). The City of Glendale shall notify the City of Milwaukee of any design or construction changes that may occur during the process in excess of 10% of the budgeted amount and get written authorization prior to their inclusion and cost participation by the City of Milwaukee.
7. The respective municipalities will at their own expense:
 - a. Maintain all portions that lie within its boundaries.
 - b. Assume general responsibility of all public information to its residents.

(End of Document)



Glendale and Milwaukee Intergovernmental Proposal 2021 Projects

Prepared for: City of Glendale, Wisconsin

Prepared by: Clark Dietz, Inc.

Date: March 2020

Professional Consulting and Design Services

ClarkDietz

Engineering Quality of Life™

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1.2 26th Street Watermain Loop	3
1.3 HISP Grant – Silver Spring and Long Island Drive Intersection Improvements	4
1.4 Silver Spring and Milwaukee River Parkway Intersection Improvements	5
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2.2 26th Street Watermain Loop	6
2.3 HISP Grant – Silver Spring and Long Island Drive Intersection Improvements	6
2.4 Silver Spring and Milwaukee River Parkway Intersection Improvements	6
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Custer Ave Road Resurface	
26 th Street Watermain Loop	
HISP Grant - Silver Spring and Long Island Drive	
Silver Spring and Milwaukee River Parkway	

Chapter 1 - Proposed Projects 2021

1.1 Custer Ave Road Resurface

Glendale's capital improvement plan has scheduled Custer Ave. for roadway improvements in the year 2021. There are two segments of Custer Ave that reside in the City Limits of Glendale. Both segments of road share right of way with the City of Milwaukee. See Figure 2 for the project locations.

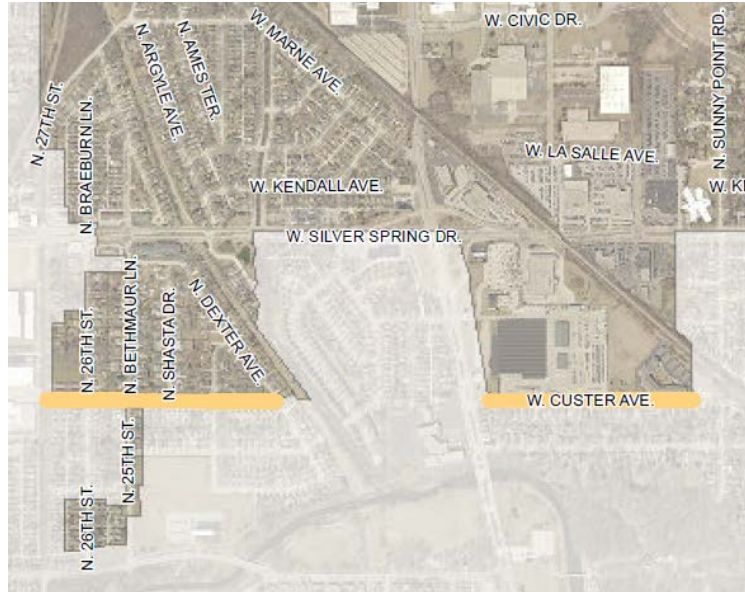


Figure 2 Proposed W. Custer Ave Reconstruction Limits

1.1.1 N. 27th St. to N. Dexter Ave.

Custer Ave from 27th St to Dexter Ave is a residential concrete road with curb and gutter. The south side of the road has concrete sidewalk while the north side only has sidewalk from 27th St to 26th St. We would like to propose roadway borings to determine the thickness of the road and subbase. Upon receiving the boring information, we would like to propose a 2.5" concrete mill with an asphalt overlay. This would be the most cost-effective solution to restore the ride quality of the road. Sidewalk curb ramps would be replaced to meet current ADA requirements and sidewalk and curb and gutter spot repairs could be made. Base repairs as well as any underground utility repairs will also be made at this time.

