

CITY OF GLENDALE
5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209

This meeting is in person and will also be broadcast over Zoom.

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AGENDA—COMMON COUNCIL MEETING

Monday, August 23, 2021

6:00 p.m.

1. Roll Call and Pledge of Allegiance.
2. Public Comment. Glendale residents, business owners and property owners are invited to speak to the Council on items that are not on the agenda and are within the City's ability to regulate or control.
3. Consent Agenda:
 - a) Adoption of Minutes of Meeting held on August 9, 2021.
 - b) File Monthly Reports.
 - c) Confirmation of Plan Commission Appointments.
 - d) Review and approval of the request from Nicolet High School, re: Homecoming Bonfire and Parade.
4. Unfinished Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
 - a) Review and Discussion on Police Organizational Study Report from Matrix Consulting Group.
5. New Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
 - a) Recommendation from the Plan Commission to schedule a public hearing on Monday, September 27, 2021, at 6:00 p.m. for Petition to Rezone, 5201 North Port Washington Road (Tax Parcels 196-9000-001). Request submitted by Chick-fil-A to rezone the 5201 North Port Washington Road property from B-1, B District to PD-Planned Unit Development-Chick-fil-A Fast Service Drive-In Service Only District.
 - b) Recommendation from the Plan Commission for review and approval of Certified Survey Map (CSM), Glendale Partners, LLC (Brian Monroe), 4205 North Port Washington Road.
 - c) Review and approval of the 2021-2022 SRO Shared Services Agreement.
 - d) Review and approval of Digital Forensic Task Force Memorandum of Understanding.
 - e) Authorization to purchase the North Shore Fire Department's Tanker Tender Truck and Required Supplemental Equipment for the Department of Public Works.
 - f) Review and approval of Fall Newsletter.
 - g) Discussion on August 10, 2021, Storm Damage/Response.

6. Commission, Committee, Board Reports: (This is an Opportunity for Council Members to Report on their Respective Committees, Commissions, Boards of which they serve as a Member.)
7. The Common Council will convene in Closed Session per Wis. Stats. §19.85(1)(e) for Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (North Shore Library Agreement).
8. Reconvene to Open Session and Regular Order of Business.
9. Adjournment.

Upon reasonable notice, efforts will be made to accommodate the needs of
persons with disabilities.

3A-3D

8/23/2021

CONSENT AGENDA

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes

July 26, 2021

Regular meeting of the Common Council of the City of Glendale held in City Hall, 5909 North Milwaukee River Parkway, Glendale, Wisconsin.

The meeting was called to order by Ald. Tomika Vukovic at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Jim Daugherty, John Gelhard, Richard Wiese, Steve Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: Rachel Safstrom, City Administrator; John Fuchs, City Attorney; Mark Ferguson, Police Chief; Charlie Imig, Director of Public Works; Todd Stuebe, Director of Community Development; and Megan Humitz, City Clerk

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

Administrator Safstrom advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, July 22, 2021, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC COMMENT.

Glendale resident Daniel Hess, 2055 W. Green Tree Rd., expressed his concerns regarding the property at 2130 W. Edward Ln. Mr. Hess indicated this is a private residence which is operating as a group home, with no notification provided to neighbors regarding the status of the residence as such. The neighbors believe there are at least 10 young women living in the residence, causing the neighbors to be afraid of the activities at the property. There are ongoing issues with numerous bags of trash being left at the end of the driveway for lengthy stretches of time, as well as garbage being brought to the property from non-property residents. Mr. Hess indicated there are other property maintenance issues, such as the lawn not being mowed to meet City standards. Mayor Kennedy stated the City Administrator will work with City staff to resolve the issues with the property.

PRESENTATION BY ALYSON WEISS, SUPERINTENDENT OF GLENDALE-RIVER HILLS SCHOOL DISTRICT.

Alyson Weiss, Superintendent of Glendale-River Hills School District, provided an introduction of herself as the first new Superintendent in the District in 17 years. Ms. Weiss has worked in the Racine, Muskego, and Lake Geneva areas and is happy to be in the Glendale community. She began her position on July 1st, and is looking forward to working on equity, strategic planning, and building partnerships within the community.

Ald. Vukovic stated as a member of the School Board, Ms. Weiss was her number one

pick during the interview process from the list of twelve candidates. Ms. Weiss encompassed what Glendale and the School District are all about and embraces what the community represents.

Ald. Schmelzling extended his welcome to Ms. Weiss, and stated it is good to have a fresh face and someone to bring some positive changes to the district.

Mayor Kennedy stated the City has a strong collaboration with the School District for Movies in the Glen, 4th of July celebrations, and other family-friendly activities. The schools provide a means for publication of information for the City. Mayor Kennedy advised Ms. Weiss that as the Superintendent she will have a seat on Welcome to Glendale Committee, which will offer an opportunity for the School District to market themselves in the City.

CONSENT AGENDA.

I. File No.

Adoption of Minutes of Meeting held on July 26, 2021, Approval of Accounts Payable, Confirmation of Plan Commission Appointment, Payment 1 to All-Ways Contractors for work completed on the 2021 Alley Reconstruction Project, and Payment 3 to Mid City Corporation for work completed on the 2021 Watermain Replacement Project.

Motion by Ald. Shaw, seconded by Ald. Daugherty, to adopt the minutes of the meeting held on July 26, 2021, Approve Accounts Payable, Confirm Plan Commission Appointment, Approve Payment 1 to All-Ways Contractors for the 2021 Alley Reconstruction Project, and Approve Payment 3 to Mid City Corporation for the 2021 Watermain Replacement Project. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

NEW BUSINESS.

II. File No.

Recommendation from the Library Review Committee

Administrator Safstrom stated Committee Chair Katie Wood provided a background of the process the Library Committee went through and an explanation of their recommendation. The Committee provided pros and cons of whether the City should opt for their own library or an alternative new North Shore Library in the Village of Bayside. The Committee has also recommended a public hearing to ensure residents have all information possible regarding the library options, and would like to see the hearing scheduled in September.

Mayor Kennedy extended his gratitude to the Library Review Committee, as there has been frustration expressed with the way things happened with the North Shore Library system. The Committee has worked hard to get information out to the community and help residents understand what happened. Mayor Kennedy expressed his support for the recommendation of a public hearing the need to hear from residents on the options for a library that is solely Glendale's, which would incur certain expenses, or a library that is shared with other communities and enter into a new agreement. A new North Shore Library would have its own space and be operated differently than the previous North Shore Library. Administrator Safstrom stated Bayside has already gone through an initial review of either Plan Commission, and will likely be proceeding on a timely basis.

Ald. Daugherty asked for clarification on what will be done if we were to go forward on a new agreement with the other communities and if that would mean losing time on an option in Glendale. Administrator Safstrom stated a closed session will be held at the next meeting to give better direction to the Council on a potential agreement.

Ald. Wiese raised concern over the recommended square footage of the Bayside library design and whether or not this would be large enough if multiple communities were to join, and if there is room for expansion. Administrator Safstrom stated the recommendation for square footage is based on the population of the library, and not the utilization of the facility. There is also an anticipation of a reduction of certain media types, and a large focus on programming rather than materials.

Ald. Gelhard stated he is in favor of a public hearing, however he does not feel it should be held as soon as it is being considered as the Bayside development will be far from completed and it could potentially lead to missing an opportunity for Glendale to have its own library. Administrator Safstrom stated one of the items indicated to Bayside has been there will need to be substantial completion of their process by the end of October in order for other municipalities to commit to being in or out of the new North Shore Library development for referendum purposes.

Ald. Vukovic requested clarification on the purpose of a public hearing and whether it is for feedback or to provide information. Administrator Safstrom clarified there will not be a decision made at the September 13, 2021 meeting, simply an opportunity for input from the public and to provide a backstory so questions can be answered and follow-up can be done. It is likely that Glendale will want to see other communities commit to joining the new North Shore Library.

Ald. Schmelzling asked for clarification on how firm is the design of the building is at this point, and whether size can be adjusted based on the wants and needs of other communities. Additionally, he thought there would be more information sessions prior to a public hearing. Administrator Safstrom stated the size is fairly set in stone, but the layout is something the library director and board would determine with the developer. In regards to the public hearing, there will be information posted on the website, contact information for residents to reach their Alderperson, and contact information for City Hall prior to the public hearing.

III. File No. _____

Schedule Public Hearing for review and comment on information received from the Library Review Committee.

Motion by Ald. Wiese, seconded by Ald. Vukovic, to Schedule Public Hearing on September 13, 2021 at 6:00 p.m. for review and comment on information received from the Library Review Committee. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

IV. File No. _____

Ordinance Amending and Recreating Section 9.2.16 of the Code of Ordinances of the City of Glendale pertaining to Water Mains and Laterals – Mandatory Replacement of Lead Based Water Service Lines.

Administrator Safstrom stated recently, the Council approved staff to apply for funding to replace lead laterals at known residential homes. The City ordinances to mandate compliance with this process; therefore, allowing it to be an option to participate. With the ability to fully fund this project for residents with grant funds, staff is recommending an ordinance to mandate participation in the program. This will allow for full compliance and the removal of all known lead laterals in the City.

Ald. Wiese raised the question if this is only to correct problems from the main to the meter. Administrator Safstrom clarified that is correct and does not address any potential problems in the residence.

Motion by Ald. Daugherty , seconded by Ald. Gelhard, to approve the Ordinance Amending and Recreating Section 9.2.16 of the Code of Ordinances of the City of Glendale pertaining to Water Mains and Laterals – Mandatory Replacement of Lead Based Water Service Lines as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

V. File No.

Ordinance Creating Section 9.1.5 of the Code of Ordinances of the City of Glendale pertaining to Water Utility Rates and Regulations – Water Main Tapping.

Administrator Safstrom stated recently, City staff has been receiving several requests for commercial properties to tap into City water main. There have been instances where City staff have not been notified of these projects. In some cases, this has created an emergency situation for staff. Subsequently, there is concern with the quality of workmanship and potential damage to City facilities. With the aforementioned concern, staff is recommending an ordinance to help enforce and govern the tapping of Glendale water main. This will allow for full compliance regarding the tapping of water main, by private entities in the City.

Ald. Schmelzling raised the question if the details of the Ordinance are intended to be so specific, as he is concerned the standards will change and need approval frequently. Administrator Safstrom stated the ordinance is similar to a current ordinance in Fox Point, and both municipalities are on the same Water Commission, and therefore apply the same standards.

Motion by Ald. Wiese, seconded by Ald. Gelhard, to approve the Ordinance Creating Section 9.1.5 of the Code of Ordinances of the City of Glendale pertaining to Water Utility Rates and Regulations – Water Main Tapping as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VI. File No.

Resolution Approving Stormwater Management Plan and Authorizing the Connection of a Glendale Property to the City of Milwaukee Storm Sewer.

Administrator Safstrom stated Glendale Partners owns the property at 4205 N. Port Washington Road at the far southern end of the City of Glendale. The property owner is working on a development. As with all developments, there is a need for a stormwater management plan. Because of the way the parcel is laid out, the stormwater pond would be best suited in the City of Milwaukee. This is similar to the Home Depot property in Milwaukee with a stormwater pond in the City of Glendale. The requirements for the stormwater pond would be with the City of Milwaukee. This resolution presented allows for the development to have the pond in the City of Milwaukee. The developer is aware of the conditions of the resolution.

Motion by Ald. Schmelzling, seconded by Ald. Vukovic, to approve the Resolution Approving Stormwater Management Plan and Authorizing the Connection of a Glendale Property to the City of Milwaukee Storm Sewer as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VII. File No. _____

Review and Discussion on Police Organizational Study Report from Matrix Consulting Group.

Administrator Safstrom stated as part of the 2021 Annual Program Budget, there was an unfunded position in the Police Department. This was to be able to complete a Police Organization Study to ensure changes in the community are reflected in changes of our operations. In February, the Council authorized a contract with Matrix Consulting Group. Staff has been working with the Consultant on documentation, community input, and interviews over the past few months. A copy of the report from Matrix Consulting Group was provided. The summary of recommendations begins on page 2. The overall document explains the philosophy on the recommendations including supporting data. This is most likely a conversation over a few Council meetings on how to proceed.

Richard Brady, Ian Brady, and John Scruggs of Matrix Consulting gave a brief presentation on the Police Organization Study to the Council. The presentation included the scope of the study and process, input from the community, patrol findings, detective and support findings, findings on policies and training, and organizational structure.

Ald. Wiese questioned if the Police Liaison Officer position will be returning to Nicolet High School for the 2021-2022 school year. Chief Ferguson confirmed the officer will be on site again for the coming school year.

Ald. Schmelzling raised the question regarding crime trends in the City of Glendale having increased in 2019 and whether or not Matrix looked at trends from previous years; additionally, Ald. Schmelzling asked if this was more perception or a legitimate trend. Matrix Consulting stated they did compare crime rates to previous trends, and it was more perception than actual statistical trends that crime was increasing in the City.

Ald. Gelhard asked Matrix Consulting what the overall morale of the officers was during their interview process. The group stated the morale was good, and the overall perception of officers was that while they have options of departments to work for, the City of Glendale has a positive reputation to want to work here.

Ald. Vukovic stated as a member of the Police Commission, she believes that some items have been addressed or are in the process or being addressed, and overall she is pleased with the way Chief Ferguson does things and the job of the Glendale Police Department.

Ald. Wiese stated the study appears to provide a great roadmap for both the Police Department and the citizens of Glendale, and overall everyone should be pleased.

Ald. Daugherty stated he would like to hear input on the study results from Chief Ferguson. Chief Ferguson stated he would like the Council members to have an opportunity to fully review the Study, and can then answer any directed questions at a future meeting. In regards to the Study itself, he found it mostly favorable as the Police Department was in the process of doing many of the suggested items already. Administrator Safstrom added a future meeting for discussion will be a good opportunity to have a conversation about any potential budget-related items, particularly the potential for new software which would require funding.

Item was discussed for informational purposes only. No action was taken.

VIII. File No. _____

Discussion on Speed Reduction efforts in Residential Areas.

Administrator Safstrom stated there are several traffic-control methods installed on public roads and in private developments. Speed bumps, speed humps, speed tables, striping, curb bump-outs, and mini-roundabouts are the most common options. The options provided may not be applicable for 2022 projects, but for future consideration, and the best ROI will be considered. While many roads may be recommended for projects, there are several roads that are not City roads and would require permission/cooperation from Milwaukee County. Descriptions and cost impacts on the various options have been provided to the Council, and more information is expected to come out at the time of the budget.

Striping to narrow the travel lanes was done on N. Lake Drive in Shorewood and Whitefish Bay, thereby confining travel to a single lane and significantly reducing travel speeds. Striping a narrower travel lane has also been implemented on N. Morris Boulevard and N. Oakland Avenue in Shorewood with positive results in traffic calming. In Glendale, a similar striping plan has been implemented on Bender Road between Port Washington Rd. and Green Bay Ave. and similar speed reductions were achieved. In some situations, curb bump-outs have been used to constrain the motorists as they enter an intersection and create an environment that leads to reduced speeds. Bump-outs are currently in place throughout Bayshore, as well as the newly reconstructed N. Lydell Avenue. Bump-outs have also been done with paint, achieving similar results as was the case on N. Morris Boulevard in Shorewood. Curb bump-outs also reduce the distance for street crossings for pedestrians, thereby increasing pedestrian safety. Speed tables are gentler versions of speed bumps -they are permanent. As opposed to speed humps, speed tables are longer (in the direction of travel) and require the reconstruction of

approximately 40-50 feet of the street to create a raised platform about 6 inches higher than the street – the platform is a car length or so long. It creates both a physical and visual barrier to the motorist. Speed Humps are somewhere between speed tables and speed bumps. They rise and fall relatively quickly, taking up about 15 foot of pavement, 7 feet to rise and 7 feet to fall from a peak of about 5 or 6 inches. They are gentle bumps and permanent. They come up on you pretty fast, so lots of signage needed for people not to bottom out on their first time through. Mini Roundabouts are 15 to 25 feet in diameter and are generally placed in the center of intersections where space allows for safe travel around the mini roundabout. Landscaping or other ornamental features can be installed at the center, though we must accept that traffic safety warnings will need to be the main feature of the visual impact of these facilities.

Ald. Daugherty stated the striping on Bender Road has been a fantastic change, and while the roundabouts can sometimes provide a challenge for residents they also are great at speed reduction. He would like to hear public comments on the different options in the future.

Ald. Vukovic stated some aldermanic districts are worse than others in terms of speed issues, and therefore it is a matter of determining which issues are most urgent. She raised the question of whether a speed bump can be plowed over in the same manner as a speed table. Administrator Safstrom stated speed humps can be plowed over, but do require signage, which can affect the overall cost effectiveness.

Ald. Shaw expressed concern with utilizing speed humps, bumps, and tables in terms of potential damage to the plows and the street, as it could increase the equipment maintenance costs when crews are in a rush to get plowing completed.

Ald. Schmelzling raised the question of which roads are considered for striping versus speed humps, particularly in terms of Rane Line and Mill Road, as he understood certain roads have previously not been recommended for speed humps because of emergency vehicles and plows. Additionally, would there be other options to make the roads appear more narrow and reduce speeding. Administrator Safstrom stated the City has not looked into other options, as the focus has been on striping which will narrow the appearance of the road. A main factor is whether a road is an arterial or main street.

Ald. Wiese stated the striping on Bender Road has definitely been an improvement, however the 4th Aldermanic District has longer blocks which people travel at high rates of speed. If speed tables to not appear to affect snow plows, he would be most in favor of implementing the speed tables in his district as a means to reduce speeds.

Ald. Gelhard raised the question of a potential for temporary removable speed bumps, which would train people to slow down in particular areas, and then could be removed. Administrator Safstrom indicated the problems with the removable speed bumps are that they are not always wide enough for the road and people will go around them, and they require holes to be dug into the road which need to be repaired. Ald. Vukovic questioned if the cost of replacing and installation of these temporary bumps was more than a permanent bump. Administrator Safstrom did not have the exact prices of the removable bumps versus the one-time cost of a permanent bump.

Item was discussed for informational purposes only. No action was taken.

COMMISSION, COMMITTEE AND BOARD REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve.

CLOSED SESSION.

Motion by Ald. wiese, seconded by Ald. shaw, to convene in Closed Session per Wis. Stats. §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (7113 N. Navajo Ave. – consideration of settlement agreement, negotiation with Nicolet/MSOE regarding foul ball damage). Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried.

A closed session of 37 approximately minutes was held. The Council discussed 7113 N. Navajo Ave. – consideration of a settlement agreement and negotiation with Nicolet/MSOE regarding foul ball damage.

Motion by Ald. Wiese, seconded by Ald. Gelhard, to reconvene to open session and regular order of business. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried.

ACTION ON CLOSED SESSION ITEMS.

No action was taken on items discussed during closed session.

ADJOURNMENT.

There being no further business, motion was made by Ald. Wiese, seconded by Ald. Daugherty, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 8:08 p.m., until Monday, August 23, 2021, at 6:00 p.m.

Megan Humitz
City Clerk

Recorded: August 10, 2021.

**MINUTES OF THE
NORTH SHORE WATER COMMISSION
MEETING OF WEDNESDAY, JULY 14, 2021**

The North Shore Water Commission held a meeting on Wednesday, July 14, 2021 using an internet-based conferencing platform called Zoom.

Meeting was called to order at 8:00 A.M. by Mr. Imig.

Present:

Scott Botcher, Member (Fox Point)
Charlie Imig, Chair (Glendale)
John Edlebeck, Secretary (Whitefish Bay)

Also Present:

Below are individuals that attended the meeting.

Eric Kiefer, Plant Manager & Recording Secretary
Duane Ziege, Maintenance Supervisor

MINUTES

It was moved by Mr. Botcher, seconded by Mr. Edlebeck, and unanimously carried to approve the minutes for the meeting held June 9.

MONTHLY REPORT OF PLANT OPERATIONS

Mr. Kiefer presented the monthly report of plant operations. He noted that production in June 2021 versus 2020 was up by 22 MG.

Below are the items that were submitted to the Commission in the operations and maintenance report ahead of the meeting.

1. Anthony Ortiz is scheduled to retake the WDNR surface water exam on July 20, 2021.
2. Brooks Angell is on medical leave. He is scheduled to return on August 2, 2021.
3. Plant staff drained, cleaned and inspected basin #2. Staff found a broken sludge collector drive sprocket. The necessary parts were ordered and the repairs have been made.
4. Plant staff drained, cleaned and inspected basin #4.
5. Annual crane inspection was performed by Konecranes.
6. AC Engineering performed semi-annual preventive maintenance of the primary switchgear at the Bender plant.
7. A leak was found on one of the sodium hypochlorite bulk tanks. Plant staff isolated and drained the tank. The leaking bulkhead fitting was replaced.
8. Milport Enterprises, our sodium hypochlorite supplier, delayed a scheduled tanker delivery by two weeks. In the interim, they were able to supply us with six 300 gallon totes.

