

CITY OF GLENDALE
5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209

This meeting is in person, but will be broadcast over Zoom to
accommodate residents with COVID concerns.

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Meeting ID: 875 3987 9704

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AGENDA—COMMON COUNCIL MEETING

Monday, September 27, 2021
6:00 p.m.

1. Roll Call and Pledge of Allegiance.
2. Public Hearing: Petition to Rezone, 5201 North Port Washington Road (Tax Parcel 196-9000-001). Request submitted by Chick-fil-A to rezone 5201 North Port Washington Road property from B-1, B District to PD-Planned Unit Development-Chick-fil-A Fast Service Drive-In Service Only District.
 - a) Ordinance to Rezone 5201 North Port Washington Road properties from B-1, B District to PD-Planned Unit Development-Chick-fil-A Fast Service Drive-In Service Only District.
3. Presentation of Financial Report for the Year Ending December 31, 2019.
4. Public Comment. Glendale residents, business owners and property owners are invited to speak to the Council on items that are not on the agenda and are within the City's ability to regulate or control.
5. Consent Agenda:
 - a) Adoption of Minutes of Meeting held on September 13, 2021.
 - b) Approval of Monthly Reports.
6. Unfinished Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
 - a) Review and approval of Release and Settlement Agreement – Richard E. Maslowski Community Park – Foul Ball Issue.
7. New Business: (The public may speak to the Council prior to the beginning of deliberations on these items, provided they have notified their respective Alderperson or the Mayor in advance of this meeting).
 - a) Notice of Claim – Tamara Maddente Gilmore.
 - b) Notice of Claim – Leo Harper
 - c) Resolution Designating the Public Depositories for the City of Glendale and Glendale Water Utility, Authorizing Withdrawal of City and Utility Funds of the City of Glendale.

- d) Review and approval of Planned Development Agreement – 555 West Estabrook Boulevard – The Fresh Group, Ltd. d/b/a Maglio Companies.
 - e) Consideration of Resolution Approving the 2022 North Shore Fire Department Fees for Service Schedule.
 - f) Consideration of Resolution Authoring an Exception to the Levy Limits for Charges for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484.
 - g) Ordinance Amending and Recreating 2.3.7 of the Code of Ordinances of the City of Glendale pertaining to the office of City Attorney.
 - h) Ordinance Amending 5.6.5(a) of the Code of Ordinances of the City of Glendale pertaining to False Alarm Service Charges.
 - i) Schedules Special Council Meeting via Zoom for review the NS Library Agreement.
8. Commission, Committee, Board Reports: (This is an Opportunity for Council Members to Report on their Respective Committees, Commissions, Boards of which they serve as a Member.)
9. The Common Council will convene in Closed Session per Wis. Stats. §19.85(1)(e) for Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (North Shore Library Agreement Status; Police Union Negotiations; Sale of Property -6435 N. Sunny Point Lane).
10. Reconvene to Open Session and Regular Order of Business.
11. Adjournment.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities.



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Ordinance to Rezone 5201 North Port Washington Road property from B-1, B District to PD-Planned Unit Development-Chick-fil-A Fast Service Drive-In Service Only District

FROM: Rachel Safstrom, City Administrator

MEETING DATE: September 27, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

The applicant, Chick-fil-A, requests to rezone the 5201 North Port Washington Road property to provide for the development of a Chick-fil-A fast service drive-in service only restaurant. The 5201 property is presently zoned B-1, B District and the PD-Planned Unit Development District will specifically permit the proposed Chick-fil-A use and occupancy, that will be a fast service drive-in service only restaurant. There will be a single place of ingress-egress to and from the 5201 North Port Washington Road property via the intersection of North Port Washington Road and West Henry Clay Street, and the northerly ingress-egress serving the property will be permanently closed.

There was no public comment at the public hearing. The Plan Commission voted to recommend the Common Council approve the zoning.

RECOMMENDATION:

The Plan Commission recommended the Common Council approve the request to rezone.

ACTION REQUESTED:

Motion to approve an ordinance to rezone 5201 North Port Washington Road from B-1, B District to PD-Planned Unit Development District.

ATTACHMENTS:

1. [Ordinance to Rezone 5201 North Port Washington Road property from B-1, B District to PD-Planned Unit Development-Chick-fil-A Fast Service Drive-In Service Only District.](#)



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Presentation of Financial Report for the Year Ending December 31, 2019.

FROM: Rachel Safstrom, City Administrator

MEETING DATE: September 27, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

ATTACHMENTS:

1. [City of Glendale Financial Statements Including Independent Auditor's Report As of and for the Year Ended December 31, 2019.](#)

5A-5B

9/27/2021

CONSENT AGENDA

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes
September 13, 2021

Regular meeting of the Common Council of the City of Glendale held in City Hall, 5909 North Milwaukee River Parkway, Glendale, Wisconsin.

The meeting was called to order by Mayor Bryan Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, Richard Wiese, Steve Schmelzling, and JoAnn Shaw. Absent: None.

Other Officials Present: Rachel Safstrom, City Administrator; John Fuchs, City Attorney; Mark Ferguson, Police Chief; Charlie Imig, Director of Public Works; Todd Stuebe, Director of Community Development; and Megan Humitz, City Clerk

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

Administrator Safstrom advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, September 9, 2021, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC HEARING: GATHER PUBLIC INPUT ON THE OPTIONS OF A STAND-ALONE CITY OF GLENDALE LIBRARY OR A NEW NORTH SHORE LIBRARY IN THE VILLAGE OF BAYSIDE.

Administrator Safstrom stated at the last Council meeting, the Common Council scheduled a public hearing. This was at the recommendation of the Library Review Committee. The Library Review Committee was formed after the Council approved a Resolution to leave the North Shore Library. The Committee met for approximately one year to gather information and make a recommendation to the Common Council on next steps. Mayor Kennedy opened the public hearing

Administrator Safstrom provided a history on the North Shore Library agreement and how we have arrived at the point of a public hearing. Mayor Kennedy provided a history on the existence of the North Shore Library and fiscal agent support, and the ultimate decision to give notice to leave the North Shore Library in summer of 2020. Mayor Kennedy indicated an outside consultant was hired to determine the future of a Glendale library, and at the same time as a decision was nearing the Village of Bayside came forward with a proposal for their own library and the possibility of partnering with Glendale on the project. The agreement would be negotiated with four communities, with the building itself housed in Bayside, and this has led to the request for public input. If the City proceeded with a Glendale library, it would be funded by taxpayers at a cost double what the City currently pays and this would require a referendum. If a new agreement was reached with Bayside, the cost would be under \$500,000 per year with an upfront capital cost of \$2 million to join.

Glendale resident Carol Pierner, 5505 N. Shasta Drive, stated she was formerly on the library board, at which time they came up with a proposal for the North Shore Library and the idea of a stand-alone facility was turned down. She expressed that it would be a shame to have a city without a library when all prior administration wanted an innovative idea and built what is currently here. Ms. Pierner stated Glendale cannot afford it's own library because of the large population of blue collar workers residing in the community, and she is sad the City did not have the conviction to maintain the current agreement with the facility here. Ms. Pierner raised the question if the schools in the City have been polled to determine their desired outcome. Mayor Kennedy stated the Nicolet High School Superintendent asked to join the other communities in a Bayside agreement, however the Superintendent for Glendale/River Hills is very new and there has not been an opportunity for discussion.

Glendale resident Helaine Glass, 6911 N. Crestwood Dr. Stated she was a school librarian and library committee member. She is concerned the City will stuck in the same situation it is leaving with a new library agreement, as the proposed building is too small and has nowhere to expand, the City wouldn't have control over the library, and four communities that couldn't agree before in the existing agreement could potentially disagree again. Based on what she read in the proposal, the minimum space recommended is 25,000 square feet, and for four communities would be 35,000, which are minimum standards for space and materials.

Glendale resident Anna Robbins, 2520 W. Margaretta Ct., questioned why the City did not join in with the Brown Deer Library which is a new facility and very close to Glendale. She considers this to be an efficient and economic solution to consider. Mayor Kennedy stated Brown Deer approached all of the North Shore communities, and none chose to join in their agreement and at this time a partnership is not up for discussion. He added the MCFLS is open to any residents of Milwaukee County, allowing Glendale residents to visit any county library.

Glendale resident Richard Nelson, 6945 N. Milwaukee River Parkway, stated he was the director at the North Shore Library for 20 years. He expressed his pride in the library, but admitted the facility is overcrowded. He acknowledged the service and staff at the library were great, and it is his hope something can be worked out in a North Shore agreement that will be economically sound and provide great service. In a study done on financial considerations, it appears the best option is a joint agreement.

Glendale resident Rob Cronwell, 7530 N. Applewood Lane, would like to see the financial figures to join the Brown Deer Library, which seems to be a more convenient option and financially lowest cost option as opposed to joining with Bayside. He expressed that people located on other sides of Glendale would be more likely to visit the Villard Library or the Village of Whitefish Bay Library. Mr. Cronwell also suggested the possibility of taking over the current space from the existing North Shore Library, which would also seem to be a lower cost option.