1.1.2 N. Green Bay Ave. to N. 13th St.

Custer Ave from Green Bay Ave. to 13th St. is also a concrete road with curb and gutter. The North side is a mix use between industrial and apartment buildings while the south side is residential. The south side of the road has concrete sidewalk. Similarly, we would like to propose roadway borings to determine the thickness of the road and subbase. Upon receiving the boring information, we would like to propose a 2.5" concrete mill with an asphalt overlay. This would be the most cost-effective

solution to restore the ride quality of the road. Sidewalk curb ramps would be replaced to meet current ADA requirements and sidewalk and curb and gutter spot repairs will be made. This segment of road appears to be in worse shape compared to the other segment of Custer Ave. Therefore, we are estimating that more base repairs will need to be completed before the asphalt overlay. Any underground utility repairs will also be made at this time.

1.2 26th Street Watermain Loop

Glendale completed a Water Distributed System Model Analysis in 2017. The report pointed out issues with Fire Flow and Water Age regarding the Glendale watermain along 26th St. The report recommended looping the watermain to help with the issues. The location of the watermain loop can be found in Figure 3.



Figure 3 Proposed Water System Loops from Water Distribution System Modeling Analysis Report 2017

Glendale is proposing to loop their watermain on 26th St from just south of Rohr Ave to Custer Ave in 2021. The watermain loop would be proposed to be completed before the Custer Ave. Road Resurface begins. To complete the watermain loop, the watermain must be installed through the City of Milwaukee Right of Way. Glendale would like request coordination with Milwaukee in order to obtain a utility easement to complete the project.

1.3 HISP Grant – Silver Spring and Long Island Drive Intersection Improvements

The City of Glendale has obtained a HISP Grant to complete some intersection improvements along Silver Spring Drive. One of the intersections listed in the grant is Silver Spring and Long Island Drive which has split right of way with the City of Milwaukee. The proposed project through the HISP grant is shown in figure 4.

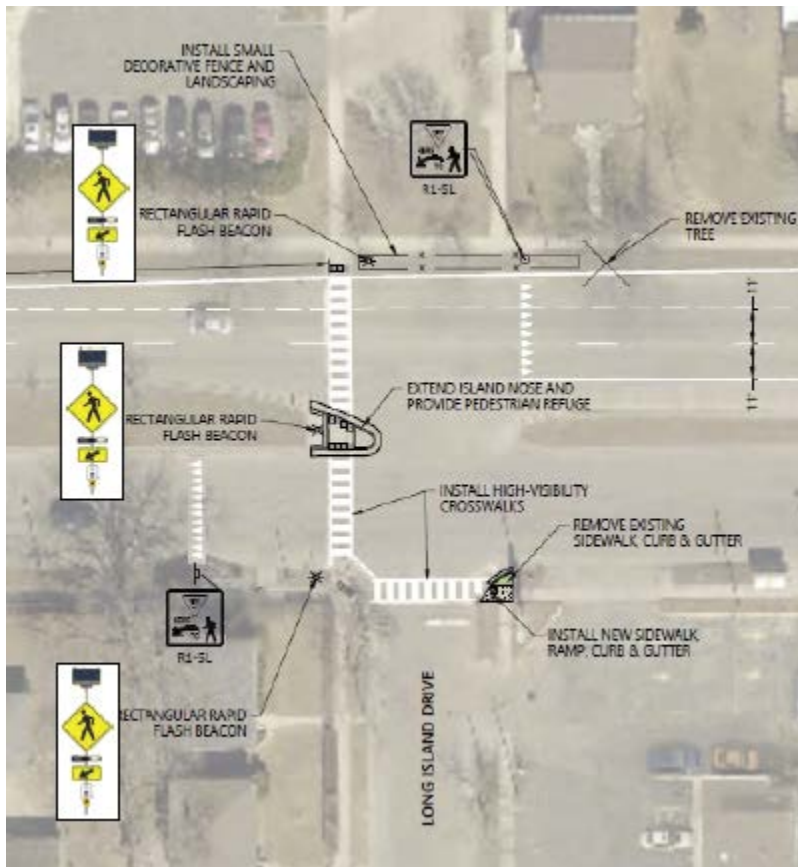


Figure 4 Proposed 2021 HISP Grant Intersection Improvements

The intersection improvement would include high visibility crosswalks, rectangular rapid flash beacons, extend island nose to provide median refuge, advanced yield lines/signing, small decorative fence and landscaping to direct pedestrians, and a painted edge line.