Mr. Imig asked Mr. Kiefer if there are any problems with procuring water treatment chemicals. Mr. Kiefer noted that the Commission had an issue with the last order of sodium hypochlorite; the truck never arrived. Milport Enterprises, the vendor, resolved the problem by supplying the Commission with totes of chemical until the next tanker arrived.

Mr. Imig asked if Mr. Kiefer anticipates any supply issues with other chemicals. Mr. Kiefer noted that he is only aware of issues with sodium hypochlorite. Although future deliveries could be delayed, he is confident that Milport or other local vendors will be able to keep the Commission supplied with sodium hypochlorite as needed.

The report was placed on file without any motion.

ANNUAL OPERATING BUDGET

The budget reports were submitted ahead of the Commission meeting. Mr. Kiefer noted that the Commission is approximately \$90,000 under budget as of May 31.

The monthly reports were put on file without motion.

MONTHLY BILLS

It was moved by Mr. Botcher, seconded by Mr. Edlebeck to approve and authorize payments to vendors noted in Mr. Kiefer's memo. During discussion, Mr. Botcher had a couple of questions for Mr. Kiefer.

First, he asked about the City of Milwaukee standby fee and whether or not the Commission charges the City of Milwaukee a reciprocal standby fee. Mr. Kiefer explained that the size and capacity of the Commission's facilities would preclude the Commission from supplying water to the City of Milwaukee in a meaningful way. Consequently, he does not believe that the City of Milwaukee will accept such a fee from the Commission. Mr. Botcher asked about the involvement of the Public Service Commission (PSC) in this matter. Mr. Kiefer explained that PSC was involved in setting the standby fee whenever it was established. Mr. Botcher asked if the Commission would need approval by PSC to establish a standby fee. Mr. Kiefer explained that the Commission, in its own right, has not sought PSC approval in the past. Therefore, the Commission is probably able to do so without involving the PSC, however, he noted that he is unsure and would have to investigate the matter further.

Second, Mr. Botcher asked about the Valbridge invoice. Mr. Kiefer explained that Valbridge originally invoiced Whitefish Bay's legal firm. The State of Wisconsin, however, is only able to reimburse the Commission for the appraisal services rendered. Consequently, Mr. Kiefer reported that the State of Wisconsin paid the Commission in full, and so Valbridge should now be paid by the Commission.

The motion unanimously carried that payments be approved and authorization be given to the Fiscal Agent to make such payments.

Vendor

Amount

Amazon (paper, bulbs, lamps, blade, dusting supplies, sbc supplies, waders, and

\$360.47

lab supplies)	
Baxter & Woodman (engineering services for corrosion control study)	\$9,087.30
City of Milwaukee (semi-annual standby service fee)	\$1,350.00
CTW (removal of Klode dewatering pump)	\$2,220.00
Diggers Hotline (standard email tickets)	\$20.88
Diversified Benefit Services (Section 125 plan admin and mailing)	\$95.51
Electrical Energy Experts (electrical contractor services)	\$1,400.00
Fuchs & Boyle (legal services)	\$838.50
Glendale Water Utility (environmental and stormwater charges)	\$591.60
Grainger (plumbing supplies, hose adapters, lamps, rain gear, v-belt, safety supplies, first aid supplies, hardware, reagent water, compressed air filter element, fountain pump, and motor repair supplies)	\$2,418.12
Hawkins (treatment chemical: aqueous ammonia, polymer and LPC-5)	\$4,788.79
Home Depot (spot light)	\$99.00
Idexx (collection vessels and quantitrays)	\$1,077.32
Journal Sentinel (annual water quality report publication)	\$895.01
McMasterCarr (clamps)	\$265.84
Midland Scientific (spore suspensions)	\$125.07
MMSD (2nd quarter sludge removal, sample collection, and sample analysis fees)	\$3,305.39
Nalco (treatment chemical: Veligon TL-M)	\$1,114.76
Northern Lake Service (compliance monitoring)	\$666.00
Office Copying Equipment (maintenance payment for copier)	\$9.66
Rotroff Jeanson (monthly accounting services)	\$1,159.00
Securian (employee life insurance)	\$158.46
Spectrum (internet service and phone)	\$604.83
USA Bluebook (lab reagents for phosphate and chlorine)	\$1,158.21
Valbridge (appraisal services of property to be purchased by WisDOT)	\$3,190.00
Viking Chemical (treatment chemical: phosphoric acid)	\$1,805.04
Village Ace Hardware (garden hose, saw blade, lopper, keys, hardware, and plumbing supplies)	\$98.48
Village of Fox Point (gasoline)	\$123.80
Village of Whitefish Bay Water Utility (Klode water bill)	\$652.70
WaterStone Bank (credit card - General Fund)	\$1,102.16
-- AT&T (monthly internet charge): \$80.25	
-- Brock-White (Sika products, polyurethane): \$749.96	
-- eBay\wholesale666 (battery and charger for power tool): \$70.70	
-- Google (google apps for business): \$84.00	
-- StraightTalk (cell phone charges): \$45.86	
-- USPS (postage and stamps): \$56.40	
-- Zoom (monthly fee and adjustment): \$14.99	
We Energies (Bender electric - ESTIMATE)	\$17,062.86
We Energies (Bender gas)	\$941.55
We Energies (Green Tree electric)	\$19.22

We Energies (Henry Clay electric)	\$20.45
We Energies (Klode electric - ESTIMATE)	\$5,047.02
We Energies (Klode gas)	\$19.35
Wisconsin State Lab of Hygiene (fluoride analysis)	\$26.00

SUB-TOTAL	\$63,918.35
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Capital Fund

SUB-TOTAL	\$0.00
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TOTAL	\$63,918.35
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CAPITAL PROJECTS UPDATE

Mr. Kiefer provided the Commission with 3 payment requests. The first was for the Filter Upgrade Project (2021-1) in the amount of \$292.15. Mr. Kiefer explained that work just started on the project and that it would continue until the end of the year.

The second payment request was for the Video Surveillance Improvements Project (2021-2) in the amount of \$1,856.79. Materials were purchased for the project along with labor for installation.

The third payment request was for the IT Improvements Project (2021-3) in the amount of \$1,720.61. Mr. Kiefer reported that some computer memory was purchased and that time was spent on setting up computers.

It was moved by Mr. Botcher, seconded by Mr. Edlebeck, and unanimously carried to approve all 3 payment requests as described in Mr. Kiefer's memos dated 7/14/2021.

CYBERSECURITY

Mr. Kiefer briefed the Commission on how it maintains its information systems and network. In summary, plant staff has been working independently to keep its system secure. Various practices are used to prevent unwanted access to the Commission's SCADA system which controls water treatment plant equipment. Given the rise in cyberattacks, Mr. Kiefer feels it would be prudent to find a firm that can perform an assessment to help the Commission understand what could be done to strengthen security.

Mr. Kiefer asked the Commissioners what firms or individuals they are using within their own municipalities--so that he can get a better understanding of the key players in this space. Each Commissioner responded and described what their municipality is doing. Mr. Kiefer commented that he will do some research and would likely follow up with some of these individuals.

Mr. Botcher noted that different contractors will offer different solutions; some of the proposals may include more services than needed. He suggested that Mr. Kiefer understands the kinds of services he needs before selecting a firm.

The Commissioners asked if he would bring back proposals to the Commission. Mr. Kiefer indicated that he hopes to select a firm that is within his spending authority and complete the project without requiring the Commission to take action.

No action was taken at this time.

CORROSION CONTROL STUDY

Mr. Kiefer provided the Commission with a memo regarding the current status of the demonstrative corrosion control study. He went over the memo and highlighted the following items.

1. Baxter & Woodman met with plant staff at the water filtration plant to kick off the project. They briefly inspected the facilities of the Commission and discussed the details of the project. Mr. Kiefer provided them with requested information.
2. Baxter & Woodman met with each member utility to discuss quasi-unidirectional flushing. Key personnel were trained in this kind of flushing program.
3. The monitoring station was ordered from Rundle-Spence. Although the vendor started constructing the station, our representative was unsure when the unit would be complete. The vendor understands its importance to our project, but experienced a problem with procuring materials. They will finish the monitoring station as soon as possible.
4. Lead services were harvested in each member utility. They were sent to a lab for analysis. A preliminary report indicates that aluminum is present in the pipe scale. Unfortunately, aluminum causes the scale to be less effective. Member utilities should routinely flush their systems to reduce the accumulation of sediments and biofilm, which includes aluminum. The Commission should consider means of reducing the amount of aluminum entering the distribution system.
5. Monitoring plans are being developed. The amount of labor that is estimated for all of this monitoring will average out to approximately 24 labor hours per week--this includes routine weekly, biweekly, quarterly and other special monitoring. He is investigating various different equipment and labs that can be used to perform the monitoring as cost-effectively as possible.

BASINS

Mr. Kiefer explained that 2 of the 5 treatment basins have been out of service for several years. Plant staff is only able to keep up with routine maintenance within the functioning basins and have been unable to bring basins #3 and #5 back online. The work required to bring them back into operations, has proven to be too difficult and time-consuming for plant staff to complete.

As a consequence, flocculation and sedimentation (which happens within the basins) are not optimized during the summer and fall months. During this time, plant staff performs maintenance on the working basins. At times, all of the plant flow is being treated in one or two basins when our production is at the highest.

Mr. Kiefer explained that the basins are original and need to be updated. The upgrades will be

necessary at some point in the future; it is only a matter of time before another basin will fail because the equipment within are corroding and wearing away.

Mr. Kiefer believes that the best course of action is for the Commission to upgrade 1 of the 2 basins that are currently inoperable. Water quality can be measured throughout the basin after the improvements are made and the basin is put back into service. If the design proves to be cost-effective--and improves flocculation and sedimentation--the other inoperable basin should be upgraded in a similar manner.

Mr. Edlebeck asked if there is a correlation between the basins and corrosion control. Mr. Kiefer explained that the Commission uses aluminum sulfate. Because of the condition of the basins, excess aluminum enters the distribution system which negatively affects the phosphate pipe scales--which affects lead and copper corrosion control.

Mr. Kiefer further explained that it is possible to switch coagulants to eliminate the aluminum altogether; however, many water treatment plants that have done so experienced major lead and copper corrosion problems afterwards. In his opinion, it would be best to optimize the existing coagulant instead of switching.

Due to a technology problem, Mr. Edlebeck was disconnected from the Zoom meeting at this time.

In further discussion, Mr. Kiefer explained that he has no idea how much to budget for these kinds of improvements. He will retain the services of an engineering firm to put together a budgetary figure. The Commission can discuss the cost and his placement in the capital improvement budget at the next Commission meeting.

No action was taken regarding this matter.

NEXT MEETING

The next regular meeting was scheduled for Wednesday, August 11, 2021 at 8:00 A.M.; the meeting will be online via Zoom.

ADJOURNMENT

It was moved by Mr. Botcher, seconded by Mr. Imig, and unanimously carried to adjourn at 8:46 A.M.

Submitted by:



Eric Kiefer, Plant Manager and Recording Secretary

7/14/2021

Date



CITY OF GLENDALE
POLICE DEPARTMENT

5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209-3815
(414) 228-1753
Fax (414) 228-1707
Email: police@glendale-wi.org

August 2, 2021

Mayor and Common Council
City of Glendale
5909 N. Milwaukee River Pkwy.
Glendale, Wisconsin 53209

Dear Mayor and Common Council,

Attached is the Glendale Police Department monthly report for July 2021. This report tabulates the total number of calls handled and provides an overview of our monthly activity.

Officers responded to a total of 1758 calls for service in this period. There were 5 Crimes Against Persons reported, 78 Crimes Against Property investigated and 32 Crimes Against Society.

Should you have any questions regarding this report, or additional suggestions, please don't hesitate to call on me.

Sincerely,

Mark Ferguson
Chief of Police



CFS Tally by Hours

Printed On: 08/02/21 08:38

Reporting Period: 07/01/2021 - 08/01/2021

Hourly Breakdown

City of Glendale

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Total	1,758	58	105	92	77	40	16	23	28	51	85	89	104	65	85	89	73
911 - 911 Hang up/error	100	2			1	1	1	1	3	5	5	3	4	6	4	4	11
AC - Animal Complaints	15	1					1				1	1		1		1	1
ACPD - Accident - PDO	24		1							1	1	2	3	2		3	2
AOA - Assist Other Agency	35	3	3	5	1			1			1	1	3	1	1	5	
ASBT - Assault/Battery	2									1							
AV - Abandoned Vehicle	8										2	1	2				
BA - Burglar Alarm	52		6	1	2	2		1	2	3	6	1	1	1	1	2	1
BURG - Burglary	2		1									1					
CDTP - Property Damage	8											1	1	1			
CFR107 - SUAS Utilization - GLPD only	1																
CHAP - Chapter 51 Commitment	11													1			3
CHECK - Vacation/Business Checks	114	5	18	19	18	6				6	11	8	14	1	2	2	
CODE - Code Violations	7										2			1	3		
CONV - Conveyance	2												1			1	
CRIME - Crime Prevention	3	1	1	1													
DC - Disorderly Conduct	58	2	1			1	1	2	1	1	2	3	3	2	3	3	7
DEATH - Death Investigation	2								1								
DIST - Disturbance	1											1					
DISV - Disabled Vehicle	24	1							1		1	1	1	2	2	2	2
DRIVE - Driving Complaint	16	1			1							1	1	1		1	1
DRUG - Controlled Substance	5														1		
DV - Domestic Violence	2									1					1		
EIP - Entry in Progress	1												1				
ESC - Escort	5												1				1



CFS Tally by Hours

Printed On: 08/02/21 08:38

Reporting Period: 07/01/2021 - 08/01/2021

Hourly Breakdown

	16	17	18	19	20	21	22	23
Total	100	107	79	44	87	114	87	60
911 - 911 Hang up/error	7	6	5	11	4	11	2	3
AC - Animal Complaints	1	2		2	1	1	1	
ACPD - Accident - PDO	4	4	1					
AOA - Assist Other Agency	1	2	2		1	2	1	1
ASBT - Assault/Battery				1				
AV - Abandoned Vehicle		1	1		1			
BA - Burglar Alarm	2	3	1	1	4	5	4	2
BURG - Burglary								
CDTP - Property Damage	1		2	1	1			
CFR107 - SUAS Utilization - GLPD only							1	
CHAP - Chapter 51 Commitment	2	1			3	1		
CHECK - Vacation/Business Checks				1			3	
CODE - Code Violations	1							
CONV - Conveyance								
CRIME - Crime Prevention								
DC - Disorderly Conduct	2	3	5	2	1	6	3	4
DEATH - Death Investigation					1			
DIST - Disturbance								
DISV - Disabled Vehicle	5	3			1	2		
DRIVE - Driving Complaint	2	1	2	1	1			2
DRUG - Controlled Substance			2		2			
DV - Domestic Violence								
EIP - Entry in Progress								
ESC - Escort	1			1		1		



CFS Tally by Hours

Printed On: 08/02/21 08:38

Reporting Period: 07/01/2021 - 08/01/2021

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
EV - Entry to Vehicle	27	1			1			1	1	3	2	1	3	4	1		1
EXPO - Indecent Exposure	1	1															
FDCALL - Fire Call - PD	18				1	1	1					2	3		3	2	1
FI - Subject Stop for FI	66	4	15	11	13	6		1	1		1	3	2			1	1
Fight - Fight	2				1												
FPROP - Found Property	23										1	1	3	1	4	2	3
FRAUD - Fraud	3										1	1					1
FT - Family Trouble	2														1		
FW - Fireworks	13																
HALM - Hold Up Alarm	7		1		1	1		1									
HAZ - Road Hazard - PD	17		1								3	2	2			1	2
HR - Hit and Run	6		1									1		1		1	1
JUV - Juvenile Complaint	3			1													
LOCK - Lock Out	1					1											
LOCKOUT - Auto Lockout	17							1		1	1	2			2	1	
LPROP - Lost Property	1																1
MISSING - Missing	5	2												1			
MVT - Motor Vehicle Theft	9							1	2	2	1			1		1	
NOISE - Noise Complaint	14	1	1						1	1			1				
NT - Neighbor Trouble	2										1	1					
OPEN - Open Door	56	2	8	16	17	8									1		
OWI - Operating While Intoxicated	1					1											
PARK - Parking Complaint	10										1		1	2		1	
PI - Accident/PI	7								2			1				2	1
PRIS - Prisoner Transport	9		1				1				1		1			1	
PROP - Property Damage-Unintentional	3												1		2		
RECV - Recovered Stolen Veh	2													1			



CFS Tally by Hours

Printed On: 08/02/21 08:38

Reporting Period: 07/01/2021 - 08/01/2021

Hourly Breakdown

	16	17	18	19	20	21	22	23
EV - Entry to Vehicle		4	4					
EXPO - Indecent Exposure								
FDCALL - Fire Call - PD	3				1			
FI - Subject Stop for FI		1	2	1	1		2	
Fight - Fight		1						
FPROP - Found Property	3	1	1	1	1	1		
FRAUD - Fraud								
FT - Family Trouble	1							
FW - Fireworks					4	7	1	1
HALM - Hold Up Alarm	2	1						
HAZ - Road Hazard - PD	2				1	2		1
HR - Hit and Run		1						
JUV - Juvenile Complaint			1		1			
LOCK - Lock Out								
LOCKOUT - Auto Lockout	2	1	1	1	1		3	
LPROP - Lost Property								
MISSING - Missing					1	1		
MVT - Motor Vehicle Theft		1						
NOISE - Noise Complaint	2	1	1	2		1	1	1
NT - Neighbor Trouble								
OPEN - Open Door				1		2		1
OWI - Operating While Intoxicated								
PARK - Parking Complaint				2	2			1
PI - Accident/PI			1					
PRIS - Prisoner Transport		1	1		1		1	
PROP - Property Damage-Unintentional								
RECV - Recovered Stolen Veh			1					



CFS Tally by Hours

Printed On: 08/02/21 08:38

Reporting Period: 07/01/2021 - 08/01/2021

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
REPO - Repossess A Vehicle	7		1	1		1		2							1		
RFP - Request for Police	74	3		1		1	1		4	4		3	4	5	6	5	7
ROBB - Robbery	1																
RORD - Restraining Order	3									1							1
RTHFT - Retail Theft	29										1	2	3	1	2	2	5
SEX - Sex Offense / Assault	1																
SHOTS - Shots Fired	3										1			1			
SOLIC - Solicitor Complaint	24									2	1	4	1	3	3	3	
SPAS - Special Assignment	21							2	4		3	1				1	
STAT - STAT Alert	4								1			1					
SUSP - Suspicious Activity	75	3	6	8	7	6		2		1	3	4	4	2	3		2
TELE - Telephone Complaint	6									1		1	1	1			1
THEFT - Theft Complaint	22		1							2	1	1	6		2	3	1
TRES - Trespassing	11												1		2		1
TRFC - Traffic Control	4								1			1	1				
TS - Traffic Stop	532	24	35	27	13	3	5	4		11	25	28	26	17	27	34	10
UTIL - Utilities	1									1							
WELF - Welfare Check	85	1	3	1		1	5	3	3	3	5	3	4	4	7	4	4
ZRIDESCH - *Ride Schedule-GLPD ONLY*	32																



CFS Tally by Hours

Printed On: 08/02/21 08:38

Reporting Period: 07/01/2021 - 08/01/2021

Hourly Breakdown

	16	17	18	19	20	21	22	23
REPO - Repossess A Vehicle	1							
RFP - Request for Police	5	5	2	5	6	5	1	1
ROBB - Robbery				1				
RORD - Restraining Order					1			
RTHFT - Retail Theft	4	5	1	1	1	1		
SEX - Sex Offense / Assault							1	
SHOTS - Shots Fired						1		
SOLIC - Solicitor Complaint		4	1	1		1		
SPAS - Special Assignment	2		3		4	1		
STAT - STAT Alert	1				1			
SUSP - Suspicious Activity	4	2		1	5	3	3	6
TELE - Telephone Complaint		1						
THEFT - Theft Complaint	3	1	1					
TRES - Trespassing		2	1		2	1	1	
TRFC - Traffic Control								1
TS - Traffic Stop	32	43	29	2	28	55	38	16
UTIL - Utilities								
WELF - Welfare Check	4	5	7	4	4	3	4	3
ZRIDESCH - *Ride Schedule-GLPD ONLY*							16	16



Monthly Activity Overview Report

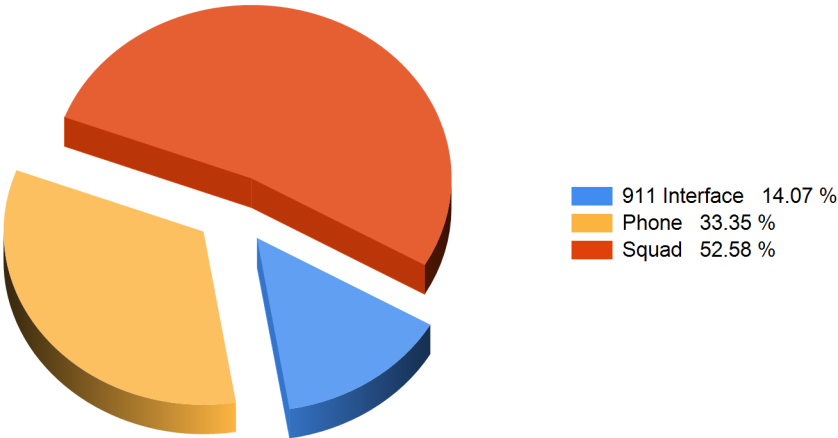
Printed On: 08/02/21 08:35

For Reporting Period: 07/01/2021 - 07/31/2021

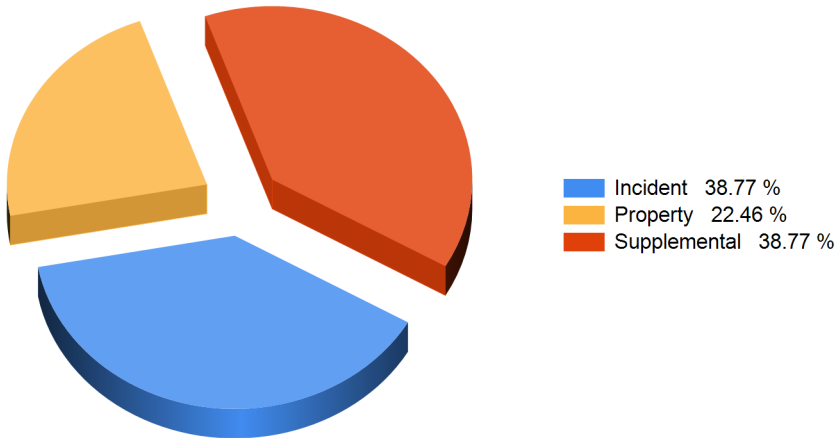
Patrol Area: G1,G2,G3,G4,G5

NOTE: This report cannot be run based on individual officer - it is based on unique Incident. This report is for specific overview purposes & counts. For individual Officer activities, please refer to Officer Activity Count reports.