Glendale residents Marci and Lance Pittleman, 2817 W. Green Tree Road, stated the proposals provided are too vague. They questioned if the City proceeds with a standalone library, why a new building would need to be purchased as opposed to staying in the current location. They also expressed concern over what will happen to the current library staff. Mayor Kennedy indicated a location has not yet been determined if the City would have a standalone library. The proposal would have to go to referendum first to determine if a standalone library is even possible, after which time when a referendum is passed the City could begin shopping for space either in a new location or the existing building. In terms of staff, the Mayor is unable to speak to what will happen

with the current staff after the current system dissolves. Mr. Pittleman asked if there is an estimated cost associated with the option of pursuing a new Glendale library. Mayor Kennedy stated there was a proposal to move to a new space, which would have been \$800,000 to purchase, plus \$400,000 in renovations, plus another \$1.5 million in materials to start from scratch. The estimated operating costs are \$900,000-\$1 million per year. There was an offer of approximately \$1.5 million to the City to buy the space the current library is housed in, which is currently zoned institutional and will go back on the tax rolls and generate around \$25,000 annually. Mr. Pittleman also asked about the possibility of joining the Whitefish Bay Library. Mayor Kennedy stated the Village of Whitefish Bay does not want partners in their library.

Glendale resident Catherine Hansen, 5802 N. Ames Terrace, stated she was on the library committee and the process has been an open process with information available to the public. She indicated that after looking into many options and surveying the population, it came out strongly that residents were in favor of a new library. She supports the City of Glendale having a standalone library, as it can provide great services, engagement for the public, and an overall larger space. She believes the Bayside space is likely going to be too small to meet the needs of multiple communities.

Glendale resident Mary Jo Wellenstein, 5765 N. Crestwood Boulevard, asked if the City would have it's own library if they would have access to the funds accumulated in the Friends of the North Shore Library, and also inquired on the timeline for this process. Mayor Kennedy stated the Friends of the North Shore Library would need to determine the fate of their funds, as they are a 501(c)(3). The timeline provides that Glendale will be out of the North Shore Library by the end of 2023, and therefore if the City would need to go forward with a referendum it would be in April 2022. He could not provide specifics on the Bayside development timeline.

Glendale resident Fred Cohn, 2228 W. Acacia Road, questioned if the City has approached Bayshore for the possibility of housing a new library on their premises. Mayor Kennedy indicated they have been approached, and it would be cost prohibitive.

Glendale resident Tom Seery, 5672 N. River Forest Drive, questioned if the City would build it's own library, will the County charge us for statutory requirements. Administrator Safstrom clarified if we do not have our own library or join in an agreement with another library, then there is a cost of \$908,000 from the County to be part of the federated system. Mr. Seery questioned how the option of Bayside became an option in the first place and what the timeline for the agreement between the communities is anticipated to be. He does not support the idea of moving to Bayside, as it is too far from Glendale. Mayor Kennedy stated a developer approached the Village of Bayside with a large scale proposal with a multi-level development to include the library. The anticipated timeline for an agreement is over the next three weeks, as the construction would start upon a full agreement between the communities.

Glendale resident Elizabeth Hieb, 806 W. Rock Place, questioned what the relative space is of the new location compared to the current location, and what the intention is for the current North Shore Library space once it is vacated. Mayor Kennedy stated the current location is 16,000 square feet and located in the basement of the building. The Bayside space is 26,000 square feet, located on the first floor of a building with an outdoor courtyard for kids and senior programming. The City of Glendale currently owns the floor of the building where the existing library is located, and the owner of the remainder of the building has offered to purchase the space if Glendale leaves, however an official offer is not on the table.

Glendale resident Dan Hess, 2055 N. Green Tree Road, suggested the City look into other pieces of property in the City, including the large parcel occupied by Glen Hills School. He questioned if it be a viable option, as the school does not appear to be maximizing their use of the property.

Glendale resident Robin Cohn, 2228 W. Acacia Road, stated she was on the library foundation board. She raised the question on what the next steps will be and who will make those decisions. Mayor Kennedy stated the Bayside agreement has not been voted on by any communities, and Glendale will not consider joining unless all three other communities would join first. If that option is voted down, it would mean the City would be stating they are moving forward with another option such as building a new library in Glendale. Currently there is not an agreement ready to take to the four communities, or present to the public.

Glendale resident Diane Kane, 6921 N. Rockledge Avenue, questioned if all four communities do not agree to the Bayside location, will it still be done with only two communities. She inquired what would happen if the City did not participate in the Bayside agreement, and then would have a failed referendum. Mayor Kennedy stated if Glendale does not join the Bayside agreement and the referendum would fail, we would have to go elsewhere and ask to join as those are the only two options at this time and there is enough community interest to pursue either option.

Glendale resident Nancy Thomadsen, 7026 N. Longview Avenue, thinks the library is an investment in Glendale's future and the City should not underestimate how important it is. She added that having a facility in the City with easy access for residents would be worth the extra effort, despite the cost.

Mayor Kennedy called three times for anyone else on the Zoom call or in the Council Chambers that wished to speak for public comment. Hearing no additional public comment, Ald. Gelhard the motion to close the public hearing, seconded by Ald. Wiese. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

PUBLIC COMMENT.

No public comment.

CONSENT AGENDA.

I. File No.

Adoption of Minutes of Meeting held on August 23, 2021, Approval of Accounts Payable, and Approval of Music in the Glen Committee Appointment.

Motion by Ald. Schmelzling, seconded by Ald. Daugherty, to adopt the minutes of the meeting held on August 23, 2021, Approve Accounts Payable, and Confirm Music in the Glen Appointment. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

NEW BUSINESS.

II. File No.

Recommendation from Mayor Kennedy for Attorney Services 2022-2024.

Mayor Kennedy stated in April 2019, the Common Council renewed the contract with Attorney John Fuchs for General Counsel/City Attorney services with a three-year term. The term was anticipated to end April 30, 2022. Mr. Fuchs gave notice in April of this year of his desire to end his contract effective December 31, 2021. Pursuant to section 2.3.7 of the City Code of Ordinances, on May 10, 2021, the Common Council authorized a committee of Ald. Daugherty, Ald. Gelhard, the City Administrator and the Mayor for the review of proposals received for the City Attorney position. Three proposals were received timely for the position when it closed on July 2, 2021. The proposals were reviewed by the Committee. The Committee interviewed all three firms, and is unanimously recommending for appointment Attorney Nathan Bayer as General Legal Counsel/City Attorney and Attorney Charles Polk as Deputy Counsel for the term of January 1, 2022 - December 31, 2024. Copies of their resumes were provided to Council. In addition, the Committee is recommending that the Council approve Attorney John Fuchs as General Counsel for the Community Development Authority for the same three-year period, which will allow him to continue working on the Bayshore agreements.

Glendale resident Rob Cronwell, 7530 N Applewood Lane, stated in his review of the ordinance written with the intention of appointing a new City Attorney, it appears the City is not following the ordinance. It is Mr. Cronwell's understanding that a special review committee was formed and reduced the candidate pool to the selected number. After the selection, he thought the recommendation was to come before the Mayor, Common Council, and City Administrator, however he believes the option for the Council to narrow down the pool to two choices was skipped. Additionally, Mr. Cronwell questioned why there was no agenda, minutes, or noticing of the meeting of the review committee. Mayor Kennedy clarified the interviews were private, did not consist of a quorum, and did not require noticing.

Attorney Nathan Bayer and Attorney Charles Polk were present at the meeting to answer questions from the Common Council.

Ald. Wiese requested the current City Attorney's opinion on the issues raised by Mr. Cronwell. Attorney Fuchs clarified that since he has removed himself from the running for the position, only two candidates remained and therefore there was no need to do anything further.

Ald. Schmelzling questioned the Council members on the selection committee as to what were the items that brought them to select these two candidates as their top choice. Ald. Daugherty responded that he was focused on technical competence, the ability to interact well with others, a positive work relationship with the City going forward, and overall cost effectiveness. This team discussed issues likely to happen in the community and were focused on a positive experience with the City. Ald. Gelhard added that since Attorney Bayer works with the Village of Shorewood, he already has familiarity with the North Shore, which will be helpful going forward. Mayor Kennedy provided that one of the firms considered had no clients in Milwaukee County and the attorney is currently a town attorney in Washington County.

Ald. Vukovic raised the question of whether or not Attorney Fuchs applied for the position. Attorney Fuchs stated he did apply, however it was in conjunction with another firm because at this point in life he was not sure he wanted to commit to the amount of work required of a City

Attorney on his own. Ald. Vukovic stated there could have been value in having a City Attorney with our current attorney as the deputy, in order to share his experience and teach someone the ropes. Ald. Daugherty added the committee tried to weight out the options moving forward, along with how involved Attorney Fuchs would wish to be, and the firms' experiences.

Ald. Wiese followed up Ald. Vukovic's questions and concerns stating he hopes that Attorney Fuchs will remain available in an ancillary position to answer questions from the new attorneys. Attorney Bayer stated he hopes to be able to reach out to Attorney Fuchs for his institutional knowledge. He also expressed hope that he will be able to build a long-term relationship with the City as the City Attorney, and understands the challenges and questions typical of the North Shore.

Administrator Safstrom made the statement that due to the change in fee structure with the new City Attorneys, it will be imperative that Council and Staff go through the office of the Administrator for any potential legal questions in an effort to control any fees incurred by the City. Attorney Bayer added he will likely begin sitting in on meetings on his own prior to beginning in his position in an effort to better understand the municipality.

