

CITY OF GLENDALE COMMON COUNCIL

Meeting Minutes
December 12, 2022

Regular meeting of the Common Council of the City of Glendale held in City Hall, 5909 North Milwaukee River Parkway, Glendale, Wisconsin and via Zoom conference call.

The meeting was called to order by Mayor Bryan Kennedy at 6:00 p.m.

Roll Call: Present: Mayor Bryan Kennedy, Ald. Tomika Vukovic, Jim Daugherty, John Gelhard, and Steve Schmelzling. Absent: Ald. JoAnn Shaw and Phillip Bailey.

Other Officials Present: Karl Warwick, City Administrator; Shawn Lanser, Deputy City Administrator; and Nathan Bayer, City Attorney.

PLEDGE OF ALLEGIANCE.

The members of the Common Council, City staff, and all those present pledged allegiance to the flag of the United States of America.

OPEN MEETING NOTICE.

City Administrator Warwick advised that in accordance with the Open Meeting Law, the local news media was advised on Thursday, December 8, 2022, of the date of this meeting; that the Agenda was posted on the official bulletin board of City Hall, the Glendale Police Department, and the North Shore Library; that copies of the Agenda were made available to the general public in the Municipal Building and the Police Department; and those persons who requested, were sent copies of the Agenda.

PUBLIC COMMENT.

Glendale resident Robert Cronwell, 7530 N. Applewood Lane, stated he was encouraged to hear the update on the library fundraising at the last meeting, however he noticed it was never actually indicated how much has been raised up to this point. Mr. Cronwell stated he pulled the report himself and has brought that information to the Council. As of November 30, 2022, there has been \$224,000 raised and \$774,000 spent, with a little over \$50,000 cash on hand. These numbers do not include potential pledges or money set aside by the Foundation or money coming in at the year-end from donors. Mayor Kennedy stated the Council plans to have the Library Director back at a January or February meeting for year-end numbers and anticipates a large change, as there is a tax benefit for many to year-end donations.

CONSENT AGENDA.

I. File No.

Adoption of Minutes from Meeting held on November 28, 2022, Approval of Accounts Payable, and Approval of Payment 2 to UPI, LLC for work completed on the I-43 Segment Watermain Replacement Project.

Motion by Ald. Vukovic, seconded by Ald. Daugherty, to Adopt Minutes from the Meeting held on November 28, 2022, Approve Accounts Payable, and Approve Payment 2 to UPI, LLC for work completed on the I-43 Segment Watermain Replacement Program were approved. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Schmelzling. Noes: None. Absent: Ald. Shaw and Bailey. Abstain: None. Motion carried.

NEW BUSINESS.

II. File No.

National League of Cities Conference Update/Urban Alliance Update

Mayor Kennedy provided an update on the National League of Cities Conference in Kansas City, and the various breakout sessions available for attendees. Ald. Vukovic attended the conference and provided a brief update on her participation in different sessions.

Mayor Kennedy also provided an update on his attendance at the Urban Alliance presentation in Madison and the discussion of shared revenue.

This item was discussed for informational purposes only.

III. File No.

Wisconsin Department of Justice WatchGuard Server Migration to Cloud-Based Storage

Chief Ferguson stated the Common Council recently approved funding for the transition from server to cloud storage for the Department's Watchguard squad and body camera system. Transition would require a one-time migration fee of \$27,900 and an annual storage fee of \$22,800. The Department applied for, and received, a WI DOJ grant that covers a portion of the migration fees. The grant award is for \$38,625 which includes State Funds and Local Match. The City will receive \$19,312.50 to off-set migration expenses. The WI DOJ Grant Award for WatchGuard Server Migration to Cloud based Storage requires the Mayor's signature. WI DOJ requires the award to be signed and returned within 30 days. A copy of the Award is included as an attachment.

Motion by Ald. Vukovic, seconded by Ald. Schmelzling, to approve the WI DOJ Grant Award for WatchGuard Server Migration to Cloud-Based Storage. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Schmelzling. Noes: None. Absent: Ald. Shaw and Bailey. Abstain: None. Motion carried.