Calls



Reports



Reports are selected based upon Dttm report is written and selected if Dttm falls within date range above-specified.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
	Total	1,649	398	610	641
Calls	911 Interface	232	28	97	107
	Phone	550	86	245	219
	Squad	867	284	268	315

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
	Total	601	128	295	178
Reports	Incident	233	52	99	82
	Property	135	36	52	47
	Supplemental	233	40	144	49



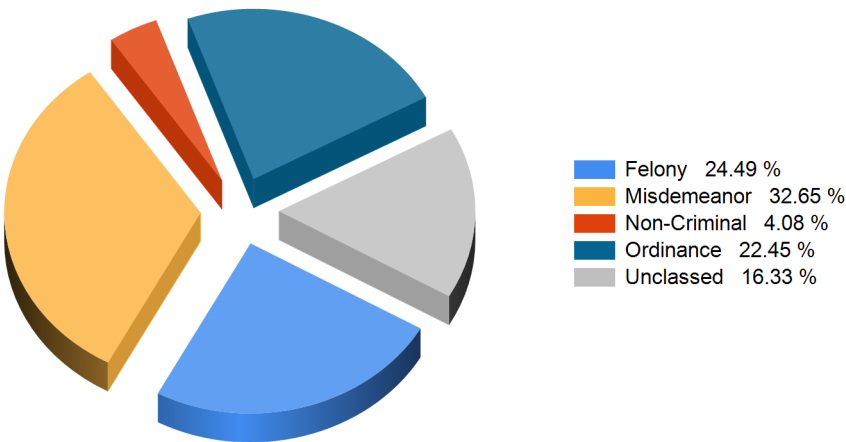
Monthly Activity Overview Report

Printed On: 08/02/21 08:35

For Reporting Period: 07/01/2021 - 07/31/2021

Patrol Area: G1,G2,G3,G4,G5

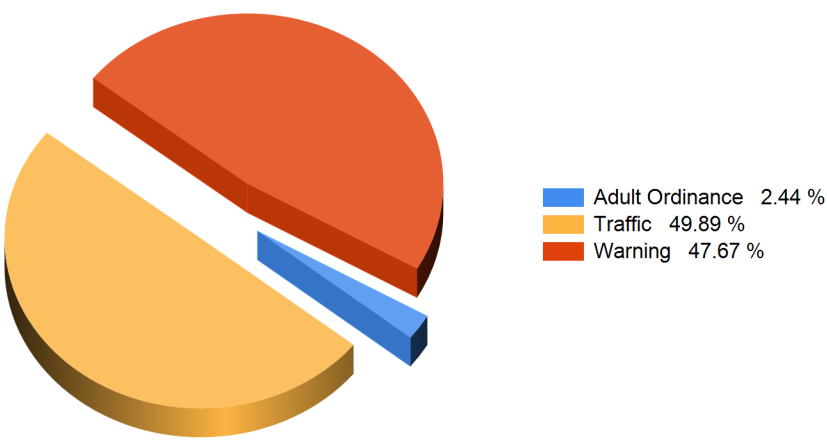
Arrests



Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under Each charge type.

	Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Arrests				
Total	98	47	22	29
Felony	24	9	7	8
Misdemeanor	32	16	7	9
Non-Criminal	4	4	0	0
Ordinance	22	8	5	9
Unclassified	16	10	3	3

Citations



Citations are counted by Citation Type alone.

	Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Citations				
Total	426	95	146	185
Adult Ordinance	11	3	4	4
Traffic	225	55	78	92
Warning	190	37	64	89



North Shore Library

July 2021

Highlights / Accomplishments

- We received our new RFID Gates and Scanners for a more convenient workflow and better security for library materials and they have been installed. Staff can now easily scan items in and check items out.
- The library's "HotSpots" are now available for checkout. These small devices will be available for patrons to take home and use for internet access.
- We purchased four zoo passes and they will be processed as soon as they come in for check out. Each zoo pass includes entry for eight people, free parking for one vehicle, and 10% off at the gift shop. These will be on a first come-first served basis, non-reservable/non-holdable items.
- Curbside is still being requested, so we have decided to continue the service, especially in light of recent COVID-19 numbers in the North Shore area.
- We have also recently recommended that all patrons wear masks while in the library, though not required of vaccinated patrons. Social distancing is also still encouraged.
- Storytime at the Fox Point Farmers Market drew an audience of 55 very engaged kids and adults.
- More checkouts are being done on our self-checkout machines this year, freeing our circulation staff to concentrate on checking-in!

PHYSICAL ITEMS CHECKED OUT



13121

E-ITEMS CHECKED OUT



5036

CURBSIDE PICK-UPS



36

NEW CARDS ISSUED



72

DAYS OPEN



26 Days

WEBSITE VISITS



4073

VISITORS



6854

COMPUTER SESSIONS



412

OF CHILDRENS CLASSES



26

OF ADULT CLASSES



13

PARTICIPANTS IN ADULT CLASSES



346

PARTICIPANTS IN CHILDREN CLASSES



392



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Confirmation of Plan Commission Appointments.

FROM: Rachel Safstrom, City Administrator

MEETING DATE: August 23, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	2.4.5

BACKGROUND/ANALYSIS:

Kyle Mack recently offered his resignation from the Plan Commission. In addition, there is a vacancy for the alternate position

RECOMMENDATION:

Mayor Kennedy recommends the appointment of Shauntay Nelson to the Plan Commission to fill the term expiring April 30, 2022, and Ryan Atwood as the alternate position term expiring April 30, 2024, for the Plan Commission.

ACTION REQUESTED:

Motion to confirm the appointments of the Plan Commission as presented.

ATTACHMENTS:

None.



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Review and approval of the request from Nicolet High School, re: Homecoming Bonfire and Parade

FROM: Rachel Safstrom, City Administrator

MEETING DATE: August 23, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

Nicolet High School has requested permission to facilitate a Homecoming Bonfire and Parade. The Bonfire would be held Thursday, September 23 from 6:30 p.m. until 7:30 p.m. As in the past, the bonfire will commence at the center of the junior varsity softball diamond.

The Homecoming Parade set-up will commence at 4:30 p.m. on Friday, September 24. The parade would begin at 5:00 p.m. and last until 6:00 p.m.

RECOMMENDATION:

The Fire Department and Police Department have reviewed the request and have no concerns.

ACTION REQUESTED:

Motion to approve the Nicolet High School Homecoming Bonfire and Parade as requested.

ATTACHMENTS:

1. Letter from Nicolet High School.

From: [ROBIN RINEHART](#)
To: [Rachel Safstrom](#)
Subject: 04E.2 - Request from Nicolet High School re Permit Homecoming letter 2021
Date: Wednesday, August 18, 2021 10:07:14 AM

August 18, 2021

Ms. Rachel Safstrom
City Administrator
City of Glendale
5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209

Re: Nicolet High School's Request to Facilitate a Homecoming Bonfire

Dear Ms. Safstrom:

Our student council homecoming committee is intensely involved with planning a number of fun-filled, spirited and safe activities for our students, staff, alumni, and the Nicolet Community for the week of September 20-September 25.

During this week of festivities, the committee would like to host a bonfire event Thursday, September 23rd from 6:00 p.m. until 7:30 p.m. We are proposing the burn take place at the center of our junior varsity softball diamond. This site has always been our designated area. Appropriate adult chaperone supervision will be provided throughout the event and we will follow all guidelines stipulated by the City of Glendale and the North Shore Fire Department.

To end out our spirit week, the committee would like to host a parade leading into our tailgate and homecoming football game. The setup would commence at 4:30 p.m. on Friday, September 24thth and the parade would start at 5:00 p.m., lasting until about 6:00 p.m. The route we are proposing would include Daphne Road, Jean Nicolet Road, and the wider Nicolet campus grounds. We would be sure to coordinate with all our participants and make sure they have legal drivers operating their cars, if they choose to use them. Officer Abby Bonville and Nicolet Facilities Director, Brian Reiels, will assist in the coordination of this event.

Consequently, we are calling on you to obtain the authorization from the City of Glendale to hold the bonfire and small parade on the aforementioned dates, times, and locations.

Your support with respect to this matter is greatly appreciated.

Sincerely,

Robin Rinehart, Student Council Advisor

Robin Rinehart, MS
"Just Keep Swimming." -Dory-

Study Hall Monitor/Student Support

Student Council Advisor

Nicolet High School

Email: robin.rinehart@nicolet.us

Google Voice number: 414.207.6334 (please feel free to call or text)

CAUTION: This email originated from outside of the North Shore Consolidated O365 Email System (Bayside, Glendale, Shorewood and North Shore Fire & Rescue). Do not click links or open attachments unless you recognize the sender and know the content is safe.



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Police Organizational Study

FROM: Chief Ferguson

MEETING DATE: August 23, 2021

FISCAL SUMMARY:

Budget Summary:	
Budgeted Expenditure:	
Budgeted Revenue:	

STATUTORY REFERENCE:

Wisconsin Statutes:	
Municipal Code:	

BACKGROUND/ANALYSIS:

The police department organizational study by Matrix Consulting Group was completed and presented to the Common Council on August 9, 2021. The study was discussed, with no action taken, and to be placed on the next Council agenda for further discussion. Overall, I believe the study was positive of the police department. Many of the recommendations listed are items that the department has either already implemented or planned on implementing. Some of the recommendations involve reallocation of resources and does not address the impact on supervision levels and liability concerns. While staff has discussed these recommendations and looked for areas to increase efficiencies, these are topics that deserve further discussion. This agenda item is an opportunity to discuss the recommendations in more detail and for me to answer any questions you may have.

RECOMMENDATION:

Discussion of Matrix Consulting Group police organizational study.

ACTION REQUESTED:

No action required.

ATTACHMENTS:



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Recommendation from the Plan Commission to schedule a public hearing on Monday, September 27, 2021 at 6:00 p.m. for Petition to Rezone, 5201 North Port Washington Road (Tax Parcels 196-9000-001). Request submitted by Chick-fil-A to rezone the 5201 North Port Washington Road property from B-1, B District to PD-Planned Unit Development-Chick-fil-A Fast Service Drive-In Service Only District.

FROM: Rachel Safstrom, City Administrator

MEETING DATE: August 23, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

Chick-fil-A requests to rezone the 5201 North Port Washington Road property to provide for the development of a Chick-fil-A fast service drive-in service only restaurant. The previous Plan Commission approval occurred Tuesday, July 2, 2002, when Plastic Surgery Associates was approved to make architectural improvements to an existing building and to operate a plastic surgery and laser surgery facility with ancillary retail sales of healthcare products. Historic prior uses located at the 5201 North port Washington Road property have included a Denny's Restaurant, which was granted a Certificate of Occupancy that is dated October 27, 1983, and Barnaby's restaurant, with a Certificate of Occupancy dated March 10, 1971.

The 5201 property is presently zoned B-1, B District and the PD-Planned Unit Development District will specifically permit the proposed Chick-fil-A use and occupancy, that will be a fast service drive-in service only restaurant. There will be a single place of ingress-egress to and from the 5201 North Port Washington Road property via the intersection of North Port Washington Road and West Henry Clay Street, and the northerly ingress-egress serving the property will be permanently closed.

RECOMMENDATION:

The Plan Commission reviewed proposal and held a public hearing. The Plan Commission is recommending the Common Council approve the rezoning. The next step is to hold a public hearing for the petition to rezone the property.

ACTION REQUESTED:

Motion to schedule a public hearing on Monday, September 27, 2021 at 6:00 p.m. for Petition to Rezone, 5201 North Port Washington Road.



5909 North Milwaukee River Parkway
Glendale, WI 53209

ATTACHMENTS:

1. [Development Application](#)
2. [Project Narrative](#)
3. [Project Plans](#)
4. [Stormwater Report](#)
5. [Traffic Impact Analysis.](#)



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Recommendation from the Plan Commission for review and approval of Certified Survey Map (CSM), Glendale Partners, LLC (Brian Monroe), 4205 North Port Washington Road.

FROM: Rachel Safstrom, City Administrator

MEETING DATE: August 23, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

Attached is a Certified Survey Map 4205 North Port Washington Road. The request from Glendale Partners, LLC has multiple refinements to the previously approved CSM. The requested changes include adding a small land area from the property to the north as well as two Outlots. One Outlot is contemplated to be for a mobile wireless antenna structure and the other is contemplated as a billboard placement.

RECOMMENDATION:

The Plan Commission reviewed the map and recommended the Common Council approve the Certified Survey Map with the requirement for payment of the administration fee making the required technical corrections to the document and payment of City Engineer CSM technical review fees, and any other required fees if any.

ACTION REQUESTED:

Motion to approve the Certified Survey Map for 4205 North Port Washington Road, with the requirement for payment of the administration fee making the required technical corrections to the document and payment of City Engineer CSM technical review fees, and any other required fees if any.

ATTACHMENTS:

1. Certified Survey Map.



12 July 2021
Todd Stuebe, P.E., AICP
Director of Community Development
City of Glendale
5909 N. Milwaukee River Pwky
Glendale, WI 53209
(Sent via email)

Re: CSM Request for the 4205 N. Port Washington Rd. Glendale Partners, LLC., Parcel

Dear Todd-

This is our formal request to be placed on the Plan Commission's 10 Aug 2021 Agenda. Since the City of Glendale's approval of our initial CSM back in 2020 we have had some site plan changes that have necessitated this request.

We are requesting a formal review and approval our new CSM. This CSM includes incorporating a small portion of the Machi Property Management (d.b.a. Tony Machi Fruits and Vegetables) parcel and the creation of two outlots. The proposed use of these outlots will come before the Plan Commission at a future date. The Machi acquisition was needed in order to come up with a site grading plan that would accommodate our proposed 40,000sf multi-tenant building. This acquisition will also permit some additional parking for the building's north tenant. As part of this transaction, Glendale Partners LLC., will be providing an access easement to Tony Machi.

We are also requesting formal review and approval for two new addresses in order to identify these newly created outlots for the North Shore Fire Department, for new tax-key#(s), for marketing and future development. Access to the two outlots will be provided with access across the 4205 N. Port Washington Rd. parcel's private driveway. An easement will be provided when the outlots have a purchase agreement.

- Outlot 1 4203 N. Port Washington Rd.
- Outlot 2 4207 N. Port Washington Rd.

Thanks again for your ongoing guidance and support for the redevelopment of the former Glendale Yards.

Respectfully Yours,


Brian M. Monroe
Managing Partner-Glendale Partners, LLC.

CERTIFIED SURVEY MAP NO.

LOT 1 OF CERTIFIED SURVEY MAP NO. 9249 AND PART OF LOT 1 OF CERTIFIED SURVEY MAP NO. 8595, BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 7 NORTH, RANGE 22 EAST, IN THE CITY OF GLENDALE AND THE CITY OF MILWAUKEE, MILWAUKEE COUNTY, WISCONSIN

NORTHWEST CORNER,
SOUTHWEST 1/4
SECTION 5, T7N, R22E
CONCRETE MONUMENT
W/BRASS CAP
N. 406,598.33
E. 2,553,694.94

GLENDALE
TAX KEY NO. 2438995003
ZONING: M-1

MILWAUKEE
TAX KEY NO. 2439992100
ZONING: IL2

NORTHEAST CORNER,
SOUTHWEST 1/4
SECTION 5, T7N, R22E
CONCRETE MONUMENT
W/BRASS CAP
N. 406,635.23
E. 2,556,315.04

NORTH LINE OF SW 1/4 OF SEC 5-7-22
N89°11'35"E/2620.38' MON. TO MON.

OUTLOT 1 CSM 7757
OUTLOT 2 CSM 7757

LEGEND

- GOVERNMENT CORNER
- 1" IRON PIPE FOUND
- 3/4" IRON ROD FOUND
- 3/4" x 18" REBAR SET (1.50 LBS/LF)
- RECORD DIMENSION
- CSM BOUNDARY
- CENTERLINE
- RIGHT-OF-WAY LINE
- RECORD LOT LINE
- EASEMENT LINE
- SECTION LINE
- CHORD LINE
- FENCE
- CORPORATE LINE

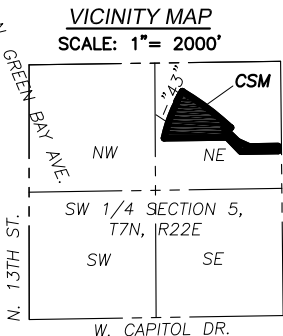
CITY OF GLENDALE
CITY OF MILWAUKEE

CITY OF MILWAUKEE
CITY OF GLENDALE

LOT 1
CSM 8595

S89°05'39"W
60.00'
P.O.B.

VICINITY MAP
SCALE: 1"= 2000'



ALL BEARINGS ARE REFER TO THE NORTH LINE OF THE SOUTHWEST 1/4 OF SECTION 5, WHICH HAS A WISCONSIN STATE PLANE COORDINATE SYSTEM (SOUTH ZONE)(NAD27) BEARING OF N89°11'35"E. (FEB. 2018 REVISION)

ALL MEASUREMENTS HAVE BEEN MADE TO THE NEAREST ONE-HUNDREDTH OF A FOOT.

ALL ANGULAR MEASUREMENTS HAVE BEEN MADE TO THE NEAREST ONE SECOND.

SEE SHEET 2 & 3 FOR LOT DETAILS.

SEE SHEET 4 FOR EASEMENT DETAILS.

SEE SHEET 5 FOR LINE AND CURVE TABLES.

THIS INSTRUMENT WAS DRAFTED BY CRAIG W. RILEY S-2264.

SURVEYED BY:

JSD Professional Services, Inc.
Engineers • Surveyors • Planners
N238 W1610 BUSSE ROAD
SUITE 100
WAUKESHA, WISCONSIN 53188
PHONE: (262)513-0666

SUBDIVIDER/OWNER:

GLENDALE PARTNERS, LLC.