Ald. Shaw questioned what the process will be to contact the City Attorney in the event Administrator Safstrom is not available. Administrator Safstrom clarified she is always available for emergencies.

Motion by Ald. Gelhard, seconded by Ald. Daugherty, to confirm the appointment of Attorney Nathan Bayer as General Legal Counsel/City Attorney, Attorney Charles Polk as Deputy Counsel for the term of January 1, 2022-December 31, 2024 and confirm the appointment of Attorney John Fuchs as Legal Counsel for the Glendale Community Development Authority for the same three-year period. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

III. File No. _____
Ordinance Amending Section 5.2.7 of the Glendale Municipal Code.

Administrator Safstrom stated at the last Council meeting it was noted that the Council by ordinance did not have the authority to override the rules for a public bonfire at Nicolet High School. The amended ordinance will give Council authorization to grant permits for the burning regulations.

Glendale resident Rob Cronwell, 7530 N Applewood Lane, expressed concern that residential fire pit exceptions were not included in the ordinance change, and wanted to know when the Council will approve the Nicolet High School bonfire. Mayor Kennedy clarified the approval was granted at the August 23, 2021 Council meeting. Attorney Fuchs added the Council had the authority to make the change, however Mr. Cronwell's suggestion at the meeting for the ordinance change simply provided an improvement to the language.

Motion by Ald. Vukovic, seconded by Ald. Shaw, to adopt the Ordinance Amending Section 5.2.7 of the Glendale Municipal Code. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

IV. File No.

Review and Recommendation from Legislative, Judiciary & Finance Committee to Approve the Application for Class “A” Beer and Class “A” Liquor license authorizing the retail sale consumption off the premises, filed Target Corporation – Target Store T-2877, located at 5701 N. Lydell Avenue, Glendale, WI 53217.

Administrator Safstrom stated the State of Wisconsin requires any business selling alcohol to have an Alcohol Beverage License. All other licenses have been approved for the current location and all background checks have been concluded by the City of Glendale Police Department. The Legislative, Judiciary & Finance Committee held a meeting on September 13, 2021. The Legislative, Judiciary & Finance Committee recommended the approval of a Class “A” (beer) Retailer License, and Class “A” (liquor) Retailer License Filed by Target Corporation – Target Store T-2877, located at 5701 N. Lydell Avenue. The premise description includes online order pickup at dedicated guest parking stalls in the front of the lot, including pathways utilized for access to the stalls. Target Corporation – Target Store T-2877, meets all statutory requirements to be issued Class “A” beer and liquor licenses. Proposed agent, N. Sotiros, was approved by the Police Department. All applications are on file in the Clerk’s office. The appropriate background checks were completed by the Police Department. The Glendale Police Department has no concerns over the license issuance, as long as Target Corporation adheres to the following parameters: installation of cameras on pickup lanes in parking lot, and a process to check identification for pickup and delivery to confirm legal age.

Motion by Ald. Wiese, seconded by Ald. Daugherty, to approve Class “A” Beer and Class “A” Liquor license authorizing the retail sale consumption off the premises, filed Target Corporation – Target Store T-2877, located at 5701 N. Lydell Avenue, Glendale, WI 53217. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

V. File No.

Consideration of an Initial Resolution Regarding Revenue Bond Financing for Outreach Community Health Centers, Incorporated Project. Information with respect to the job impact of the project will be available at the time of consideration of the Initial Resolution – 210 W. Capitol Drive.

Administrator Safstrom stated this resolution pertains to the request of Outreach Community Health Centers, Incorporated located at 210 W. Capitol Drive, asking that the City consider an Initial Resolution to benefit the Company through a conduit issuance of industrial development revenue bonds to finance the multi-jurisdictional expansion project in the City of Glendale. A portion of the project is in the City of Milwaukee. The Industrial Revenue Bonds are municipal bonds; however, they are not general obligations of the City. The City will not be liable for payment of the principal and interest on the bonds, the City will not have ongoing responsibilities of monitoring or reporting with regard to the bonds or the project, and the bonds

do not count against the City's borrowing capacity. The City utilizes Quarles & Brady to review this process. Attorney Speckhard has stated the documents are in customary format for an industrial revenue bond financing and she has no concerns or suggested changes. She noted that the Initial Resolution expressly states that the bonds will never constitute an indebtedness of the City or a charge against its credit or taxing powers, and that all the City's costs will be paid by the borrower. A final resolution would be considered by the Common Council at a future meeting after negotiations for the bond issue have been completed.

Two representatives from Outreach Community Health Centers, Incorporated were present to any questions from the Council. Connie Palmer, CEO, was available via Zoom and Lynda Templen, the project attorney, was present in person. Ms. Templen stated the building is in Glendale and the property is a shared location with Milwaukee. The City of Milwaukee will also be reviewing the project, however they requested Glendale as the host property, and indicated the process in Glendale was more efficient and the expenses incurred will be paid by the borrower.

Ald. Schmelzling requested additional details on the organization itself. Ms. Palmer stated Outreach Community Health Centers, Incorporated is a full-service health care center providing primary, internal, behavioral, pharmacy, and community service programs. They are one of five Federally Qualified Health Care Centers in the area.

Ald. Vukovic stated she spoke with the partners at the center, and it was clear the expansion is needed and well thought out in their plans. She indicated this will be a great asset to Glendale and Milwaukee County, as the organization does a lot of good work for community health.

Motion by Ald. Wiese, seconded by Ald. Vukovic, to adopt the Initial Resolution Regarding Industrial Development Revenue Bond Financing for Outreach Community Health Centers Incorporated. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VI. File No.

Review and approval of Release and Settlement Agreement – Richard E. Maslowski
Community Park – Foul Ball Issue.

Administrator Safstrom stated MSOE is not certain they will agree to all entities on one agreement and therefore may want separate agreements with each entity. A decision regarding this will not be made until later in the week. Attorney Fuchs recommended laying over this item until the next meeting when the agreement has been finalized, as long as there are no other concerns by the Council.

Glendale resident Rob Cronwell, 7530 N Applewood Lane, expressed concern that there was not a plan provided for what the carports will look like, and also questioned if there is a plan to keep foul balls from coming out of the park and hitting other vehicles outside of Kummrow Automotive or pedestrians walking in the area. Administrator Safstrom stated the agreement on the carport design is between MSOE and Nicolet High School, and the design is not finalized. Attorney Fuchs clarified from a liability end of things, it would fall under recreational immunity and therefore he is not concerned with the City receiving any claims.

Motion by Ald. Gelhard, seconded by Ald. Daugherty, to layover approval of the Release and Settlement Agreement – Richard E. Maslowski Community Park – Foul Ball Issue as presented. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VII. File No. _____
Request from River Revitalization Foundation to Waive Permit Fees.

Administrator Safstrom stated a request was received from the River Revitalization Foundation to waive permit fees for their Westabrook Trail expansion. All easements have been recorded from the Glendale Corporate Park landowners and MATC extension around the blue hole. They have full funding for trial construction and anticipate beginning this month. There will be a permit required for the building of the bridge behind the Barnabus building. The River Revitalization Foundation has requested permit fees be waived for the project. The City of Glendale contracts with SafeBuilt for all building permits. The portion of the fees that the City retains is 50% of each permit. It would be recommended that the Council authorize waiving the City portion of any applicable fees for the project.

Ald. Vukovic questioned what the total cost of the fees is currently estimated to be for the project. Administrator Safstrom stated the plans have not been submitted, and therefore a final cost is not yet available.

Ald. Schmelzling and Ald. Wiese stated the property is a great asset to the community and support the efforts to make the area more accessible.

Motion by Ald. Daugherty, seconded by Ald. Wiese, to approve the motion to waive the City portion of any fees related with construction of the Westabrook Trail expansion for the River Revitalization Foundation. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

VIII. File No. _____
Review and Approval of Bid for the 2021 Lead Service Line Replacement Project.

Administrator Safstrom stated four bids were received, reviewed, and tabulated for the 2021 Lead Service Line Replacement Project. Staff recommends that the City award a contract to the low responsible bidder, MJ Construction in the amount of \$259,295.00. MJ Construction a woman-owned business enterprise and has performed over \$3 million in watermain and lead service line replacement work for the City of Milwaukee over the last two years and is pre-qualified with the City of Glendale.

Ald. Wiese questioned if there is a plan in place in case homeowners provide any push-back on having their laterals replaced. Administrator Safstrom clarified an ordinance was previously approved indicating residents who need replacements are required to do so.

Ald. Daugherty applauded the City for being proactive in the lateral replacement process.

Motion by Ald. Vukovic, seconded by Ald. Schmelzling, to accept the low bid and alternates and award of contract to MJ Construction for the base bid amount of \$259,295.00 for the 2021 Lead Service Line Replacement Project. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

IX. File No.

Review and approval of the application of Pavement Markings on N Range Line Road from W Green Tree Road to N Mill Road as part of Speed Reduction efforts in Residential Areas.