1.4 Silver Spring and Milwaukee River Parkway Intersection Improvements

An alderperson in Glendale requested that a right turn lane be added to east bound traffic at the intersection of Silver Spring Drive and Milwaukee River Parkway. Marking a turn lane will limit traffic from attempting to have three through lanes. Currently it is unclear if there should be 3 through lanes or not and marking the turn lane will make in clear there are only supposed to be two.

While we realize this is entirely in the City of Milwaukee's right of way, Glendale has a nearby project that includes a lot of pavement markings. This area can easily be added as an alternate to their project to get it completed. Figure 5 shows a sketch of the proposed turn lane.

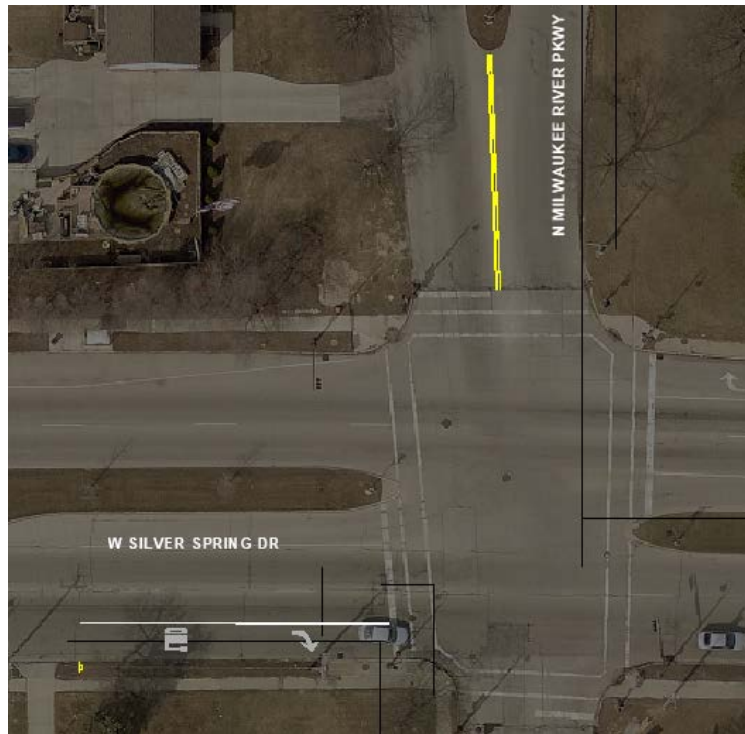


Figure 5 Proposed W. Silver Spring Drive and N. Milwaukee River Parkway Intersection Improvements

Chapter 2 – Intergovernmental Proposal

2.1 Custer Ave Road Resurface

The City of Glendale is proposing a 50/50 cost share for the roadway resurface design, construction, and construction inspection services. Sidewalk, curb ramps, and other miscellaneous items that are completed during construction will be paid for by the responsible owner. The estimated amount being requested from Milwaukee is \$261,300 for this project. See Appendix A for preliminary opinion of probable construction costs for the proposed work.

2.2 26th Street Watermain Loop

The City of Glendale is proposing a memorandum of understanding for a utility easement before the begin design for the watermain. Once design is complete a utility easement will be filed and recorded. Milwaukee is not expected to cover any cost share of this project. See Appendix A for the Water Distribution System Modeling Analysis Report 2017 Recommendation Page listing the watermain loop on 26th St as a potential improvement.

2.3 HISP Grant – Silver Spring and Long Island Drive Intersection Improvements

WisDOT is covering 90% of the costs for the HISP grant projects. The City of Glendale is proposing a 50-50 cost share for the remainder of the 10% of design and construction costs. The estimated amount being requested from Milwaukee is \$4,579.74 for this project. The project cost submitted with the grant application can be found in Appendix A.

2.4 Silver Spring and Milwaukee River Parkway Intersection Improvements

The City of Glendale is proposing that the City of Milwaukee covers the cost associated with the pavement markings and sign installation on their portion of the right of way along Silver Spring Drive. The estimated amount being requested from the City of Milwaukee is \$1,520.00 for this project. See Appendix A for the engineer's estimate for the associated work.