10035 NORTH MILLER COURT
MEQUON, WI 53092

PROJECT NO: 18-8335B

FILE NO: B-*

FIELDBOOK/PG: -

SHEET NO: 1 OF 7

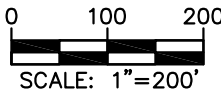
SURVEYED BY: N/A

DRAWN BY: DHS

CHECKED BY: AWW

APPROVED BY: CWR

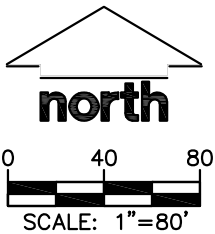
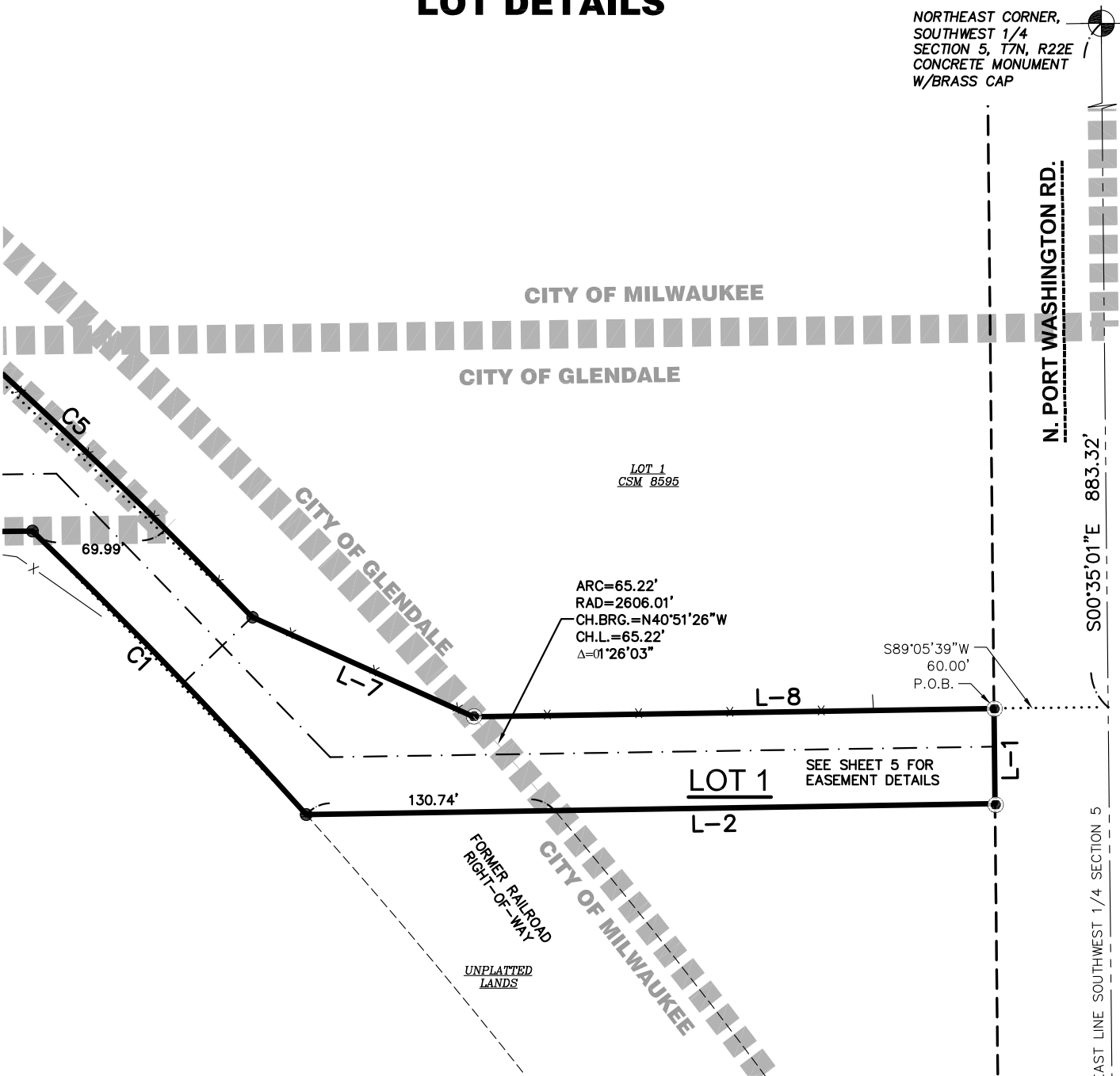
north



CERTIFIED SURVEY MAP NO. _____

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LOT DETAILS



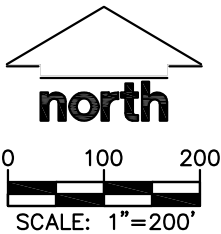
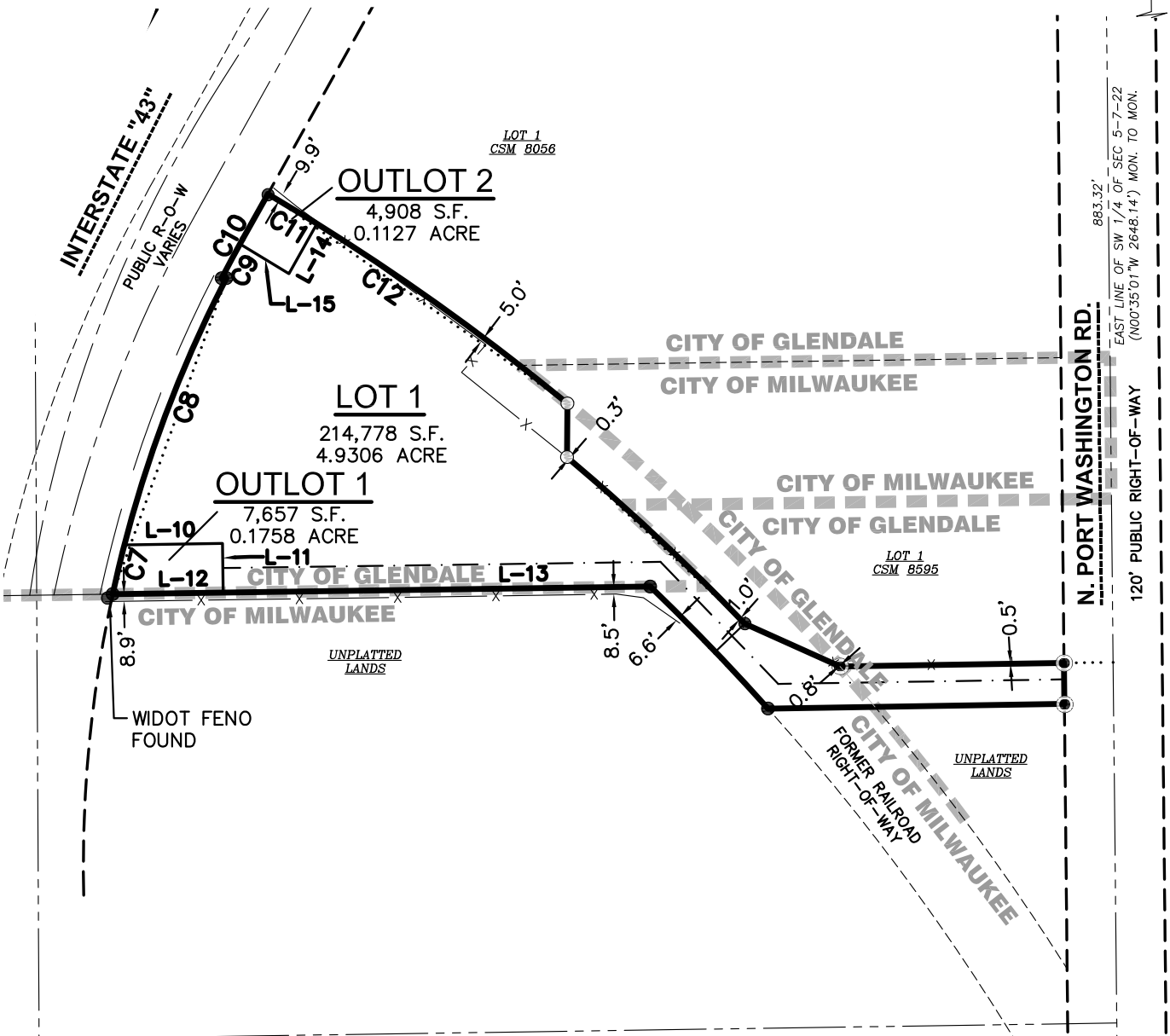
APRIL 20, 2021

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LOT DETAILS

NORTHEAST CORNER,
SOUTHWEST 1/4
SECTION 5, T7N, R22E
CONCRETE MONUMENT
W/BRASS CAP



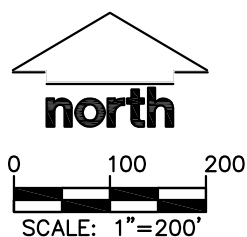
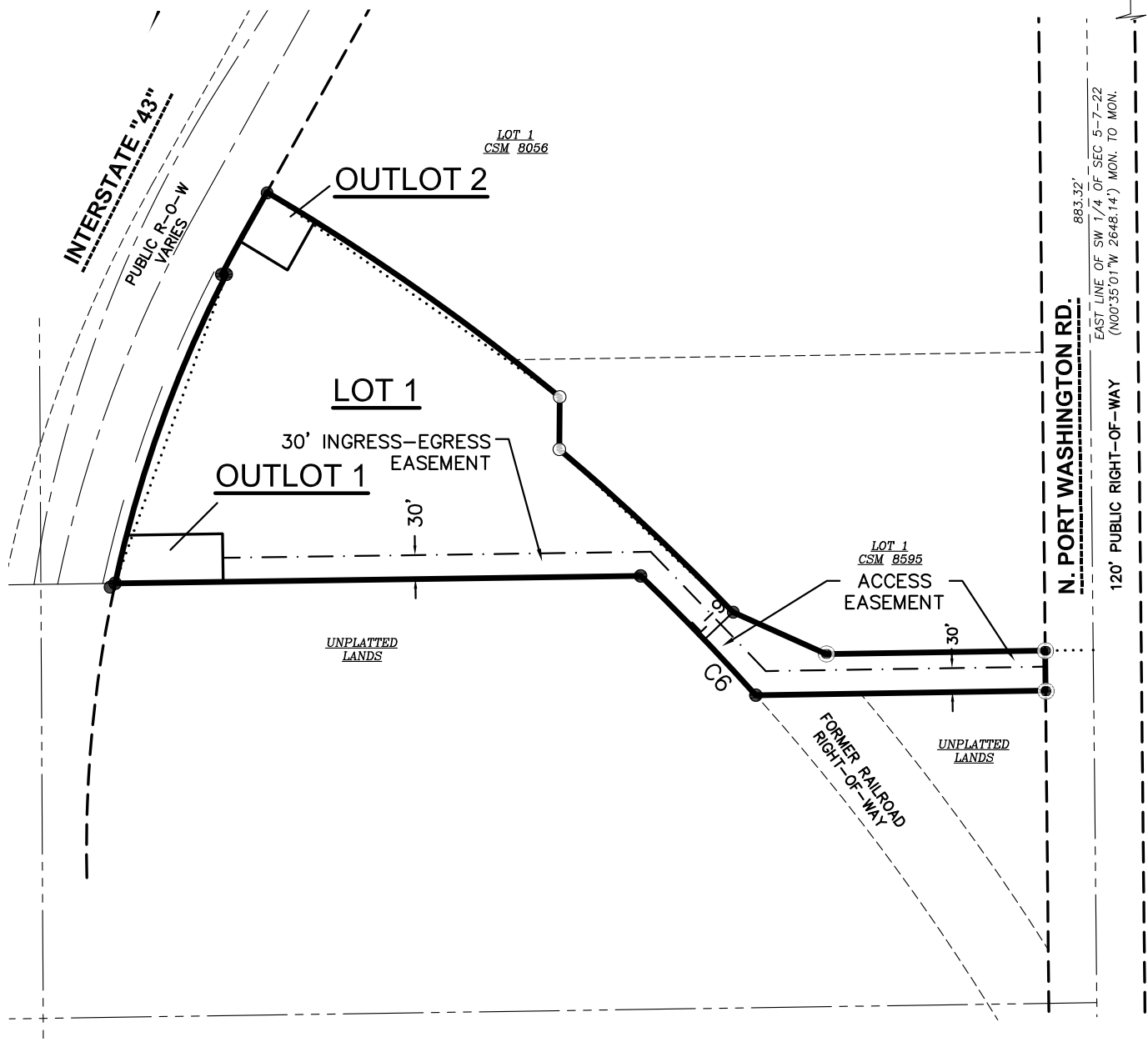
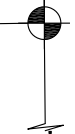
APRIL 20, 2021

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CITY OF GLENDALE AND THE CITY OF MILWAUKEE, MILWAUKEE COUNTY, WISCONSIN

EASEMENT DETAILS

NORTHEAST CORNER,
SOUTHWEST 1/4
SECTION 5, T7N, R22E
CONCRETE MONUMENT
W/BRASS CAP



APRIL 20, 2021

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STATE OF WISCONSIN

MILWAUKEE COUNTY

I, CRAIG W. RILEY, PROFESSIONAL LAND SURVEYOR, CERTIFY:

THAT I HAVE SURVEYED, DIVIDED AND MAPPED LOT 1 OF CERTIFIES SURVEY MAP NO. 9249 AND PART OF LOT OF CERTIFIED SURVEY MAP NO. 8595, BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 7 NORTH, RANGE 22 EAST, IN THE CITY OF GLENDALE AND THE CITY OF MILWAUKEE, MILWAUKEE COUNTY, WISCONSIN, WHICH IS BOUNDED AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF THE SOUTHWEST 1/4 OF SAID SECTION 5; THENCE N89°11'35"E ALONG THE NORTH LINE OF SAID 1/4 SECTION 2620.59 FEET TO THE NORTHEAST CORNER OF SAID 1/4 SECTION; THENCE S00°35'01"E ALONG THE EAST LINE OF SAID 1/4 SECTION 883.32 FEET; THENCE S89°24'59"W 60.00 FEET TO THE POINT OF BEGINNING OF LANDS TO BE DESCRIBED; THENCE S00°35'01"E 50.00 FEET; THENCE S89°05'39"E 362.12 FEET; THENCE NORTHWESTERLY 207.24 FEET ALONG THE ARC OF A CURVE TO LEFT WHOSE CENTER LIES TO SOUTHWEST, WHOSE RADIUS IS 2781.59 FEET AND WHOSE CHORD BEARS N43°59'03"W 207.19 FEET; THENCE S89°11'35"W 656.69 FEET TO A POINT ON THE EASTERLY LINE OF INTERSTATE "43"; THENCE NORTHEASTERLY 411.43 FEET ALONG SAID EASTERLY LINE AND ALONG THE ARC OF A CURVE TO THE RIGHT WHOSE CENTER LIES TO THE SOUTHEAST, WHOSE RADIUS IS 1567.02 FEET AND WHOSE CHORD BEARS N19°47'16"E 410.25 FEET; THENCE S89°11'35"W 5.67 FEET; THENCE NORTHEASTERLY 54.35 FEET ALONG THE ARC OF A CURVE TO THE RIGHT WHOSE CENTER LIES TO THE SOUTHEAST, WHOSE RADIUS IS 1369.48 FEET AND WHOSE CHORD BEARS N28°12'09"E 54.35 FEET; THENCE N29°11'35"E 63.02 FEET; THENCE SOUTHEASTERLY 446.92 FEET ALONG THE ARC OF A CURVE TO THE RIGHT WHOSE CENTER LIES TO THE SOUTHWEST, WHOSE RADIUS IS 2901.63 FEET AND WHOSE CHORD BEARS S50°36'34"E 446.48 FEET; THENCE S00°20'10"W 65.56 FEET; THENCE SOUTHEASTERLY 297.51 FEET ALONG THE ARC OF A CURVE TO THE RIGHT WHOSE CENTER LIES TO THE SOUTHWEST, WHOSE RADIUS IS 2864.93 FEET AND WHOSE CHORD BEARS S46°51'42"E 297.38 FEET; THENCE S65°45'27"E 127.75 FEET; THENCE N89°05'39"E 273.54 FEET TO THE POINT OF BEGINNING.

LANDS CONTAINS 227,343 SQUARE FEET OR 5.2191 ACRES.

THAT I HAVE MADE THE SURVEY, LAND DIVISION, AND MAP BY THE DIRECTION OF GLENDALE PARTNERS LLC.

THAT THE MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE LAND DIVISION THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES, CHAPTER 14 OF THE GLENDALE CODE OF ORDINANCES AND CHAPTER 119 OF THE MILWAUKEE CODE OF ORDINANCES IN SURVEYING, DIVIDING AND MAPPING THE SAME. PER WIS. STAT. 236.21 (1), THIS CERTIFICATE HAS THE SAME FORCE AND EFFECT AS AN AFFIDAVIT.

DATE: APRIL 20, 2021

SIGNATURE: _____

TYPE OR PRINT NAME: CRAIG W. RILEY

TITLE: PROFESSIONAL LAND SURVEYOR,
NUMBER S-2264



LINE TABLE		
LINE	BEARING	DISTANCE
L-1	S0°35'01"E	50.00'
L-2	S89°05'39"W	362.12'
L-3	S89°11'35"W	656.69'
L-4	S89°11'35"W	5.67'
L-5	N29°11'35"E	63.02'
L-6	S0°20'10"W	65.56'
L-7	S65°45'27"E	127.75'
L-8	N89°05'39"E	273.54'

LINE TABLE		
LINE	BEARING	DISTANCE
L-9	N46°12'02"E	49.75'
L-10	N89°11'35"E	119.81'
L-11	S0°48'25"E	60.00'
L-12	S89°11'35"W	135.00'
L-13	S89°11'35"W	521.69'
L-14	S29°09'16"W	70.00'
L-15	N58°44'40"W	70.05'

CURVE TABLE						
CURVE	LENGTH	RADIUS	TANGENT	DELTA	CHORD	CHORD BEARING
C1	207.24'	2781.59'	103.67	4°16'08"	207.19'	N43°59'03"W
C2	411.43'	1567.02'	206.91	15°02'37"	410.25'	N19°47'16"E
C3	54.35'	1369.48'	27.18	2°16'26"	54.35'	N28°12'09"E
C4	446.92'	2901.63'	223.90	8°49'30"	446.48'	S55°01'19"E
C5	297.51'	2864.93'	148.89	5°57'00"	297.38'	S46°51'42"E
C6	94.65'	2781.59'	47.33	1°56'59"	94.65'	N42°49'28"W
C7	61.90'	1567.02'	30.95	2°15'47"	61.89'	S13°23'51"W
C8	349.54'	1567.02'	175.50	12°46'49"	348.81'	S20°55'09"W
C9	47.37'	1369.48'	23.69	1°58'55"	47.37'	S28°03'23"W
C10	6.98'	1369.48'	3.49	0°17'32"	6.98'	S29°11'37"W
C11	70.00'	2901.63'	35.00	1°22'56"	70.00'	N58°44'35"W
C12	376.92'	2901.63'	188.72	7°26'34"	376.65'	N54°19'50"W

CERTIFIED SURVEY MAP NO. _____

LOT 1 OF CERTIFIED SURVEY MAP NO. 9249 AND PART OF LOT 1 OF CERTIFIED SURVEY MAP NO. 8595, BEING PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 7 NORTH, RANGE 22 EAST, IN THE CITY OF GLENDALE AND THE CITY OF MILWAUKEE, MILWAUKEE COUNTY, WISCONSIN

ENTITY OWNER’S CERTIFICATE

GLENDALE PARTNERS LLC, A LIMITED LIABILITY COMPANY DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, CERTIFIES THAT SAID COMPANY CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED ON THIS MAP IN ACCORDANCE WITH THE REQUIREMENTS OF CHAPTER 236.34, CHAPTER 14 OF THE GLENDALE CODE OF ORDINANCES OF THE WISCONSIN STATE STATUTES AND 119 OF THE MILWAUKEE CODE OF ORDINANCES.

IN CONSIDERATION OF THE APPROVAL OF THE MAP BY THE MILWAUKEE COMMON COUNCIL THE UNDERSIGNED AGREES:

THAT ALL UTILITY LINES TO PROVIDE ELECTRIC POWER AND TELEPHONE SERVICES AND CABLE TELEVISION OR COMMUNICATIONS SYSTEMS LINES OR CABLES TO ALL LOTS IN THE CERTIFIED SURVEY MAP SHALL BE INSTALLED UNDERGROUND IN EASEMENTS PROVIDED THEREFORE, WHERE FEASIBLE.

THIS AGREEMENT SHALL BE BINDING ON THE UNDERSIGNED AND ASSIGNS.