Administrator Safstrom stated this a follow up to the last Common Council meeting discussion regarding the application of pavement markings (striping) for traffic calming. Striping to narrow the travel lanes, as well as the addition of bike sharrows, was proposed on N Range Line Road from W Green Tree Road to N Mill Road. Two quotes were received for the pavement markings at the aforementioned location. Staff recommends that the City approve the quote from Century Fence Company, in the amount of \$9,053.25. Century Fence Company is an established contractor and has performed well on other similar construction projects in the City. The pavement markings in the center lane, bike sharrows, and parking lane will be completed in 2021.

Ald. Schmelzling questioned if the project would be less expensive than if completed by our own DPW crew. Administrator Safstrom stated this is a less expensive option, and is also easier for an experience company to do the initial markings, as it includes measuring and other steps for accuracy.

Motion by Ald. Schmelzling, seconded by Ald. Gelhard, to approve the low quote from Century Fence Company in the amount of \$9,053.25 for the application of Pavement Markings on N Range Line Road from W Green Tree Road to N Mill Road as part of Speed Reduction efforts in Residential Areas. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

X. File No.

Resolution Authorizing the Director of Public Works to sign and submit the Wisconsin Department of Natural Resources Urban Forestry Grant application and subsequent reports.

Administrator Safstrom City Staff plans to submit an Urban Forestry Grant application to the Wisconsin Department of Natural Resources in the amount of \$25,000. If approved in 2021, the 50/50 cost-share grant will assist the City with the costs associated with treating public Ash trees and replanting new public trees to replace those cut down due to the infestation by the emerald ash borer in 2021.

Motion by Ald. Daugherty, seconded by Ald. Gelhard, to approve the Resolution authorizing the Director of Public Works to sign and submit the Wisconsin Department of Natural Resources Urban Forestry Grant application and subsequent reports. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

XI. File No.

Review and approval of Resolution Amending the 2021 Annual Program Budget.

Administrator Safstrom stated the Council approved the 2021 Annual Program Budget on November 10, 2020. Since that time, Council has approved staff increases of 2 percent effective January 1, 2021 as well as the Police Officer contract was ratified with a wage increase of 2 percent as well. A few other additions/corrections include: proper allocation of Office 365 licensing within the program areas; allocation for brine equipment authorized at the last Council meeting; additional funding necessary for the Richard E. Maslowski Community Park Fund due to limited availability of part-time staff fulfilled with full-time and additional maintenance to the facility; and additional fees for services in various accounts. These changes make it necessary for the Council to approve a resolution amending the budget. This will allow for estimates to more closely align with the budget. The resolution does not change the overall expenses for the 2021 General Fund.

Motion by Ald. Shaw, seconded by Ald. Schmelzling, to adopt a Resolution Amending the 2021 Annual Program Budget. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

XII. File No.

Reschedule first meeting in December from December 13, 2021 to December 6, 2021 as well as cancel December 27, 2021 meeting.

Administrator Safstrom stated due to the holiday season, City Offices are closed December 23 and December 24. Due to the short work weeks and focus on tax collection, traditionally we have cancelled the second Council meeting in December. Additionally, Mayor Kennedy will be out of town on December 13. Ald. Shaw is out of town the first two weeks of December. It is recommended that the December 13, 2021, meeting be moved to December 6, 2021, and the December 27, 2021, Common Council meeting be cancelled. If necessary, the Mayor can schedule a special meeting.

Ald. Gelhard raised the question on the possibility of having an upcoming meeting in the Old Town Hall building. Administrator Safstrom stated she would look into the possibility, however the meeting would not be able to be broadcast via Zoom.

Motion by Ald. Wiese, seconded by Ald. Daugherty, to move the December 13, 2021, meeting to December 6, 2021, and to cancel the December 27, 2021, Common Council meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried.

COMMISSION, COMMITTEE AND BOARD REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve.

CLOSED SESSION.

Motion by Ald. Gelhard, seconded by Ald. Shaw, to convene in Closed Session per Wis. Stats. §19.85(1)(e) for Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (North Shore Library Agreement) and per Wis. Stats. §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Moeckler Lawsuit). Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried.

A closed session of approximately 56 minutes was held. The Council discussed the North Shore Library Agreement and Moeckler Lawsuit.

Motion by Ald. Shaw, seconded by Ald. Schmelzling, to reconvene to open session and regular order of business. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Motion carried.

ACTION ON CLOSED SESSION ITEMS.

No action was taken on items discussed during closed session.

ADJOURNMENT.

There being no further business, motion was made by Ald. Gelhard, seconded by Ald. Wiese, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, Wiese, Schmelzling, and Shaw. Noes: None. Absent: None. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 8:49 p.m., until Monday, September 27, 2021, at 6:00 p.m.

Megan Humitz
City Clerk

Recorded: September 14, 2021.

**MINUTES OF THE
NORTH SHORE WATER COMMISSION
MEETING OF WEDNESDAY, AUGUST 11, 2021**

The North Shore Water Commission held a meeting on Wednesday, August 11, 2021 using an internet-based conferencing platform called Zoom.

Meeting was called to order at 8:01 A.M. by Mr. Imig.

Present:

Scott Botcher, Member (Fox Point)
Charlie Imig, Chair (Glendale)
John Edlebeck, Secretary (Whitefish Bay)

Also Present:

Below are individuals that attended the meeting.

Eric Kiefer, Plant Manager & Recording Secretary
Brooks Angell, Operations Supervisor
Scott Huibregtse, R&R Insurance

MINUTES

It was moved by Mr. Botcher, seconded by Mr. Imig, and unanimously carried to approve the minutes for the meeting held July 14.

MONTHLY REPORT OF PLANT OPERATIONS

Mr. Kiefer presented the monthly report of plant operations. He noted that production in July 2021 versus 2020 was very similar.

Below are the items that were submitted to the Commission in the operations and maintenance report ahead of the meeting.

1. Anthony Ortiz passed his DNR Surface water exam. He is currently finishing up training and will be placed on the Relief Operator rotation Starting 8/16/2021.
2. Brooks Angell returned from medical leave.
3. Plant staff drained, installed and plumbed in the lead and copper monitoring station at the Bender facility.
4. Konecranes performed crane maintenance recommended from the annual inspection.
5. AC Engineering exchanged the bender generator transfer breaker and brought the current breaker in for repair.

6. Plant staff began feeding mussel control polymer at the raw water intake; intake rings have not yet been re-installed.
7. Plant staff tested new chemical analysis hardware and techniques for the upcoming lead and copper study.
8. Cummings performed the annual generator maintenance
9. Zien Mechanical inspected the Bender plant dehumidifier; minor repairs were made to the dehumidifier.
10. Plant staff continued cleaning and maintenance on the exterior of the Klode park pumping station.

The report was placed on file without any motion.

ANNUAL OPERATING BUDGET

The budget reports were submitted ahead of the Commission meeting. Mr. Kiefer noted that the Commission is approximately \$92,000 under budget as of June 30.

The monthly reports were put on file without motion.

MONTHLY BILLS

It was moved by Mr. Edlebeck, seconded by Mr. Imig, and unanimously carried that payments be approved and authorization be given to the Fiscal Agent to make such payments.

<u>Vendor</u>	<u>Amount</u>
3FoldIT (monthly phone charge for Bender facility)	\$34.80
Alexander Chemical (treatment chemical: aluminum sulfate)	\$3,108.12
Amazon (HVAC filters, boiler system parts, rodent control supplies, custodial supplies, battery, battery accessories, fuses, and fuse block)	\$1,803.82
Baxter & Woodman (engineering services for corrosion control study)	\$3,198.71
Cummins NPower (routine generator maintenance at Bender and Klode)	\$2,497.70
Diggers Hotline (standard email tickets)	\$22.62
Diversified Benefit Services (Section 125 plan admin)	\$95.00
Faust Company (backflow testing, repair, and reporting services)	\$3,205.00
Grainger (level mounts, general hardware, plumbing supplies, cable ties, sticky notes, and cleaners)	\$303.65
Hawkins (treatment chemical: aqueous ammonia)	\$1,059.78
Home Depot (drill adapters, bucket, paint, and general hardware)	\$51.53
Idexx (collection vessels and Colilert media)	\$3,238.68
Inductive Automation (annual renewal of Total Care Support for SCADA software)	\$8,560.20
Konecranes (annual inspection and shoe replacement on both appliances)	\$3,993.72
McEnroe Consulting Engineers (filter room railing and column investigation)	\$3,975.00
McMasterCarr (crane bumpers)	\$175.41