IV. File No.

Annual Agreement with City Water for Audit and Utility Management Services

Charlie Imig, Director of Public Works, stated the City of Glendale is held to certain benchmarking standards as established by the Wisconsin Department of Natural Resources (WDNR) and the Public Service Commission (PSC). The WDNR recently conducted its 2022 Sanitary Survey for Glendale Waterworks. The purpose of a sanitary survey is to evaluate the system's source, facilities, equipment, operation, maintenance, and management as they relate to providing safe drinking water. The sanitary survey is also an opportunity to update the Department's records, provide technical assistance, and identify potential risks that may adversely affect drinking water quality. This report outlines the final findings, discusses problems that need to be addressed, and timelines for corrective action where appropriate. As per this survey, the WDNR highlighted several deficiencies and recommendations that need correction. One of the "significant deficiencies" was that the Utility must hire more staff to ensure the Utility has adequate manpower and training to perform all necessary duties to provide an adequate quantity of safe drinking water to consumers now and in the future per s. NR 810.03, Wis. Adm. Code. This is evident by the deficiencies and recommendations which need to be scheduled and accomplished on a regular basis. The amount of investment in the City drinking water infrastructure was recently commended by the Department (WDNR). However, this investment needs to be maintained to avoid costly problems and disruptions in the City. As a result, the City is looking to contract, annually, with City Water to provide professional services to address the deficiencies and recommendations. The requested tasks City Water would complete would include: Interviews and Data Collection, Assessment and Vision, Summary Report and PIP, and Utility Management.

Motion by Ald. Gelhard, seconded by Ald. Schmelzling, to approve an annual agreement with City Water for Audit and Utility Management Services. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Schmelzling. Noes: None. Absent: Ald. Shaw and Bailey. Abstain: None. Motion carried.

V. File No.

Ordinance Regulating the Keeping of Honeybees in the City of Glendale

John Fellows, Community Development Director, stated Staff was directed by Council to create and ordinance that will allow the keeping of honeybees within the Glendale. Beekeeping can occur at both a profession and hobbyist levels. In most urbanized areas, beekeeping occurs at a hobbyist level. The adoption of a beekeeping ordinance would allow residents of Glendale to participate in Beekeeping. Many communities similar to Glendale allow for Beekeeping such as Shorewood, Fox Point, Milwaukee, Wauwatosa, and Mequon. Staff has been working with the City Attorney, and the Milwaukee Waukesha Beekeepers Association to develop the ordinance. This

ordinance is similar to that of Shorewood and other suburban communities in the area. The ordinance allows for two hives with the possibility of a third temporary hive. Setbacks and other requirements are similar to those of other communities. This ordinance allows for beekeeping on both residential and properties with other uses. Typically, Beekeepers will order Bees early in the year, with the passage of this ordinance in early 2023 future Beekeepers of Glendale will be able to prepare for the next season. Ald. Schmelzling proposed an amendment to the ordinance requiring neighbor notification.

Motion by Ald. Daugherty, seconded by Ald. Gelhard, to approve the Creation of Chapter 7, Section 28 in the Ordinance “Regulating the Keeping of Honeybees in the City of Glendale. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Schmelzling. Noes: None. Absent: Ald. Shaw and Bailey. Abstain: None. Motion carried.

Motion by Ald. Schmelzling, seconded by Ald. Daugherty, to amend the language of the Ordinance to include “Proof of Notification of Adjoining Neighbors and Property Owner Consent Required. The applicant shall notify all adjoining properties that they have submitted an application for bee keeping. (1) Notification: Before an initial or renewal permit is issued, applicants shall furnish to the City a completed application. Upon initial application, the applicant shall produce a signed acknowledgement that all residents of adjoining or diagonally abutting properties, including those across an alley, have been informed that the applicant is/will be applying for a permit. (2) Property Owner Consent. An applicant, if not the property owner, shall obtain the written consent of the property owner where the apiary shall be kept. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Schmelzling. Noes: None. Absent: Ald. Shaw and Bailey. Abstain: None. Motion carried.

VI. File No.

North Shore Health Department Intergovernmental Agreement

City Administrator Warwick stated the NSHD is moving toward building and co-locating with North Shore Fire/Rescue in Glendale. The current NSHD agreement, which goes through 2023, accounts for rental costs in Brown Deer and Shorewood, thus, it’s critical to revise the current agreement in anticipation of a location change for NSHD in 2024. Reconfiguring the agreement now will ensure NSHD’s smooth transition from Brown Deer and Shorewood, with the hope of maintaining uninterrupted services in 2024. For most of 2022, NSHD and NSFR have been strategizing around co-locating their departments. In the month of November, after bids for the construction of Station 82 were received, including an alternate bid for the NSHD space, the NS Managers, NSHD Health Officer, and NSFR Chief collaborated to adjust the NSHD agreement to reflect the best interests of all 7 NS municipalities while supporting the construction and co-location of the 2 departments. As of November 18th, all parties came to a consensus around the changes required to the NSHD agreement. A summary of the proposed changes to the current agreement that will begin in 2024 was provided to the Council. Becky Rowland, Health Officer with NSHD, gave a brief synopsis of the new agreement.