2.5 Proposal Summary

The City of Glendale is requesting the City of Milwaukee to review the proposed projects and to budget the estimated amounts to construct the projects in 2021. Figure 6 shows a summary of the proposal and Milwaukee's share of the projects.

#	Project	Estimated Cost Requested	Description of Share
1	Custer Ave Road Resurface	\$261,300.00	50-50 Cost Share for design and construction of Roadway Resurface on Custer Ave
2	26th Street Watermain Loop	\$0 (Watermain Easement)	Memorandum of Understanding and utility easement post design
3	HISP Grant - Silver Spring and Long Island Drive Intersection Improvements	\$4,579.74	50-50 Cost share of the remaining 10% left over after grant
4	Silver Spring and Milwaukee River Parkway Improvements	\$1,520.00	100% of work completed on City of Milwaukee R.O.W.

Figure 6 Summary of City of Milwaukee Share for 2021 Glendale – Milwaukee Intergovernmental Projects

Appendix A

Project Documentation

Custer Ave Road Resurface

Custer Ave (N. 27th St. to N. Dexter Ave.)

Custer Ave (N. Green Bay Ave. to N. 13th St.)

Custer Ave (both segments) Total	\$521,100.00	\$259,800.00	\$261,300.00
---	---------------------	---------------------	---------------------

26th Street Watermain Loop

3.1 POTENTIAL IMPROVEMENTS AND COSTS

This report highlights modeling results for various issues throughout the Glendale water distribution system. A description and estimated costs are as follows:

Project Description	Watermain Diameter	Watermain Length (ft)	Estimated Construction Cost
26 th Street Watermain Loop	8"	750	\$125,000
6" Watermain Replacement	8"	Varies	\$125/foot
16" Replacement Main	16"	1,360	\$500,000

3.2 RECOMMENDATIONS

The most important recommendation is for the City to continue replacing the oldest, most unreliable watermain within the system to reduce the number and size of watermain breaks. Clark Dietz recommends using the information within this report to focus the replacement effort in areas that may provide additional system benefits.

In general, the modeling effort reveals that the City of Glendale water distribution system is in good shape. Most revelations were low priority areas worth further monitoring and planning consideration. Of the areas investigated, the installation of a 16" watermain between Bender Road and Mill Road has the greatest potential to significant water system improvements.

HISP Grant - Silver Spring and Long Island Drive

HSIP Design Costs

Item	Lump Sum Cost	WisDOT (90%)	Glendale (10%)
Intersections	\$ 113,302.63	\$ 101,972.37	\$ 11,330.26
Title Seach	\$ 2,250.00	\$ 2,025.00	\$ 225.00
Phase 1	\$ 9,997.84	\$ 8,998.06	\$ 999.78
Arch/Historical	\$ 4,498.78	\$ 4,048.90	\$ 449.88
Signals	\$ 58,937.85	\$ 53,044.07	\$ 5,893.79

TOTALS	\$ 188,987.10	\$ 170,088.39	\$ 18,898.71
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Budget	\$ 192,235.00	\$ 173,011.50	\$ 19,223.50
delta	\$ (3,247.90)	\$ (2,923.11)	\$ (324.79)

Glendale portion breakdown

Item	Glendale	*WFB	** Milwaukee
Intersections	\$ 9,064.21	\$ 1,133.03	\$ 1,133.03
Title Seach	\$ 150.00	\$ 75.00	\$ -
Phase 1	\$ 799.83	\$ 99.98	\$ 99.98
Arch/Historical	\$ 359.90	\$ 44.99	\$ 44.99
Signals	\$ 5,157.06	\$ 736.72	\$ -
TOTALS	\$ 15,531.00	\$ 2,089.72	\$ 1,277.99

* WFB portion is for east half of Lydell intersection including curb ramps, cross walks, and signals

** Milwaukee portion is for south side of Long Island Drive including curb ramps and cross walks

HSIP Construction Costs - based on Concept Plan Cost Estimate

Intersection	Construction Costs	WisDOT (90%)	Communities (10%)
Long Island Drive	\$ 66,035.00	\$ 59,431.50	\$ 6,603.50
Pick n' Save	\$ 210,661.00	\$ 189,594.90	\$ 21,066.10
Bridgewood Lane	\$ 204,882.00	\$ 184,393.80	\$ 20,488.20
Bayshore Drive	\$ 191,255.00	\$ 172,129.50	\$ 19,125.50
Lydell Avenue	\$ 368,976.00	\$ 332,078.40	\$ 36,897.60