Midland Scientific (lab soap)	\$64.76	
Milport (treatment chemical: sodium hypochlorite)	\$4,177.50	
Northern Lake Service (compliance monitoring)	\$76.00	
Office Copying Equipment (maintenance payment for copier)	\$6.48	
Quill (labels and wipes)	\$77.77	
Rotroff Jeanson (monthly accounting services)	\$1,159.00	
Securian (employee life insurance)	\$158.46	
Spectrum (internet service at all locations)	\$464.86	
Starnet Technologies (quarterly data charge for remote meters)	\$300.00	
Trescal (analytical balance calibration)	\$65.00	
USA Bluebook (stormwater testing supplies, chemical pump parts, probes, reagents, SL1000 analyzer supplies, standards, sample cells, chemkeys, and reagents)	\$3,118.29	
Vacuump, Pump, and Compressor (hose for Verderflex chemical feed pumps)	\$1,105.75	
Viking Chemical (treatment chemical: phosphoric acid)	\$1,168.65	
Village Ace Hardware (cleaners, general hardware, and oil)	\$38.98	
WaterStone Bank (credit card - General Fund)	\$325.78	
-- AT&T (monthly internet charge): \$80.25		
-- Google (google apps for business): \$84.00		
-- Shelly Shop USA (wifi buttons): \$100.68		
-- StraightTalk (cell phone charges): \$45.86		
-- Zoom (monthly fee and adjustment): \$14.99		
We Energies (Bender electric - ESTIMATE)	\$16,484.68	
We Energies (Bender gas)	\$1,131.48	
We Energies (Green Tree electric - ESTIMATE)	\$17.45	
We Energies (Henry Clay electric)	\$16.79	
We Energies (Klode electric - ESTIMATE)	\$5,521.47	
We Energies (Klode gas)	\$23.81	
Wisconsin State Lab of Hygiene (fluoride analysis)	\$26.00	
	SUB-TOTAL	\$70,852.70
<u>Capital Fund</u>		
Amazon (Apera Handheld Turbidimeter)	\$702.03	
Rundle-Spence (monitoring station for demonstrative lead and copper study)	\$11,611.14	
WaterStone Bank (credit card - Capital Fund)	\$1,044.45	
-- eBay\brandus.uqpzp (Hach SL1000 Portable Parallel Analyzer): \$1,044.45		
	SUB-TOTAL	\$13,357.62
	TOTAL	\$84,210.32

CAPITAL PROJECTS UPDATE

Mr. Kiefer provided the Commission with 3 payment requests. The first was for the Filter Upgrade Project (2021-1) in the amount of \$10,053.12. Mr. Kiefer explained that the remaining components of the filter touchscreens arrived and plant staff will install them shortly. The second payment request was for the Video Surveillance Improvements Project (2021-2) in the amount of \$153.24. The third payment request was for the IT Improvements Project (2021-3) in the amount of \$258.75.

It was moved by Mr. Imig, seconded by Mr. Botcher, and unanimously carried to approve all 3 payment requests as described in Mr. Kiefer's memos dated 8/11/2021.

RENEWAL OF INSURANCE POLICIES

Mr. Kiefer provided the Commission with a proposal from R&R Insurance to renew its current causality and property insurance policies. Mr. Kiefer explained that the causality insurance policy is increasing due to workers compensation. The Commission has a larger payroll due to the additional employee that was hired in January 2021, and the workers compensation premium is proportional to payroll. Mr. Kiefer then invited Scott Huibregtse from R&R Insurance to talk about the property insurance.

Mr. Huibregtse explained that he first needs to talk about cybersecurity coverage. He went on to explain why the Commission should consider the additional coverage and relevant statistics. Cyberattacks are becoming increasingly more common.

Mr. Kiefer noted that he attempted to complete the questionnaire for cybersecurity coverage provided by R&R Insurance, but was quickly found that the Commission is not eligible.

Mr. Huibregtse explained that R&R Insurance has access to different lines of cybersecurity insurance and that somebody from R&R Insurance will contact Mr. Kiefer to go over those options. Mr. Botcher cautioned Mr. Kiefer that he should fully understand the nuances of such insurance policies; there are a lot of options out there and Mr. Kiefer should avoid insurance products that the Commission does not need.

Mr. Kiefer explained that he is meeting a networking professional next week and would follow up with R&R Insurance afterwards.

Moving on, Mr. Huibregtse explained the difference between the property insurance options that are listed in the proposal. While MPIC is less expensive than the incumbent carrier Chubb, Mr. Huibregtse explained that the coverage is not the same. In particular, Mr. Huibregtse explained that MPIC has an underground exclusion that would exclude all buried assets. Considering many of the assets of the Commission are underground, the Commission would be exposed to more risk if it goes with MPIC.

Mr. Botcher commented that MPIC is much smaller than Chubb and that it is not capitalized to the same extent as Chubb. Mr. Botcher and the other Commissioners expressed their support for keeping the coverage for Chubb.

It was moved by Mr. Imig, seconded by Mr. Botcher, and unanimously passed to accept the renewal proposal from R&R Insurance with the incumbent carriers.

FILTER ROOM RAILING AND COLUMNS

Mr. Kiefer explained that McEnroe Consulting Engineers (MCE) finished its investigation of the filter room and made recommendations for selected repairs. In all, the damage is not significant and the Commission is not pressed to take immediate action. Mr. Kiefer explained that railing has detached at 20% of the anchoring locations.

Mr. Kiefer explained that these repairs need to be made directly above and within the filters--which is nearby drinking water. A significant effort will be required to protect the filters from contamination when the repairs are made. This is not a trivial task. Mr. Kiefer included selected repairs in the proposed 2022 capital improvement budget, to make the railing safe. However, he explained that it will be necessary to make additional repairs in the future as the railing will continue to detach.

Mr. Kiefer noted that several columns are out of plumb. To prevent further movement, MCE is recommending that the columns are appropriately braced. Mr. Kiefer included that repair in the proposed 2022 capital improvement budget.

No action was taken by the Commission at this time.

SOLAR PANEL INSTALLATION

Mr. Kiefer provided the Commission with an updated proposal from Arch Electric. Since the 2019 proposal, the upfront capital investment increased along with the payback period. Mr. Kiefer explained that there were more incentives available to the Commission in 2019.

He also mentioned that it is possible to find a partner to make the initial capital investment and then make level payments to the partner over a significant period of time.

Mr. Botcher explained that the details of that kind of an arrangement needs to be carefully described to the Commission. Depending on the terms, the Commission may be better off making the investment itself.

Mr. Edlebeck explained that different grants and incentives are available to private entities that are not available to the Commission. It may be possible to get a better deal if the Commission uses a partner.

It was the consensus of the Commission that Mr. Kiefer should gather more information and put the item on the agenda at a future Commission meeting.

No action was taken by the Commission at this time.

DISCUSSION OF PRELIMINARY 2022 OPERATING AND CAPITAL BUDGET

Before presenting the preliminary budgets, Mr. Kiefer discussed sections of a memo he provided to the Commission about future capital improvements.

First, Mr. Kiefer explained that 40% of treatment basins are out of service. Because that capacity is not needed right now, it is not an immediate problem. However, the basins that are in operation will

face the same fate. It is not a matter of when the other basins will fail, it is a matter of when. It is more cost effective to be proactive and to renovate a basin than to be reactive and make emergency repairs.

Mr. Kiefer described how the budgetary figure of \$864,000 was derived in his memo. He also explained that it may be possible to save approximately \$100,000 if the Commission self-performed a portion of the project. However, to accomplish this end, the Commission would need to hire another employee and increase the staffing level by 1 until the project is completed. Whether or not plant staff participate in the project, it should start in 2023. Which is also the same year lead and copper corrosion improvements must be made.

Furthermore, Mr. Kiefer explained that capital improvements required for unattended operations are not complete. If the Commission wants to pursue unattended operations, those projects, estimated to be approximately \$355,000 (after 2022), need to be budgeted. He is recommending that they are planned for 2024.

If the Commission wants to move forward with the installation of solar panels, it should happen at the same time--or after--the aforementioned capital improvements.

After that, Mr. Kiefer presented the preliminary 2022 operating and capital improvement budgets. He is proposing an operating budget of \$1,558,807 (3.4% increase) and a capital improvement budget of \$274,758 (5.4% increase).

Mr. Kiefer noted that the largest factor in the increase is labor and benefits. A new employee was hired in 2021; the Commission anticipated the employee would require a single health plan, but the employee hired required a family plan. Also, an employee that didn't need health insurance in the past, now needs health insurance.

Also, because of labor market issues, Mr. Kiefer did not know exactly how to budget for increases in wages and salaries. The budget he presented includes a 3.0% increase; it also includes the promotion of an employee to the vacant Assistant Maintenance Supervisor position.

Mr. Botcher asked Mr. Kiefer to remind him of the Commission's health insurance carrier. Mr. Kiefer explained that the Commission is using the traditional plan offered by the State of Wisconsin.

Mr. Botcher commented that a 3% increase in labor is higher than expected. He requested that Mr. Kiefer revise the operating budget before the next meeting and to use a wage increase between 2.0% and 2.25%. Mr. Edlebeck and Mr. Imig agreed with Mr. Botcher. Mr. Kiefer acknowledged the request and will update the operating budget accordingly.

No action was taken by the Commission at this time.

CORROSION CONTROL STUDY UPDATE

Mr. Kiefer explained that at a recent WDNR meeting, he was told that Fox Point, Glendale, and Whitefish Bay each need to find 3 single family residences that will allow for sequential lead and copper samples to be taken. Mr. Kiefer explained that the Commission will help by coordinating the sample collection with the homeowner and the lab analysis, but each community needs to identify

the residences.

Mr. Kiefer explained that he believes it is appropriate to offer enticements such as gift cards. Mr. Botcher cautioned that it may be costly to offer large denomination gift cards. Mr. Kiefer explained the Commission should be prepared to offer up to \$100 per resident, offering gift cards in increments of \$50. In rough terms, member communities should ask residents first without mentioning an incentive. If that doesn't work, go back and offer \$50. Finally, if that doesn't work, make a final offer of \$100.