DATE: _____

ENTITY NAME: GLENDALE PARTNERS, LLC

SIGNATURE: _____

TYPE OR PRINT NAME: BRIAN M. MONROE

TITLE: MANAGING PARTNER

STATE OF WISCONSIN

MILWAUKEE COUNTY

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2021, BRIAN M. MONROE, THE MANAGING PARTNER OF THE ABOVE NAMED ENTITY, TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE HE/SHE EXECUTED THE FOREGOING INSTRUMENT AS SUCH ON BEHALF OF THE ENTITY, BY ITS AUTHORITY.

NOTARY SIGNATURE: _____

PRINT ROTARY NAME: _____

NOTARY PUBLIC, STATE OF WISCONSIN. MY COMMISSION EXPIRES: _____

COMMON COUNCIL CERTIFICATE OF APPROVAL

THIS CERTIFIED SURVEY MAP AND ITS DEDICATION APPROVED BY THE COMMON COUNCIL OF THE CITY OF GLENDALE ON THIS _____ DAY OF _____, 20__.

RACHEL A. SAFSTROM, CITY ADMINISTRATOR



APRIL 20, 2021

CERTIFIED SURVEY MAP NO. _____

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COMMON COUNCIL CERTIFICATE OF APPROVAL

I, CERTIFY THAT THIS CERTIFIED SURVEY MAP WAS APPROVED UNDER RESOLUTION FILE NO. _____ ADOPTED BY THE COMMON COUNCIL OF THE CITY OF MILWAUKEE ON _____.

JAMES R. OW CZARSKI, CITY CLERK

TOM BARRETT, MAYOR

CERTIFICATE OF CITY TREASURER

STATE OF WISCONSIN}
MILWAUKEE COUNTY}:SS

I, SPENCER COGGS, BEING THE DULY ELECTED, QUALIFIED AND ACTING CITY TREASURER OF THE CITY OF MILWAUKEE, CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN THE OFFICE OF THE CITY TREASURER OF THE CITY OF MILWAUKEE THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON THE LANDS IN THE CITY OF MILWAUKEE INCLUDED IN THIS CERTIFIED SURVEY MAP.

DATE

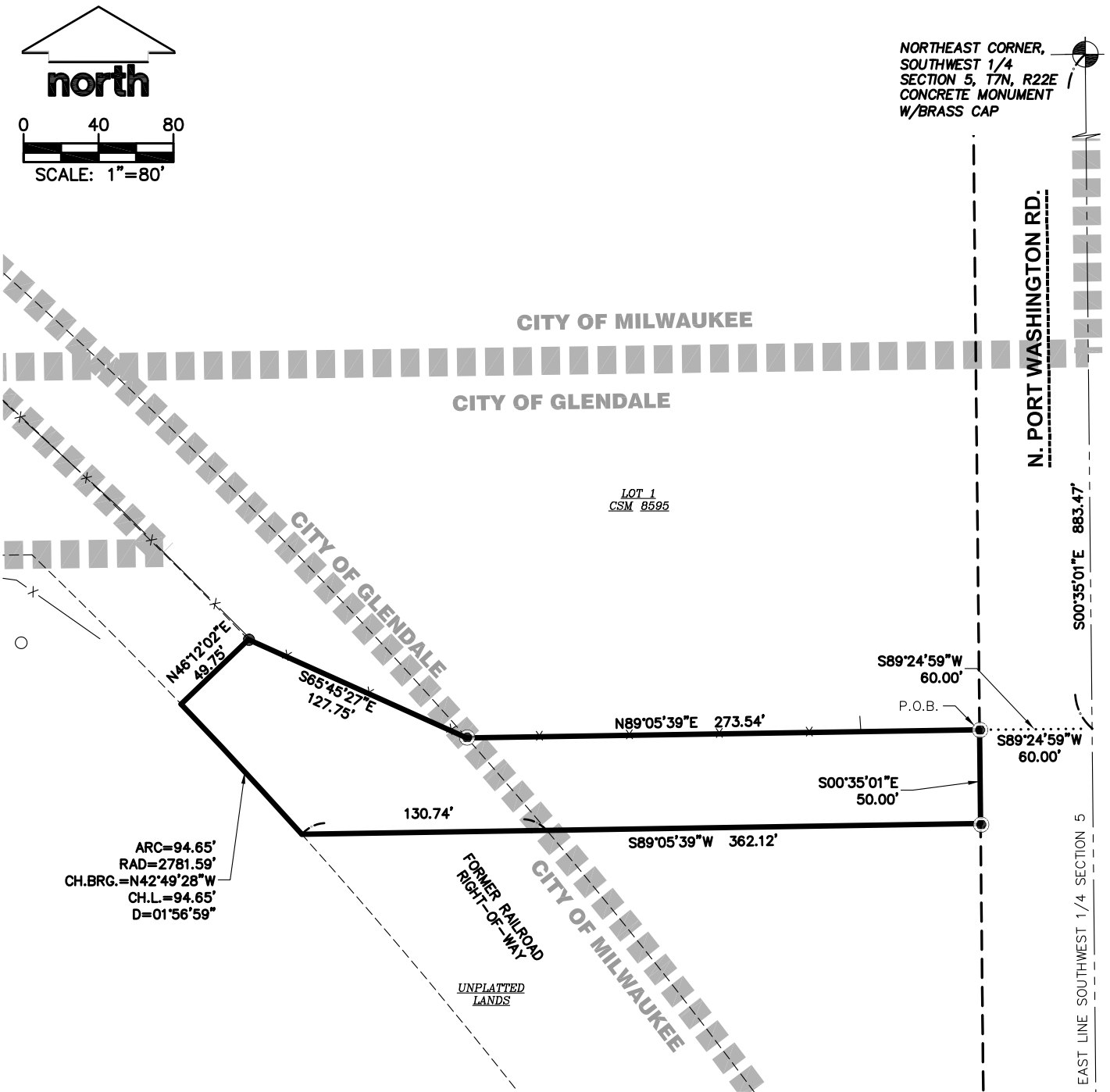
SPENCER COGGS, CITY TREASURER



APRIL 20, 2021

EASEMENT EXHIBIT

PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 7 NORTH, RANGE 22 EAST, IN THE CITY OF GLENDALE AND THE CITY OF MILWAUKEE, MILWAUKEE COUNTY, WISCONSIN



A VARIABLE WIDTH EASEMENT BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 5, TOWN 7 NORTH, RANGE 22 EAST, IN THE CITY OF GLENDALE AND THE CITY OF MILWAUKEE, MILWAUKEE COUNTY, WISCONSIN, WHICH IS BOUNDED AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF SAID SECTION 5; THENCE S00°35'01"E ALONG THE EAST LINE OF SAID 1/4 SECTION 883.47 FEET; THENCE S89°24'59"W, 60.00 FEET TO THE WEST RIGHT OF WAY LINE OF NORTH PORT WASHINGTON ROAD AND THE POINT OF BEGINNING OF LANDS TO BE DESCRIBED; THENCE S00°35'01"E 50.00 FEET; THENCE S89°05'39"W 362.12 FEET; THENCE NORTHWESTERLY 94.65 FEET ALONG THE ARC OF A CURVE TO LEFT WHOSE CENTER LIES TO SOUTHWEST, WHOSE RADIUS IS 2781.59 FEET AND WHOSE CHORD BEARS N42°49'28"W 94.65 FEET; THENCE N46°12'02"E 49.75 FEET; THENCE S65°45'27"E 127.75 FEET; THENCE N89°05'39"E 273.54 FEET TO THE POINT OF BEGINNING.

LANDS CONTAINS 23,575 SQUARE FEET OR 0.5412 ACRES.

SURVEYED BY: JSD Professional Services, Inc. Engineers • Surveyors • Planners N238 W1610 BUSSE ROAD SUITE 100 WAUKESHA, WISCONSIN 53188 PHONE: (262)513-0866	SUBDIVIDER/OWNER: GLENDALE PARTNERS, LLC. 6350 SPUR ROAD #316C MEQUON, WI 53092	PROJECT NO: 18-8335A FILE NO: B-* FIELDBOOK/PG: - SHEET NO: 1 OF 6	SURVEYED BY: N/A DRAWN BY: MJP CHECKED BY: CWR APPROVED BY: CWR
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SUBJECT: Review and approval of the 2021-2022 SRO Shared Services Agreement

FROM: Chief Ferguson

MEETING DATE: August 23, 2021

FISCAL SUMMARY:

Budget Summary:	520-21-1100/47341
Budgeted Expenditure:	\$34,645.89
Budgeted Revenue:	\$67,253.79

STATUTORY REFERENCE:

Wisconsin Statutes:	
Municipal Code:	

BACKGROUND/ANALYSIS:

The Police Department and Nicolet School District have a Shared Services Agreement where the Nicolet School Board pays 66% of wages and benefits for the School Resource Officer. Payments are based on a monthly amount when school is in session.

Attached is an SRO Shared Services Agreement for the 2021-2022 school year. Under the Agreement the City will receive \$67,253.79 from the Nicolet School District for an officer assigned to Nicolet High School from September 1, 2021 – June 15, 2022. These funds offset the SRO salary and go into the general fund revenue under account 47341.

Nicolet School District has already approved the agreement.

RECOMMENDATION:

Approve the SRO Shared Services Agreement for September 1, 2021 – June 15, 2022.

ACTION REQUESTED:

Motion to approve the SRO Shared Services Agreement for September 1, 2021 – June 15, 2022.

ATTACHMENTS:

1. School Resource Officer Shared Services Agreement between City of Glendale Police Department and Nicolet School District

**School Resource Officer
Shared Services Agreement Between**

City of Glendale Police Department

(Name of Law Enforcement Agency)

and

Nicolet School District

(Name of School District)

This Contract is entered into on this 16th day of August, 2021 between Nicolet School District
(Day) (Month) (Year) (School District)
and City of Glendale Police Department. The Nicolet School District and City of Glendale Police Department
(Law Enforcement Agency) (School District) (Law Enforcement Agency)
mutually agree as follows:

1. City of Glendale Police Department will provide one (1) school resource officer(s) to carry out specific
(Law Enforcement Agency) (Number)
duties as outlined in the attached policy, procedures, duties and responsibilities.
2. City of Glendale Police Department will provide 34 % of the SRO's salary and the Nicolet School
(Law Enforcement Agency) (School District)
District will provide 66% of the SRO's salary. The following table shows the adjusted costs and the
monthly payments for both calendar years. Final costs will be calculation upon ratification of labor
agreements:

2021		2022
\$101,899.68	Total Wages and Benefits	\$101,899.68
\$67,253.79	66% Nicolet Share	\$67,253.79
\$7,079.34	Monthly Payment Amount	\$7,079.34

Based on these figures, Nicolet will make payments of \$7,079.34 for September through December of 2021 and payments of \$7,079.34 for January through May of 2022. A one-half payment of \$3,539.73 will be paid for June of 2022. The overtime rate will be \$81.69.

3. This Shared Services Agreement will remain in effect from September 1, 2021 to June 15, 2022.
(Month) (Date) (Year) (Month)(Date) (Year)
4. School District specifically agrees if any state levy limits, budget caps, funding caps, or other limitations on revenues raised through the property tax are exceeded due to inapplicability to the funding of the School Resource Officer, and this agreement is terminated, School District will reduce its budget and expenditures by such amount as was exempted from any of the afore described limits by virtue of this agreement.
5. The attachment is incorporated by reference and is a part of this Shared Services Agreement.

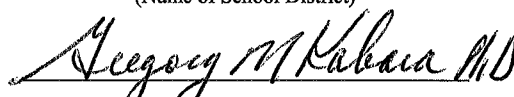
City of Glendale

(Name of City)

(City Mayor)

Nicolet School District

(Name of School District)


(School District Superintendent)

**MEMORANDUM OF UNDERSTANDING
SCHOOL RESOURCE OFFICER PROGRAM
AT NICOLET HIGH SCHOOL
CITY OF GLENDALE POLICE DEPARTMENT
NICOLET UNION HIGH SCHOOL DISTRICT**

The purpose of this document is to establish a School Resource Officer (SRO) Program at Nicolet High School. It is understood by all parties that the officer is an employee of the City of Glendale Police Department. This document will set forth guidelines to ensure that law enforcement, school officials, and the communities they serve have a shared understanding of the goals of the SRO program and that SROs receive the necessary support and training to ensure a safe school environment while respecting the rights of students and improving the overall school climate.

The Glendale Police Department recognizes and supports the need for safe schools and a safe learning environment for our youth while striving to hold juveniles responsible for their actions and preventing individual problems from developing into patterns of delinquency. An effective SRO program sets forth: the role of the SRO within the context of the educational mission of the Nicolet School District; distinctions between disciplinary misconduct to be handled by school officials and criminal offenses to be handled by law enforcement; respect for the rights of students; transparency and accountability; minimum SRO training requirements; and promotion of non-punitive approaches to student behavior. In furtherance of these goals, the Glendale Police Department School Resource Officer shall work in partnership with school officials toward these ends. The school will provide a private office, office furnishings, telephone, and a computer to the SRO for her/his use in the school. The police department will provide any required police equipment, including radios and motorized and non-motorized vehicles to the SRO.

SELECTION AND FINANCIAL CONSIDERATION

The School Resource Officer is a Glendale Police Officer who is governed by the rules, policies, shifts, schedules, procedures, and practices of the Glendale Police Department and the City of Glendale. Officers will be selected by the Glendale Chief of Police. Selection of the school resource officer is within the sole discretion of the chief of police. Financial considerations for the SRO's wages and benefits will be in accordance with the Shared Services Agreement.

**ROLE OF THE GLENDALE POLICE DEPARTMENT SCHOOL RESOURCE OFFICER IN THE CONTEXT OF THE
EDUCATIONAL MISSION OF NICOLET HIGH SCHOOL**

1. The mission of the School Resource Officer program is to improve school safety and the educational climate at the school, to provide resources to school staff members, to educate students upon request and guidance of school administration, to foster positive relationships with students, to utilize professional communication skills and conflict resolution strategies, and to enhance the relationship among police, students, staff, parents and neighbors, not to enforce school discipline or punish students.

2. Building-level school administrators shall be consulted as to whether a SRO will be deployed to the school and the SRO shall participate in the school safety committee as requested by Nicolet High School Administration.

3. The SRO will be available to meet with school administrators, teachers, parents, and student representatives to discuss issues of school safety.

4. The SRO shall be integrated into the school community through participation in faculty and student meetings and assemblies as appropriate.

5. The Glendale Police Department shall maintain a record of all calls for service at Nicolet High School. There will be an annual review of the SRO program brought to the Glendale Police Commission.

6. SRO, school administration, and the assigned police supervisor will determine any specific goals and objectives of the SRO for that school year. Periodic conversations among the parties are encouraged to determine the effectiveness of the SRO program and to adjust as needed.

7. Absent a real and immediate threat to student, teacher, or school safety, and absent the situations described herein where formal law enforcement intervention is deemed appropriate, school administrators shall have final authority in school disciplinary actions.

DISTINGUISHING DISCIPLINARY MISCONDUCT TO BE HANDLED BY SCHOOL OFFICIALS FROM CRIMINAL OFFENSES TO BE HANDLED BY LAW ENFORCEMENT

8. School Resource Officers are responsible for safety and criminal law issues, not school discipline issues. It is recognized by all parties that the SRO is an employee of the Glendale Police Department. As such, the primary responsibilities are to investigate criminal cases involving youth, and maintain order through the enforcement of local, state, and federal law for the purpose of maintaining a safe and effective learning environment at the school. Any issues involving students that do not rise to a criminal matter or safety concern will be handled by the school Principal or designee. The SRO is not to be utilized to enforce school rules or policies that may result in school discipline. The SRO may be requested by school administration to be present during any/all meetings with students regarding behavioral issues with the understanding that all authority to issue school-related punishments (detention, in/out-of-school suspensions, expulsions, etc.) will be solely that of the school Principal or designee.

9. All interactions of the SRO with juveniles will be governed by Glendale Police Department policy: "The intention of the Glendale Police Department is to promote the best interests of the child, while preserving the rights and welfare of the community. The department also strives to ensure that juveniles are dealt with fairly, and that they are not taken advantage of due to their age, inexperience, or trust of members of the police department."

RESPECT FOR THE RIGHTS OF STUDENTS

10. Like all Glendale Police Officers, the SRO must respect the rights of all students, including but not limited to informing a student of his or her of Miranda rights, when applicable. All students' constitutional rights will be respected in all cases whatsoever, especially as it pertains to searches, seizures, and arrests.

11. School officials shall not ask a SRO to be present or participate in the questioning of a student if there are no reasonable grounds to think the topic of questioning pertains to a legal or law-enforcement issue, court-involvement, or arrest.

12. Any use of force by the SRO shall comply with the Glendale Police Department's Use of Force policy.

TRANSPARENCY AND ACCOUNTABILITY

13. Nicolet High School and the Glendale Police Department will strive to maintain transparency and accountability in the SRO program within the limitations of the law. Complaints against the School Resource Officer shall be handled in accordance with the Glendale Police Department's policy for Citizen Complaint Review. A copy of the policy is available on the City of Glendale website and will also be made available at the school office. Complaints regarding the SRO program should be directed to school administration, who will maintain a procedure for submitting complaints.

MINIMUM SCHOOL RESOURCE OFFICER TRAINING REQUIREMENTS

14. Every officer permanently selected to be a School Resource Officer shall receive initial training as well as ongoing annual training that includes but is not limited to cultural competency. In the event that an officer is assigned to

temporarily serve in the SRO position, this officer should be in the process of receiving this training if his or her tenure in the position is to exceed one semester (one half of a school year).

PROMOTING NON-PUNITIVE APPROACH TO STUDENT BEHAVIOR

15. The School Resource Officer shall be familiar with and trained in all programs adopting non-punitive approaches to discipline available in the Nicolet School District. If a school has implemented a specific program designed to improve overall school climate or respond to student behaviors in specific ways, the school resource officer shall participate in all trainings as practicable associated with that program.

EFFECTIVE DATE

This memorandum of Understanding is effective September 1, 2021, and shall remain in effect through June 15, 2022, unless renewed by agreement of both parties or terminated as provided herein.

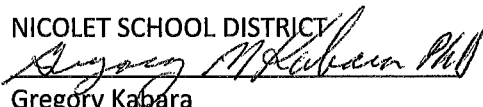
TERMINATION OF AGREEMENT

Either party may terminate this agreement upon sixty (60) days written notice to the other party.

MODIFICATION: ENTIRE AGREEMENT OF PARTIES EXPRESSED

No modification of this agreement shall be valid or binding unless the modification is in writing, duly dated and signed by both parties. Executed this 16th day of August, 2021.

NICOLET SCHOOL DISTRICT



Gregory Kabara

Nicolet School District Superintendent

GLENDALE POLICE DEPARTMENT

Mark Ferguson

Glendale Chief of Police



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Review and approval of Digital Forensic Task Force Memorandum of Understanding

FROM: Chief Ferguson

MEETING DATE: August 23, 2021

FISCAL SUMMARY:

Budget Summary:	520-21-4080
Budgeted Expenditure:	\$4,500
Budgeted Revenue:	

STATUTORY REFERENCE:

Wisconsin Statutes:	
Municipal Code:	

BACKGROUND/ANALYSIS:

The Police Department uses Cellebrite software to conduct forensic investigations of cell phones, tablets, and other mobile devices. The Greenfield Police Department has purchased advanced equipment and software that significantly expands investigative abilities beyond our current Cellebrite capabilities and has proposed a Digital Forensic Task Force. Glendale PD is one of several agencies in Milwaukee County interested in participating in this task force. Agencies that join this task force will get access to software and equipment that would normally be cost-prohibitive at a cost that is comparable to our current software expenses. Participation would significantly increase our investigative capabilities at roughly the same cost. Our current annual cost for Cellebrite software is \$4,300. The annual fee to participate in the Task Force is \$4,000 with an anticipated software increase in 2022, payable to the Greenfield Police Department. I am recommending a budgeted amount of \$4,500 to cover anticipated increase. If participation in this Task Force is approved, we would join the Task Force effective January 1, 2022, and cancel our Cellebrite software subscription.

Attached is the Digital Forensic Task Force MOU between The City of Glendale and the City of Greenfield and a memorandum from one of our forensic investigators recommending participation in the Task Force.

RECOMMENDATION:

Approve the Digital Forensic Task Force MOU between The City of Glendale and the City of Greenfield.

ACTION REQUESTED:

Motion to approve the Digital Forensic Task Force MOU between The City of Glendale and the City of Greenfield.

ATTACHMENTS:

1. Digital Forensic Task Force MOU between The City of Glendale and the City of Greenfield.
2. Digital Forensic Task Force dues
3. Memorandum from Det. Krenn regarding Joint Forensics Lab Proposal.