TOTALS	\$ 1,041,809.00	\$ 937,628.10	\$ 104,180.90
--------	-----------------	---------------	---------------

Budget	\$ 1,041,809.00	\$ 937,628.10	\$ 104,180.90
delta	\$ -	\$ -	\$ -

Communities portion breakdown

Intersection	Glendale	*WFB	** Milwaukee
Long Island Drive	\$ 3,301.75	\$ -	\$ 3,301.75
Pick n' Save	\$ 21,066.10	\$ -	\$ -
Bridgewood Lane	\$ 20,488.20	\$ -	\$ -
Bayshore Drive	\$ 19,125.50	\$ -	\$ -
Lydell Avenue	\$ 18,448.80	\$ 18,448.80	\$ -
TOTALS	\$ 82,430.35	\$ 18,448.80	\$ 3,301.75

* WFB portion is for east half of Lydell intersection including curb ramps, cross walks, and signals

** Milwaukee portion is for south side of Long Island Drive including curb ramps and cross walks

Silver Spring and Milwaukee River Parkway

P:\0580230_GLENDALE -- 2020 SILVER SPRING DESIGN\DESIGN\CAD\SHEETS\PAVEMENT MARKINGS.DWG ANDREW J. ASHLEY SAVE TIME 3/11/2020 12:09:02 PM PLOT DATE 3/11/2020 12:25 PM

PAVEMENT MARKINGS LEGEND:

- 1

MARKING STOP LINE EPOXY 18-INCH, WHITE
- 2

MARKING LINE EPOXY 8-INCH, WHITE
- 3

MARKING LINE EPOXY 4-INCH, WHITE (DASHED) (12.5' LINE, 37.5' GAP)
- 4

MARKING CROSSWALK EPOXY TRANSVERSE 6-INCH, WHITE
- 5

MARKING LINE EPOXY 4-INCH, WHITE (DOTTED) (3' LINE, 9' GAP)
- 6

MARKING WORD EPOXY
- 7

MARKING ARROW EPOXY
- 8

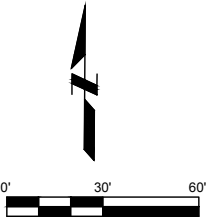
MARKING LINE EPOXY 4-INCH, YELLOW
- 9

MARKING CROSSWALK EPOXY LADDER PATTERN 24-INCH

S

NO
PARKING
HERE TO
CORNER

R7-51-L
18"X24"



ClarkDietz

759 N. MILWAUKEE STREET
MILWAUKEE, WI 53202
PHONE : 414.727.4990 WWW.CLARKDIETZ.COM

NOT FOR
CONSTRUCTION

QA/QC SET

PROJECT TITLE

CITY OF GLENDALE
SILVER SPRING DRIVE
RECONSTRUCTION

MILWAUKEE COUNTY, WISCONSIN

DESIGNED BY: AJA

DRAWN BY: MTD

CHECKED BY: KKR

DATE CHECKED:

DATE	REVISION

DRAWING TITLE

PAVEMENT MARKING
ALTERNATIVE 1 LOCATION

PROJECT No.

G0580230

DRAWING No.

15

DWG 15 OF 33 DWGS

NOTE: DIMENSIONAL DATA IS NOT TO BE OBTAINED BY SCALING ANY PORTION OF THIS DRAWING.

Pavement Marking Items (Alt 1)

WisDOT Item Number	Description	Unit	Estimated QTY	Estimated Unit Price	Estimated Total	R.O.W. Owner
634.0810	Post Tubular Steel 2x2-Inch X 10-FT (Undistributed)	Each	1	\$130.00	\$130.00	Milwaukee
637.2210	Signs Type II Reflective H (R7-51-L 18"x24")	SF	3	\$30.00	\$90.00	Milwaukee
646.1020	Marking Line Epoxy 4-inch (White)	LF	100	\$3.00	\$300.00	Milwaukee
646.1020	Marking Line Epoxy 4-inch (Yellow)	LF	150	\$3.00	\$450.00	Milwaukee County
646.3020	Marking Line Epoxy 8-Inch	LF	100	\$4.00	\$400.00	Milwaukee
646.5020	Marking Arrow Epoxy	Each	1	\$300.00	\$300.00	Milwaukee
646.5120	Marking Word Epoxy	Each	1	\$300.00	\$300.00	Milwaukee