It was the consensus of the Commission to offer gift cards as described by Mr. Kiefer.

LAB SERVICES

Mr. Kiefer provided the Commission with competitive quotations for lab services associated with the upcoming lead and copper study. Because the amount is over his spending authority, he requested the Commission to accept the lowest cost proposal from Northern Lake Service.

It was moved by Mr. Botcher, seconded by Mr. Edlebeck, and unanimously carried to accept the proposal from Northern Lake Service in the amount of \$13,667.45.

NEXT MEETING

The next regular meeting was scheduled for Wednesday, September 8, 2021 at 8:00 A.M.; the meeting will be online via Zoom.

ADJOURNMENT

It was moved by Mr. Botcher, seconded by Mr. Imig, and unanimously carried to adjourn at 8:59 A.M.

Submitted by:



Eric Kiefer, Plant Manager and Recording Secretary

8/13/2021

Date



CITY OF GLENDALE
POLICE DEPARTMENT

5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209-3815
(414) 228-1753
Fax (414) 228-1707
Email: police@glendale-wi.org

September 1, 2021

Mayor and Common Council
City of Glendale
5909 N. Milwaukee River Pkwy.
Glendale, Wisconsin 53209

Dear Mayor and Common Council,

Attached is the Glendale Police Department monthly report for August 2021. This report tabulates the total number of calls handled and provides an overview of our monthly activity.

Officers responded to a total of 1804 calls for service in this period. There were 9 Crimes Against Persons reported, 91 Crimes Against Property investigated and 25 Crimes Against Society.

Should you have any questions regarding this report, or additional suggestions, please don't hesitate to call on me.

Sincerely,

Mark Ferguson
Chief of Police



CFS Tally by Hours

Printed On: 09/01/21 12:33

Reporting Period: 08/01/2021 - 09/01/2021

Hourly Breakdown

City of Glendale

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Total	1,804	50	113	133	106	47	27	26	37	63	83	98	95	85	76	85	46
911 - 911 Hang up/error	83	1		2		1	1		1	3	3	6	6	5	6	7	4
AC - Animal Complaints	19				1						1	2	1	3	1		1
ACPD - Accident - PDO	34						1			2	1	2	1	2	3	3	2
AOA - Assist Other Agency	29	2	2	2	2	2			2	1	1			2	2		
ASBT - Assault/Battery	1								1								
AV - Abandoned Vehicle	11		1					1			2	1		1		1	
BA - Burglar Alarm	38		1	1	2	3	2	4		5	3	1	1				
BURG - Burglary	2									1							
CDTP - Property Damage	13							1	1		3	1	2				
CHAP - Chapter 51 Commitment	4									1					1	1	
CHECK - Vacation/Business Checks	167	13	32	30	25	13	3	1	2	2	8	8	8	2	1	1	
CODE - Code Violations	4				1						1						
CONV - Conveyance	1			1													
CRIME - Crime Prevention	2		1	1													
DC - Disorderly Conduct	52		1	2				1	1	2		5	3	3	2	5	2
DEATH - Death Investigation	3											1	1	1			
DIST - Disturbance	3												1			2	
DISV - Disabled Vehicle	27		1	1								2		1	4	4	2
DRIVE - Driving Complaint	19	1					1					2			1	2	3
DRUG - Controlled Substance	3												1				
DV - Domestic Violence	6											2				1	
EIP - Entry in Progress	1																
ESC - Escort	2														1		
EV - Entry to Vehicle	21			2	2			1	1	1	1	3	1		1	1	1
FDCALL - Fire Call - PD	14		2		1	1					1	1		1		1	



CFS Tally by Hours

Printed On: 09/01/21 12:33

Reporting Period: 08/01/2021 - 09/01/2021

Hourly Breakdown

	16	17	18	19	20	21	22	23
Total	88	96	69	49	83	88	100	61
911 - 911 Hang up/error	5	10	8	2	4	2	1	5
AC - Animal Complaints	4	1			2		1	1
ACPD - Accident - PDO	6	1	3	3	1	1	2	
AOA - Assist Other Agency	2		1	1	3	3		1
ASBT - Assault/Battery								
AV - Abandoned Vehicle	1	1	1		1			
BA - Burglar Alarm		2	2	3	4	2	1	1
BURG - Burglary				1				
CDTP - Property Damage	1	1	1	1		1		
CHAP - Chapter 51 Commitment				1				
CHECK - Vacation/Business Checks		1	3	1		2	7	4
CODE - Code Violations	1		1					
CONV - Conveyance								
CRIME - Crime Prevention								
DC - Disorderly Conduct	3	4	2	1	3	3	6	3
DEATH - Death Investigation								
DIST - Disturbance								
DISV - Disabled Vehicle		2	1	1	4	3		1
DRIVE - Driving Complaint	1	1		3	1		2	1
DRUG - Controlled Substance	1			1				
DV - Domestic Violence					2		1	
EIP - Entry in Progress		1						
ESC - Escort				1				
EV - Entry to Vehicle	2	1			1		1	1
FDCALL - Fire Call - PD	1	1	1	2	1			



CFS Tally by Hours

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Reporting Period: 08/01/2021 - 09/01/2021

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
FI - Subject Stop for FI	57	6	11	14	9	4	1	1					1	1		1	
Fight - Fight	2																
FPROP - Found Property	11				1					1	1	1		1			
FRAUD - Fraud	10											1	2	1	1	2	1
FT - Family Trouble	11	1										1			1	1	
FW - Fireworks	1																
HALM - Hold Up Alarm	6											1			1	1	
HAZ - Road Hazard - PD	39		1	1	2	1	4		3	2	2	3	1		3	1	2
HR - Hit and Run	11						1		2				1	1	1		
JUV - Juvenile Complaint	2										1		1				
LIQ - Liquor Compliance/Violation	1																
LOCKOUT - Auto Lockout	13		1						1	1				2	1	2	2
LPROP - Lost Property	1																
MISSING - Missing	6															1	1
MVT - Motor Vehicle Theft	29			1			2	1	2	4		2	2	1	2	1	1
NOISE - Noise Complaint	22	2	2	1	1	1				2							1
NT - Neighbor Trouble	4		1														
OPEN - Open Door	94	7	13	33	27	9	1									1	
PARK - Parking Complaint	12			1			1		1	1			1	1	1		1
PI - Accident/PI	2								1								
PRIS - Prisoner Transport	19	2				1		1		2	3			1	1	1	
RECV - Recovered Stolen Veh	4													1			
REPO - Repossess A Vehicle	3						1						1				1
RFP - Request for Police	104	4	1		4			1	4	5	6	4	4	7	10	9	7
RTHFT - Retail Theft	19							1			2	3		3	4	2	1
SEX - Sex Offense / Assault	2																
SHOTS - Shots Fired	9			1	2				1			1					
SOLIC - Solicitor Complaint	16									3	2		1	2	2	1	1



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Hourly Breakdown

	16	17	18	19	20	21	22	23
FI - Subject Stop for FI					1		4	3
Fight - Fight	1		1					
FPROP - Found Property	1	1	1	1	2			
FRAUD - Fraud	1	1						
FT - Family Trouble		1			2	1	1	2
FW - Fireworks							1	
HALM - Hold Up Alarm	1	1					1	
HAZ - Road Hazard - PD	2	2	1		4	3	1	
HR - Hit and Run	1	1	1	1	1			
JUV - Juvenile Complaint								
LIQ - Liquor Compliance/Violation			1					
LOCKOUT - Auto Lockout	1	1	1					
LPROP - Lost Property		1						
MISSING - Missing	1	1	1	1				
MVT - Motor Vehicle Theft	3	2	1	1	1		1	1
NOISE - Noise Complaint	2	1		2	2	1	2	2
NT - Neighbor Trouble	2		1					
OPEN - Open Door				1		1	1	
PARK - Parking Complaint	3	1						
PI - Accident/PI			1					
PRIS - Prisoner Transport		2			2	1	1	1
RECV - Recovered Stolen Veh		1			1	1		
REPO - Repossess A Vehicle								
RFP - Request for Police	6	10	3	3	3	5	7	1
RTHFT - Retail Theft		1	1					1
SEX - Sex Offense / Assault	1		1					
SHOTS - Shots Fired					1	1	1	1
SOLIC - Solicitor Complaint	1		1	1	1			



CFS Tally by Hours

Printed On: 09/01/21 12:33

Reporting Period: 08/01/2021 - 09/01/2021

Hourly Breakdown

	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
SPAS - Special Assignment	1									1							
STAT - STAT Alert	1																
SUSP - Suspicious Activity	71	2	4	6	5	5	3	2	4		1	4	4	1	1	3	
TELE - Telephone Complaint	1																1
THEFT - Theft Complaint	21									2		3		1		3	1
TRES - Trespassing	12		1					1	2	1		2	1	2			1
TRFC - Traffic Control	4								1	1	1			1			
TS - Traffic Stop	516	8	37	33	19	5	2	6	3	12	36	28	42	31	22	22	8
UTIL - Utilities	7																
WEAP - Weapons Complaint	4											1				1	
WELF - Welfare Check	66	1			2	1	3	3	3	7	3	6	7	6	2	3	1
ZRIDESCH - *Ride Schedule-GLPD ONLY*	31																