GREENFIELD POLICE DEPARTMENT

Pledged to Progress

5300 W Layton Avenue
Greenfield, WI 53220
Phone: 414-761-5300 • Fax: 414-761-5323
www.greenfieldpolice.org



MEMORANDUM OF UNDERSTANDING BETWEEN THE GLENDALE POLICE DEPARTMENT AND THE GREENFIELD POLICE DEPARTMENT

The Glendale Police Department and the Greenfield Police Department enter into this memorandum of understanding (MOU), which becomes effective with the signatures of both parties and remains in effect until terminated by the mutual agreement of the Glendale Police Department and the Greenfield Police Department or upon 30 day written notice by either party to this agreement. This MOU does not supersede a previous agreement.

I. PURPOSE/MISSION

While the Greenfield Police Department leads this innovative effort, the agency believes in partnerships with other law enforcement agencies to provide additional resources in relation to electronic evidence. Our vision is to create one collective association or task force, to bring additional criminal enforcement jurisdictions, resources, manpower, and expertise to the mission. The costs associated to software/hardware licenses like Cellebrite Premium and GrayKey, are practically unaffordable for smaller agencies. If we are able to establish one collective association, these costs are much more practical and provide a much higher probability of obtaining the data we need in relation to electronic evidence. The ultimate goal is to provide a productive framework and collaborative crime-fighting environment in which the resources of its participants can be combined to effectively and efficiently make a significant impact on crimes involving electronic evidence.

II. RESPONSIBILITIES

❖ ***Greenfield Police Department will:***

- Provide a forensic lab, room A033, located on the lower level of the Police Department.
- Provide 24/7 access to the forensic lab via RFID Badge Access.
- Provide and maintain software/hardware licenses for all resources based upon our forensic needs.
- Greenfield Police Department's point of contact will be responsible for training and providing resources for individuals using the forensic lab.

❖ ***Each Agency will:***

- Agree to work together and co-operate in good faith with all members.
- Provide the names and contact information of personnel requesting access to the forensic lab, a maximum of two, upon signing this MOU.

GREENFIELD POLICE DEPARTMENT

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5300 W Layton Avenue

Greenfield, WI 53220

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www.greenfieldpolice.org



- Visibly display your provided Badge/ID while present in the Greenfield Police Department.
- Advise Greenfield Police dispatchers upon arriving and leaving the forensic lab.
- Immediately notify Greenfield Police Departments point of contact of any issues with forensic equipment or Badge ID's issued by same.

III. POINTS OF CONTACT:

- ❖ Greenfield Police Departments System Administrator/Forensic Analyst, Stephen Turnacliff, shall serve as the primary point of contact.

IV. OTHER PROVISIONS:

- ❖ At all times and under all circumstances under this agreement, all personnel shall remain under the sole command of each agency's respective supervisors, and shall remain employees of their respective agencies.
- ❖ All agencies under this agreement shall operate within their own operating policy/procedure in respect to the usage of their equipment/software at their agency and shall be solely liable for all acts undertaken by their employees.
- ❖ This agreement shall be construed in accordance with the laws of the State of Wisconsin.
- ❖ The undersigned represent that they are empowered to undertake the covenants, promises, and agreements set forth herein, and that they are duly authorized to enter into this agreement on behalf of their respective entities.
- ❖ This agreement sets forth all of the covenants, provisions, agreements, conditions, and understandings between the agencies, and there are no covenants, promises, agreements, conditions, or understandings, either oral or written, other than are herein set forth.
- ❖ Any data observed/obtained from another sharing agency is deemed property of the providing or originating agency, therefore any other agency shall not disclose said data to any persons or entities.
- ❖ All requests for open records will be referred to the agency that owns the data.

V. EFFECTIVE DATE:

- ❖ The terms of this Agreement will become effective on the last date it is signed by the parties, for a term of one calendar year.

GREENFIELD POLICE DEPARTMENT

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5300 W Layton Avenue
Greenfield, WI 53220
Phone: 414-761-5300 • Fax: 414-761-5323
www.greenfieldpolice.org



VI. MODIFICATIONS:

- ❖ The terms of this Agreement may be amended upon mutual written consent of both the Greenfield Police Department and the Glendale Police Department.

Bryan Kennedy
Mayor
City of Glendale

Date: _____

Mark Ferguson
Chief of Police
Glendale Police Department

Date: _____

Stephen Turnacliff
Forensic Analyst
Greenfield Police Department

Date: _____

Jay Johnson
Chief of Police
Greenfield Police Department

Date: _____

GREENFIELD POLICE DEPARTMENT

Pledged to Progress

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Greenfield, WI 53220

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FORENSIC LAB STARTUP COSTS/DUES/BILLING NOTICE

I. CURRENT EQUIPMENT PROVIDED (HARDWARE AND SOFTWARE ESTIMATES)

- ❖ 3 Forensic Workstations with Dual Monitors, \$6,000.00
- ❖ Write Blockers: Tablua SATA/IDE and Forensic Bridges, \$3,199.00
- ❖ Two Laptops for Internal/External Use, \$5,000.00
- ❖ Cellebrite UFED Touch2 Device, with Physical Analyzer, \$12,000 Hardware costs, Physical Analyzer/UFED 4PC Software Licenses, \$7,600.00 Annually
- ❖ Magnet AXIOM Software (No Cloud Option Yet), \$3,600 Annually
- ❖ GrayKey Hardware/Software, \$18,000 Annually (Expected to go up in 2022)
- ❖ Other Miscellaneous/Startup Lab Costs, Furniture etc., \$9,600.00

II. COSTS PER AGENCY

- ❖ The Greenfield Police Department has established a flat fee per agency in the amount of \$4,000.00, based upon initial assessment and projected agency participation. The hardware/software costs noted in section I, will remain in the lab inventory for the next calendar year and will be available to any and all participating Agencies.
- ❖ All hardware equipment and software licenses purchased with Lab funds are the sole property of the Greenfield Police Department.
- ❖ All equipment, including hardware and software licenses, purchased by any Agency with its separate funds shall remain that Agency's sole property. Use of such equipment, and the introduction to and storage of such equipment in the Lab, including hardware and software licenses, shall be subject to the Lead Agency approval.

Payments may be dropped off or mailed to:

Greenfield Police Department

Attn: Heather Zagorski

5300 W Layton Ave

Greenfield, WI 53220

Matter-of

To: Chief Ferguson

Cc: Captain Fugman

From: Detective Sam Krenn

Date: Wednesday, June 30th 2021

Re: Joint Forensics Lab Proposal

Chief Ferguson,

The Greenfield Police Department recently proposed to Milwaukee area departments, to include the Glendale Police Department, a joint digital forensics lab. Per the Greenfield Police Department, the purpose/mission of this joint digital forensics lab is as follows:

While the Greenfield Police Department leads this innovative effort, the agency believes in partnerships with other law enforcement agencies to provide additional resources in relation to electronic evidence. Our vision is to create one collective association or task force, to bring additional criminal enforcement jurisdictions, resources, manpower, and expertise to the mission. The costs associated to software/hardware licenses like Cellebrite Premium and GrayKey, are practically unaffordable for smaller agencies. If we are able to establish one collective association, these costs are much more practical and provide a much higher probability of obtaining the data we need in relation to electronic evidence. The ultimate goal is to provide a productive framework and collaborative crime-fighting environment in which the resources of its participants can be combined to effectively and efficiently make a significant impact on crimes involving electronic evidence.

Currently, the Glendale Police Department utilizes a program called Cellebrite to conduct forensic extractions on cell phones, tablets and other mobile devices. This program has been in use at the department since 2015, being introduced as the demand to extract data from cell phones and mobile devices became more commonplace.

Prior to 2015, officers and detectives needing to extract data from a cell phone or mobile device utilized the Wisconsin State Crime Laboratory in Madison, WI. Alternatively, the department sometimes received assistance from an investigator at HIDTA in Milwaukee, WI. While satisfied the investigatory requirement in the early days of mobile device forensics, the overwhelming number of devices needing to be extracted from departments through out the state, as well as the sheer amount of data extracted, meant wait times ranging from months to over a year from the WI State Crime Lab. After a year or so, HIDTA would only accept mobile devices for extractions under a narrow set of circumstances relating to drug investigations.

The long wait times presented many issues as a large number of devices brought in for extraction and analysis are done so under consent, and that consent was only provided knowing that the extraction could be done on scene and right away – not kept for months at a time. These wait times also created

an issue when seeking charges in a criminal investigation, as charges could often not occur until the digital evidence was collected and analyzed. This caused issue, as victims were left not knowing the status of their case.

Currently, the Glendale Police Department utilizes mobile device extractions for investigations such as child exploitation and pornography, sexual assaults, robberies, drug investigations, homicides, shootings, missing children, stalking and sex trafficking. In many cases, the Milwaukee County District Attorney's Office requests extractions of any seized electronic device as part of their charging.

While Cellebrite has proved itself to be an invaluable tool over these past 6 years, its scope is limited to that of mobile devices such as cell phones and tablets. It performs well in this arena, but lacks in others (such as its ability to bypass device encryption and security). Moreover, although Cellebrite was chosen for its ability to obtain data from the most commonly seized devices, it is unable to extract data from other devices such as computers and vehicles.

There are other programs that compliment Cellebrite and perform these functions, such as GrayKey, Berla and Magnet AXIOM. However, each of these programs means an additional license fees ranging in the thousands of dollars, as well as associated equipment.

The joint digital forensics lab proposed by the Greenfield Police Department allows us to continue performing our own extractions in a timely manner (hours or days as opposed to months or years) without any added costs compared to the current cost of our Cellebrite license, and without the need to maintain or repair/upgrade our aging equipment. Further, it provides us access to several other forensic programs and equipment that create a more well-rounded toolbox when it comes to digital investigations and evidence.

A copy of the Memorandum of Understanding and cost worksheet are attached.

Respectfully,

Detective Sam Krenn
Glendale Police Department
5909 N Milwaukee River Parkway
Glendale, WI 53209
(414) 228-1735



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Authorization to purchase the North Shore Fire Department's Tanker Tender Truck and Required Supplemental Equipment for the Department of Public Works.

FROM: Charlie Imig, Director of Public Works

MEETING DATE: August 23, 2021

FISCAL SUMMARY:

Budget Summary:	Public Works
Budgeted Expenditure:	\$48,250
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

As part of the snow and ice control, DPW will again be using Anti-icing. Anti-icing is the snow and ice control practice of preventing the formation or development of bonded snow and ice by timely applications of a chemical freezing-point depressant. It provides Staff with two major capabilities: the capability for maintaining roads in the best conditions possible during a winter storm and the capability to do so in an efficient manner.

Consequently, anti-icing has the potential to provide the benefit of increased traffic safety at the lowest cost. However, to achieve this benefit Staff has adopted a systematic approach to snow and ice control and ensures that the performance of the operations is consistent with the objective of preventing the formation or development of bonded snow and ice. Such an approach requires use of considerable judgment in making decisions, requires that available information sources be utilized methodically and requires that the operations be anticipatory or prompt in nature.

Currently, DPW has a 1000-gallon anti-icing brine sprayer. This unit was used last season with several limitations. First, there was not a dedicated truck to which it was mounted. The unit was taken in and out of a truck that is regularly used for plowing and snow and ice operations. This limits the amount of time that can be used for anti-ice as the truck has to be changed out to be available for snow and ice operations. Second, the City could not be fully anti-iced during the regular work day, due to the total number of lane miles and limiting volume of the tank. This limits effectiveness in applying before a storm as the allowable days prior is maxed at two.

Subsequently, the Public Works Department is looking to purchase an additional piece of equipment. This will allow staff to be able to complete the anti-icing of all City roads ahead of a storm that day. Essentially, money will be saved by not having to call in or have staff stay to initiate the snow and ice operations. Initially, this would include wages and fringes for four DPW staff and the plow trucks and their pre-treating equipment and material.

The purchase of this equipment is not budgeted. Supplemental documents include quotes for the tanker truck and all additional equipment necessary to make it fully function as an anti-icing vehicle. The total is \$48,250. In comparison to DPW's other brine truck, a new vehicle setup the same way will cost approximately cost almost four times that price at around \$200,000. The DPW mechanic will do as much as possible in-house to help complete the vehicle setup. This may result in some savings on the aforementioned price.



5909 North Milwaukee River Parkway
Glendale, WI 53209

RECOMMENDATION:

The purchase of this equipment is not budgeted. If the Council agrees with this purchase, the proper procedure would be for the Council to approve the purchase of the North Shore Fire Department's Tanker Tender Truck and required additional equipment in the amount of \$48,250 as presented. The Council would also approve a resolution authorizing funds for the purchase. That resolution will be presented at the next Council meeting.

ACTION REQUESTED:

Motion to authorize the purchase of the North Shore Fire Department's Tanker Tender Truck and required additional equipment in the amount of \$48,250 as presented.

ATTACHMENTS:

1. Quotes and Supporting Pricing Documents

Charlie Imig

From: Brian Toth
Sent: Monday, August 9, 2021 9:30 AM
To: Charlie Imig; John Maydak
Cc: Glendale Mechanic
Subject: Re: NSFD Tender

Good morning,

The chassis was built 6/93. We took delivery early 94. The engine is a Cummins C 8.3l, serial number 44882934. The transmission is an Allison MT654CR, serial number 2420161266. I would call General Fire for lights or lenses. Their number is 414-475-0959, ask for Brett.

Thanks,

Brian Toth
Master Mechanic
North Shore Fire Department
P- 414-357-0113 Ext 1212
C-414-491-5895



From: Charlie Imig <c.imig@glendalewi.gov>
Sent: Wednesday, August 4, 2021 10:59 AM
To: John Maydak <jmaydak@nsfire.org>
Cc: Brian Toth <btoth@nsfire.org>; Glendale Mechanic <Mechanic@glendalewi.gov>
Subject: RE: NSFD Tender

John,

Rick our mechanic is requesting the following information:

- Vehicle year
- Engine type
- Transmission type
- Build sheet
- Any other details necessary for Casper's Truck to install a PTO

Once we have this information, we can get prices needed to build it for our needs. Then I can request purchase from City Administrator.

Thanks.

Charlie.

Charlie Imig

Director of Public Works
City of Glendale
5909 N Milwaukee River Parkway
Glendale, Wisconsin 53209
Department: (414) 228-1705

From: John Maydak <jmaydak@nsfire.org>
Sent: Wednesday, August 4, 2021 9:13 AM
To: Charlie Imig <c.imig@glendalewi.gov>
Cc: Brian Toth <btoth@nsfire.org>
Subject: NSFD Tender

Charlie,

We took the tender in for an appraisal (see below for Brian's comments), based on the appraisal Chief Whitaker is comfortable meeting in the middle at \$25,000. As we discussed, if your budget doesn't support this now, we can work out payment options. We do have a purchasing and selling policy that requires us to post any equipment we are selling. If you are interested we would make a general post to our website rather than sending it to auction. Let me know your thoughts.

Good morning,

I had James Meyers at Meyers truck look at the old tender 81 to give us an idea of it's worth. I spoke to him yesterday afternoon and he told me that if it went to auction it would get at least \$20,000 to \$30,000. He said the market for used is crazy nuts right now. With that said, I leave it up to you to determine how much we want to tell Glendale we want for it. Chief, they told us last week that they don't have much in their budget for vehicles so it might be a hard sale if we ask too much. It's a sticky wicket. James was going to send me an email with the numbers that we discussed yesterday, I haven't gotten it as of yet. I will forward it on when I get it.

Thanks,

Brian

Regards,

John Maydak
Assistant Chief
North Shore Fire/Rescue
4401 West River Lane
Brown Deer, WI 53223
Office (414)357-0113 Ext 1512
Cell (262)278-5747

[Plan Review, Inspection and Permit Fee Application](#)
[Owner/Occupant Information Worksheet](#)





Appleton 700 Randolph Drive Appleton, WI 54913 Phone: (920) 687-1111 Fax: (920) 687-1122	Milwaukee 12655 W. Silver Spring Rd Butler, WI 53007 Phone: (262) 544-5404 Fax: (800) 261-0383	
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Account: City of Glendale
Name: Richard Neth
Address: 5909 N Milwaukee River Parkway
Glendale, WI 53209

Date: 8/16/2021
Email: Mechanic@glendalewi.gov
Phone: 414-940-2986
Note: Fire Truck conversion

**** Sales Quotation ****

1. Remove old dump shoots on the rear and each side and cap off the water tank to prevent corrosion and leaking.
2. Install a Force 5100ex in the cab to control the Pre wet system
3. Install an electric start Pony motor to pump brine solution
4. Install all needed plumbing for a return line from the Pony motor to the tank access at the front of the tank
5. Install a three lane spray bar at the rear of the vehicle
6. Install GPS ground speed sensor

Installation will include all wiring, plumbing, and labor needed for Force America parts. This will also include parts and labor for the removal of the original dump shoots used for fire truck operations.

TOTAL \$ 17,176.58

Options:

- A. Remote start from Cab for pony motor
B. Auxiliary fuel tank for pony motor

\$ 440.00
\$ 685.00

> ADD

\$18,301.58

Any repairs that needs to be performed on the OEM chassis outside of this Quote will incur additional charges. A Quote will be provided for any additional charges for approval.

All Sales Tax and FET Tax will be added

Submitted by: *Randy Gilmore*

Quote firm 30 days

Terms: Net 30

By signing below, I agree that I have read, understood, and will comply with the terms of this quote.

Quote accepted by: _____

Title: _____

Date Accepted: _____

PO# _____

Thank You for the opportunity to submit our quote for your consideration



Lakeside International, LLC
 11000 W. Silver Spring Rd. · P.O. Box 250827
Milwaukee, WI 53225
 414-353-4800 800-236-0444
 Fax 414-353-2759

THE SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR THE PARTICULAR PURPOSE, AND THE SELLER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THESE PARTS.

Remit to: PO Box 250827 Milwaukee WI 53225

DATE ENTERED 17 AUG 21	YOUR ORDER NO.	DATE SHIPPED 17 AUG 21	INVOICE DATE	INVOICE NUMBER Q303541
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ACCOUNT NO. 20362
 CITY OF GLENDALE
 REQUIRES P O #
 5909 N MILWAUKEE RIVER PARKWAY
 GLENDALE, WI 53209

S
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(414) 228-1717

PAGE 1 OF 1

SHIP VIA DEL1			SLSM. 133	B/L NO. 44882934	TERMS CHG NET 30 ZONE 1		
ORD	SHIP	B.O.	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
1	1	0	5273099	PAN,OIL	686.78	610.85	610.85
1	1	0	5332563	GASKET,OIL PAN 510	63.70	56.66	56.66
**** I N V O I C E Q U O T E - DO NOT PAY ****							
Thank you DENNIS GROVER &							
15% Restocking fee on all returns							0.00
Invoice required for returns						PARTS SRC	667.51
No returns on electrical or open pack						SUBLET	
Thank you for your business						FREIGHT 1161113	0.00
						SALES TAX	0.00
						TOTAL 1110300	\$667.51

Copyright 2014 CDK Global, LLC 08:41 TPC 2

CUSTOMER COPY

CUSTOMER SIGNATURE

OFFICE COPY

X

\$667.51



Lakeside International, LLC
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Milwaukee, WI 53225
 414-353-4800 800-236-0444
 Fax 414-353-2759

THE SELLER HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR THE PARTICULAR PURPOSE, AND THE SELLER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THESE PARTS.