Total Estimated Milwaukee Share \$1,520.00
Total Estimated Milwaukee Co Share \$450.00

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759 N Milwaukee St, Suite 624
Milwaukee, WI 53202

p 414.727.4990

clarkdietz.com

Clark>Dietz

Engineering Quality of Life™



SUBJECT: Review and discussion on Ordinance 10.1.40 Residential Recreational Vehicles.

FROM: Rachel Safstrom, City Administrator

MEETING DATE: January 25, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	10.1.40

BACKGROUND/ANALYSIS:

Ald. Wiese has requested this discussion. There have been complaints regarding a residential recreational vehicle parked at a home on a corner lot in District 4. Though the resident is following the ordinance, the recreational vehicle is viewable by the neighbors.

RECOMMENDATION:

Staff is recommending Council review the ordinance as well as possible areas of challenge within their district.

ACTION REQUESTED:

For information and discussion only.

ATTACHMENTS:

1. Ordinance.

- (3) Permits shall be valid only for streets within a residential zoning district, and issued subject to the following:
 - a. A permit shall be granted only upon determination of residency and only as to vehicles registered, leased, or assigned to the occupant of a residence within the City of Glendale.
 - b. The City Clerk or his/her designate shall accept applications for and shall have the authority to issue such permits.
 - c. Permits shall be issued only for vehicles displaying valid automobile license plates or for motor trucks not larger than twenty-one (21) feet in length, seven (7) feet in width, and seven (7) feet in height, which are not used for commercial purposes.
 - d. Permits shall be issued for a calendar year or any part thereof. The permit fee shall be set by the Common Council as from time to time adopted, and shall not exceed an amount reasonably determined to compensate the City only for the administrative costs of issuing such permits. There shall be no permit fee for calendar year 1994.
- (b) Parking by permit shall not be valid during snow emergencies and all snow emergency regulations and restrictions shall be deemed in full force and effect, and shall supersede any parking rights created by issuance of such permit.
- (c) Nothing in this Section shall be construed as restricting the right of free travel within the City limits of the City of Glendale. The Chief of Police and his designates shall retain full authority to permit overnight parking in residential neighborhoods upon notice from a resident or non-resident of the City of Glendale, that there exists such emergency or contingency as shall require a temporary or occasional waiver of parking restrictions. It is the intent of this Subsection, without limitation by enumeration herein, to accommodate the needs of overnight guests, persons with disabled vehicles, and visitors requiring only occasional and temporary overnight parking in residential areas. The Chief of Police shall have authority to deny such requests in his discretion and in the interest of the public health, welfare and safety or in the event that multiple requests by a single person are deemed an effort and attempt to circumvent the permit requirements as otherwise set forth in the foregoing Chapter and Section of this Code of Ordinances.

10.1.40 RESIDENTIAL RECREATIONAL VEHICLES.

- (a) **Definitions.**
 - (1) A recreational vehicle shall be described as a race car, "hot rod," motorized home, boat whether or not motorized, personal water craft including but not limited to wave runners and jet skis, snowmobile, all-terrain vehicle, or any non-motorized component or accessory thereof such as camper trailers, trailer homes requiring motorized tow, boat trailers, trailers for any type of hauling or storage purpose, or any other accessory to a motorized vehicle, whether or not any of the foregoing require licensing or registration by the State of Wisconsin.