CFS Tally by Hours

Printed On: 09/01/21 12:33

Reporting Period: 08/01/2021 - 09/01/2021

Hourly Breakdown

	16	17	18	19	20	21	22	23
SPAS - Special Assignment								
STAT - STAT Alert		1						
SUSP - Suspicious Activity	1	3	3	4	4	5	2	4
TELE - Telephone Complaint								
THEFT - Theft Complaint	4			3	2		2	
TRES - Trespassing			1					
TRFC - Traffic Control								
TS - Traffic Stop	24	33	24	5	27	45	33	11
UTIL - Utilities	1				2	2	1	1
WEAP - Weapons Complaint	1			1				
WELF - Welfare Check	2	4	1	3		5	1	2
ZRIDESCH - *Ride Schedule-GLPD ONLY*							18	13



Monthly Activity Overview Report

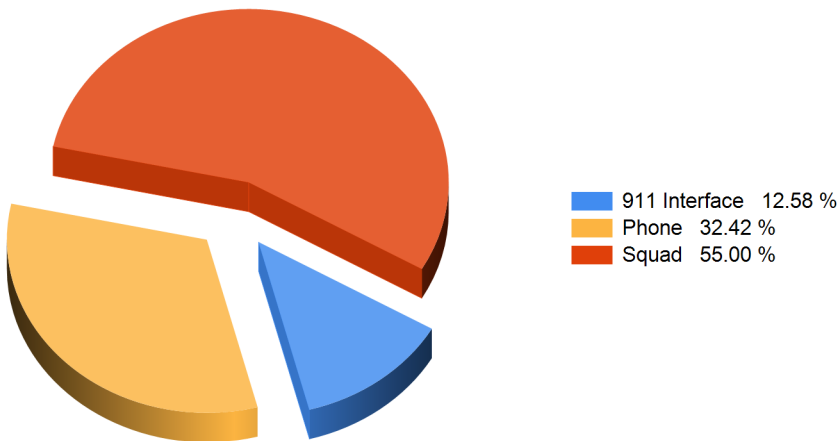
Printed On: 09/01/21 12:35

For Reporting Period: 08/01/2021 - 08/31/2021

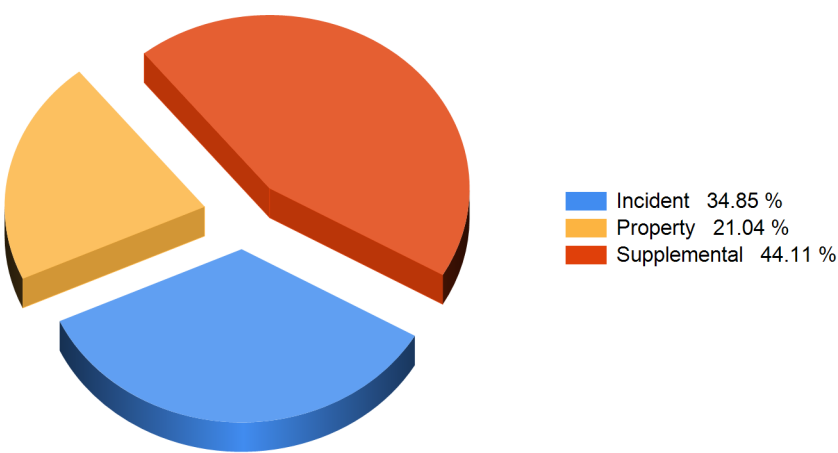
Patrol Area: G1,G2,G3,G4,G5

NOTE: This report cannot be run based on individual officer - it is based on unique Incident. This report is for specific overview purposes & counts. For individual Officer activities, please refer to Officer Activity Count reports.

Calls



Reports



Reports are selected based upon Dttm report is written and selected if Dttm falls within date range above-specified.

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
	Total	1,709	493	602	614
Calls	911 Interface	215	25	81	109
	Phone	554	87	255	212
	Squad	940	381	266	293

		Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
	Total	637	124	317	196
Reports	Incident	222	42	95	85
	Property	134	37	54	43
	Supplemental	281	45	168	68



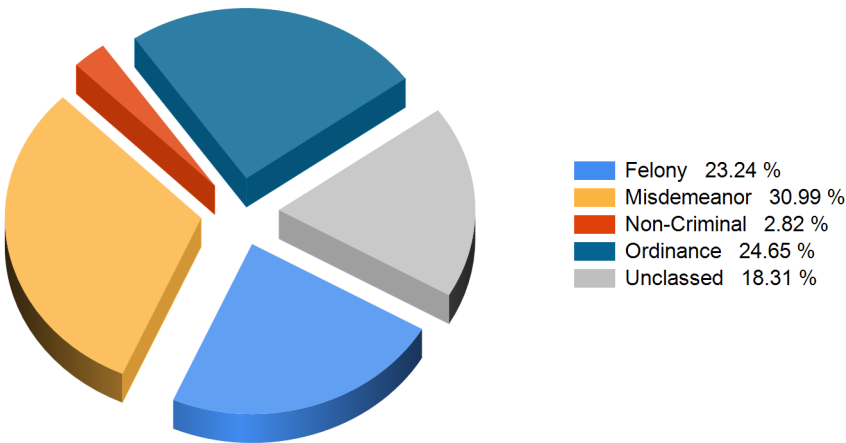
Monthly Activity Overview Report

Printed On: 09/01/21 12:35

For Reporting Period: 08/01/2021 - 08/31/2021

Patrol Area: G1,G2,G3,G4,G5

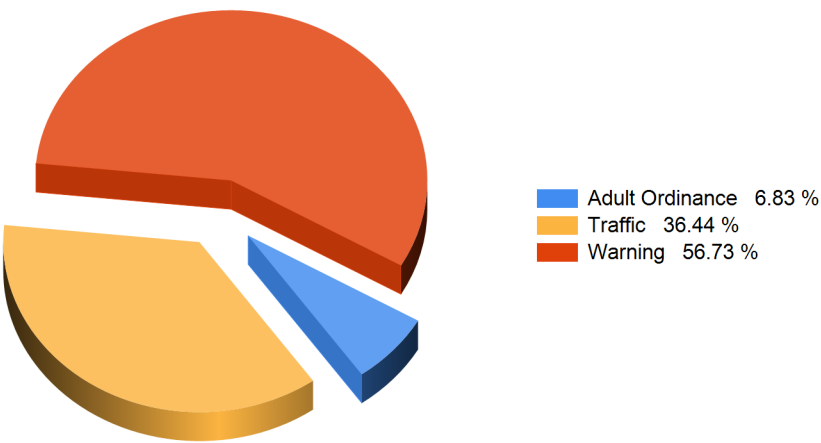
Arrests



Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under Each charge type.

	Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Arrests				
Total	142	62	27	53
Felony	33	19	5	9
Misdemeanor	44	18	7	19
Non-Criminal	4	4	0	0
Ordinance	35	13	12	10
Unclassed	26	8	3	15

Citations



Citations are counted by Citation Type alone.

	Total	0001 0800 Hours	0800 1600 Hours	1601 2400 Hours
Citations				
Total	450	98	182	170
Adult Ordinance	33	9	16	8
Traffic	176	42	58	76
Warning	241	47	108	86



North Shore Library

August 2021

Highlights / Accomplishments

In 2021, the summer reading program was a lot of fun! Our theme was “Tails and Tales,” and we had lots of animal-themed programs and activities.

We had a total of 551 local kids and teens participate in our summer reading challenges. Throughout the summer, they read to earn prizes. Given that we are not able to engage in school and daycare visits to promote the program, we are pretty pleased with the numbers.

Age breakdown:

- Early Literacy Challenge - 71 participants (babies, toddlers, and preschoolers)
- Elementary Challenge - 331 participants (kindergarten through 5th grade)
- Teen Challenge - 112 participants (6th-12th grade)

This summer, the Youth Services Department hosted 43 virtual events, with a total of 406 attendees. These programs included three weekly story time sessions, a virtual Lego Club, monthly Family Fun Nights, monthly STEAM programs with activity kits, and weekly fun and educational programming generously sponsored by the Friends of the Library.

One very special program was Ready for Reading. Caregivers signed up their children, and each week, each child received a kit including a free book they were able to keep, plus a parental information sheet with early literacy tips, recommended reading, and activity ideas to get their child ready for kindergarten. Then, they attended a weekly virtual story time where we read the books together, and modeled some of the strategies and activities.

PHYSICAL ITEMS CHECKED OUT



11873

E-ITEMS CHECKED OUT



4528

CURBSIDE PICK-UPS



32

NEW CARDS ISSUED



62

DAYS OPEN



26 Days

WEBSITE VISITS



3728

VISITORS



6882

COMPUTER SESSIONS



432

OF CHILDRENS CLASSES



5

OF ADULT CLASSES



13

PARTICIPANTS IN ADULT CLASSES



719

PARTICIPANTS IN CHILDREN CLASSES



59



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Review and approval of Release and Settlement Agreement – Richard E. Maslowski Community Park – Foul Ball Issue.

FROM: Rachel Safstrom, City Administrator

MEETING DATE: September 27, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	3.1

BACKGROUND/ANALYSIS:

Since the baseball fields were complete in the summer of 2020, there have been some challenges with the neighboring business, Kummrow Automotive. Several foul balls per game land on the property at 2201 W. Bender Road and in several cases have damaged high end vehicles.