Remit to: PO Box 250827 Milwaukee WI 53225

DATE ENTERED 17 AUG 21	YOUR ORDER NO.	DATE SHIPPED 17 AUG 21	INVOICE DATE	INVOICE NUMBER Q303541
---------------------------	----------------	---------------------------	--------------	---------------------------

S
O
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O

ACCOUNT NO. 20362
 CITY OF GLENDALE
 REQUIRES P O #
 5909 N MILWAUKEE RIVER PARKWAY
 GLENDALE, WI 53209

S
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T
O

(414) 228-1717

PAGE 1 OF 1

SHIP VIA DEL1			SLSM. 133	B/L NO. 44882934	TERMS CHG NET 30 ZONE 1		
ORD	SHIP	B.O.	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
1	1	0	5273099	PAN,OIL	686.78	610.85	610.85
1	1	0	5332563	GASKET,OIL PAN 510	63.70	56.66	56.66
**** I N V O I C E Q U O T E - DO NOT PAY ****							
Thank you DENNIS GROVER &							
15% Restocking fee on all returns							0.00
Invoice required for returns						PARTS SRC	667.51
No returns on electrical or open pack						SUBLET	
Thank you for your business						FREIGHT 1161113	0.00
						SALES TAX	0.00
						TOTAL 1110300	\$667.51