- (2) For purposes of this section, "frontage" is defined as that portion of the property from the front boundary to the front line of the building footprint.
- (b) **Residential Recreational Vehicle Parking Prohibited.** No person owning or having control of any residential recreational vehicle shall park, store, or leave unattended such residential recreational vehicle on any residential property except as provided hereafter.
- (c) **Residential Recreational Vehicle Exception.** Subsection (b) above shall not prohibit the parking of one (1) recreational vehicle per property owner on the owner's residential lot. The parking of a recreational vehicle owned by a property owner on residential property is permitted provided that:
 - (1) The recreational vehicle shall be functional;
 - (2) The recreational vehicle shall comply with all state laws regarding licensing and registration, if required;
 - (3) The recreational vehicle shall be parked only on a paved or graveled portion of the residential property;
 - (4) The recreational vehicle shall not be parked in whole or in part on the frontage of the property;
 - (5) A recreational vehicle parked on the side of a residence shall be subject to setback requirements provided by this Code of Ordinance. A recreational vehicle parked behind a residence and out of the public view from the front of the residence need not comply with rear setback requirements, except that a recreational vehicle not on a driveway pad adjacent to or leading up to a garage structure, shall be set back from the side or rear lot line at least three (3) feet.
 - (6) The recreational vehicle is in a garage, shed, or other fully enclosed structure.

10.1.41 ITEMS ON VEHICLES FOR SALE.

No person owning or having control of any personal property of any nature, which property is held out for sale, and which property is located within or upon a vehicle or trailer shall park, store, or leave unattended, such vehicle or trailer on any street in the City of Glendale for the purpose of advertising a trailer, or the contents of a vehicle or trailer, for sale.

10.1.42 SALE OF VEHICLES ON RESIDENTIAL PRIVATE PROPERTY.

No owner of residential private property shall place a motor vehicle for sale from such residential private property, other than a vehicle registered to a bona fide resident of the property for at least a period of (6) six months, and not more than (3) three vehicles in any (12) twelve month period. No person holding any form of vehicle dealers license may hold for sale or sell vehicles from a residential private property, other than as herein before provided.



SUBJECT: COVID Update – Review and approval of public access to City buildings.

FROM: Rachel Safstrom, City Administrator

MEETING DATE: January 25, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

Since September 1, 2020, the positive test results for Wisconsin have been rapidly increasing. The City of Glendale had closed City buildings in April and May to alleviate the spread of virus to the staff.

On November 23, 2020, the Council approved closure of City Hall and the building at the Richard E. Maslowski Community Park until February 1, 2021. It was also determined this would be reviewed at the second meeting in January 2021 for future consideration.

In November, the active cases were at 525. Current information indicates 384 active cases.

RECOMMENDATION:

The vaccine has been made available to EMS, Fire and Sworn Police Personnel. We are waiting to hear when Public Works and office staff will be eligible. We have asked to have Public Works staff on an “on-call” for any appointments available at North Shore Health Department. Approximately 50% of employees expressed interest in the vaccine.

The 65 and older population have been cleared to receive the vaccine as well. North Shore Health Department continue to update communities weekly.

If the Council feels appropriate to open the City Hall and other buildings on February 1, 2021 there is no action requested. If the Council feels the buildings should remain closed, that will require a vote.

It is requested the Council also review the on-line meeting schedule. I believe the Zoom meetings are working well. We have opened City Hall for public hearings and have not had anyone in attendance. Please advise your desire to continue on-line meetings and potential duration.

ACTION REQUESTED:

ATTACHMENTS:

1. North Shore Health Department Update as of Wednesday, January 20, 2021.

COVID-19 NUMBERS IN THE NORTH SHORE

Bayside, Brown Deer, Fox Point, Glendale,
River Hills, Shorewood, Whitefish Bay

4,684 CONFIRMED CASES (+19)
*PCR POSITIVE RESULTS

384 ACTIVE CASES (-5)

4,244 RECOVERED CASES (+24)

56 DEATHS (+0)

**JANUARY 20, 2021
WEDNESDAY**

**Changes from
Tuesday, January 19**

**372 (+10)
ANTIGEN POSITIVES***

**Positive with rapid-antigen test

**65 ACTIVE
307 RECOVERED**

**267 EVER HOSPITALIZED
HOSPITALIZATION RATE =
5.7%**

Updated 1/20/21

MILWAUKEE COUNTY

92,249 Positive Results

427,758 Negative Results

1,106 Deaths

WISCONSIN

525,924 Positive Results (+1,522)

2,450,522 Negative Results (+5,123)

5,562 Deaths (+50)

23,904 Active Cases

23,363 Ever Hospitalized (+119)

(Increases reported from Wisconsin DHS)