Motion by Ald. Gelhard, seconded by Ald. Schmelzling, to approve the North Shore Health Department Intergovernmental Agreement. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Schmelzling. Noes: None. Absent: Ald. Shaw and Bailey. Abstain: None. Motion carried.

VII. File No.

Resolution Confirming Glendale’s Obligation to contribute to the North Shore Fire Department’s budget to pay the debt service on bonds Issued by the City of Glendale on Behalf of the North Shore Fire Department

Mayor Kennedy stated in order to fund the Single/Multi-Year Capital Budget as outlined in the following agenda item, the City of Glendale will borrow on the Department’s behalf. Resolution #22-03 recommends the seven member municipalities adopt a resolution confirming the member municipalities obligation to contribute to the NSFD Budget to pay the debt service issued by the City of Glendale. Estimates on those payments are available in the enclosed report from Baird. A template of the resolution for the municipalities (Resolution Confirming Obligation to Contribute to North Shore Fire Department’s Budget to Pay Debt Service on Bonds Issued by the City of Glendale on Behalf of the North Shore Fire Department) was provided to Council. This resolution will need to

be adopted by all seven municipalities by so they can be provided to the City of Glendale prior to their City Council's approval of the bond sale. Staff will be available to attend any municipal governing meeting as requested. Chief Robert Whitaker Rowland, NSFD, gave a brief synopsis of the resolution.

Motion by Ald. Vukovic, seconded by Ald. Schmelzling, to approve the Resolution Confirming Glendale's Obligation to contribute to the North Shore Fire Department's budget to pay the debt service on bonds Issued by the City of Glendale on Behalf of the North Shore Fire Department. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Schmelzling. Noes: None. Absent: Ald. Shaw and Bailey. Abstain: None. Motion carried.

VIII. File No.

Resolution Approving a "Single or Multi-Year Capital" Budget for the Glendale Station 82 Project

Mayor Kennedy stated adoption of Resolution #22-04, a Single or Multi-Year Capital Budget for the reconstruction of the Glendale Fire Station and office space for the North Shore Health Department, would approve the expenditure of North Shore Fire Department and Health Department Funds for the project. Total costs of the project, including interest and borrowing costs for financing is \$17,681,433. The North Shore Fire Services Agreement requires this action be unanimously approved by the Board of Directors and approved by all seven governing bodies of the member communities by resolution. A template of a resolution for the governing bodies was provided to Council. While the borrowing for this project will be done in one General Obligation Borrowing the Fire Department and Health Department will pay for their respective portions of debt independently. Two schedules were provided that outline how the increase in debt will impact the annual debt payment by municipality to the fire department. After the initial increase the Fire Department' debt payments will remain stable around \$930,0000 through 2043. Chief Robert Whitaker Rowland, NSFD, gave a brief synopsis of the resolution.

Motion by Ald. Gelhard, seconded by Ald. Daugherty, to approve the Resolution Approving a "Single or Multi-Year Capital" Budget for the Glendale Station 82 Project. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Schmelzling. Noes: None. Absent: Ald. Shaw and Bailey. Abstain: None. Motion carried.

COMMISSION, COMMITTEE, BOARD, AND STAFF REPORTS.

There were several updates from Council members, on the activities of the various Commissions, Committees and Boards on which they serve as a Member and an Administrator update.

ADJOURNMENT.

There being no further business, motion was made by Ald. Gelhard, seconded by Ald. Schmelzling, to adjourn the meeting. Ayes: Ald. Vukovic, Daugherty, Gelhard, and Schmelzling. Noes: None. Absent: Ald. Shaw and Bailey. Abstain: None. Motion carried and adjournment of the Common Council was ordered at 6:52 p.m., until Monday, January 9, 2022, at 6:00 p.m.

Megan Humitz
City Clerk