The Goodyear Tire & Rubber Company



THE GOODYEAR TIRE & RUBBER CO.
5435 N 131ST ST
BUTLER, WI 53007
262-781-8500 Fax 262-781-0232

QUOTE NO.

~~~132-1187832~~~

\*\*\* PRICE ESTIMATE \*\*\* QUOTE \*\*\* DO NOT PAY! \*\*\*  
\*\*\* PRICE ESTIMATE \*\*\* QUOTE \*\*\* DO NOT PAY! \*\*\*

187179-0001  
GLENDALE CITY OF  
5909 N MILWAUKEE RI  
GLENDALE, WI 53209  
414-228-1710

PAGE 01  
QUOTE DATE: 08/17/2021  
DELIVERED TO CUSTOMER  
LOCATION/SREP: 132/HSE  
APPROVAL NUM : G0007723  
2021-08-17 11.34.20 ZO  
CLERK: \*\*\* TECH: \*\*\*

| QUANTITY | PRODUCT NO. | DESCRIPTION                                                               | FET    | UNIT PRICE | T<br>A<br>X | AMOUNT  | LINE # |
|----------|-------------|---------------------------------------------------------------------------|--------|------------|-------------|---------|--------|
| ***      | NOT A       | SALES/DELIVERY DOCUMENT, ESTIMATE FOR PRICING ONLY                        | ***    |            |             |         | 001    |
| ***      |             | PRICE EXPIRATION DATE: 2021-09-16                                         | ***    |            |             |         | 002    |
| 4        | 1492069     | GY 11R22.5 ULTRAGRIP RTD 16                                               | 29.39* | 481.14     |             | 2042.12 | 003    |
| 4        | 5040141     | M&D-MRT-OUTSIDE                                                           |        | 52.15      |             | 208.60  | 004    |
| 4        | 5041271     | METAL VALVE STEM                                                          |        | 9.22       |             | 36.88   | 005    |
| 1        | 5180001     | FUEL SURCHARGE                                                            |        | 15.73      |             | 15.73   | 006    |
|          |             |                                                                           |        |            |             |         | 007    |
|          |             |                                                                           |        |            |             |         | 008    |
|          |             | The Tire Industry Association (TIA) recommends re-torque at 50-100 miles. |        |            |             |         | 009    |
|          |             |                                                                           |        |            |             |         | 010    |
|          |             | Disposal fees may apply in some areas.                                    |        |            |             |         | 011    |
|          |             |                                                                           |        |            |             |         | 012    |
|          |             | Shop supply fees cover miscellaneous materials used in servicing your     |        |            |             |         | 013    |
|          |             | vehicle that do not appear elsewhere on this invoice and for profit.      |        |            |             |         | 014    |
|          |             |                                                                           |        |            |             |         | 015    |
|          |             |                                                                           |        |            |             |         | 016    |
|          |             |                                                                           |        |            |             |         | 017    |
|          |             |                                                                           |        |            |             |         | 018    |
|          |             |                                                                           |        |            |             |         | 019    |
|          |             |                                                                           |        |            |             |         | 020    |
|          |             |                                                                           |        |            |             |         | 021    |
|          |             |                                                                           |        |            |             |         | 022    |
|          |             |                                                                           |        |            |             |         | 023    |
|          |             |                                                                           |        |            |             |         | 024    |
|          |             |                                                                           |        |            |             |         | 025    |
|          |             |                                                                           |        |            |             |         | 026    |
|          |             |                                                                           |        |            |             |         | 027    |
|          |             |                                                                           |        |            |             |         | 028    |
|          |             |                                                                           |        |            |             |         | 029    |
|          |             |                                                                           |        |            |             |         | 030    |

TERMS: SHOP SUPPLIES FEE 17.25  
SUB-TOTAL 2,320.58  
SALES TAX (0.00)  
TOTAL AMT 2,320.58

\* Current

PAYABLE IN U.S. FUNDS

No further discounts allowed. It is agreed that title to the above described property shall remain in the name of the seller until paid for in full, and that upon default in payment, seller shall be entitled to take possession thereof without notice to the purchaser.

If the total amount due is paid in full within terms, no FINANCE CHARGE will be incurred on that amount; otherwise, a FINANCE CHARGE will be computed on the previous balance after deducting payments and credit received during the current month. The

FINANCE CHARGE is computed at a periodic rate of 0.82500 which is an annual percentage rate of 9.90000

Seller warrants that the tires are the size and tread design as stated above. SELLER MAKES NO OTHER WARRANTIES EITHER EXPRESSED OR IMPLIED, SPECIFICALLY, SELLER MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE. Seller's sole obligation to Buyer for nonconforming tires shall be prorated a refund of the tire's purchase price. Seller shall not be liable for any indirect, consequential or other damages. No person is authorized to modify or waive the limitations herein, whether orally or in writing. All claims and returned goods must be accompanied by this bill.



**Safe travels:**

Traffic and Parking Control Co., Inc.

5100 West Brown Deer Road

Brown Deer, Wisconsin 53223

Phone (800) 236-0112 • TAPCOnet.com • Fax (800) 444-0331

**SALES QUOTE**

**Customer Copy**

|        |           |
|--------|-----------|
| Number | Q21013504 |
| Date   | 8/17/2021 |
| Page   | 1         |

|                          |                                                                                                         |           |                     |                  |                                                                                         |          |
|--------------------------|---------------------------------------------------------------------------------------------------------|-----------|---------------------|------------------|-----------------------------------------------------------------------------------------|----------|
| Sell To<br>Cust.<br>C140 | City of Glendale<br>5909 N. Milwaukee River Pkwy<br>Blanket Po# 04031<br>Glendale, WI 53209-3847<br>USA |           |                     | Ship To<br>Cust. | City Of Glendale<br>William Giddings<br>Customer Pick-Up<br>BROWN DEER, WI 53223<br>USA |          |
| Customer PO #            |                                                                                                         | Expires   | Slsp                | Terms            | Freight                                                                                 | Ship Via |
| CAUTION ANTI-ICING...    |                                                                                                         | 9/16/2021 | Laurel Stringfellow | Net 30 DAYS      | CUSTOMERPU                                                                              | CUST PU  |

| Item   | Description                                                                                                                   | Quantity | UM | Price  | Extension |
|--------|-------------------------------------------------------------------------------------------------------------------------------|----------|----|--------|-----------|
| 136808 | Sign,48"x36"x.100 DG3 FY 1 color print 2.25"<br>rad. W/(4) 3/8" holes 6" in T/B 9" in sides<br>C2000374 Caution Anti-Icing... | 1        | EA | 199.75 | \$199.75  |

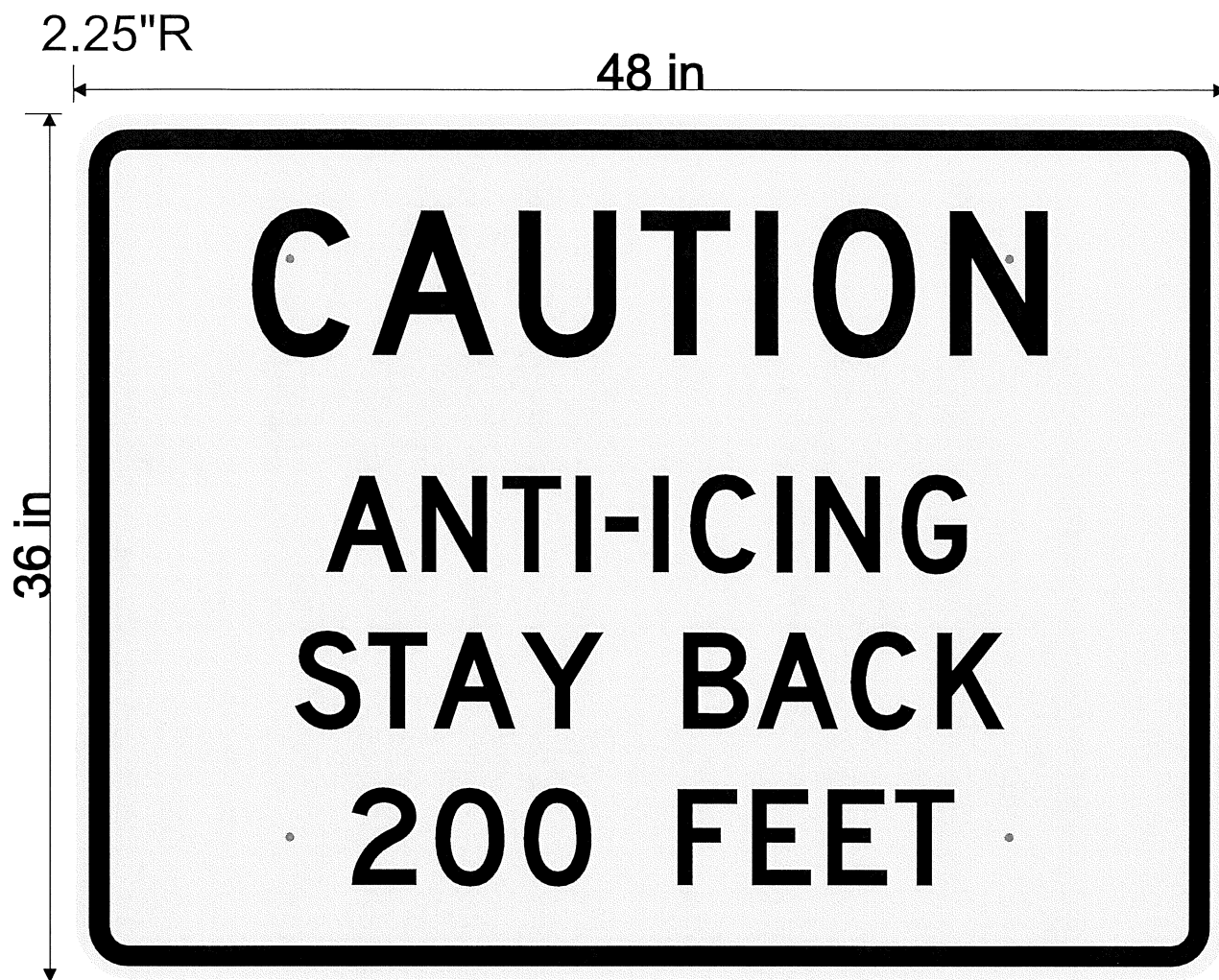
lead time: 3 weeks

Shipment within \_\_\_\_\_  
Acceptance By \_\_\_\_\_  
Date \_\_\_\_\_  
By \_\_\_\_\_

| Merchandise | Freight | Tax    | Total    |
|-------------|---------|--------|----------|
| \$199.75    | \$0.00  | \$0.00 | \$199.75 |

All prices are listed in **US Dollars (USD)**

For terms and conditions, please visit: <https://www.tapconet.com/terms-conditions>



48"x36" 2.25" Rad w/(4) 3/8" holes  
6" in top/bottom 9" in from sides

C2000374

|               |                  |
|---------------|------------------|
| Customer      | City of Glendale |
| Customer #    | C140             |
| Sales order # | SO 638590        |
| Sales person  | Laurel S         |
| File name     | 638590.fs        |

By checking "Approves for Production" and signing below, customer agrees to purchase sign as it appears on this artwork proof. Once this approval is received by TAPCO production will begin and any changes and/or cancellations will not be possible.

Customer...

date & signature

... approves for production ☐

... requests changes / additions ☐ (please describe below)

Laurel Stringfellow

Digitally signed by Laurel Stringfellow

Date: 2020.03.12 08:00:50 -05'00'



# General Fire Equipment Co., Inc

975 North Hawley Rd  
Milwaukee, WI 53213

Phone: 414/475-0959

## Order Number B19512

Order Date 08/17/21

Bid Expiration Date 11/17/21

Required Date 08/17/21

### Bill To:

Glendale Water Utility  
5909 N. Milwaukee River Pkwy.  
Glendale, WI 53209

### Ship To:

Glendale Water Utility  
5909 N. Milwaukee River Pkwy.  
Glendale, WI 53209

### THIS IS A BID/ESTIMATE

| Customer     | Ship Via                     | F.O.B.                                                                                                                                                                                                                                                                                                                                 | Terms           | Purchase Order Number    | Salesperson | Reference No.                        |
|--------------|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------------|-------------|--------------------------------------|
| GLEN04       | Best way                     | Origin                                                                                                                                                                                                                                                                                                                                 | Net 25 Days     |                          | BW03        |                                      |
| Qty. Ordered | Qty. Shipped<br>Back Ordered | Item Number<br>Item Description (Customer Part No.)                                                                                                                                                                                                                                                                                    | Unit of Measure | Unit Price<br>Discount % | Tax         | Extended Price                       |
| 2            | 0                            | <b>SOUEPL7P-</b><br>Sound-Off 14.5" Mini Pinnacle LED Permanent Mount<br>Lightbar                                                                                                                                                                                                                                                      |                 | 295.47<br>N              |             | <del>295.47</del><br><b>\$590.94</b> |
| 2            | 0                            | <b>TECK70-</b><br>Techni K Series 3x7 LED Warning Light w/ AutoSync Flasher<br>(AMBER)                                                                                                                                                                                                                                                 |                 | 98.07<br>N               |             | <del>98.07</del><br><b>\$196.14</b>  |
| 1            | 0                            | <b>TECK90-</b><br>Techni K90 7x9 Steady Warning Light Color: Amber                                                                                                                                                                                                                                                                     |                 | 177.91<br>N              |             | <del>177.91</del>                    |
| 2            | 0                            | <b>SOENRBCSLD12Z-</b><br>Sound-Off nRoads Low Dome Perm Mt 6 LED 360deg<br>Beacon<br>NROADS LOW DOME 9-32V BEACON<br>/S06/   /S06\<br>/AMB/   /AMB\<br>    BOT    <br>    BOT    <br>\S06\   /S06/<br>\AMB\   /AMB/<br>UPPER - None<br>DOME - Clear<br>WIRING - Direct Connect<br>MOUNT - Combo Flat/Pipe<br>List \$ 346<br>ENRBC000S6 |                 | 207.60<br>N              |             | <del>207.60</del><br><b>\$415.20</b> |
|              | lenses                       |                                                                                                                                                                                                                                                                                                                                        |                 |                          |             |                                      |
|              |                              |                                                                                                                                                                                                                                                                                                                                        |                 |                          |             |                                      |



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| Customer             | Ship Via     | F.O.B.                                                                    | Terms           | Purchase Order Number | Salesperson   | Reference No.             |
|----------------------|--------------|---------------------------------------------------------------------------|-----------------|-----------------------|---------------|---------------------------|
| GLEN04               | Best way     | Origin                                                                    | Net 25 Days     |                       | BW03          |                           |
| Qty. Ordered         | Qty. Shipped | Item Number                                                               | Unit of Measure | Unit Price            | Discount %    | Tax                       |
|                      | Back Ordered | Item Description (Customer Part No.)                                      |                 |                       |               | Extended Price            |
| 38                   | 0            | qe085806<br><b>WHELEN</b><br>01-0481349-10 amber lens for 97 series light |                 | 56.00<br>N            |               | <del>56.00</del><br>\$448 |
|                      |              |                                                                           |                 |                       | \$1650.28     |                           |
| Non Taxable Subtotal |              |                                                                           |                 |                       | 835.05        |                           |
| Taxable Subtotal     |              |                                                                           |                 |                       | 0.00          |                           |
| Tax                  |              |                                                                           |                 |                       | 0.00          |                           |
| <b>Total Order</b>   |              |                                                                           |                 |                       | <b>835.05</b> |                           |



5909 North Milwaukee River Parkway  
Glendale, WI 53209

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**SUBJECT:** Review and approval of Fall Newsletter

**FROM:** Rachel Safstrom, City Administrator

**MEETING DATE:** August 23, 2021

---

**FISCAL SUMMARY:**

|                       |     |
|-----------------------|-----|
| Budget Summary:       | N/A |
| Budgeted Expenditure: | N/A |
| Budgeted Revenue:     | N/A |

**STATUTORY REFERENCE:**

|                     |     |
|---------------------|-----|
| Wisconsin Statutes: | N/A |
| Municipal Code:     | N/A |

**BACKGROUND/ANALYSIS:**

The City publishes the newsletter three times a year. This is the Fall issue.

**RECOMMENDATION:**

Once approved, the newsletter will be printed and mailed to Glendale businesses and residents. In addition, the newsletter will be posted on the City's website and additional copies will be available for pickup at City Hall.

**ACTION REQUESTED:**

Motion to approve the content of the 2021 Fall Newsletter as presented.

**ATTACHMENTS:**

1. Fall Newsletter.



# CITY OF GLENDALE

## FALL 2021 NEWSLETTER

### Inside this Issue...

#### Community Updates

|                                  |         |
|----------------------------------|---------|
| Auto Theft Prevention .....      | page 3  |
| Elections .....                  | page 9  |
| Fair Housing .....               | page 10 |
| Go Green! .....                  | page 1  |
| Halloween Safety .....           | page 3  |
| North Shore Fire/Rescue .....    | page 8  |
| Online Water Bill Payment .....  | page 2  |
| <b>Telephone Directory</b> ..... | page 11 |

#### Fall Reminders

|                                       |        |
|---------------------------------------|--------|
| Brush and Yard Waste Collection ..... | page 4 |
| Daylight Saving Time .....            | page 5 |
| Fall Leaf Collection .....            | page 2 |
| Fall Maintenance - Mailboxes .....    | page 2 |
| Notification Sign Up .....            | page 1 |
| Parking Restrictions .....            | page 5 |
| Sanitary Sewer Backup .....           | page 6 |
| Trick or Treat .....                  | page 3 |

#### Licenses & Permits

|                        |             |
|------------------------|-------------|
| Bicycle Licenses ..... | page 5      |
| Driveway Permits ..... | page 5      |
| Permits Required ..... | pages 8 & 9 |

#### Public Works Information

|                                         |         |
|-----------------------------------------|---------|
| Appliance Drop-Off .....                | page 7  |
| Collection of Refuse .....              | page 2  |
| Electronic Devices .....                | page 6  |
| Holiday Trash Collection Schedule ..... | page 4  |
| Household Hazardous Waste .....         | page 4  |
| Missed Collections .....                | page 10 |
| Residential Signs .....                 | page 6  |
| Right-of-Way .....                      | page 6  |
| Street Lights .....                     | page 6  |
| Water Main Flushing .....               | page 10 |

*Go Green!*

*Go Green!*

*Go Green!*



Glendale has taken the lead in being a green community. With our new city hall that significantly cuts our power usage to our storm-water management applications that limit flooding potential, Glendale city government is a leader in fighting climate change and protecting our environment.

Residents can do their part, as well. One service that residents might consider is a green mortgage. If you are considering refinancing your home or are about to purchase a new home, you can request some additional funds from your mortgage lender to cover the cost of improvements like new windows, insulation, and even solar. For more information you can look at this link online:

[https://www.greenhomeownersunited.com/lenders\\_offering\\_green\\_mortgages](https://www.greenhomeownersunited.com/lenders_offering_green_mortgages)

#### Sign Up for Notifications!

Visit [www.glendale-wi.org](http://www.glendale-wi.org) to sign up for notifications of:

- Agendas and Minutes for all Meetings
- Emergency Alerts
- News and Announcements

## PAY YOUR WATER BILL ONLINE



Please visit:

<https://www.paymentservicenetwork.com>

For new user registration enter:

- Business Name: Glendale
- Business City: Glendale
- Business State: WI
- Choose Business ID #RT24698  
register for water bill payments

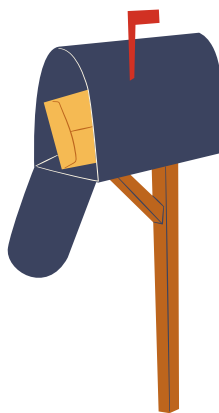
**\*\*Please enter account number with dashes**

## Collection of Refuse

Per City of Glendale Ordinance 8-3-6, all garbage carts shall be placed at the curbside collection point only after 4:00PM on the evening prior to the regular collection time, and then all refuse carts must be removed from the curbside collection point within twenty-four (24) hours after the regular collection time.

## Fall Maintenance - Mailboxes

Please check your mailbox posts to ensure they are solid and sturdy in the ground prior to winter. Once winter is upon us and the ground is frozen, it is almost impossible to make the needed repairs to sturdy your mailbox. This will ensure that when heavy snow is plowed off the road, your mailbox will not be pushed over.



# FALL LEAF COLLECTION

The City of Glendale will pick up leaves beginning early October through November 2021 (contingent upon the weather) provided the following procedures are followed:

1. Leaves raked to the curb, gutter, and road shoulder areas by **November 14th** will be collected by the City of Glendale Department of Public Works.
2. Leaves placed on City right-of-ways for City pickup should be raked in long narrow piles that are within reach of the leaf vacuum tube.
3. Piles should not extend into traffic lanes, thereby creating traffic hazards.
4. Leaves should not be placed around obstacles such as mailbox posts, sign posts and light poles.
5. Crews will not pick up leaves mixed with debris, logs, branches, rocks, plastic, metal or glass containers, or any other type of refuse.
6. Leaves should not be placed on City cul-de-sacs, vacant land or City property except on the public right-of-way along the curb and gutter, and road shoulder areas.

**Roadways with Curbs and Gutters:** Leaves should be placed on the pavement on the roadside of the curb. To prevent street flooding, do not place leaves on top of storm sewer grates.

**Roadways with Shoulders:** Leaves should be placed on the shoulder of the road and not extend into the roadway.

**Roadways with Ditches:** Leaves should be placed no farther than 4 feet from the edge of the pavement, but in no event shall they extend into the water flow line of ditch.

**Alley Collection:** Leaf collection will not be made from "dead end" or "no outlet" alleys.

**WARNING: Drivers should be alert for children playing in leaf or brush piles**



## AUTO THEFT PREVENTION

The Milwaukee area, including the North Shore, has seen an increase in auto thefts and thefts from vehicles. Recent trends include a large number of auto thefts for Hyundai and Kia models. To reduce the chance of your car being stolen or broken into, always follow these rules:

- Always lock your car.
- **DO NOT** leave your keys or valuables in your car.
- Park in well-lit areas.
- **NEVER** leave your vehicle running while it is unattended.
- Use anti-theft products, such as steering wheel locks, that are both a visible deterrent and prevent the car from being physically operated.
- **Be observant** of your surroundings and watch out for your neighbors. If you see something suspicious, call 9-1-1.



## HALLOWEEN SAFETY

- Plan your route with your family ahead of time.
- Trick-or-Treat with a parent, older sibling, or with a group of children if someone older cannot go with you.
- Children should only go to houses where the porch lights are on, and children should never go into a house.
- Children should carry a flash light or glow sticks after dark.
- Always cross the street at a crosswalk.
- Always walk on the sidewalks, or walk with the road on their right if a sidewalk is not present.
- Parents should attach name, address, and a phone number to sleeves of young children in case they become separated from their adults.
- Be sure to buckle up if you are being driven from one location to another, even if it is only a few blocks.
- Adults should inspect candy and wash fruit prior to being eaten.





## Final Brush & Yard Waste Collection Weeks



Reminder that the brush and yard waste program with GFL Environmental is **NOT a tree removal service.**

### What is Yard Waste? Yard Waste includes:

- Leaves
- Tree limbs or branches that shall not exceed four (4) inches in diameter or more than four (4) feet in length and must be bundled.
- Brush or vegetative matter resulting from landscaping maintenance.

### When is Yard Waste Picked Up?

- Yard waste is picked up bi-weekly. Yard waste must be out before 7:00AM on the day of your regular garbage pick-up.
- Collection ends:
  - Week A: November 8 - November 12
  - Week B: November 15 - November 19
- Residents with questions may call GFL Environmental (the City's refuse collection) at (262) 679-0860.

### Guidelines for Yard Waste Pick-Up:

- Residents can place no more than three (3) cubic yards of Yard Waste at the curb next to their garbage for pick-up.
- All Yard Waste must be placed in sturdy paper bags suitable for containing Yard Waste or in other suitable containers clearly marked "Yard Waste," excluding carts or plastic bags. The weight of each container must not exceed fifty (50) pounds.
- If Yard Waste is not placed in a suitable container, the branches shall be tied in a bundle weighing not more than fifty (50) pounds.
- NO GRASS CLIPPINGS will be collected. Residents are encouraged to use mulching mowers or compost their own grass clippings.
- YARD WASTE MIXED WITH TRASH WILL BE REJECTED.
- The following materials WILL NOT be collected: stumps, root systems or parts of roots attached to brush, brush mixed with garden debris, brush generated from site clearing activities, materials resulting from tree pruning, or removal at an address other than the collection point and tree branches greater than 4" in diameter and 4' in length.
- Please refer to the Spring Newsletter or the City website to view the collection map.
- Reminder that the burning of brush is not allowed.

## Holiday Trash Collection Schedule



| Holiday                             | Monday          | Tuesday         | Wednesday       | Thursday        | Friday           | Saturday       |
|-------------------------------------|-----------------|-----------------|-----------------|-----------------|------------------|----------------|
| Thanksgiving<br>November 25, 2021   | Regular Service | Regular Service | Regular Service | No Service      | Thursday's route | Friday's route |
| Christmas<br>December 25, 2021      | Regular Service | Regular Service | Regular Service | Regular Service | Regular Service  | No Service     |
| New Year's Eve<br>December 31, 2021 | Regular Service | Regular Service | Regular Service | Regular Service | Regular Service  | No Service     |

## Daylight Saving Time Ends

Daylight Saving Time ends on **Sunday, November 7, 2021**. Remember to turn your clocks back one hour. The North Shore Fire Department also recommends replacing batteries in smoke alarms and carbon monoxide detectors at this time.



Reminder that winter overnight parking rules go into effect on December 1, 2021, and will continue until March 31, 2022. Per City Ordinance, there is no parking on any City street or alley between those dates.

## BICYCLE LICENSES AVAILABLE

City of Glendale Ordinance provides that any bicycle ridden on the street is to be licensed. Licenses are available at the Glendale Police Department and sell for a fee of \$10. This license is **PERMANENT**.



## DRIVEWAY PERMITS

A permit is required when replacing a driveway approach, which is located within the City right-of-way. A sketch showing the width of the approach and a certificate of insurance **MUST** be submitted with the permit application. The fee is \$50.

For more information, please call  
(414) 228-1710.



## RIGHT-OF-WAY



////// RIGHT-OF-WAY

Above, the solid yellow line on the aerial photo represents the right-of-way for this particular property. The right-of-way allows an individual to enter your property and use it as a passageway. Right-of-way exists on land held by government, such as public land. If a resident is unsure of the distinction between private property and the right of way, please view the following:

- Go to: <https://county.milwaukee.gov/EN/Administrative-Services/Land-Information-Office>
- Click on 'Interactive Mapping App'
- Search by Address and click Aerial View

## RESIDENTIAL MESSAGE SIGNS

Temporary signs placed by the owner or occupant of a residential property are allowed without permit provided: they are placed within the confines of the private lot of the owner or occupant, are maintained so as to avoid deterioration in their appearance and condition, and do not obstruct the vision triangle on an adjacent street. No more than two signs are allowed on any such property at any single time with a maximum of 3.5 square feet on each side of the sign. Signs that have a dated event must be removed within 3 days of the end of the event.



## ELECTRONIC DEVICES

Residents can bring electronic devices to the Department of Public Works to recycle. Drop off hours are from 8:00AM - 3:00PM Monday - Friday. Please note, there is a \$40 charge for TV's and monitors, which must be paid at City Hall prior to dropping items off.

## SANITARY SEWER

For weekday basement sanitary sewer backups between 8:00AM - 4:30PM please call (414) 228-1710. If you experience a backup after hours or on weekends, please call the Glendale Police Department non-emergency line at (414) 228-1753.

## STREET LIGHTS

If you notice a street light that is not working, please call City Services at (414) 228-1710 or fill out an online form at [www.glendale-wi.org](http://www.glendale-wi.org). Please include the address location and whether the light is completely out or flickering.



5311 South 9th Street  
Milwaukee, WI 53221  
(414) 627-1152

Email: [info@appliancecycling.net](mailto:info@appliancecycling.net)  
Website: [www.appliancecycling.net](http://www.appliancecycling.net)

**Facility Hours:** Monday - Friday  
**Appliance Drop Off:** 8:00PM - 4:00PM

City residents may drop off large or small appliances by contacting Refrigerant Depot, Inc.



Bring your hazardous waste, such as pesticides, solvents, automotive fluids, and other potentially harmful chemicals, to permanent collection facilities listed below. A list of acceptable items and additional mobile collection sites are available at [www.mmsd.com](http://www.mmsd.com).

#### Permanent Collection Facilities:

- W124 N9451 Boundary Road, Menomonee Falls
- 3879 West Lincoln Avenue, Milwaukee

# NORTH SHORE FIRE/RESCUE

## Clothes Dryer Safety

By: Battalion Chief Dan Tyk, North Shore Fire/Rescue

Doing laundry is most likely part of your everyday routine. But did you know how important taking care of your clothes dryer is to the safety of your home? According to the National Fire Protection Agency (NFPA), clothes dryer fires ranked among the top causes of home fires in 2017.

With a few simple safety tips you can help prevent a clothes dryer fire:

- Have your dryer installed and serviced by a professional.
- Do not use the dryer without a lint filter.
- Make sure you clean the lint filter before or after each load of laundry. Remove lint that has collected around the drum.
- Rigid or flexible metal venting material should be used to sustain proper air flow and drying time.
- Make sure the air exhaust vent pipe is not restricted and the outdoor vent flap will open when the dryer is operating. Once a year, or more often if you notice that it is taking longer than normal for your clothes to dry, clean lint out of the vent pipe or have a dryer lint removal service do it for you.
- Keep dryers in good working order. Gas dryers should be inspected by a qualified professional to make sure that the gas line and connection are intact and free of leaks.
- Make sure the right plug and outlet are used and that the machine is connected properly.
- Follow the manufacturer's operating instructions and don't overload your dryer.
- Turn the dryer off if you leave home or when you go to bed.
- Dryers should be properly grounded.
- Check the outdoor vent flap to make sure it is not covered by snow.
- Keep the area around your dryer clear of things that can burn, like boxes, cleaning supplies and clothing, etc.
- Clothes that have come in contact with flammable substances, like gasoline, paint thinner, or similar solvents should be laid outside to dry, then can be washed and dried as usual.

North Shore Fire/Rescue is proud to offer a free Home Safety Assessment program that includes basic inspection and safety recommendations in your home. To schedule a Home Safety Assessment, or learn more about the other programs or services offered at NSFR, please visit our website, [www.nsfire.org](http://www.nsfire.org).



# BENEFITS OF BUILDING PERMITS

Obtaining the proper permit for your project means more than just the City Inspector visiting your home. Permits ensure that your project is installed, built, repaired or replaced in accordance with all applicable code requirements.

Work that is done without necessary permits not only violates City and State laws, it is often incorrect and unsafe, putting you and your home at serious risk.

Obtaining permits for your project is a small investment that can protect you in the event of inexperienced or unlicensed contractors and improper workmanship.

You should always ask your contractor if they will be obtaining a permit for the work and be sure to verify that they actually have obtained the permit by requesting a copy of the issued permit or by calling your local Building Inspection Department directly. You may also call the City directly to inquire whether a permit may be required for your project so you are prepared in advance of meeting a contractor.

Work beyond routine or small repairs will likely require a permit. Any contractor who states "you don't need a permit for that" should immediately raise a red flag. We often hear "I was told that if I'm the homeowner, I don't need to pull a permit". This is unfortunately not true either. Permit requirements are driven by the scope of work, not who performs it.

Some of the more common projects that require permits include re-roofing and re-siding, bathroom, kitchen and basement remodeling, foundation repairs, furnace, air conditioner, water heater and dishwasher replacements, decks, sheds, fences, chimney liners and repairs, hot tubs and swimming pools (whether permanent or temporary) and beyond.

The City of Glendale Building Inspection Department can be reached at (414) 228-1708 or via email at [Inspections@glendalewi.gov](mailto:Inspections@glendalewi.gov).





# Elections

## 2022 Election Dates

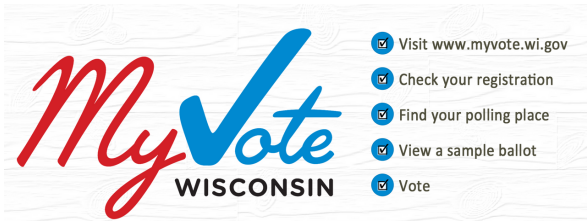
February 15 - Spring Primary

April 5 - Spring Election

August 9 - Fall Partisan Primary

November 8 - General Election

The City of Glendale would be excited to have YOU as an Election Inspector in 2022! For more information on the opportunity to work on Election Day in your community, please contact our office at (414) 228-1718.



## Top Projects that Require Permits

New and replacement installations of the following require permit(s) prior to installation:

1. Furnace or A/C
2. Dishwasher or Water Heater
3. Roofing
4. Siding
5. Basement Alterations
6. Interior/Exterior Alterations
7. Foundation Repair
8. Fence or Shed
9. Electrical

(New service, appliance wiring, new circuits)

### 10. Plumbing

(Appliances, sinks, piping, sumps)

Not sure? Ask first by contacting the Building Inspection Department at (414) 228-1708.

## Fair Housing - It's the Law

It is the policy of the City of Glendale to assure equal opportunity to live in adequate housing facilities regardless of race, color, religion, ancestry, national origin, sex, handicap, sexual preference, marital status of persons maintaining a household, lawful source of income, place of birth, or age, and to that end, to prohibit discrimination in housing by any persons.

In connection with any real estate transaction which affects any housing accommodation on the open market, or in connection with any public sale, purchase, rental or lease of any accommodation, it is illegal within Glendale for a person, owner, financial institution, real estate broker or sales representative to:

1. Refuse to sell, purchase, rent or lease to a person because of race, color, religion, ancestry, national origin, handicap, marital status, sexual preference, sex, age, or place of birth.
2. To discriminate against a person in the terms, conditions or privileges of the sale, purchase, rental or lease of any housing accommodation.

A complete copy of the City's fair housing ordinance may be obtained at City Hall or by calling (414) 228-1702.

Any person who has a complaint, or who may be aggrieved by any unlawful practice which is prohibited by the ordinance, may file a complaint with the Common Council within 30 days after the aggrieved person becomes aware of the alleged unlawful practice, but no more than 60 days after the alleged unlawful practice has occurred.

The City will attempt to resolve each complaint. If an acceptable resolution for both parties is not reached, the City will then forward the complaint and findings to appropriate state and federal agencies.

In addition to the local Code of Ordinances, an individual can pursue complaints under both state and federal fair housing laws. Under the Wisconsin Open Housing Law a person has one year after the last act of discrimination to file an administrative complaint with the State of Wisconsin Equal Rights Division (ERD) and one year to file a judicial complaint (lawsuit). If a person chooses to pursue a complaint through a federal administrative agency the complaint must be filed with the Department of Housing and Urban Development (HUD) within one year of the last act of discrimination under the 1968 Federal Fair Housing Act (FFHA). To file a federal court action under the FFHA one must file the complaint within two years of the act of discrimination. In addition, under the Civil Rights Act of 1866, which only applies to racial discrimination, a person has up to three years to file a judicial complaint.

Additional contact telephone numbers for complaints include the Metropolitan Milwaukee Fair Housing Council (414-278-1240), the United States Department of Housing and Urban Development (414-297-3214, Ext. 8300 or 8301), or the State of Wisconsin Equal Rights Division (414-227-4384).



### MISSED COLLECTIONS

#### OF REFUSE, RECYCLABLES OR YARD WASTE



If you suspect your garbage, recycling or yard waste collection has been missed, residents must contact **GFL Environmental directly at (262) 679-0860**. This allows residents to explain, in detail with the service provider, what items are placed for collection and any possible reasons for non-collection.

### Water Main Flushing

The City of Glendale will continue to conduct its annual water main flushing program.

The flushing program is designed to remove natural minerals like iron and calcium that sometimes collect in the bottom of water mains. This operation may cause a temporary discoloration in your water supply. By allowing your water to run for a short period of time, the problem should clear itself. Please be assured, although the water may be discolored, it is safe for human use.

Any inconvenience should not last more than a day. If problems persist, or for more information, please call the Glendale Water Utility at (414) 228-1719.

# City of Glendale Phone Directory

**5909 N. Milwaukee River Parkway**  
**Glendale, WI 53209**  
**(414) 228-1700    [www.glendale-wi.org](http://www.glendale-wi.org)**

|                                                     |                 |
|-----------------------------------------------------|-----------------|
| <b>POLICE - FIRE - AMBULANCE - PARAMEDICS</b> ..... | <b>911</b>      |
| <b>POLICE AND FIRE (NON-EMERGENCY)</b> .....        | <b>351-9900</b> |
| <b>DEPARTMENT OF PUBLIC WORKS</b> .....             | <b>228-1710</b> |

|                           |                                                                                                                                 |                |
|---------------------------|---------------------------------------------------------------------------------------------------------------------------------|----------------|
| Mayor .....               | Bryan Kennedy (email address): <a href="mailto:bryan.kennedy@glendalewi.gov">bryan.kennedy@glendalewi.gov</a> .....             | 228-1712       |
| Alderman 1st District ... | Tomika S. Vukovic (email address): <a href="mailto:tomika.vukovic@glendalewi.gov">tomika.vukovic@glendalewi.gov</a> .....       | 322-7247       |
| Alderman 2nd District ... | Jim Daugherty (email address): <a href="mailto:jim.daugherty@glendalewi.gov">jim.daugherty@glendalewi.gov</a> .....             | 220-0695       |
| Alderman 3rd District ... | John C. Gelhard (email address): <a href="mailto:john.gelhard@glendalewi.gov">john.gelhard@glendalewi.gov</a> .....             | (262) 880-7370 |
| Alderman 4th District ... | Richard W. Wiese (email address): <a href="mailto:richard.wiese@glendalewi.gov">richard.wiese@glendalewi.gov</a> .....          | 228-7960       |
| Alderman 5th District ... | Steve Schmelzling (email address): <a href="mailto:steve.schmelzling@glendalewi.gov">steve.schmelzling@glendalewi.gov</a> ..... | 797-3827       |
| Alderman 6th District ... | JoAnn Shaw (email address): <a href="mailto:joann.shaw@glendalewi.gov">joann.shaw@glendalewi.gov</a> .....                      | 228-8444       |
| Municipal Judge .....     | Christopher Lipscomb (email address): <a href="mailto:court@glendalewi.gov">court@glendalewi.gov</a> .....                      | 228-1752       |

## CITY SERVICES, DEPARTMENTS & SCHOOLS

Visit us at [www.glendale-wi.gov](http://www.glendale-wi.gov)

**GENERAL INFORMATION ..... 228-1700**

|                                               |                |
|-----------------------------------------------|----------------|
| Accounts Payable .....                        | 228-1759       |
| Assessor (Accurate Appraisal) .....           | (800) 770-3927 |
| Brush Removal .....                           | 228-1710       |
| Building Inspector/Permits .....              | 228-1708       |
| City Administrator .....                      | 228-1702       |
| City Clerk .....                              | 228-1718       |
| Community Development & Planning .....        | 228-1704       |
| Crime Prevention Unit .....                   | 228-1741       |
| Elections .....                               | 228-1718       |
| Flood Control .....                           | 228-1770       |
| Forestry .....                                | 228-1710       |
| Garbage Collection (GFL Environmental) .....  | (262) 679-0860 |
| Health Department & Clinics .....             | 371-2980       |
| Human Resources .....                         | 228-1703       |
| Leaf Collection .....                         | 228-1710       |
| Licenses .....                                | 228-1718       |
| Municipal Court .....                         | 228-1752       |
| North Shore Filtration Plant .....            | 963-0160       |
| North Shore Fire Dept. (Administration) ..... | 357-0113       |
| North Shore Library .....                     | 351-3461       |

|                                       |          |
|---------------------------------------|----------|
| Police Administration .....           | 228-1753 |
| Property Maintenance Inspection ..... | 228-1749 |
| Public Works .....                    | 228-1710 |
| Recreation Department, Nicolet .....  | 351-7566 |
| Recycling .....                       | 228-1710 |

### Schools

|                              |          |
|------------------------------|----------|
| Glen Hills Middle .....      | 351-7160 |
| Parkway Elementary .....     | 351-7190 |
| Maple-Dale .....             | 351-7380 |
| Nicolet High School .....    | 351-1700 |
| Senior Citizen Center .....  | 247-6029 |
| Sewers .....                 | 228-1710 |
| Snow Removal .....           | 228-1710 |
| Street Lighting .....        | 228-1710 |
| Street Maintenance .....     | 228-1710 |
| Tax Collection .....         | 228-1705 |
| Water Utility (Office) ..... | 228-1719 |
| Weed Control .....           | 228-1749 |
| Zoning Administration .....  | 228-1704 |



|                                      |                         |
|--------------------------------------|-------------------------|
| City Administrator .....             | Rachel A. Safstrom      |
| City Attorney .....                  | John F. Fuchs           |
| City Clerk .....                     | Megan Humitz            |
| Community Development Director ..... | Todd M. Stuebe          |
| Deputy City Administrator .....      | Shawn M. Lanser         |
| Director of Public Works .....       | Charlie Imig            |
| Fire Chief .....                     | Robert C. Whitaker, III |
| Police Chief .....                   | Mark Ferguson           |





City of Glendale  
5909 N. Milwaukee River Parkway  
Glendale, WI 53209

**Dated material -  
Please deliver by September 10**

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