In October, 2020, representatives of the City, Nicolet High School and MSOE discussed the issue and potential solutions. The issue continued into 2021. The entities discussed again potential solutions.

RECOMMENDATION:

The solution that has been agreed to is for MSOE and Nicolet to fund carports. In addition, Kummrow Automotive, Mike Pelant, property owner, and the City of Glendale release MSOE and Nicolet of any future claims for foul ball issues. Attached is the agreement the entities have agreed to.

ACTION REQUESTED:

Motion to approve the Release and Settlement Agreement- Richard E. Maslowski Community Park – Foul Ball Issue as presented.

ATTACHMENTS:

1. [Release and Settlement Agreement.](#)
2. [Kummrow Plans for Agreement.](#)
3. [Kummrow Estimate for Plans.](#)



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Notice of Claim – Tamara Maddente Gilmore

FROM: Megan Humitz, City Clerk

MEETING DATE: September 27, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	893.80
Municipal Code:	3.3

BACKGROUND/ANALYSIS:

The City has received the attached claim from Germantown Mutual Insurance Company on behalf of Tamara Maddente Gilmore. Ms. Gilmore is stating her property suffered damages when a city owned tree fell onto the building.

RECOMMENDATION:

The claim procedure is mandated by statute. An individual cannot directly sue a municipality. They must first file a claim under Sec. 893.80 of the Wisconsin Statutes. It is the recommendation to deny the claim and send the appropriate letter of denial to the claimant. That shortens the time in which suit must be brought to a 6 month period. The matter will then be handled from that point on by our carrier. A draft letter from the clerk is attached.

ACTION REQUESTED:

Motion to deny the claim filed by Germantown Mutual Insurance Company on behalf of Tamara Maddente Gilmore.

ATTACHMENTS:

1. [Notice of Claim](#)
2. [Claim Denial Draft Letter](#)



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Notice of Claim – Leo Harper

FROM: Megan Humitz, City Clerk

MEETING DATE: September 27, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	893.80
Municipal Code:	3.3

BACKGROUND/ANALYSIS:

The City has received the attached claim from Leo Harper. Mr. Gilmore is stating his vehicle suffered damages when he struck a recessed water lateral.

The City's insurance carrier, CVMIC, understands the City does take corrective action to repair defects in City streets when made aware of known problems. Based on this information, it is their opinion that the City is meeting the standard of reasonable care, which is the standard that municipalities are held to. In addition, the City would be immune from liability under Wis. Stat. 893.80(4), which provides immunity for discretionary actions by municipalities. It is CVMIC's option that when and how often a municipality inspects and maintains their streets is a discretionary decision, for which the City would have immunity based on the referenced statute.

RECOMMENDATION:

The claim procedure is mandated by statute. An individual cannot directly sue a municipality. They must first file a claim under Sec. 893.80 of the Wisconsin Statutes. It is the recommendation to deny the claim and send the appropriate letter of denial to the claimant. That shortens the time in which suit must be brought to a 6 month period. The matter will then be handled from that point on by our carrier. A draft letter from the clerk is attached.

ACTION REQUESTED:

Motion to deny the claim filed by Leo Harper.

ATTACHMENTS:

1. [Notice of Claim](#)
2. [Claim Denial Draft Letter](#)



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Resolution Designating the Public Depositories for the City of Glendale and Glendale Water Utility, Authorizing Withdrawal of City and Utility Funds of the City of Glendale.

FROM: Rachel Safstrom, City Administrator

MEETING DATE: September 27, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	§34.05
Municipal Code:	3.1.7

BACKGROUND/ANALYSIS:

Per State Statute and Municipal Code, the City of Glendale needs to pass a Public Depository Resolution authorizing City officials to deposit and expend funds on behalf of the City. With the change of staffing for Deputy Clerk/Treasurer it is found that this information was out of date.

RECOMMENDATION:

Attached is a resolution updating the banking information for the City as well as the authorized signatories.

ACTION REQUESTED:

Motion to approve a Resolution Designating the Public Depositories for the City of Glendale and Glendale Water Utility, Authorizing Withdrawal of City and Utility Funds of the City of Glendale.

ATTACHMENTS:

1. [Resolution Designating the Public Depositories for the City of Glendale and Glendale Water Utility, Authorizing Withdrawal of City and Utility Funds of the City of Glendale.](#)



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Review and approval of Planned Development Agreement – 555 West Estabrook Boulevard – The Fresh Group, Ltd. d/b/a Maglio Companies.

FROM: Rachel Safstrom, City Administrator

MEETING DATE: September 27, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

The Plan Commission and Common Council held public hearings to review the rezoning request for 555 West Estabrook Boulevard from Planned Unit Development – Forrer Business Interiors to Planned Unit Development – Maglio Companies.

There was no public comment at the Public Hearing. The Plan Commission and Common Council voted to recommend the Common Council approve the rezoning. The Plan Commission reviewed and approved the Specific Implementation Plan at their September 14, 2021, meeting.

RECOMMENDATION:

The final step in the process is for review and approval of the Planned Development Agreement. The attached agreement has been reviewed by the Developer as well as the City Attorney.

ACTION REQUESTED:

Motion to approve the Planned Development Agreement – 555 West Estabrook Boulevard – The Fresh Group, Ltd. d/b/a Maglio Companies.

ATTACHMENTS:

1. [Planned Development Agreement with attachments](#)



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Resolution Approving the 2022 North Shore Fire Department Fees for Service Schedule.

FROM: Rachel Safstrom

MEETING DATE: September 27, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

The North Shore Fire Department annually adjusts their fees for service. Is it required that at least five of the seven municipalities approve the new fee schedule.

RECOMMENDATION:

Attached are the Resolution and the fee schedule for approval.

ACTION REQUESTED:

Motion to adopt the Resolution Approving the 2022 North Shore Fire Department Fees for Service Schedule.

ATTACHMENTS:

1. [Resolution.](#)
2. [Fee Schedule.](#)
3. [Memorandum from Fire Chief.](#)



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Resolution Authoring an Exception to the Levy Limits for Charges for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484.

FROM: Rachel A. Safstrom

MEETING DATE: September 27, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	Tax Levy

STATUTORY REFERENCE:

Wisconsin Statutes:	§66.0602(3)(h)
Municipal Code:	N/A

BACKGROUND/ANALYSIS:

The Wisconsin State Statutes allows for the communities with a joint fire department to increase their tax levy equal to the expenditure increase for any given year. In order to be able to utilize this option, all seven municipalities would have to approve a resolution.

The Wisconsin Department of Revenue stated a resolution must be passed annually for any of the communities to utilize the option.

RECOMMENDATION:

Several of the communities, including Glendale anticipate using this option for the 2021 tax year.

ACTION REQUESTED:

Motion to adopt the Resolution Authoring an Exception to the Levy Limits for Charges for the North Shore Fire Department Pursuant to 2005 Wisconsin Act 484.

ATTACHMENTS:

1. [Resolution.](#)
2. [Memorandum from Chief Whitaker.](#)



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Ordinance Amending and Recreating 2.3.7 of the Code of Ordinances of the City of Glendale pertaining to the office of City Attorney.

FROM: Rachel Safstrom, City Administrator

MEETING DATE: September 27, 2021

FISCAL SUMMARY:

Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	2.3.7

BACKGROUND/ANALYSIS:

Recently we went through the process of recruitment and contracting for a City Attorney. As a result, a couple minor amendments are being presented.

RECOMMENDATION:

Amend the ordinance to be appointed by the Mayor and confirmed by the Council. Also include a three year term for the contracted services.

ACTION REQUESTED:

Motion to approve an Ordinance Amending and Recreating 2.3.7 of the Code of Ordinances of the City of Glendale pertaining to the office of City Attorney.

ATTACHMENTS:

1. [Ordinance.](#)



5909 North Milwaukee River Parkway
Glendale, WI 53209

SUBJECT: Review and approval of Ordinance Amending 5.6.5(a) of the Code of Ordinances of the City of Glendale Pertaining to False Alarm Service Response Charge Schedule.

FROM: Mark Ferguson, Police Chief

MEETING DATE: September 27, 2021

FISCAL SUMMARY:

Budget Summary:	Gen. RV Account 45102
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	5.6.5 (a)

BACKGROUND/ANALYSIS:

The Police Department tracks false police alarms and provides charge amounts monthly to the Accounting Department for invoicing. The system we currently use is outdated and we are looking to upgrade to our records system alarm module. False alarm charges are calculated using incremental amounts occurring within any 12-month period. A charge schedule based on a rotating 12-month period is cumbersome to track and causes challenges with our records software. We are requesting to change the charge schedule from a rolling 12-month period to a calendar year. The City Accountant indicated that this change would be easier for her accounting and invoicing as well.

RECOMMENDATION:

Attached is an ordinance that amends the language from any 12-month period to each calendar year.

ACTION REQUESTED:

Motion to approve the Ordinance Amending 5.6.5(a) of the Code of Ordinances of the City of Glendale Pertaining to False Alarm Service Response Charge Schedule.

ATTACHMENTS:

1. [Ordinance.](#)